

B. ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d) (4).

THREE CASE(S) WHERE, IN WHICH THE CITY COUNCIL IS DECIDING WHETHER TO INITIATE LITIGATION.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 SUBDIVISION (d)(2).

ONE CASE(S) WHERE, IN THE OPINION OF THE CITY COUNCIL BASED ON ADVICE OF THE CITY ATTORNEY, BASED ON EXISTING FACTS AND CIRCUMSTANCES, THERE IS A SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE CITY.

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PER GOVERNMENT CODE SECTION 54956.9 (d) (1).

- (a) Adelanto Successor Agency et al. v. Walker et al., Sacramento County Superior Court case No. 34-2013-80001498
- (b) City of Adelanto v. Main Street Calif. LLC, DBA High Desert Mantric., Case No. UD1600284
- (c) Main Street California, LLC, a California Limited Liability Company v. City of Adelanto., SBSC Case No. CIVDS 1601251
- (d) Miguel Borja v. City of Adelanto
- (e) Belen Cordero v. City of Adelanto
- (f) Nanette Moore v. City of Adelanto

4. Properties: APNS 3129-261-27, 3129-261-66 and 3129-251-14

Agency Negotiator on Property: Julia Sylva, City Attorney

Negotiating Parties: Successor Agency to the Former City of Adelanto Redevelopment Agency and Kojima Development Company, LLC

Under Negotiation: Price and Terms of Payment

REGULAR MEETING
February 24, 2016

C. PUBLIC COMMUNICATIONS ON CLOSED SESSION ITEM(S)

D. CONVENE INTO CLOSED SESSION

TIME: _____

1. Motion to go into Closed Session.

M _____ **S** _____ **ACTION** _____

E. CALL TO ORDER – REGULAR MEETING

TIME IN: _____

ROLL CALL: *Councilor Camargo* _____
 Councilor Glasper _____
 Councilor Woodard _____
 Mayor Pro Tem Wright _____
 Mayor Kerr

INVOCATION: Desert Streams Baptist Church

FLAG SALUTE: _____

F. CONFLICT OF INTEREST

1. City Council Members will announce any possible Conflicts of Interest for the City Council Meeting.

G. CONDUCT OF CLOSED SESSION

1. City Attorney or City Manager will make an oral report on any reportable actions taken in Closed Session.

REGULAR MEETING
February 24, 2016

H. DELETIONS/ADDITIONS TO AGENDA

1. City Manager to announce if there is any addition/removal of items from the agenda.

I. PRESENTATION(S)

1. Presentation by Mayor Kerr to the Rodeo Sponsors.

J. PUBLIC COMMUNICATIONS

Members of the public wishing to address the City Council Members are required to fill out the yellow speaker card and place it in the **SPEAKER CARD TRAY located on the podium**. The Clerk of the meeting will collect the cards and hand them to the Chair. **REMEMBER ONE CARD PER PERSON you can mark the card to address various items on the agenda.**

This is the time and place for members of the public to comment on any matter within the jurisdiction of the City Council. After receiving recognition from the Chair, the speaker will walk to the podium and state their name for the record. There is a time limit of three (3) minutes when giving your presentation.

Members of the audience may address the City Council on non-agenda items; however, in accordance with Government Code Section 54954.2, the City Council may not take action on an item not appearing on the posted agenda.

K. CONSENT CALENDAR

Items on the Consent Calendar are considered routine in nature and non-controversial, and require no further discussion by the City Council. They may be acted on in one motion unless a member of the City Council or member of the audience requests a separate discussion on an item.

MOTION APPROVING THE CONSENT CALENDAR AS PRESENTED.

1. Motion waiving the full reading of all ordinances and resolutions. Titles for ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.
2. Approval of Meeting Minutes: June 10, 2015 – Regular Meeting
June 24, 2015 – Regular Meeting
July 8, 2015 – Regular Meeting

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3. Approval of Utility Billing Department Report. (Dec-Jan)
4. Approval of Fire Department Report.
5. Approval of 2nd reading of Ordinance No. 541 entitled:

ORDINANCE NO. 541

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, AMENDING TITLE 8 OF THE ADELANTO MUNICIPAL CODE BY ADDING CHAPTER 8.50 RELATING TO A CRIME FREE RENTAL HOUSING PROGRAM

6. Approval of 2nd reading of Ordinance No. 543 entitled:

ORDINANCE NO. 543

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, AMENDING CHAPTER 8.40 OF THE ADELANTO MUNICIPAL CODE RELATING TO RESIDENTIAL RENTAL DWELLING UNIT INSPECTION AND MAINTENANCE PROGRAM

7. Approval of 2nd reading of Ordinance No. 537 entitled:

ORDINANCE NO. 537

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, AMENDING CHAPTERS 2.16 AND 9.35.040, RESPECTIVELY, OF THE ADELANTO MUNICIPAL CODE RELATING TO THE USE OF A FIREARM BY ANIMAL CONTROL OFFICERS EMPLOYED IN THE CITY

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8. Approval of Resolution No. 16-07 pertaining to Emergency Medical Response (EMS) Cost Recovery.

RESOLUTION NO. 16-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING A COST RECOVERY PROGRAM FOR EMERGENCY MEDICAL RESPONSE SERVICES PROVIDED BY THE ADELANTO FIRE DEPARTMENT

9. Approval of Warrant:
- a. Approval of City of Adelanto Warrant, 15/16-08-02, 133535 through 133595, for the total amount of \$200,560.95.
 - b. Approval of City of Adelanto Electronic Fund Transfers, 15/16-08-02, 121 through 121, for the total amount of \$4,762.35.
 - c. Approval of City of Adelanto Water Authority, 5/16-08-02, 27412 through 27448, for the total amount of \$81,223.73.
 - d. Approval of Adelanto Public Utility Authority Warrant, 5/16-08-02, 3554 through 3555, for the total amount of \$26,708.75.

M _____ S _____ ACTION _____

L. NEW BUSINESS

1. APPROVAL OF A PRESS ("MASS MEDIA") POLICY. (JULIA)

RECOMMENDATION: Suggest that the Mayor and Member of the City Council consider the adoption of the press policy for the best interests of the City of Adelanto.

M _____ S _____ ACTION _____

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M. ITEMS REMOVED FROM THE CONSENT CALENDAR

N. CITY MANAGERS ANNOUNCEMENTS AND/OR REPORTS

O. CITY COUNCIL ANNOUNCEMENTS AND/OR REPORT

P. ADJOURNMENT

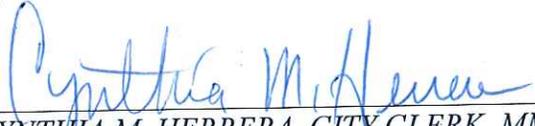
The Regular Meeting of the City Council will be held on March 9, 2016, at 7:00 p.m. unless a Special Meeting is called.

TIME OUT: _____

M _____ S _____ ACTION _____

Q. DECLARATION OF POSTING

I, CINDY M. HERRERA, CITY CLERK OF THE CITY OF ADELANTO, OR MY DESIGNEE, HEREBY CERTIFY THAT A TRUE, ACCURATE COPY OF THE FOREGOING AGENDA WAS POSTED ON FEBRUARY 18, 2016, SEVENTY TWO (72) HOURS PRIOR TO THE MEETING PER GOVERNMENT CODE 54954.2 IN THE GOVERNMENTAL CENTER'S DISPLAY CASE, 11600 AIR EXPRESSWAY, AND ADELANTO, CALIFORNIA.



CYNTHIA M. HERRERA, CITY CLERK, MMC

REGULAR MEETING
February 24, 2016

YOU'RE CITY GOVERNMENT

CHARTER CITY: Ratified by the electors of the City at an election on November 3, 1992. "A Charter City can do what the Charter permits it to do, so long as there is not direct violation of the State Constitution".

CITY COUNCIL: The City Council of the legislative and policy-making body of the City. The City Council is composed of one elected Mayor and four Council Members, elected at large (to represent the entire City), to serve four year, staggered terms.

CITY MANAGER: The City Manager is the chief executive officer responsible for the administration of City affairs.

CITY COUNCIL MEETING: The regular meeting of your City Council is a vital part of the democratic process in the conduct of the City's affairs. These meetings are open to the public and conducted by your elected representatives who are responsible, as a body, for the operation of Adelanto's City Government. The Council appreciates your interest and urges citizen participation in government matters.

LEGISLATIVE TERMS

ORDINANCES: Ordinances are the means by which the City enacts its local laws. Unless an urgent situation exists, ordinances will first be presented at a Council meeting as a "first reading". At a subsequent Council meeting, there will be a second reading and adoption. Ordinances go into effect after a waiting period of thirty days, in most cases, during which time the summary of the ordinance is published in a local newspaper approved for this purpose.

RESOLUTIONS: Resolutions and minute orders are the means by which the City Council formally adopts policies or approves specific actions. These go into effect when adopted.



Rich Kerr
Mayor

Jermaine Wright Sr.
Mayor Pro-Tem

Ed Camargo
Council Member

Charley B. Glasper
Council Member

John "Bug" Woodard Jr.
Council Member

Cynthia M. Herrera, MMC
Interim City Manager

MEETING NOTICE

NOTICE OF A REGULAR MEETING OF THE
CITY OF ADELANTO CITY COUNCIL,
ADELANTO PUBLIC UTILITY AUTHORITY,
ADELANTO COMMUNITY BENEFIT CORPORATION,
AND
THE SUCCESSOR AGENCY BOARD

NOTICE IS HEREBY GIVEN that the meeting of City Council, Adelanto Public Utility Authority, Adelanto Community Benefit Corporation, and the Successor Agency Board of the City of Adelanto will meet in a Regular Meeting at the following time and place.

TIME

Closed Session: 5:00 P.M.
Regular Meeting: 7:00 P.M.
Wednesday
February 24, 2016

PLACE

Adelanto Governmental Center
Adelanto Council Chambers
11600 Air Expressway
Adelanto, CA 92301

City Clerk of the City of Adelanto
and of the City Council thereof

DATED: February 18, 2016



**MINUTES OF THE
JOINT REGULAR MEETING OF THE ADELANTO CITY COUNCIL,
ADELANTO PUBLIC UTILITY AUTHORITY,
ADELANTO COMMUNITY BENEFIT CORPORATION,
AND THE SUCCESSOR AGENCY BOARD**

JULY 8, 2015

A. CALL TO ORDER – CLOSED SESSION

The Adelanto City Council held a Closed Session on Wednesday, July 8, 2015, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Kerr called the meeting to order at 5:32 p.m.

Council Members present: Camargo, Mayor Pro Tem Wright, and Mayor Kerr

Council Members absent: Councilor Glasper and Councilor Woodard

Staff present: Interim City Manager Herrera, City Attorney Litfin, and Assistant City Clerk Lopez.

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 SUBDIVISION (d)(2).

TWO CASE(S) WHERE, IN THE OPINION OF THE CITY COUNCIL BASED ON ADVICE OF THE CITY ATTORNEY, BASED ON EXISTING FACTS AND CIRCUMSTANCES, THERE IS A SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE CITY.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(4).

ONE CASE(S) WHERE, IN WHICH THE CITY COUNCIL IS DECIDING WHETHER TO INITIATE LITIGATION.

3. PUBLIC EMPLOYMENT: GOVERNMENT CODE SECTION 54957:

Title: Interim Finance Director

4. PUBLIC EMPLOYMENT: GOVERNMENT CODE SECTION 54957:

Title: Interim City Manager

5. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

- (1) Property: APN 3128-221-23
Agency Negotiator on Property: Todd O. Litfin, City Attorney
Negotiating Parties: to be determined
Under Negotiation: Price and Terms of Payment
- (2) Properties: APNS 3128-221-21, 3125-221-22, 3128-221-18 and 3128-221-19
Agency Negotiator on Property: Todd O. Litfin, City Attorney
Negotiating Parties: to be determined
Under Negotiation: Price and Terms of Payment

6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

- (1) Property: APN 0459-221-01 & 02
Agency Negotiator on Property: Todd O. Litfin, City Attorney
Negotiating Parties: to be determined
Under Negotiation: Price and Terms of Payment
- (2) Properties: APNS 0459-181-02,63,30
Agency Negotiator on Property: Todd O. Litfin, City Attorney
Negotiating Parties: to be determined
Under Negotiation: Price and Terms of Payment

C. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None

D. CONVENE INTO CLOSED SESSION

The Chair called for a motion to enter into Closed Session 5:37 p.m.

MOTION: Moved by Camargo, seconded by Pro Tem Wright.

Motion carried 3-2. (Camargo, Mayor Pro Tem Wright, and Mayor Kerr voting yes). (Glasper and Woodard were absent)

CLERKS NOTE: Council Member Woodard arrived at Closed Session at 5:45 p.m.

E. CALL TO ORDER – REGULAR MEETING

Mayor Kerr reconvened the regular meeting at 7:09 p.m.

Council Members present: Camargo, Woodard, Pro Tem Wright, and Mayor Kerr
Council Members Absent: Councilor Glasper

Motion moved by Wright, seconded by Woodard to excuse Council Member Glasper.

Motion Carried 4-0 (Camargo, Woodard, Mayor Pro Tem Wright, and Mayor Kerr voting yes)

Staff present: Interim City Manager Herrera, City Attorney Litfin, and Assistant City Clerk Lopez.

Invocation by: Mayor Pro Tem Wright

The flag salute was presented by Mayor Kerr.

F. CONFLICT OF INTEREST

None

G. CONDUCT OF CLOSED SESSION

City Attorney Litfin reported that under item no. 2 the Initiation of Litigation Section the Council voted 4-0 (with Council Member Glasper absent) to initiate Litigation. Not reporting on what that is, because the City has not been served.

Also under item no. 4 they voted 4-0 (with Council Member Glasper absent) to appoint Cindy Herrera as the Interim City Manager.

Motion carried on both items 4-0. (Camargo, Woodard, Mayor Pro Tem Wright, and Mayor Kerr voting yes). Glasper absent)

H. DELETIONS/ADDITIONS TO AGENDA

City Attorney Litfin stated that on item No. 8 on the Consent Calendar the effective date on the agreement was wrong. The effective date should read June 2, 2015. It has now been corrected.

