



The City of Adelanto is committed to encouraging business development and economic growth in the city. The City welcomes new businesses and strives to provide information to assist their success.

To operate any business within the City of Adelanto you must first obtain a business license. Thank you for taking the first step in completing this process. Listed below is some additional information that might be helpful when obtaining your City of Adelanto Business License.

ADDITIONAL INFORMATION & RESOURCES

APPROPRIATE ZONING: Before beginning the process, make sure the type of business is compatible with the existing zoning for your proposed site. Provide the Assessor's Parcel Number or street address of the property to the Planning Department to check the zoning before starting the process. You may contact the Planning Department at **(760) 246-2300 x 3028**.

SELLER'S PERMIT – State Board of Equalization (BOE): All businesses selling tangible personal property, at wholesale or retail in the city must contact the State Board of Equalization at **(951) 680-6400 or (800) 400-7115** or <http://www.boe.ca.gov>. If you are moving a business from another area, or are opening a branch establishment in Adelanto, please be advised that a separate certificate must be issued for posting at the Adelanto location.

FICTITIOUS BUSINESS NAME STATEMENT: California Business and Professions Code requires fictitious business name statement be filed for the principle place of business in the State of California if your business is operated under a fictitious business name <http://www.sbcounty.gov/arc/fbninfo.htm>. This statement must be recorded with the San Bernardino County Clerk at <http://www.co.san-bernardino.ca.us> and published in a newspaper within the same county. This may be done through a newspaper that has a local distribution in the county in which the principle place of business is located. Please provide our office with proof of publication in the newspaper. This requirement will not apply if the business is conducted under a corporate name or listed in the corporate articles for same. San Bernardino County Clerk's office is located at 222 W. Hospitality Lane, San Bernardino, Ca 92415 **(855) 732-2575**.

HEALTH PERMIT: Approval is required by the San Bernardino County Environmental Health Department at <http://www.sbcounty.gov/dehs> for any business involved in the handling of food, or for any business that has a pool, spa or Jacuzzi for public use. You may contact them at **(909) 948-5060 for initial Plan Check Inspections**, or for all other matters, contact the Hesperia office at 15900 Smoke Tree Street, Suite 131, Hesperia, CA 92345 at **(760) 995-8140**.

FIRE INSPECTION: Call **(760) 995-8190** to schedule inspection for Commercial and Industrial businesses in the city. The San Bernardino County Fire Marshall's office is located at 15900 Smoke Tree Street, Suite 131, Hesperia, CA 92345.

BUILDING INSPECTION: Call **(760) 246-2300 x 3057** to schedule inspection for Commercial and Industrial businesses in the City.

BUSINESS LICENSE: Anyone conducting business within Adelanto City limits must obtain a business license. The annual business license fees vary according to the type of business. To apply for a license or make inquiries about the business license process you may contact the Business Support Center at 888-602-0239 or by email at: businesstax@hdlcompanies.com