I. PRESENTATIONS

None

J. PUBLIC COMMUNICATIONS

1. Magda Torrellas: She shared her concern that Dr. Horton homes' roadways are not effectively designed. There is only one exit and entrance onto Verbena, which takes them to Palmdale. She expressed concern about traffic flooding the street. Also, after multiple reports, the dogs let loose along Bellflower have not been taken care of and feels they are a danger to the neighborhood.
1. Shad Boyd: He stated God bless to the Police and Fire Department for all they have done for the community. The neighborhood all came together for the fourth of July.
2. Manuel Martinez: He has formed a group of investors interested in promoting the city and building commerce. They have submitted a proposal and it was rejected. It will be re-written and be re-submitted. He asked if the city is interested in commerce such as a casino, expanding the airport, Vallarta markets, and storage units. He has been promoting the city through his radio shows. He wishes to have feedback from the city.
3. Ed Huston: He had a question for City Attorney Litfin: "When am I going to receive papers to appear in court for landscaping violations?" He wants a chance to defend himself because he believes nothing is wrong with his property. No one can judge his property.

City Attorney Litfin answered his concerns and stated that It is a Code Compliance matter. He can appeal but it will take time, and there is a process that needs to be filed.

Mayor Kerr let Mr. Houston know that he will be going out to the property tomorrow with Code Compliance to take a look at what is going on at the property.

4. Jim Danner: Thanked everyone for the trash pick-up. Coming into town, he noticed that there is a chain linked along 395 that is covered in trash. When they clean it up, they dump it in miscellaneous areas of the desert. He wants to see a designated area for trash.
5. Terry Delgado: Thanked Code Compliance, Animal Control, and City Council. Congratulations to Cindy Herrera on her new position. He is answering Jim Danner, saying that they prefer to clean up the neighborhood. He sees less and less garbage over the years. He spoke about how someone fired for sexual harassment was brought back to work in the city.

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6. Joy Jeannette: She was acknowledging the Navy gentlemen who are present. She also thanked Burrtec for the trash cans. She would like her group to adopt the street Bellflower to New Hampshire. There is a suggestion made that the Council Members speak and stand when speaking so senior citizens can hear a little better. She ended with concerns about the clean-up and thanking the volunteers.
7. Martin Gutierrez: He used an interpreter. He has an issue with the City not letting him work. He has received citations from the City. He has worked in the City for 20 years. He has property of 2 acres that is commercial/industrial for his mechanic shop. The City requests that he builds a building in order to work on his cars. He works with 5 licenses in order to work more.

Mayor Kerr let Mr. Gutierrez know that he will be going out to the property tomorrow with Code Compliance and whoever else would like to go to take a look at the property.

8. Kimberly Reeves: She greeted the Council and thanked them for the City's progression. She has an issue with the 20% water reduction.

City Attorney Litfin stated that watering twice a week is the state requirement.

9. Freddy Sayegh: This has been his 6th or 7th appearance here and enjoys listening to everyone's concerns. He has seen a lot of companies and manufacturing leaving large cities and would like to see them come here to seek new opportunities for the community. He then thanked the city council.
10. Ernesto Marines: He wanted to speak about water and the cash for grass is more in other cities than in our City. He then went on to speak about taxes. He stated that there were prior CFD's. The Council has the authority to resend the CFD.

Mayor Kerr said he is waiting for a list that he will give to DR Horton and they will come out to fix the problems in that area.

Council Member Camargo wanted the citizens from that area to know that he has listened to their concerns. He was able to gather some information On July 12, 2012, there were Resolutions approved in regards to the special component tax that was implemented. The taxes go to the police and fire expenses. By taking this out, it would hurt the budget.

11. Belen Cordero: She stated that employees are being harassed and targeted. She questioned how someone can get a \$24,000.00 raise and other co-workers don't receive this type of raise. They are spending money that is not increasing revenue for the City. She will drop her lawsuit if Council Members resign today.

Mayor Kerr stated that she educated him and gave him information on what she brings to the City. He praised her and wants her for the City she does and outstanding job

Council Member Camargo feels Mike Borja should be recognized for his accomplishments. He was hired as a Management Analyst and took on the role of Economic Development without a 5% increase. He has brought a lot to the City.

12. Debra Jones: She is a trustee with the Adelanto School District. She is in contact with Superintendent Gomez and talked about the water conservation issue.
13. Walter Greives: He wanted to speak about opportunity with funding and financing. He talked about the opportunity to bring companies from other states to Adelanto. He gets approached by many companies who want to leave California to save money. Adelanto might be a good compromise and have a lot of opportunities for these companies here.

Mayor Kerr appreciates people who are trying to boost the economy and there is development of many ideas.

14. Mark C. Smith: He is disappointed with the Council. He recites section 6:09 article 12 which is a violation of the City's Charter.
15. Connie Peterson: She would like to present a motion to speak about finance. She has been told Adelanto has no money. Her idea is suspend promotions until we can afford money for the city.

K. CONSENT CALENDAR

MOTION: Moved by Wright seconded by Camargo to approve the Consent Calendar minus No. 10.

1. Motion waiving the full reading of all ordinances and resolutions. Titles for ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.
2. Approval of Animal Care and Control Department Report.
3. Approval of Development Services Department Report.
4. Approval of Building and Safety Department Report.
5. Approval of Engineering Department Report.
6. Approval of Public Works Department Report.
7. Approval of Commercial and Residential Recycling Department Report.
8. Approval of Interim Employment Agreement Assistant Finance Director.

9. Approval of Agreement with eCIVIS for Grants Network.
10. **Approval of Human Resources job description and salary range. ***REMOVED FOR DISCUSSION*****
11.
 - a. Approval of City of Adelanto Warrant, 15/16-01-01, 132671 through 132705, for the total amount of \$383,643.40.
 - b. Approval of Adelanto Electronic Fund Transfers, 5/16-01-01, 75 through 78, for the total amount of \$1,324.71.
 - c. Approval of City of Adelanto Water Authority, 5/16-01-01, 27213 through 27217, for the total amount of \$105,176.35.
 - d. Approval of Adelanto Water Authority Utility Deposit Refunds Warrant, 5/16-01-01, 26625 through 26669, for the total amount of \$6,875.56.
 - e. Approval of Adelanto Public Utility Authority Warrant, 5/16-01-01, 3448 through 3451, for the total amount of \$59,161.52.

Motion carried 4-0 (Camargo, Woodard, Mayor Pro Tem Wright, and Mayor Kerr voting yes). (Glasper absent)

L. CONTINUED PUBLIC HEARING

1. ADOPT RESOLUTION NO. 15-18, APPROVING THE RESIDENTIAL RENTAL DWELLING UNIT INSPECTION, REGISTRATION AND CERTIFICATION PROGRAM FEES. (MARK)

RESOLUTION NO. 15-18

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, ADOPTING A RESIDENTIAL RENTAL DWELLING UNIT INSPECTION PROGRAM FEE SCHEDULE FOR THE INSPECTION OF RESIDENTIAL RENTAL DWELLING UNITS AND MAKING FINDINGS IN SUPPORT THEREOF

RECOMMENDATION: Staff recommends that the City Council adopt Resolution No. 15-18 approving the Residential Dwelling Unit Inspection, Registration and Certification Program Fees.

Senior Planner De Manincor presented the report. The fee requirement for the schedule was adopted on May 13, 2015. This is Ordinance No. 534. The current fee for a multi-family unit is \$95.00 with \$5.00 every additional unit. In the meeting on July 10, 2015, Mayor Pro

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Mayor ProTem Wright discussed re-evaluating these fees and raising them. De Manincor discussed this fee with the Finance department and Code Compliance. Code Compliance explained that inspections only take 3-5 minutes. When discussed worst case scenarios, inspections can take up to 2 hours. There was further discussion regarding single family homes they can be larger and be further distances to get to. The appropriate fee decided was: \$134.00 for multi-family units with \$15.00 dollars each additional unit and \$134.00 for single family home inspections. The registration fee will be \$50.00, as well as the self-certification fee.

Melody Rogers: She has a single family rental, and believes these fees do not seem absorbent. She wants to see a list of what they are looking for. Melody wanted an opportunity to correct it and does not want to be charged. With property taxes along with complying with code, it can be a little bit much. She wanted to know what we need to be looking for and comply with them. She then asks if she has a business and needs a license for a rental, do they make an appointment. How are they going to be notified of this?

Council Member Woodard stated that tenants can be messy so a list to give to them can allow them to fix the problem for you. This is a business write off to homeowners.

A Resident spoke about how they should have an inspection at the beginning then allow them to be self-certified for 5 years.

Senior Planner De Manincor responded by saying there will be a list given out of what they are looking for.. If you are eligible for the self-certification you only have to pay the \$50.00 registration fee. You are eligible as long as you don't have any current violations on record. You can do that every year up to 5 years.

There was further discussion between staff and Council regarding the way the program works, involving the amount of time between official inspections with the self-certification.

City Attorney Litfin explained that the way the Ordinance is written that if you have ever had any open cases or complaints on the property you are not able to self-certify. The owners can self-certify if they have never had any previous violations.

Magda Torrelles: She talked about how this is too expensive for landlords to pay the fees. Tenants damage the property but a lot of tenants don't care about the property they are living on. The landlords are paying for these violations while tenants don't even pay rent. She is spending a fortune in evictions because she needs to afford legal help.

It was the consensus that this Resolution deals with the fees for the inspections only. Ordinance 534 that was adopted previously needs to be amended to state that the first time you cannot self certify that there must be an initial inspection on all properties.

MOTION: Moved by Camargo, seconded by Mayor Pro Tem Wright to approve Resolution No. 15-18, approving the Residential Rental Dwelling Unit Inspection, Registration and Certification Program Fees.

Motion carried 4-0 (Camargo, Woodard, Mayor Pro Tem Wright, and Mayor Kerr voting yes). (Glasper absent)

M. PUBLIC HEARING

*****CLERKS NOTE ITEMS 1 AND 2 WERE PRESENTED AT THE SAME TIME, BUT EACH ONE VOTED SEPARATELY.**

1. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 15-28: APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2015-2016. (VANESSA)

RECOMMENDATION: That the City Council adopt Resolution No. 15-28 entitled:

RESOLUTION NO. 15-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2015-2016. (VANESSA)

2. **PUBLIC HEARING:** APPROVE APUA RESOLUTION NO. 15-03: APPROPRIATING FUNDS FOR THE PUBLIC UTILITY AUTHORITY, FOR THE BUDGET YEAR 2015-2016. (VANESSA)

Interim Finance Director Martinez presented the report. The original Budget was approved at the June 24, 2015, meeting and did not include all items Council wanted to address. Since the approval some changes have been made. City Manager Mr. Thornton has resigned and has returned to the City Engineering/ Director of Public Works Director Position. The salary removed was divided among the General, Water, and Sewer fund. This is an impact of \$64,500. In order to find adequate candidates for City Manager, overall impact would be \$20,000 dollars will be utilized. The City Clerk will receive a 5% salary increase and the Administrative Assistant will receive 5% out of class pay. This will have a total fiscal impact of \$11,300. The Senior Manager Analyst in the Finance Department will receive 5% out of cost pay which is a total of \$3,800. The elimination of the Public Works Superintendent is due to Management Agreements and will receive 3 month's severance and any accruals remaining on the books. The Administrative Assistant in the Public Works Department will receive a title change. Allocated from Street Department and Maintenance the City will be saving \$43,400. The Management Analyst from the Human Resource Department will have a title change to Human Resource Manager. This will have an impact of \$24,000. Overall impact to the general budget will be \$28,000. The IT department will receive an administrative assistant/ IT II position with 5% out of cost pay. The fiscal impact will be \$2,600 with the removal of Senior Management Analyst in the Planning Department, there will be an impact of \$88,500 with 3 month's severance and any accruals left on the books. This will impact the fund by \$1,900. If these items were addressed before the general impact of the budget would be \$90,000. An addition of \$11,900 will occur with the City Engineer/Director of Public Works being re-established. Since the CFD was mentioned, the total is \$72,891.24. Any decrease of the CFD would increase the deficit.

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Council Member Camargo is concerned for the voice of the people. They voted on the budget already and now are looking to revise it by eliminating positions. He is bothered approving items that they do not know what they are approving. He then reads the definition of attrition: the actual process of gradually reducing the strength or effectiveness of someone or something through attack or pressure. He believes the Council is trying to do this. They are eliminating two positions that it was in the budget and they approved the status quo. He sees why just in one department getting a 28,000 raise. Article 12 was passed and states the employees get a 5% raise in a higher classification. They are giving raises for reasons he doesn't understand. They took the 5% and it was agreeable to do so. When an employee promised to do the job for the original amount, they shouldn't complain about another person making more. City clerk is getting a 5% increase for only speculations. Finance is getting a 5% increase as well with out of cost. Our residents do not have that money. We are in a financial crisis so they need to save this money. The City has 33 employees with \$33,000 dollars additional to their salaries. They want to eliminate the Public Works Department for no specific reason. An investigation was done and nothing was found. The Superintendent does a good job and does not get paid fairly. There has been harassment in that department. It is not fair to eliminate these jobs for people who have done great work for this community it are unfair. He does not find justice in this. The amount of projects an employee has done for the community does not make sense to let him go. He wonders if it's personal because their files show nothing but great work.

Mayor Pro Tem Wright believes recommendations from staff are just recommendations. He believes they have been lied to by management about budgetary items. Information is incorrect and when they are caught in their lies they try to work around it saying they didn't think they meant it that way. They were told things were being done and then things changed. Council cannot choose who to fire hire and move around. In that Charter, Council has have the right to make they see fit. Changes need to be done to allow better services to the residents. It is not a personal issue, it's all about money. The pay increases, and out of class pay, is the purview of the City Manager. These are out of class pay to do additional duties. Certain people are getting these 5% and nothing was ever said until the Council said we need the public to know. Many people over the years get a 5% pay without it being placed on record and now that it is it is a problem. The Human Resource Manager Pay increase of \$24,000 is a lot of money. That position was supposed to be created back then. There are three (3) Managers in the Public Works Department. He has a problem why does the City have a Director and 2 managers in one place. The Director can go in and do management. He would rather see workers on the street, out there doing manual labor cleaning the street. The City needs more Code Compliance Officers to provide better services. City hall receives calls from residents looking at workers sleeping in their cars in the desert. Belen called him and wanted to sit down and go over everything. Rumors had nothing to do to with it, he listened to Belen. This is about what is right for the residents. The City needs to cut into management and put workers on the street. In the School District they cut management when he was there. Managing larger groups can get done. It needs to be done here.

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Council Member Woodard states we are the new Council, things are changing we are working diligently. They get out there and do it themselves. The former Council was making the City go bankrupt and that is why the new council was hired. We need the new people to save us and people have a problem. He believes they are doing a good job people don't see it. The public does not see what the Council does every day. Things were not going good the before and this is what we need to do to help. Cutting jobs is not what anyone likes to do. We need to do what we need to do to save the ship.

Council Member Camargo read the email with the budget and believed it wasn't misleading. The charter was talked about with violations. It is personal in the dollars. He agrees Council was misled in the past. The public should know that. The financial report for the parade was not there, and it was revisited and approached a different way. The paperwork is still being looked at. That was the only item that has been misleading. They were told the money wasn't in there. They want to cut management but we want to give management positions.

The Chair opened the Public Hearing at 9:12 pm

Belen Cordero: She stated that she has an email from back in January saying the City wants eliminate employees. Woodard let employees know that City Hall is under new management. She believes that the Council is here for the community, not the employees. According to Belen she thinks Jermaine said to eliminate Belen and Mike, and then give Lilly and Vanessa a raise. She was told she had to interview for her job. She does not have a bad reference. She This entire time the City has wasted money on investigators. They gave administrative pay to several employees. Last council meeting they gave a raise of 2.5% raise. She does done her job and just wanted to be acknowledged for her accomplishments.

Connie: She wanted her motion carried. She wants to know when next election will be held. She believes Adelanto is a closed City that doesn't participate much with other cities. She wants any person who is a Manager or Council Member to at least live in Adelanto for 2 years in order to qualify. She wants more transparency.

Mark Smith: He finds the leadership interesting. If someone lies to someone in the military then one will be counseled. This is the democratic process. Crying about it now is more problematic. Reading the budget on June 24, 2015 was fine and wasn't misleading. He doesn't understand how they could vote on a budget twice and still feel the need to change it. The public needs notice, but the budget was already done so we shouldn't be discussing this today.

Ed Huston: He felt like he is not appreciated. He explains about his 3 years of living with an understaffed platoon. He spoke of issues about the Police department. His question is if we have this bonus money and pay raises why not use it on something more important. He believes safety should be at the top of the list. We have fair and unfair. He believes in this town and hates to see it going down. We need to improve this community and start at the worst.

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Magda Torrellas: She thinks if it is not broke don't fix it. If two people are doing a good job then keep them and do whatever it takes. Employees are outstanding here. All doing the work of 3 or 4 people and many are not complaining. We have to give them something. She is a single person with no children and she doesn't know how they do it with families. Leadership is by example. If they aren't getting their hands dirty, loose them. If people are sleeping out in the desert, they aren't doing their job. The City is going downhill because of the people are getting money that I'm working for. Put people in there that are doing things correctly. Write them up, put them on suspension. One job is worth 100 applications of dedicated people.

Joy Jeannette: She has been a resident since 1959. When she left the meeting two weeks ago she was under the idea the budget was past. By learning we are eliminating jobs and giving raises is surprising. She reconstructs corporations. She has never heard getting rid of people to give others raises. In terms of superintendent we have never had trouble with them. She contacts them and they get things done. Raises need to stop until the City can afford it. We are on track we cannot afford to give raises and don't need to lose reliable people. You need to reconsider these things. We cannot afford these cuts and we cannot afford raises.

Melody Rodgers: She had concerns of changing the Cities Charter. They should not pass a budget then give people raises and then put people on leave or let them go. These people are adding to our community. An employee brought in businesses so why are you getting rid of someone who is building the City. Belen was always available with what we needed. Examples include cash for grass and information for people about gardening classes. With the location of her residence, her house would burn down before the Fire Department got there. Providing safety is what should be focused on. Someone was streaking and the police never got there. Not all Managers are sitting behind desks. Some of our people work very hard. I'm glad we are talking about it because we need to be transparent as a City.

Terry Delgado: He stated Belen is always there. She directs everyone picking up trash. There are some 5 star employees. There are a lot of employees that he watches from his balcony and they just pass their time on their phone.

Charles Valvo: His concern was the unlimited supply of fireworks that kept going. He has never had so many 4th Fourth of July's in one year. The Sheriff's Department transfers you to Code and nothing is done. With the case of the rental inspection, some homes on his block need to be dealt with. He tried to contact them and they didn't get any response.

The Chair closed the Public Hearing at 9:43 p.m.

Council Discussion included:

Mayor Pro Tem Wright discussed the possibility of taking out all the raises and the savings of the Management Analyst Position and it should be enough to pay for one Police Officer.

It was explained by Captain Brown of the Police Department that the true cost of a Police Department with Benefits is higher than that.

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Mayor Pro Tem Wright again talked the raises being taken back it would save approximately \$135,000.00 to General Fund.

There would also be a savings of \$43,700.00 received from Gas Tax.

There was further discussion between Council and staff regarding the cost of Public Works Lead Worker Position, Maintenance Worker Position, and a Provisional Worker Position.

There was further discussion on how the Superintendent Salary could pay for Provisional workers. There was also discussion regarding putting provisional workers in the Parks and Streets Department.

Council Member Wright had a problem that there are no parks on the North side. We got the consent it was outlined. Out of class pay is not what the Council deals with. We are approving stuff where it is not our responsibility. The Council goes over budget but we aren't who are determining who received out of class pay. This is making the Council look bad. City Manager makes out of cost pay decisions. It was only put in for clarity and to be transparent. On the dais it says there is no funding for the parade. It is public record. Movies in the park: last year they were told that there was no money in the Community Benefit Corporation. Well that was not true and there were funds in there. A committee was put together and it was decided to offer Movies in the Park for the residents. \$14,000.00 was spent to buy projector for our residents to do something for them. Every movie played was sponsored and the City didn't pay for them. All movies were sponsored. They are doing everything they can do.

Mayor Kerr stated that the budget cuts that they looked they thought were on the original budget they were not there, it does not matter now. He feels that those savings are going to provide for positions in different areas throughout the City. He knows that through the College can provide workers four for the price of one. He knows it is cheaper to pay overtime for the Police rather than try and hire a new officer. He is also looking into the Reserve Police Officers. Mayor Kerr stated that his paycheck is to go back to the City. He does not want a paycheck until the City is doing well.

Council Member Camargo asked if the two of the Public Works Staff Jonathan and Keith if they are considered full time? It was confirmed they were.

Motion by Kerr, seconded by Woodard to approve M.1.and M.2. Resolutions No. 15-28 and APUA Resolution No. 15-03 minus no. 3, 4, and 7 as outlined in the staff report.

There was discussion on whether or not to leave item no. 6 in.

Attorney Litfin all the budget is an authorization of an expenditure of money.

City Attorney Litfin stated that if item no. 6 is left in it is an authorization of expenditures.

Substitute Motion by Council Member Camargo to not approve the amended budget and leave the budget as it was approved two weeks ago with exception of items No. 1 and 2 as outlined in the staff report

Motion was not seconded ***Motion failed**

ORIGINAL MOTION: Moved by Kerr, seconded by Woodard to approve M.1.and M.2. Resolutions No. 15-28 and APUA Resolution No. 15-03 minus no. 3, 4, and 7 as outlined in the staff report Roll Call Vote

Mayor Kerr – Yes
Mayor Pro Tem Wright – Yes
Council Member Camargo – No
Council Member Glasper – Absent
Council Member Woodard - Yes

Motion carried 3-1-1 (Woodard, Mayor Pro Tem Wright, and Mayor Kerr voting yes). (Camargo voting no) (Glasper is absent)

N. ITEMS REMOVED FROM THE CONSENT CALENDAR

10. Approval of Human Resources job description and salary range. ***REMOVED FOR DISCUSSION***

Council Member Camargo stated that this item is almost identifying an individual. He feels that there should be a better background and description. He also stated that it would be fair to open it to the Public and not just hire within. He would like this brought back at a different date.

Moved by Camargo, seconded by Wright to table the approval of Human Resources Job Description and salary range to be brought back at a later date.

Motion carried 4-1 (Camargo, Woodward, Mayor Pro Tem Wright, and Mayor Kerr voting yes). (Glasper is absent)

O. CITY MANAGERS ANNOUNCEMENTS AND/OR REPORTS

Interim City Manager stated she truly has an appreciation for this role, she thanked staff, Captain Brown, Battalion Chief Bush. She is happy to step in while they are searching for the permanent replacement.

P. CITY COUNCILS ANNOUNCEMENTS AND/OR REPORTS

Council Member Woodard wanted to address the Planning Commission regarding the business that has been sitting on the back burner. He wants to set an appointment between Planning Commission and Council regarding. The issue of Medical Marijuana, he would like to set it up as early as Monday.

Planning Chair Waggener stated that Commissioners have time off the following week and cannot make the meeting.

Council Member Camargo recognized Johnny for his sponsorships and help with the community. The High Desert Devils 13U team got 1st place, which will be eventually a high school team. The 9U team also got 1st place. He wanted to let the employees know they shouldn't be afraid to come forward and speak up

Mayor Pro Tem Wright announced that the last movie in the Park will be in August, sponsors have been involved to give out gift cards and you have a chance to pick out next year's movies.

Mayor Kerr announced that the Signs for our troops will be placed all over the community

Q. ADJOURNMENT

The next Regular Meeting of the City Council will be held on July 22, 2015, at 7:00 p.m. unless a Special Meeting is called.

There being no further business the Chair entertained a motion to adjourn the meeting at 10:47 p.m.

MOTION: Moved by Mayor Kerr, seconded by Councilor Woodard.

Motion carried 4-0 (Camargo, Woodward, Mayor Pro Tem Wright, and Mayor Kerr voting yes). (Glasper is absent)

Rich Kerr, Mayor

Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Assistant to the City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Cindy Herrera, City Clerk



**MINUTES OF THE
JOINT REGULAR MEETING
OF THE ADELANTO CITY COUNCIL,
ADELANTO PUBLIC UTILITY AUTHORITY,
ADELANTO COMMUNITY BENEFIT CORPORATION,
AND THE SUCCESSOR AGENCY BOARD**

JUNE 10, 2015

A. CALL TO ORDER – CLOSED SESSION

The Adelanto City Council held a Closed Session on Wednesday, June 10, 2015, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Kerr called the meeting to order at 5:34 p.m.

Council Members present: Camargo, Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

Staff present: City Manager Thornton, City Attorney Litfin, and Assistant City Clerk Lopez.

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 SUBDIVISION (d)(2).

ONE CASE(S) WHERE, IN THE OPINION OF THE CITY COUNCIL BASED ON ADVICE OF THE CITY ATTORNEY, BASED ON EXISTING FACTS AND CIRCUMSTANCES, THERE IS A SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE CITY.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(4) .

ONE CASE(S) WHERE, IN WHICH THE CITY COUNCIL IS DECIDING WHETHER TO INITIATE LITIGATION.

3. PUBLIC EMPLOYMENT: GOVERNMENT CODE SECTION 54957:

Title: Interim Finance Director

4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

(1) Property: APN 3128-221-23

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

(2) Properties: APNS 3128-221-21, 3125-221-22, 3128-221-18 and 3128-221-19

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

5. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

(1) Property: APN 0459-221-01 & 02

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

(2) Properties: APNS 0459-181-02,63,30

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

C. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None

D. CONVENE INTO CLOSED SESSION

The Chair called for a motion to enter into Closed Session 5:35 p.m.

MOTION: Moved by Glasper, seconded by Camargo.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

E. CALL TO ORDER – REGULAR MEETING

Mayor Kerr reconvened the regular meeting at 7:08 p.m.

Council Members present: Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr

Staff present: City Manager Thornton, City Attorney Litfin, and Assistant City Clerk Lopez.

Invocation by: Council Member Camargo

The flag salute was presented by Mayor Kerr.

F. CONFLICT OF INTEREST

None.

G. CONDUCT OF CLOSED SESSION

City Attorney Litfin stated the Council authorized initiation of litigation.

H. DELETIONS/ADDITIONS TO AGENDA

ITEM I. Deletion the Proclamation and Addition of a Presentation.

I. PRESENTATIONS

1. Presentation by Conservation Specialist Belen Cordero of water efficiency with regards to the drought.

J. PUBLIC COMMUNICATIONS

1. Edwin Houston: He wants to be left alone from code. His house is clean and shouldn't have to do extra things.

Mayor Kerr will talk to Code Enforcement

2. Elizabeth Goddard: She talked about her property with lack of landscaping. She got a citation for it. She does not understand why she needs to gravel, plants, trees, and shrubs.
3. Leo Rosario: He came to talk about Code Compliance and their harassment.
4. Joy Jeannette: She thanked the council for getting the fireworks stand for them. She talked about the first health fair. She called to ask what her citation meant and they couldn't tell her what it was. Code said she has debris in her yard and she stated it is a habitat.
5. Terry Delgado: He talked about how he has been trying to get the city clean for 10 years. He believes Code Enforcement has been doing a good job.
6. Ernesto Marines: He brought up where lives and speeders. He lives on a turn and some people are close to hitting houses. A car crashed into his car in the driveway. He asks if the council puts safety measures in that section.
7. Shad Boyd: He talked about adopting a street to pull weeds and keep it clean. He is willing to do more for his community.

K. CONSENT CALENDAR

MOTION: Moved by Camargo, seconded by Mayor Pro Tem Wright to approve the Consent Calendar minus no. 5 and 8.

1. Motion waiving the full reading of all ordinances and resolutions. Titles for ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.
2. Approval of Animal Care and Control Department Report.
3. Approval of Building and Safety Department Report.
4. Approval of Development Services Department Report.
5. **Approval of Public Works Department Report. *** REMOVED FOR DISCUSSION *****
6. Approval of Engineering Department Report.
7. Approval of Contract for Fire Services with San Bernardino County for Fiscal Year 2015-16.
8. **Approval of Warrant: *** REMOVED FOR DISCUSSION *****
 - a. **Approval of City of Adelanto Warrant, 14/15-12-01, 132551 through 132595, for the total amount of \$108,806.96.**
 - b. **Approval of Adelanto Electronic Fund Transfers, 14/15-12-01, 66 through 68, for the total amount of \$101,699.57**
 - c. **Approval of City of Adelanto Water Authority, 14/15-12-01, 27197 through 27199, for the total amount of \$6,677.84.**
 - d. **Approval of Adelanto Water Authority Utility Deposit Refunds Warrant, 14/15-12-01, 26546 through 26561, for the total amount of \$4,782.93.**
 - e. **Approval of Adelanto Public Utility Authority Warrant, 14/15-12-01, 3436 through 3438, for the total amount of \$4,312.43.**

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

L. CONSENT CALENDAR OF THE SUCCESSOR AGENCY BOARD

1. APPROVAL OF WARRANT:
 - a. Approval of The Successor Agency Board Warrant, 14/15-12-01, 7920 through 7920, for the total amount of \$975.00.

MOTION: Moved by Camargo, seconded by Mayor Pro Tem

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

M. PUBLIC HEARING

1. ADOPT RESOLUTION NO. 15-18, APPROVING THE RESIDENTIAL RENTAL DWELLING UNIT INSPECTION, REGISTRATION AND CERTIFICATION PROGRAM FEES. (MARK)

RESOLUTION NO. 15-18

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, ADOPTING A RESIDENTIAL RENTAL DWELLING UNIT INSPECTION PROGRAM FEE SCHEDULE FOR THE INSPECTION OF RESIDENTIAL RENTAL DWELLING UNITS AND MAKING FINDINGS IN SUPPORT THEREOF

RECOMMENDATION: Staff recommends that the City Council adopt Resolution No. 15-18 approving the Residential Dwelling Unit Inspection, Registration and Certification Program Fees

City Attorney Litfin presented the report.

Council Member Camargo is concerned with the self-certification.

City Attorney Litfin explained the people who can be self-certified if they have not had any violations within a certain amount of years.

Mayor Pro Tem Wright has an issue with these fees. He does not believe this will bring in revenue to the city. He thinks this plan is not realistic.

City Attorney Litfin will look at the cost effectiveness and get back to him.

Council Member Glasper wanted to know who is paying the fee and if the landlords for properties will be present for the inspections.

City Attorney Litfin explained it is the owner of the property but if they live too far that they can get a property manager to be there for the inspection.

Mayor Kerr suggested putting a little more money on it so people can be living on nice property.

The Chair opened Public Hearing at 7:53 p.m.

Jim (Resident): He gave his opinion on how the program should be run due to the property owners.

Ed Houston (Resident): he explained he has 5 properties, and have tenants that got evicted and moved across the street. He wants CPS to investigate these streets.

Mayor Pro Tem Wright wanted rental properties to have a business license as well.

Council Member Glasper wants business licenses to be based on property's income.

The City Chair closed Public Hearing at 7:58 p.m.

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to adopt Resolution no. 15-18 to approving the residential rental dwelling inspection, registration and program fees.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

N. NEW BUSINESS

1. ADOPTION OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AUTHORIZING THE ISSUANCE OF ITS IMPROVEMENT AREA NO. 2 OF CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) 2015 SPECIAL TAX BONDS SERIES A (TAX-EXEMPT) AND ITS IMPROVEMENT AREA NO. 2 OF CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) 2015 SPECIAL TAX BONDS SERIES B. (LARRY)

RECOMMENDATION: Staff recommends adoption of Resolution No. 15-19 authorizing the issuance of its Improvement Area No. 2 of City of Adelanto Community Facilities District No. 2006-2 (Manzanita and Espinosa) 2015 Special tax Bonds Series A (Tax-Exempt) and its Improvement Area No. 2 of City of Adelanto Community Facilities District No. 2006-2 (Manzanita and Espinosa) 2015 Special Tax Bonds Series B.

RESOLUTION NO. 15-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, ACTING AS THE LEGISLATIVE BODY OF CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA), AUTHORIZING THE ISSUANCE OF ITS IMPROVEMENT NO. 2 OF THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) 2015 SPECIAL TAX BONDS, SERIES A (TAX-EXEMPT) IN A PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000 AND 2015 SPECIAL TAX BONDS, SERIES B (TAXABLE) AND APPROVING CERTAIN DOCUMENTS AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THERE WIT

City Attorney Litfin presented the report. He talked about DR Horton and improvements in development with sidewalks and street lights. He explained some of this has to be taxable and some to be except based on bonds. The change of this resolution is the substance of the bond.

Shad Boyd asked about how the builders build out and then leave.

City Attorney Litfin: The tax is based on the mechanism to make them want to stay and build.

Donna asked what the money is going towards.

City Attorney Litfin explained it is going to pay facility fees for infrastructures.

Ernesto Marines explained that he lives in the community and believes the fees are too high for the cost of infrastructures.

Council Member Glasper explained the property value effects the property taxing.

Jeannette Ansu talked about how this tax will allow lowering the prices of the home. She does not believe this is fair.

Patrick Thorn is a developer for DR Horton. This is simply a financing mechanism.

Daniel Penafal was told he only needed to pay \$30 a month. He pulled the documents and it said it would go towards libraries and pools but doesn't necessarily mean they will build it. He talked about how it will raise 2% every year.

Ed Houston wanted to know who is responsible for the vacant slabs that have trash in them.

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Mayor Pro Tem Wright expressed his concern with residents not having a fair deal from this.

Council Member Woodard thinks it needs to be looked at to make sure everyone is very clear with what is going on.

Council Member Camargo is concerned with the residents not being properly notified.

Mayor Kerr explained that this issue will be pushed back for two weeks. This will just push back building time.

Council Member Glasper mentioned that it costs money to make a full community with sidewalks and street lights. The resident is paying for decent living. They signed the documents.

MOTION: Moved by Mayor Kerr, seconded by Woodard to move vote to June 24, 2015 Council Meeting.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

2. RENEWAL AGREEMENT FOR PARTICIPATION IN THE SAN BERNARDINO WORK RELEASE PROGRAM. (Tom)

RECOMMENDATION: Staff recommends that the City Council not approve the renewal agreement with the County of San Bernardino for participation in the work release program for 2015-20.

City Manager Thornton presented the report.

Council Member Glasper does not think this is a good idea.

Mayor Pro Tem Wright asked if the city has to pay for workers comp. and injury.

Ed Houston wanted clarification on the program and who is taking care of it.

Mayor Kerr stated that they are concerned that the city is liable if there is an injury

MOTION: Moved by Mayor Pro Tem Wright, seconded by Camargo to not approve the renewal agreement for participation in the San Bernardino Work Release Program.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

O. ITEMS REMOVED FROM THE CONSENT CALENDAR

5. Approval of Public Works Department Report. * REMOVED FOR DISCUSSION**

Council Member Camargo is concerned this was not approved before. He used Richardson Park as an example. Public Works is supposed to remove graffiti out of the dugout.

Mayor Kerr wants to know that the coaches and little league players are cleaning up after themselves.

Public Works Superintendent Moore explains that one person cannot clean up everything at once.

Mayor Pro Tem Wright asked if the sprinklers will be adjusted at Desert Trails Park.

Public Works Superintendent Moore stated that it is runoff from the school.

Mayor Pro Tem Wright wanted suggestions to help the water leaks and run offs.

MOTION: Moved by Camargo, seconded by Mayor Kerr to approve the Public Works Department Report with discrepancies noted.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

8. Approval of Warrant: * REMOVED FOR DISCUSSION *****

- a. **Approval of City of Adelanto Warrant, 14/15-12-01, 132551 through 132595, for the total amount of \$108,806.96.**
- b. **Approval of Adelanto Electronic Fund Transfers, 14/15-12-01, 66 through 68, for the total amount of \$101,699.57**
- c. **Approval of City of Adelanto Water Authority, 14/15-12-01, 27197 through 27199, for the total amount of \$6,677.84.**
- d. **Approval of Adelanto Water Authority Utility Deposit Refunds Warrant, 14/15-12-01, 26546 through 26561, for the total amount of \$4,782.93.**
- e. **Approval of Adelanto Public Utility Authority Warrant, 14/15-12-01, 3436 through 3438, for the total amount of \$4,312.43.**

Council Member Camargo had questions about the bus passes.

City Manager Thornton explained that these bus passes are bought and sold for the same price.

Council Member Camargo and Wright asked if it is coming into the City Hall.

City Manager Thornton said they were.

MOTION: Moved by Camargo, seconded by Mayor Pro Tem Wright to approve warrants as listed.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

P. CITY MANAGERS ANNOUNCEMENTS AND/OR REPORTS

City Manager Thornton went to the Blues Festival and enjoyed it. It was a small attendance but can grow. He discovered the Movies in the Park is growing and becoming very successful.

Q. CITY COUNCILS ANNOUNCEMENTS AND/OR REPORTS

Council Member Woodard talked about the Movies in the Park and explained his daughter's therapist went out with their family and enjoyed it. She went out to the one in Apple Valley and the turn-out was not that large. He is happy to see our community grow

Mayor Pro Tem Wright he believes the sponsors are not getting enough recognition. He wanted to thank those sponsors. He also thanks the Street Department and Code Compliance for cleaning up the streets. Mayor Pro Tem Wright will be attending the commencement ceremony at a Taylion Charter Academy.

Council Member Camargo went to the graduations for Excelsior and Columbia is happy to see this improvement. He talked about 8th graders who have great grades and can succeed. He mentioned his High Desert Devils are going to the World Series.

Council Member Glasper mentioned his experience with going to a 1st grade stem school and will improve in education with all the children. He talked about City unity in education.

Mayor Kerr talked about the council coming together on issue the residents brought to them and they took action. He wants the people who come to the meetings to tell the community about what they are doing them. He thanked the Senior Citizens for the coffee and cookies.

He also mentioned to throw away the trash. He also stated that there will be flag retirement on Sunday at 2 p.m.

R. ADJOURNMENT

The next Regular Meeting of the City Council will be held on June 24, 2015, at 7:00 p.m. unless a Special Meeting is called.

There being no further business the Chair entertained a motion to adjourn the meeting at 9:27 p.m.

MOTION: Moved by Mayor Pro Tem Wright, seconded by.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes)

Rich Kerr, Mayor

Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Deputy City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Cindy Herrera, City Clerk



**MINUTES OF THE
JOINT REGULAR MEETING
OF THE ADELANTO CITY COUNCIL,
ADELANTO PUBLIC UTILITY AUTHORITY,
ADELANTO COMMUNITY BENEFIT CORPORATION,
AND THE SUCCESSOR AGENCY BOARD**

June 24, 2015

A. CALL TO ORDER – CLOSED SESSION

The Adelanto City Council held a Closed Session on Wednesday, June 24, 2015, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Kerr called the meeting to order at 5:34 p.m.

Council Members present: Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr

Staff present: City Attorney Litfin, and Assistant City Clerk Lopez.

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 SUBDIVISION (d)(2).

ONE CASE(S) WHERE, IN THE OPINION OF THE CITY COUNCIL BASED ON ADVICE OF THE CITY ATTORNEY, BASED ON EXISTING FACTS AND CIRCUMSTANCES, THERE IS A SIGNIFICANT EXPOSURE TO LITIGATION AGAINST THE CITY.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(4) .

ONE CASE(S) WHERE, IN WHICH THE CITY COUNCIL IS DECIDING WHETHER TO INITIATE LITIGATION.

3. PUBLIC EMPLOYMENT: GOVERNMENT CODE SECTION 54957:

Title: Interim Finance Director

4. PUBLIC EMPLOYMENT: GOVERNMENT CODE SECTION 54957:

Title: Interim City Manager

5. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

- (1) Property: APN 3128-221-23

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

- (2) Properties: APNS 3128-221-21, 3125-221-22, 3128-221-18 and 3128-221-19

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8

- (1) Property: APN 0459-221-01 & 02

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

- (2) Properties: APNS 0459-181-02,63,30

Agency Negotiator on Property: Todd O. Litfin, City Attorney

Negotiating Parties: to be determined

Under Negotiation: Price and Terms of Payment

C. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None

D. CONVENE INTO CLOSED SESSION

The Chair called for a motion to enter into Closed Session 5:34 p.m.

MOTION: Moved by Woodard, seconded by Mayor Kerr.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

E. CALL TO ORDER – REGULAR MEETING

Mayor Kerr reconvened the regular meeting at 7:10 p.m.

Council Members present: Camargo, Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

Staff present: City Attorney Litfin, and Assistant City Clerk Lopez.

Invocation by: Chris Waggener

The flag salute was presented by Troop 465.

F. CONFLICT OF INTEREST

None

G. CONDUCT OF CLOSED SESSION

City Attorney Litfin stated there was no reportable action.

H. DELETIONS/ADDITIONS TO AGENDA

1. Addition of San Bernardino County Fire District Used Oil Payment Program

MOTION: Moved by Woodward seconded by Mayor Kerr to add item to the agenda.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

2. Changes to the LLMAD resolutions on item no. 11 and 12 on the Consent Calendar. Public Hearing is going to be on the 2nd meeting in July.

I. PRESENTATIONS

1. City of Adelanto Burrtec Rate Review 2015

Richard Nino of Burrtec Waste presented a PowerPoint presentation. (EXHIBIT A)

Council Member Camargo questioned the difference in an increase with the recycling the cost component.

Richard Nino explained recycling would remain in a 60 gallon barrel and regular trash would be replaced with 95 gallon barrels. He explains this can be implemented in October if the resolution is submitted by July 20, 2015.

Council Member Glasper asked if the 65 gallon barrels will be recycled to make the 95 gallon trash barrels.

Richard Nino stated that they will be recycled but is not positive on what purpose the recycled plastic will be used for.

Council Member Glasper continued to ask if the green recycle bins will still be utilized.

Richard Nino explained they will be replaced with black trash cans so they can utilize the green trash bins for organic waste.

Council Member Woodard likes the idea of the 95 gallon barrels because there are a lot of residents that cannot fit all their trash in the 65 gallon trash bins.

2. Potential future trash options.

Terry Delgado and John Navarro presented a PowerPoint presentation. (EXHIBIT B)

Council Member Camargo questioned how it is possible to do the entire city in 4 days.

Navarro explained that with 4 trucks they can optimize 2 trash trucks, 1 recycling truck, and 1 roll off truck per day. They can reach 3,000 houses in one day.

Council Member Woodward had concerns if the truck breaks down what will happen. What if two break down at the same time

Navarro explained why there are 5 trucks and 4 operators. This way there is one that can be utilized if another break down. The trucks also have a 5 year warranty and can be fixed in 24 hours after maintenance needs.

Council Member Camargo had issues with only having 4 employees due to sick time and vacation time. There are also questions about maintenance costs and storage locations for disposal and auto storage. The contract with Burrtec is lasting until 2022 so this would not be considered until then.

Terry Delgado questioned who bid in 2010. He makes a comment that there needed to be 3 bids in order to decide.

J. PUBLIC COMMUNICATIONS

1. *Joy Jeannette*: She explained how there are many people who come to the activities for senior citizens. She believes they should be sponsored so the citizens do not need to pay. Also, El Mirages seniors do not have a facility for activities anymore and wish for transportation for them to come to the facility in Adelanto. She thanks the services of the city for cleaning up the streets.
2. *Doug Page*: His issue is that Burrtec should not make 95 gallon containers because some home owners do not have this much trash. He also mentions that the green recycling bins can be used in a different city rather than recycle them.
3. *Terry Delgado*: He wanted to thank City Council, Code Enforcement and City Commerce. He received citations but he is happy they are enforcing the laws to make the city look good.
4. *Suzanne Perry*: She wanted to address that Code Enforcement is not fining adequately. Where she lives she does not have paved streets or sidewalks and should not have to have the same level of landscape requirements of those who have nicer homes. They live in trailers in the desert and should not get fined \$225 dollars for not having rock in her yard.
5. *Margaret*: She is a resident of Adelanto who has neighbors who shoot off fireworks on a nightly basis. The police say it's a Fire Department matter though it will take too long for the Fire Department to reach her home. She is worried about her safety and her properties safety due to the dry climate. She feels there is not enough safety in Adelanto and has a problem with it.
6. *Maggie Airy*: She lives on Braxton St. and commends Code Enforcement for cleaning up the neighborhoods. They are not making these laws, they are simply enforcing them. She has a problem with a neighbor who has a yard sale three weekends out of the month and doesn't have a permit. She would like that to be looked at and is happy things are changing.
7. *Ernesto Marines*: He questions Burrtec about the bin size and stated that we shouldn't have them. Council has mandated that there will be a decreased waste percentage. He does not understand if there will be less trash, why the

community should pay more for larger trash bins.

8. Ed Huston: He appreciates and respects everyone who obeys the law. He is looking into a Code Enforcement Violation on his yard. His violation is for improper maintenance and landscaping. He went to the library to look it up and it states that it has to resemble the demographic he is living on. His yard is clean and his dogs are registered so he believes Code should focus on more important things such as his neighbor who has 17 occupants in a 3 bedroom home.
9. Mark C Smith: He understands the need for grace, mercy, and forgiveness. He knows the council has to make tough decisions. He believes they are illegally getting bids through Burrtec. There should be three bids and they were all the same company which is illegal. He also comments on the trash cans sizes when there will be less waste.
10. Joy Jeannette: She wanted to thank Code Enforcement for with her. She notes that a section of Palmdale Rd. by Cortez has a toilet on the side of the road and various items in the middle as well. She believes it is an eye sore.

K. CONSENT CALENDAR

MOTION: Moved by Camargo seconded by Woodard to approve the Consent Calendar minus No. 9

1. Motion waiving the full reading of all ordinances and resolutions. Titles for ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.
2. Approval of Adelanto Public Utilities Sewer Report.
3. Approval of Adelanto Public Utilities Water Report.
4. Approval of Business License Department Report.
5. Approval of Fire Department Report.
6. Approval of Utility Billing Department Report.
7. Approval of Code Compliance Department Report.
8. Approval of 2015/2016 Sheriff's Contract Agreement for the City of Adelanto.
9. **Approval of Memorandum of Understanding (MOU) with the GEO Group for Police response to the Adelanto Detention Facility which houses immigration and customs enforcement ("ICE") detainees.**
*****REMOVED FOR DISCUSSION*****

10. Approval of Resolution 15-17 adopting Appropriations limit for FY 2015-2016.

RESOLUTION NO. 15-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING THE FISCAL YEAR 2015-2016 APPROPRIATIONS LIMIT PURSUANT TO ARTICLE XIII-B OF THE STATE CONSTITUTION AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 7910

11. Approval of Resolutions 15-22, 15-23, and 15-24, related to the levy and collections of assessments for the Adelanto Streetlight Maintenance Assessment District No. 1 for Fiscal Year 2015-16 (FY 15/16).

RESOLUTION NO. 15-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, FOR THE PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE ADELANTO STREETLIGHT MAINTENANCE ASSESSMENT DISTRICT NO. 01; AND THE LEVY AND COLLECTION OF ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2015-2016

AND

RESOLUTION NO. 15-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE ADELANTO STREETLIGHT MAINTENANCE ASSESSMENT DISTRICT NO. 01, FOR FISCAL YEAR 2015-2016, AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH

AND

RESOLUTION NO. 15-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE ADELANTO STREETLIGHT MAINTENANCE ASSESSMENT

DISTRICT NO. 01, FOR FISCAL YEAR 2015-2016

12. Approval of Resolutions 15-25, 15-26, and 15-27, related to the levy and collections of assessments for the Adelanto Landscape Maintenance Assessments District No. 1 for Fiscal Year 2015-16 (FY 15/16).

RESOLUTION NO. 15-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE ADELANTO LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT NO. 01, FOR FISCAL YEAR 2015-2016

AND

RESOLUTION NO. 15-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE ADELANTO LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT NO. 01, FOR FISCAL YEAR 2015-2016, AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH

AND

RESOLUTION NO. 15-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, FOR THE PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL REPORT REGARDING THE ADELANTO LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT NO. 01; AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2015-2016

13. Approval of Warrant:
- a. Approval of City of Adelanto Warrant, 14/15-12-02, 132596 through 132670, for the total amount of \$940,401.17.
 - b. Approval of Adelanto Electronic Fund Transfers, 14/15-12-02, 69 through 74, for the total amount of \$19,290.99.

- c. Approval of City of Adelanto Water Authority, 14/15-12-02, 27200 through 27212, for the total amount of \$24,096.70.
- d. Approval of Adelanto Water Authority Utility Deposit Refunds Warrant, 14/15-12-02, 27200 through 272712, for the total amount of \$7,484.73.
- e. Approval of Adelanto Public Utility Authority Warrant, 14/15-12-02, 3439 through 3447, for the total amount of \$26,714.77.

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

L. PUBLIC HEARING

1. **PUBLIC HEARING - AMENDING 2010 URBAN WATER MANAGEMENT PLAN (TOM/BELÉN)**

RECOMMENDATION: Staff recommends the Adelanto Public Utility Authority approve the Amendment to the 2010 Urban Water Management Plan, Section 8.5 Water Shortage Contingency Ordinance and order the report to be filed with the Department of Water Resources to comply with emergency regulations adopted by the State Water Resources Control Board pertaining to drought conservation.

Director of Public Works Thornton brought back the urban water plan to adhere to the public notice requirements. We need to change the policy for 20% reductions. We bring it back for public comment. We did it by June 1, 2015. It was approved before but the City did not meet the Noticing requirements.

The Chair opened the Public Hearing at 8:47 p.m.

No Public Comment

The Chair closed the Public Hearing at 8:48 p.m.

MOTION: Moved by Glasper, seconded by Camargo to approve amending the 2010 Urban Water Management Plan.

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

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2. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 15-16: APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2015-2016. (VANESSA)

RECOMMENDATION: That the City Council adopt Resolution No. 15-16 entitled:

RESOLUTION NO. 15-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2015-2016. (VANESSA)

CLERKS NOTE: Public Hearing items 2-5 were discussed together and voted separately.

Assistant Director of Finance Martinez presents the budget for the fiscal year 2015-2016. PowerPoint Presentation (EXHIBIT C)

Mayor Pro Tem Wright questioned as to why the sheriffs contract has gone up so much this year.

Assistant Director of Finance Martinez is not sure why it goes up every year but it is usually consecutively at 5%.

Mayor Pro Tem Wright talked about how the cut of the On-Call Paid Firefighter program helps but wonders what else can decrease the deficit without cutting services.

Assistant Director of Finance Martinez explained that it is Police, Fire, and Labor that comes from the general fund. Fire and Labor costs have been discussed which is why in 2013 one Fire Station was shut down. Also in 2013 there were significant lay-offs to 19 staff positions. Police we are at minimum as well. There are 3 deputies per shift. They have had open discussion with the Police with possible modification. She recommends trying to pursue revenue aspects.

Council Member Camargo is curious as to when Aries solar would give the check because it is a possibility of \$800K.

Associate Planner de Manincor stated that in early September the fees will be coming in for the Solar Project.

Mayor Kerr stated that there is no way to cut the Sherriff and Fire Services, the only place to cut is within the City.

Council Member Woodard thanked the fire and police for everything they do.

Mayor Pro Tem Wright spoke about staffing levels and that there is no need for multiple managers. He believes people are managing nothing and should be on the streets working.

Assistant Director of Finance Martinez explained that some management levels are necessary. She further explained that not all managers need people to supervise because they might be the only one in their department. She also points out that some management was cut in 2013.

The Chair opened the Public Hearing 9:25 p.m.

Shad Boyd: He opens the suggestion of cutting the City Hall's days open. He believes they need to do something to save money. An idea of cutting hours on Mondays can be a solution.

Resident: A resident of Adelanto brought up additional revenue idea. He believes adding more taxes to businesses can bring in revenue. He suggests places such as manufacturing.

A council member responded by saying he is unsure if that needs to be voted on.

Don: He works with the Street Department and says he is willing to take a pay cut in order to get people working.

Joy Jeanette: She dislikes that there is only one community building and it is filled the with Mavericks' workout equipment. She would also like to see the bill that the City pays for the Maverick's lighting. She is willing to move the equipment herself. She suggests using it as a rental space to bring in revenue.

Mayor Kerr is figuring out the concerns with the Mavericks and believes they are taking advantage. They are looking into this issue.

Resident: Earlier it was suggested that there is kiosk pay center implemented at Stater Bros so the citizens can pay bills. They can pay everything with a point of sale going towards the city. He stated it was in the process before but has not heard anything since.

Mark Smith: Public servants are more transparent with the details of the things that we are facing. Most people don't know the difference between bankruptcies or unincorporated. Either case there still needs to be service provided to the public. With our fiscal emergency those possibilities are real.

The Chair closed the Public Hearing at 9:34 p.m.

Council Member Camargo asked if the budget was balanced.

It was stated that it is not needed to be balanced.

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to approve resolution no. 15-16; appropriating funds for the municipal budget year 2015-16,

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.).

3. **PUBLIC HEARING:** APPROVE APUA RESOLUTION NO. 15-02: APPROPRIATING FUNDS FOR THE PUBLIC UTILITY AUTHORITY, FOR THE BUDGET YEAR 2015-2016. (VANESSA)

RECOMMENDATION: That the Authority Members adopt a resolution entitled:

APUA RESOLUTION NO. 15-02

A RESOLUTION OF THE AUTHORITY MEMBERS OF THE CITY OF
ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA,
APPROPRIATING FUNDS FOR THE PUBLIC UTILITY AUTHORITY, FOR

THE BUDGET YEAR 2015-2016

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to approve APUA resolution no. 15-02; appropriating funds for the Public Utility Authority, for the budget year 2015-16

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

4. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 15-20 APPROPRIATING FUNDS FOR THE COMMUNITY BENEFIT CORPORATION BUDGET YEAR 2015-16. (VANESSA)

RECOMMENDATION: That the City Council adopt Resolution No. 15-20 entitled:

RESOLUTION NO. 15-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, APPROPRIATING FUNDS FOR THE COMMUNITY BENEFIT CORPORATION BUDGET YEAR 2015-2016

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to approve resolution no. 15-20 appropriating funds for the Community Benefit Corporation budget year 2015-16.

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

5. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 15-15: ESTABLISHING COMPENSATION RATES FOR MUNICIPAL EMPLOYEES FISCAL YEAR 2015/2016.(VANESSA)

RECOMMENDATION: That the City Council adopt Resolution No. 15-15 entitled:

RESOLUTION NO. 15-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING COMPENSATION RATES FOR MUNICIPAL EMPLOYEES FISCAL YEAR 2015-2016. (VANESSA)

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to approve resolution no. 15-15; establishing compensation rates for municipal employees' fiscal year 2015-16

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

M. NEW BUSINESS

1. ADOPTION OF RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AUTHORIZING THE ISSUANCE OF ITS IMPROVEMENT AREA NO. 2 OF CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) 2015 SPECIAL TAX BONDS SERIES A (TAX-EXEMPT) AND ITS IMPROVEMENT AREA NO. 2 OF CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) 2015 SPECIAL TAX BONDS SERIES B. (LARRY)

RECOMMENDATION: Staff recommends adoption of Resolution No. 15-19 authorizing the issuance of its Improvement Area No. 2 of City of Adelanto Community Facilities District No. 2006-2 (Manzanita and Espinosa) 2015 Special tax Bonds Series A (Tax-Exempt) and its Improvement Area No. 2 of City of Adelanto Community Facilities District No. 2006-2 (Manzanita and Espinosa) 2015 Special Tax Bonds Series B.

RESOLUTION NO. 15-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, ACTING AS THE LEGISLATIVE BODY OF CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA), AUTHORIZING THE ISSUANCE OF ITS IMPROVEMENT NO. 2 OF THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) 2015 SPECIAL TAX BONDS, SERIES A (TAX-EXEMPT) IN A PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000 AND 2015 SPECIAL TAX BONDS, SERIES B (TAXABLE) AND APPROVING CERTAIN DOCUMENTS AND TAKING CERTAIN OTHER ACTIONS IN CONNECTION THERE WIT

Patrick Bourne is speaking on behalf of the DR Horton project in Adelanto. He is works with the Development of Planning and Financing. He expresses concern regarded the CFD taxes that were disclosed to the buyers. They went back and pulled the paperwork which show they were given disclosures. They had made sure they signed them and had dates. He is also providing a financial advisor who can explain them better to whoever would like to. Today he provides a template of the special tax for home plans and homes that are for sell.

Mayor Kerr explains that this was brought to them two weeks ago. 3 of the council members sat down with Horton to make sure the papers were legal. Due to this economy, the city procrastinated on issues like road caps and street lights. Horton is still in construction; therefore these issues will be fixed when the construction is finished.

Mayor Pro Tem Wright clarified the council met in a separate meetings to go through the items.

Council Member Glasper explained that the CFD was a given relief that started in 2007. There has been an 8 year span on having to not pay. The residents were told they didn't have to pay it. The city got relief. When you sign off on them, you get notice and now you have to pay them.

MOTION: Moved by Mayor Kerr, seconded by Woodard.

Motion carried 4-1 (Camargo, Glasper, Woodard, Mayor Kerr voting yes.) (Mayor Pro Tem Wright voting no.)

2. DISCUSSION AND DIRECTION REGARDING MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION/RESEARCH ORDINANCES. (City Attorney)

RECOMMENDATION: Discuss and provide direction on draft medical marijuana dispensary and cultivation/research ordinances.

Mayor Kerr explained to the public that when they vote tonight will be sent to planning commission for zoning. All these CRDs do not have to go through zoning. This is not the form to speak on if the public wants the dispensaries and cultivation locations. There will be a limit of 2 minutes per speaker.

Council Member Camargo began speaking on how a possible location is 500 feet from a school. Children attending school and go back and forth passed this location. He does not want them to see a pot dispensary. Also, the companies are going to see millions of dollars and suggest the City takes 1 million from these locations. He also believes there should be safety in these locations by having one police officer per dispensary.

Council Member Glasper is in agreement with the location. He has an idea of placing it in an Industrial Park far away from the public. This way there is no change of children being near it. If it is in commercial area they can possibly get their hands on it.

Mayor Pro Tem Wright is also in agreement of the possible locations. This way it is sectioned off and children are not affected by this.

Council Member Woodard is the third agree to this location but believes asking for a million dollars is a little extreme. These locations will cost a lot to build and that is a responsibility of the city.

A council member also suggested surveillance and security cameras to watch the activity going on in these dispensaries.

Freddy Sayegh: He has listened to the issues raised by city. The companies who are involved in research do not make millions. They tend to be non-profits. It is a science facility so only employees can usually enter the premises. Colleges such as USC, UCLA, and Stanford can utilize the findings of these labs and discover data for new medicine. Many scientists in these locations cannot study these things so they can come to these labs.

Mel Howard: He is the President of Pacific Coast Waste, which is a recycling company. He has been awarded an exclusive contract with Compton, Inglewood, and LA Unified School

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District. This company started in 2006 and has been a success. They invested to create a company called Infinity Labs and have submit an application for cultivation and research facilities. He believes this can help the budget issue.

Walter Grieves: He commends city for a low deficit. He believes the city is close to finding a way to fill the budget issues. He is an investor with HD Labs which is looking to submit an application to work with the city. He works in the Think Tank for USC and UCLA. He works with grants to produce solvent-free oil that pediatric cancer patients can use. It can also help out diseases such as PTSD, Parkinson's and Alzheimer's. Cultivated cannabis can help revenue. He suggests locating it next to the Prisons in the area.

Richard Macias: He is the CEO of Infinity Labs. He believes this could provide a lot of research that can be ahead of its time. He commends Adelanto for being on the forefront.

Kang HSU: He is a graduate of Harvard University in biochemistry. He is submitting an application to research and cultivate cannabis. He would be glad if there are ordinances to be passed in the interest in advancement of cannabis medicine. He is interested in just making medicine. He is part of the American Chemical Society and they are trying to create a subdivision for cannabis in agriculture. He wants to work with the formulation of a liquid of CBD which has no psychotropic effects.

Dr. Joyce Sayegh: She is a biochemist with a focus on research of CBD in Adelanto. She is more focused on the science and research of this business. She wants to extract compounds that prevent disease based models. The city should be proud of this research.

Resident: His business is in Industrial Zone 2 and does not want this business to be located there. He suggests putting it in the new Industrial Zone 3. He has had experience with illegal cannabis shops next to his business. It just bothers him because they don't pay taxes. He knows it's a cash crop and the bank won't take their money.

Shad Boyd: He is a user of medical marijuana. He has got off or minimized many other drugs. He would just like to see these jobs given to the citizens and hire within Adelanto. He also believes that no one over 21 should be able to get Marijuana unless they are sick children. Their parents can then get their prescriptions.

Jerry Davis: He applauded Camargo on things he said. Though he believes Camargo might have some things wrong. Illegal marijuana dispensaries don't pay taxes. They fight the city and don't pay their fines. He personally always followed the rules. There are reserves for the technologies. I Millions being made, the demographics her are not that of Santa Ana or Santa Monica.

Ernesto Marines: He does not think the city has room for retail. It is not needed, it can be delivered. With research and development the city should be on the forefront. The patent that this research and development create will make millions. They are long term medicines. They will cash out on these patents. If the city is collecting money on these facilities there is revenue there. He inspects labs for containment issues for a living.

Resident: He uses medical marijuana. He believes store front dispensaries do make a lot of

money and profit. Store front would create revenue if it was taxed. Research would be great for Adelanto as well. It will be legalized soon so it would be beneficial for our city and get ahead of everyone. Tax it high and make money on it.

Mayor Pro Tem Wright then explained this vote is to send it to planning commission to look at zones within Adelanto to find a spot or rezone a location to place it.

MOTION: Moved by Woodard, seconded by Mayor Kerr to approve medical marijuana dispensary consideration to be sent to Planning Commission.

Motion carried 3-2 (Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.) (Camargo, Glasper voting no.)

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodward to approve sending cultivation for research to Planning Commission with addition of a joint meeting to discuss location and zoning.

Motion carried 4-1 (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.) (Camargo voting no.)

N. ITEMS REMOVED FROM THE CONSENT CALENDAR

9. **Approval of Memorandum of Understanding (MOU) with the GEO Group for Police response to the Adelanto Detention Facility which houses immigration and customs enforcement ("ICE") detainees.**
*****REMOVED FOR DISCUSSION*****

Mayor Kerr said this needs to be discussed because the one geo facility is an ice facility they need to go over their contract with police present. We went to geo to pay their fair share. They paid for half and the school district paid the other half. The school district is no longer able to pay. Total cost is 177k.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright to approve Memorandum of Understanding with the Geo Group for Police response to the Adelanto Detention Facility which houses immigration and custom detainees.

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

O. CITY MANAGERS ANNOUNCEMENTS AND/OR REPORTS

There will be Movies in the Park on July 10th because of 4th of July Holiday.

A resident was cited and went to give praise to Code Enforcement to help correct her citation.

Mavericks are giving 3,000 free tickets to Adelanto residents for resident appreciation night.
August 16th

P. CITY COUNCILS ANNOUNCEMENTS AND/OR REPORTS

Council Member Woodard gave thanks to Code Compliance who does a good job and it isn't an easy job. Thanking fellow council members and he believes they are dynamic.

Council Member Glasper had the opportunity on Friday to go sit in on the High Desert Sandbag Meeting. There is an idea of widening 395 ending at Kramer Junction. It can happen as soon of 2 or 3 months.

Mayor Pro Tem Wright had a community announcement. The community pool will be opening. They need donations in order to keep that open. He gave the commencement address at Taylison Academy. He attended a conference meeting at Mammoth Lakes that will pass laws on the legislation that has to do with marijuana. They took bills and put them together with different laws. Adelanto is in the forefront. He thanks those who are giving to Weight Management Program. He enjoyed the opportunity to see women working out and losing weight. Helping people get healthy is what we need and thank those who have donated and will be receiving a thank you note. They are changing their lives.

Mayor Kerr stated that on July 10th and August 7th residents will have the chance to vote for next year's Movies that will be played for Movies in the Park. He also mentioned that a soup kitchen is going to be opening soon to feed those in need.

Mayor Pro Tem Wright reminded us Saturday June 27, 2015 from 10-2 the High Desert Outreach Center there is a second annual fair.

Woodard stated a trash clean-up at Maverick's Stadium will be on Saturday.

Q. ADJOURNMENT

The next Regular Meeting of the City Council will be held on July 8, at 7:00 p.m. unless a Special Meeting is called.

There being no further business the Chair entertained a motion to adjourn the meeting at 11:00 p.m.

MOTION: Moved by Mayor Kerr, seconded by Councilor Woodard.

Motion carried unanimously 5-0 (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes.)

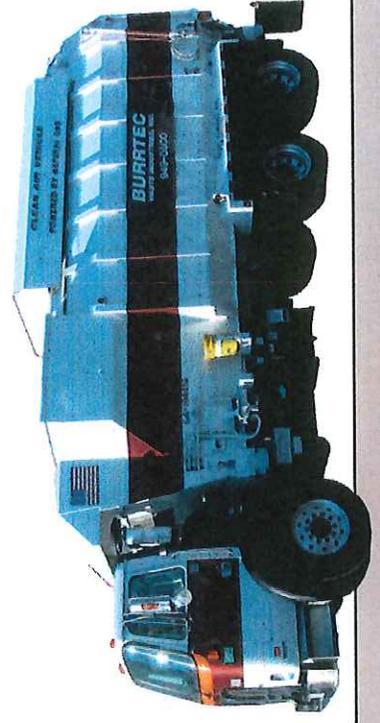
Rich Kerr, Mayor

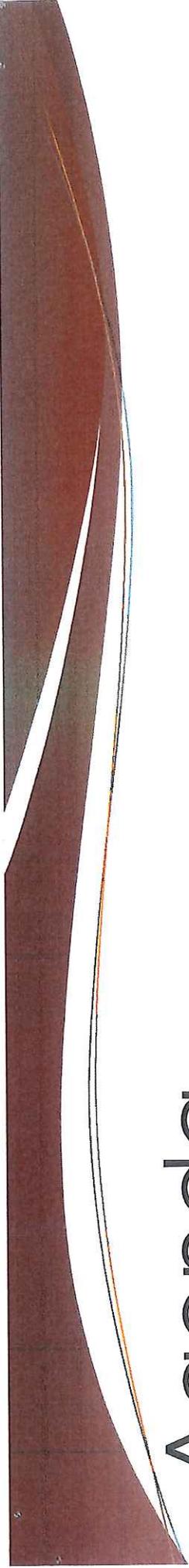
Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Assistant to the City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Cindy Herrera, City Clerk

City of Adelanto Rate Review 2015

June 2015





Agenda

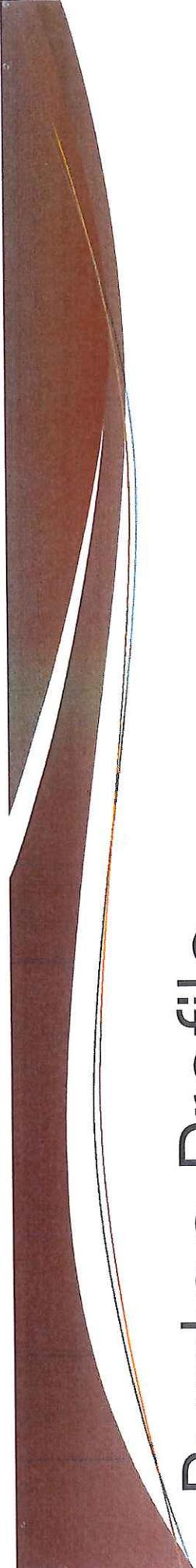
- Burrtec
- Background
- Diversion & Recycling Compliance (AB939)
- Legislation
 - Commercial Recycling (AB 341)
 - Organics Legislation (AB1826)
- Annual Rate Review Components & 2015 Impacts
- New Programs
 - Beautification Fee
 - Barrel Conversion

Burrtec

- Incorporated July 7, 1978
- Family owned and operated by the Burr family
- Ed Burr, Chairman of the Board
- Cole Burr, President and Chief Executive Officer
- "We'll Take Care Of It"



BURRTEC
"We'll Take Care Of It"

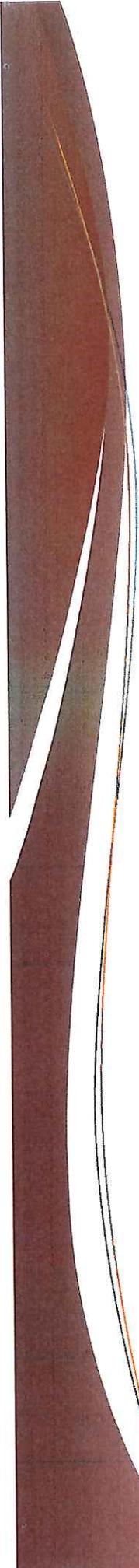


Burrtec Profile

- Three Major Business Sectors
 - Collections
 - Hauling Divisions (9)
 - Processing
 - Material Recovery Facilities/Transfer Station/Compost (2)
 - Material Recovery Facility/Transfer Station (1)
 - Material Recovery Facilities (2)
 - Transfer Stations (1)
 - Compost Facility (1)
 - Landfill (Salton City)
 - Day to Day Operations
 - Expansion



BURRTEC
"We'll Take Care Of It"

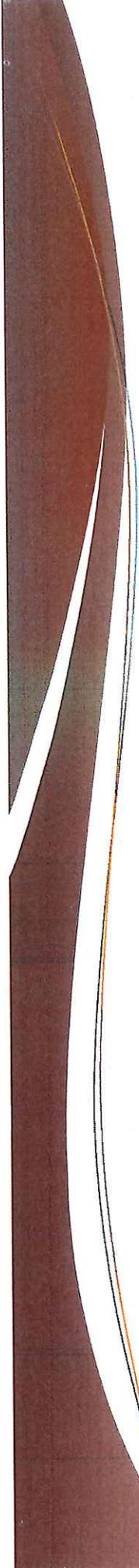


Municipal Contracts

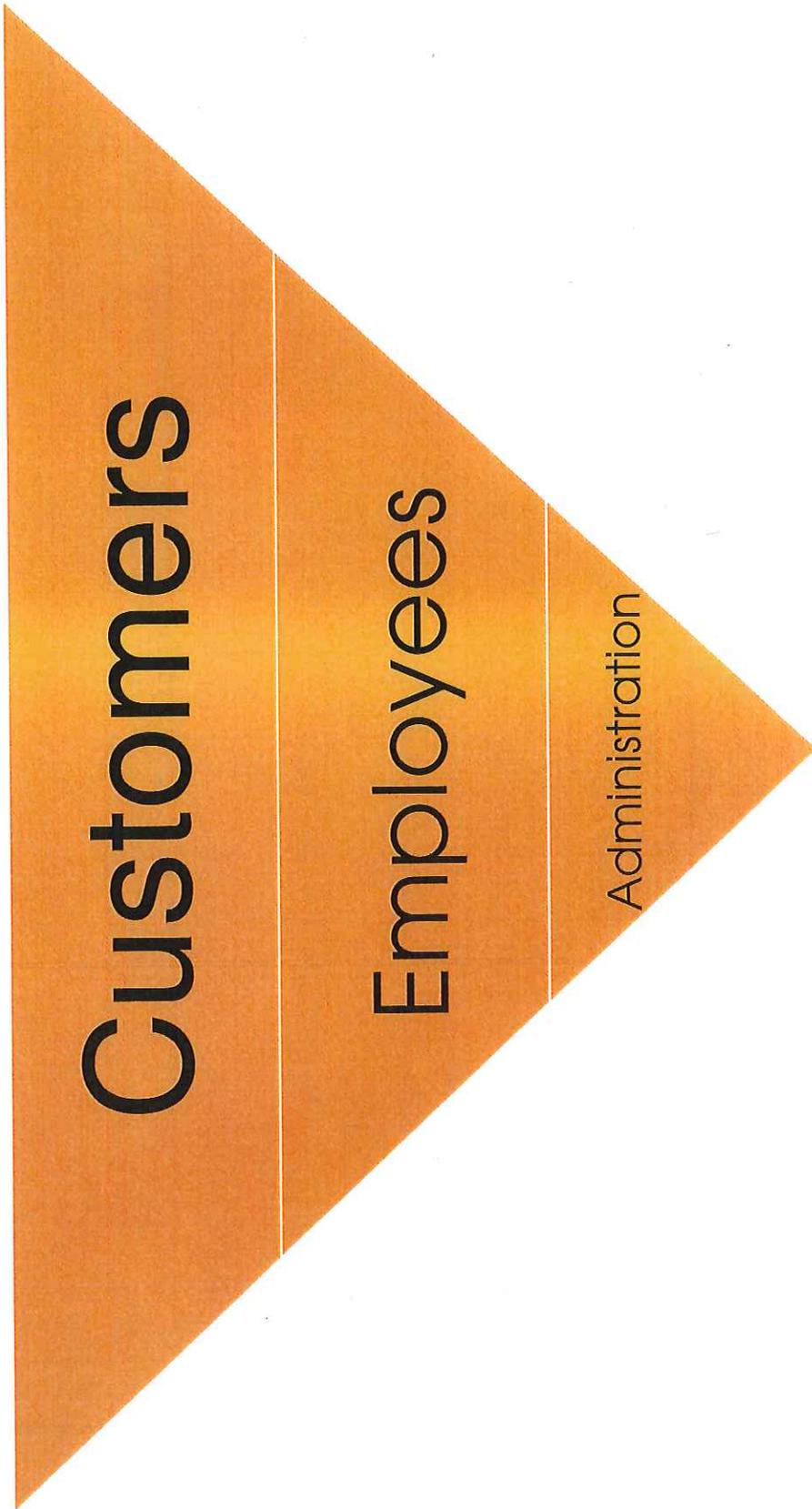
- City of Adelanto
- Town of Apple Valley
- City of Barstow
- City of Bradbury
- City of Duarte
- City of Eastvale
- City of Fontana
- City of Grand Terrace
- Helendale CSD
- City of Highland
- City of Jurupa Valley
- LA County- La Crescenta
- LA County- East Pasadena
- LA County – Santa Clarita
- LA County – South/East Whittier
- City of Montclair
- City of Rancho Cucamonga
- City of Rialto
- City of Riverside
- Riverside County
- Rubidoux CSD
- City of San Bernardino
- San Bernardino County
- City of Santa Clarita
- City of Upland
- City of Victorville
- City of Yucaipa



BURRTEC
"We'll Take Care Of It"



Organizational Philosophy



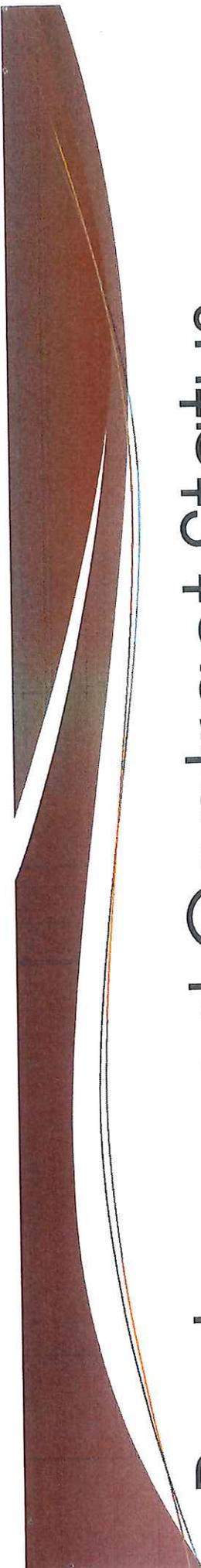
Customers

Employees

Administration

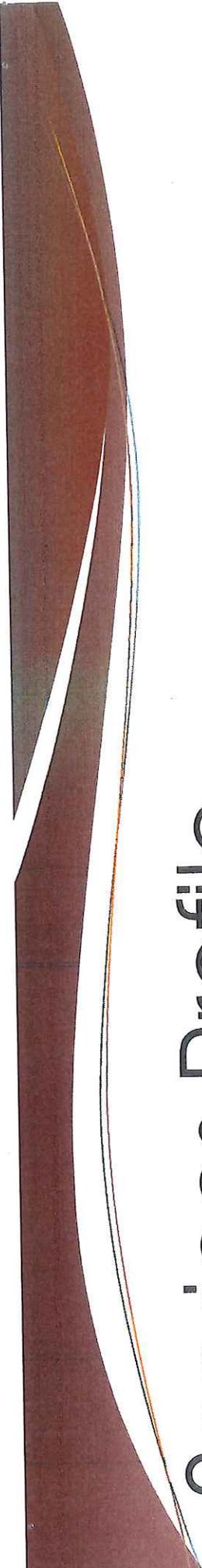


BURRTEC
‘We’ll Take Care Of It’



Background Contract Status

- Renegotiated in 2010
- Contract expires 2022
- Increase Franchise Fees to 20%
- Enhancements
 - Residential – extra recycling carts at no additional charge
 - Bulky item collections 2x/year, 5 items per collection no charge
 - Sharps collection program
 - Used oil collection program
 - Recycling Coordinator assistance
 - Free City Facility Services
 - Annual Administration Fee \$21,498 (2014)
 - Annual Cleanups



Services Profile

- Total Annual billings (2014): \$4,110,228
- City Franchise Fee Revenues: \$822,045
- Residential Billings on Property Tax Rolls
 - Burrtec floated approximately \$1MM during transition
- Commercial Billings: Direct monthly billing form Burrtec



Residential Services

- Curbside automated service
 - Trash
 - Recycling
- On-call collection of curbside bulky item (twice per year)
 - Must schedule pick-up in advance
- Holiday tree collection

- Sharps Collection Program
- Smaller containers upon request
- Electronic waste collection
- Used Oil Collection Program

Special Waste

- Illegal to dispose of in the garbage, down storm drains, or onto the ground.
- Materials
 - Electronic Products
 - Sharps
 - Universal Waste
 - Used Motor Oil



E-Waste Recycling

- Electronic devices that have an embedded battery, a circuit board and/or a plug.

TV's & Monitors

- LED
- LCD
- Plasma

Computers

- Hard Drives
- Computer peripherals
- Laptops
- DVD Players
- VCR's
- Printers

Scanners

- Fax Machines
- Copy Machines
- Telephones
- Answering machines
- Radios
- Stereo equipment
- Tape players/recorders
- Phonographs
- Printed Circuit Boards
- CD's/Video

Compact disc players

- Calculators
- Power Supply Units
- Connectors and Cables
- Telecommunications Equipment
- Main Frames
- Peripherals
- All Consumer Electronics Appliances



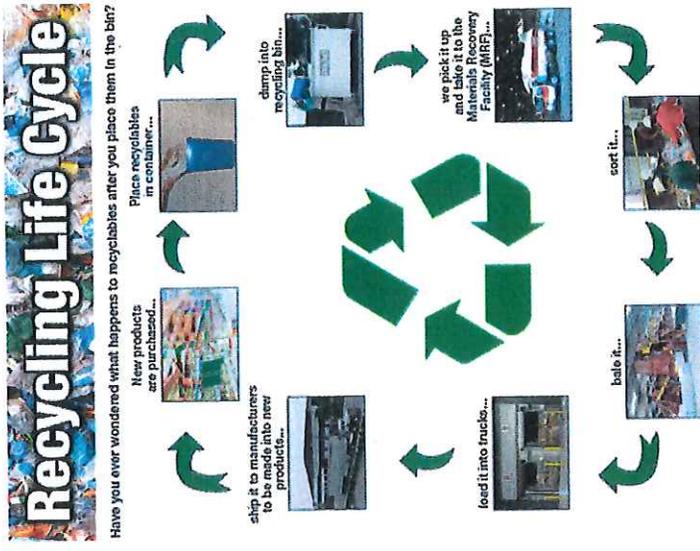


Commercial Services

- Trash Collection
- Recyclables Collection
- Free Waste Assessments
- Recycling Service
 - Bins
 - Barrels
- Roll-Off Services
 - CalGreen Diversion Compliance Programs

Outreach Programs

- School Programs
- Classroom Presentations
- Read Across America participant
- Newsletter and Brochure
- Right Stuff Recycling Contest
- Earth Day Fair
- Conservation Festival
- Regional Shred Fest Event



Program Reporting

- Waste generation and diversion reports
 - Statistics and tonnages
 - Program Implementation
- CalRecycle annual reporting



CalRecycle

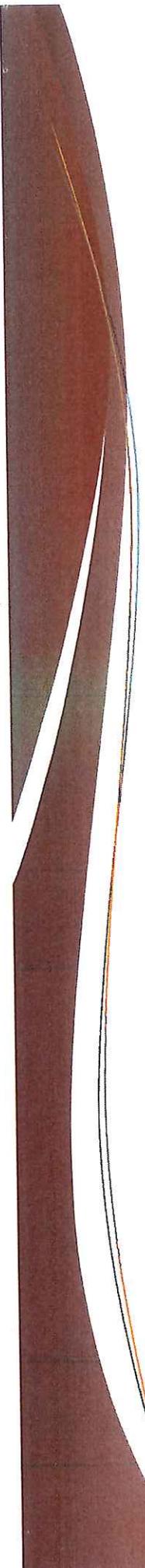


BURRTEC
"We'll Take Care Of It"

Community Involvement

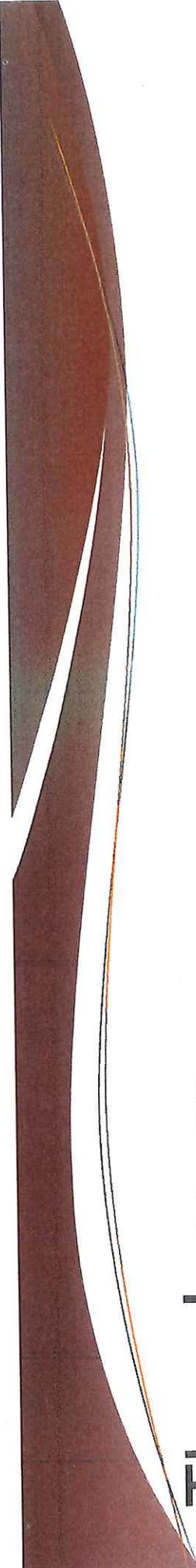
- Christmas Parade
- Blues Festival
- Mavericks Stadium events
- Chamber of Commerce
- Regional Events
 - MIRF Day
 - Earth Day





Diversion and Recycling Compliance

- Disposal/Recycling Compliance (AB939)
- Pounds per Person per Day (2014)
 - Current: 2.9 ppd
 - Target (not to exceed): 6.9 ppd
 - **IN COMPLIANCE**
- 2020 Goal of 75% (AB341)
- Why?
 - Health and Safety
 - Landfill Conservation and Resources Preservation
 - Air Quality Impacts



The Laws

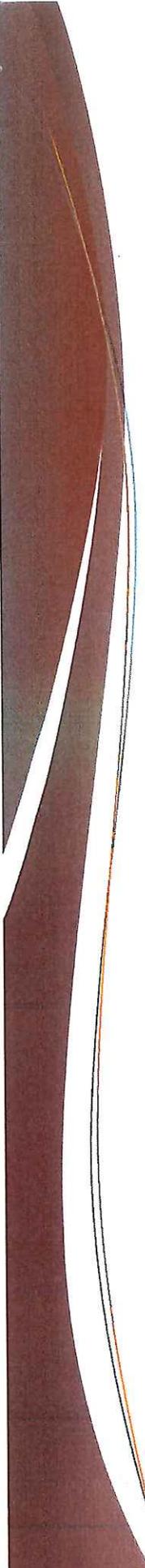
- AB 939
 - Divert 25% of solid waste by January 1, 1995
 - Divert 50% of all solid waste by January 1, 2000
- AB 32 Greenhouse gas emissions
 - Goals reducing GHG emissions to 1990 levels by 2020

The Law - Commercial Recycling

AB 341

- State legislation (AB 341) mandates businesses and public entities generating four (4) cubic yards or more of waste per week *and* multifamily residential dwellings with five (5) units or more to recycle.





The Law - Commercial Organics

AB 1826

- January 1, 2016, Jurisdictions must implement an Organic Waste recycling program for food waste and green waste
- April 1, 2016, Businesses that generate 8 cubic yards (cy) or more a week must source separate food scraps and yard trimmings and arrange for organic recycling services
- January 1, 2017, Businesses generating 4 cy or more per week of *organics*
- January 1, 2019, Business that generates 4 cy or more of commercial *solid waste* per week

Material Diversion Types (cont'd)

- Food Waste
 - Californians throw away nearly 6 million tons of food scraps each year.

Acceptable food waste materials

Dairy products
 Fruits and vegetables
 Meats and bones
 Seafood
 Poultry
 Breads and grains
 Coffee grounds
 Plant trimmings
 Soiled paper products

Food Waste Collection

All Food
 Dairy products, fruits, vegetables, meat, bones, seafood, poultry, breads, grains, coffee grounds, plant trimmings, and soiled paper products (milk cartons and waxed cardboard).

¡NO!
 • Plastic bags/wrap/straws
 • Styrofoam
 • Bottles and cans
 • Aluminum foil
 • Liquids
 • Hazardous waste
 • Glass

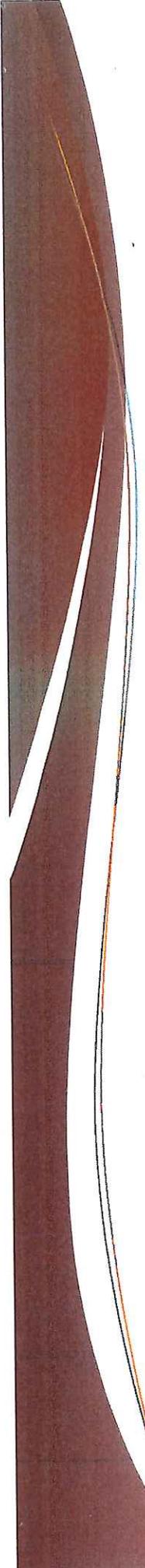
¡NO!
 • Bolsas/envolturas/pajitas de plástico
 • Espuma de poliestireno
 • Botellas y latas
 • Papel de aluminio
 • Líquidos
 • Desechos peligrosos
 • Vidrio

BURRETEC
 "We'll Take Care Of It"

Organics Processing

- Compost
 - Includes controlled decomposition of organic material such as leaves, twigs, grass clippings, and food scraps.
- Anaerobic Digestion (AD)
 - Energy conversion from Biogas which can be burned and converted to electricity.





Organics Processing

- Victor Valley Compost
 - Grant Monies \$2.5 Million
 - Regional Composting Services



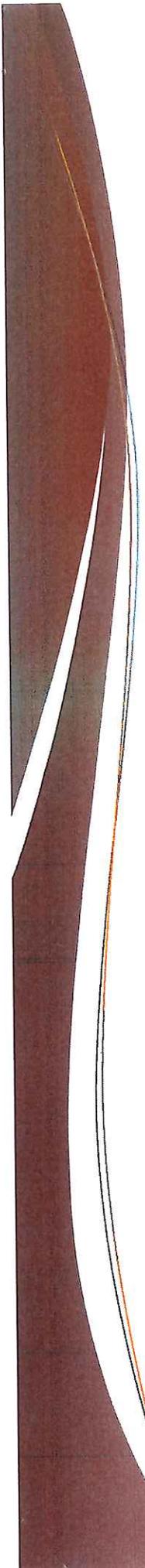
Annual Rate Review

- Cost Component Analysis & Review with July implementation
- City Resolution for Tax Roll Billings
- Submitted to County - August timeframe
- Adjustments:
 - Service CPI (March 2015: **0.5%**)
 - Disposal and processing cost components
 - Trash and Recyclables
 - City Fees (20% franchise fees)
 - Programs when applicable

Disposal and Processing

- Trash - Waste Delivery Agreement
 - Requires trash be delivered to the San Bernardino County landfills (Victorville Landfill)
 - Agreement ends 2019
- Recyclables
 - International Markets with 90% Exported
 - Commodity Values Declining

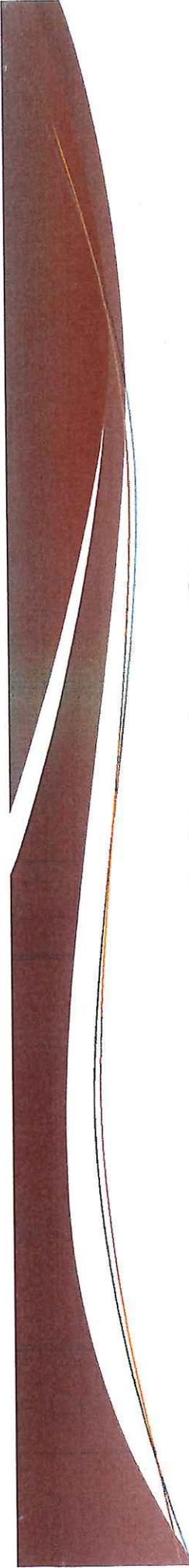




Disposal and Processing

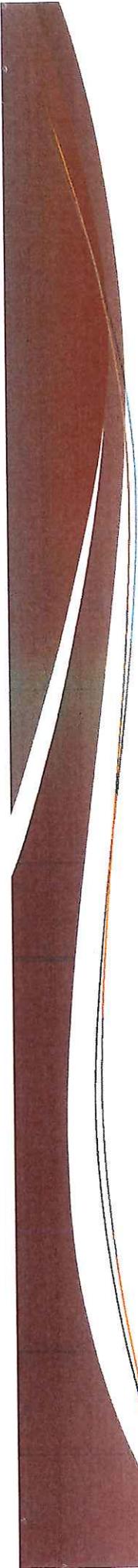
Cost Component	Current	New
Trash	\$39.06	\$39.38
Recyclables	\$30.05	\$42.45

*2014 to 2015 year to date recyclables values have declined 30%



2015 Proposed Rate Changes

Service	Monthly Charge			%
	Current	Proposed	Increase	
Residential 95 gallon	\$ 26.03	\$26.49	\$0.46	1.8%
Residential 60 gallon	\$ 23.46	\$24.13	\$0.67	2.9%
Residential 40 gallon	\$ 21.78	\$22.75	\$0.97	4.50%
Residential lifeline	\$ 11.15	\$11.21	\$0.06	0.5%
3 yard bin Trash serviced 1 time per week	\$ 118.63	\$119.33	\$119.33	0.84%



City Beautification Program

Service	Monthly Charge
Residential Barrel services	2015-16
Residential Barrel Lifeline Services	\$ 0.25
3 yard bin Trash serviced 1 time per week	\$ 0.00
	\$ 3.25

- Generate approximately \$44,000 revenues
- Community cleanups and/or litter abatement programs
- Review Program in 2016

Beautification Fee Rate Changes

Service	Monthly Charge		Increase	%	Beautification Program	Fee
	Current	Proposed				
Residential 95 gallon	\$ 26.03	\$26.49	\$0.46	1.8%		\$26.80
Residential 60 gallon	\$ 23.46	\$24.13	\$0.67	2.9%		\$24.44
Residential 40 gallon	\$ 21.78	\$22.75	\$0.97	4.50%		\$23.06
Residential lifeline	\$ 11.15	\$11.21	\$0.06	0.5%		\$11.21
3 yard bin Trash serviced 1 time per week	\$ 118.63	\$119.33	\$119.33	0.84%		\$123.39

- Proposed Rates include new disposal/processing costs and the 2015 beautification fee (lifeline rate excluded).

Barrel Conversion Program

Service	Monthly Charge		Increase	%	Beautification Fee Program
	Current	Proposed			
Residential 95 gallon	\$ 26.03	\$26.49	\$0.00	1.8%	\$26.80
Residential 60 gallon	\$ 23.46	\$24.13	\$0.00	2.9%	\$24.44

Current Service Subscriptions:

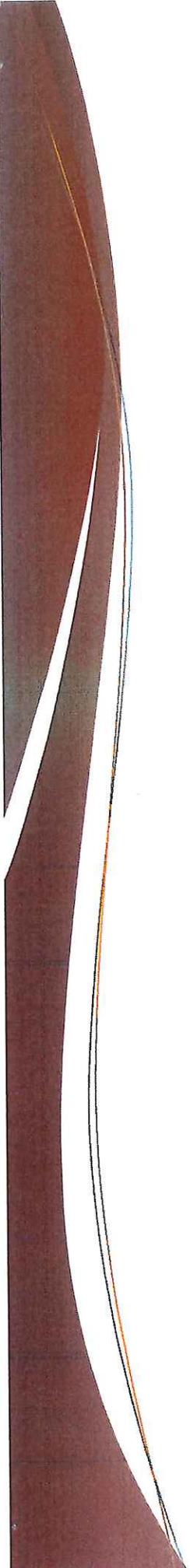
- 95 gallon = 162 customers
- 60 gallon = 6,873 customers
- 40 gallon = 169 customers

City Revenue Impacts

- Increase by \$43,000 per year
- Contract Term Extension of 5 years

Barrel Investment of over \$400,00





Property Tax Billings - Residential

- 7/1/15 - Preliminary due to County
- 8/10/15 - Detailed parcel list submission to County & copy Adelanto
- City Resolution submitted to County
- 9/1/15 - Corrections due to County

Questions ?

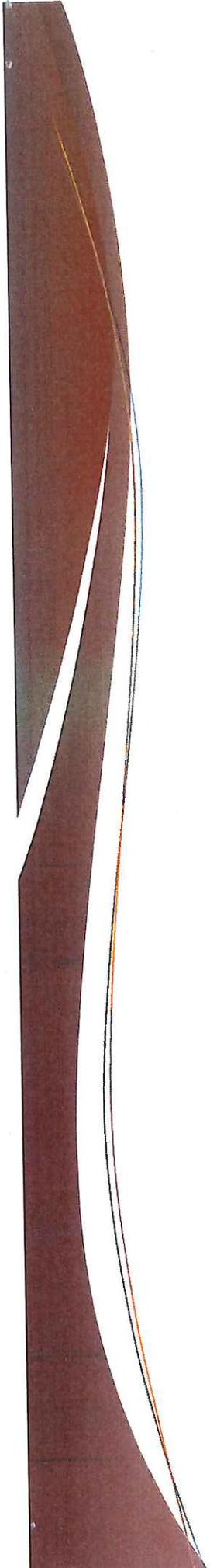


EXHIBIT B

ADELANTO TRASH & RECYCLING

(Revised 06/24/15)

For the City of
Adelanto



The following is a business plan for a new trash company that will be used by the city of Adelanto.

The work that Adelanto Trash & Recycling will be doing will be done in 4 days. By having the workers work 10 hours per day and dividing the city into 4 parts, it is possible to get the entire city's trash picked up in a period of 4 days.

During the first year that the company is being utilized there will be many expenses because of the price of all the brand new equipment. The total start-up cost and expenses of the company will total to \$4,934,670 for the first year. After the expenses, the city will make an estimated \$4,205,946 in profit.

The second year will experience significantly lower expenses than compared to the first year because all of the equipment will be paid off during the first year. The expenses of the company will total to \$2,513,160 for the second year. The city will be making \$6,627,456 in profit for the second year.

For the third and all ongoing years that the company is operating the expenses and profit will stay the same. The city will continue to make \$6,627,456 in profits for each consecutive year. Moreover, keeping in mind that there may be a large growth of people coming to live and work in the city of Adelanto from other countries, the expenses and more importantly the profits will increase beyond these numbers.

By the fourth year, Adelanto Trash & Recycling will have made the city over \$24,088,314 in profits and this does not include any other business or communities that may be coming to the city of Adelanto.

At the end of the company's fifth year, the city will have a profit of over \$30,715,770. The company value after its fifth year will be \$92,147,310.

Company Name
Adelanto Trash & Recycling

			Total Cost:
Residential 95 Gallon Carts	Needed: 17,000	50.88 Each	\$ 864,960.00
3 Residential Side-Loaders		255,000 Each	765,000
1 Commercial Front-Loader		265,000 Each	265,000
1 Rolloff		150,000	150,000
40-YD Rolloff Containers	Needed: 40	4,620 Each	184,800
10-YD Rolloff Containers	Needed: 10	3450 Each	34,500
3-YD Front-Loader Containers	Needed: 250	535 Each	133,750
2-YD Front-Loader Containers	Needed: 50	470 Each	<u>23,500</u>
Total Start-Up Cost			2,421,510.00
<hr/>			
Insurance for 5 Trucks		1,750 each per month	\$ 105,000.00
4 Truck Drivers		5,120 each per month	245,760
Trash	800 Tons per month	53 each ton	508,800
Diesel		12,800 per month	153,600
Juan Navarro (Negotiable)			<u>1,500,000</u>
Expenses			2,513,160
Expenses & Start-Up Cost for the 1st Year			4,934,670.00

Company Name
Adelanto Trash & Recycling

Total Income	For the 1st Year	\$9,140,616
Expenses	For the 1st Year	<u>\$4,934,670</u>
City Profit	For the 1st Year	\$4,205,946

Company Name
Adelanto Trash & Recycling

Total Income	For the 2nd Year	\$	9,140,616
Expenses	For the 2nd Year	\$	<u>2,513,160</u>
City Profit	For the 2nd Year	\$	6,627,456

Company Name
Adelanto Trash & Recycling

Total Income	For the 3rd Year	\$	9,140,616
Expenses	For the 3rd Year	\$	<u>2,513,160</u>
City Profit	For the 3rd Year	\$	6,627,456

Company Name
Adelanto Trash & Recycling

Total Income	For the 4th Year	\$	9,140,616
Expenses	For the 4th Year	\$	<u>2,513,160</u>
City Profit	For the 4th Year	\$	6,627,456

Company Name
Adelanto Trash & Recycling

Total Income	For the 5th Year	\$	9,140,616
Expenses	For the 5th Year	\$	<u>2,513,160</u>
City Profit	For the 5th Year	\$	6,627,456

Adelanto Trash & Recycling

For the City of Adelanto

Business Plan

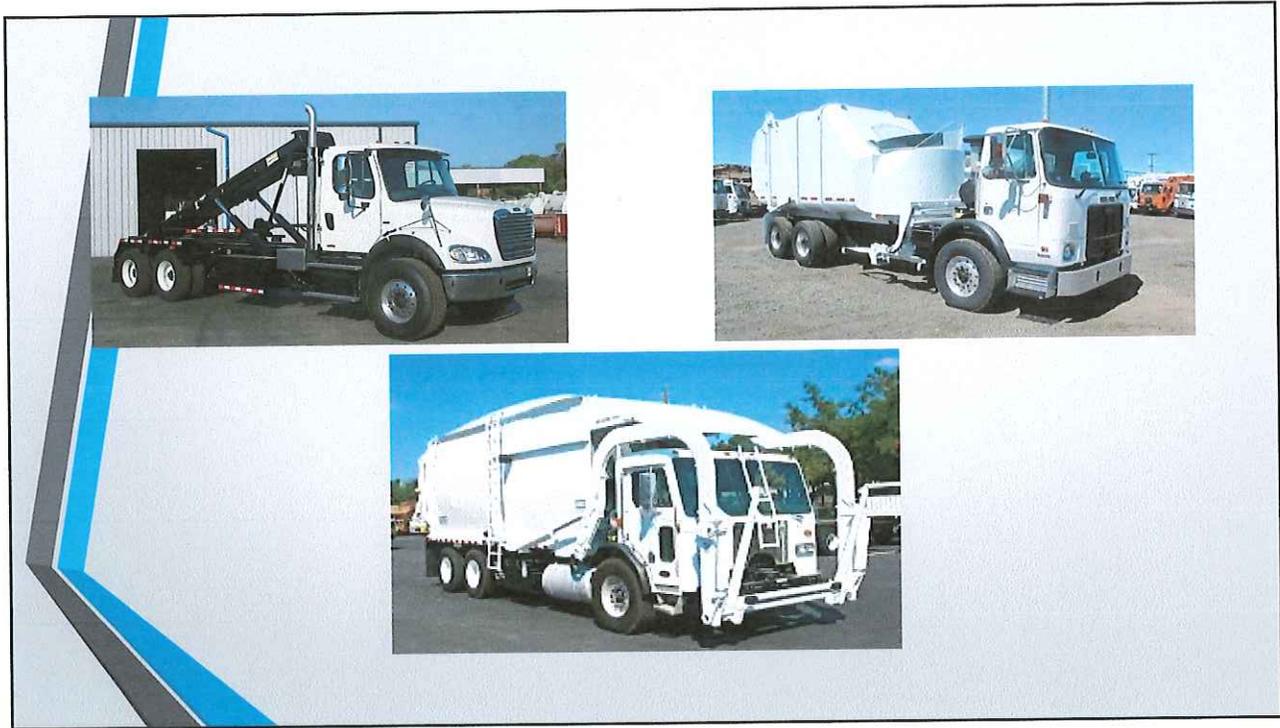
- The work that this company will be doing can be accomplished in 4 days. This can be accomplished by dividing the city into 4 parts and having workers work 10 hour shifts.
- All of the expenses that come from buying the trucks and the containers will be paid off during the first year. By including the insurance, employees, trash, and diesel, the total expense for the first year would be \$4,934,670. After subtracting the expenses from the gross profit for the first year, the city would make an approximate \$4,205,946 in profit.

Business Plan (Cont.)

- The second year there will be significantly lower expenses than compared to the first year. The expenses for the company during its second year will be an approximate \$2,513,160. The city of Adelanto will be making an approximate \$6,627,456 in profit for the second year.
- For the third and ongoing years that the company will be operating the expenses and profit will stay about the same. The city of Adelanto will continue to make an approximate of \$6,627,456 in profit for the years to come.

Company Value

- The company value after its fifth year will be \$92,147,310.



Expenses

- Residential 95 Gallon Carts-17,000
- Residential Side-Loaders-3
- Commercial Front-Loader-1
- Rolloff Truck-1
- 40-YD Rolloff Containers-40
- 10-YD Rolloff Containers-10
- 3-YD Front-Loader Containers-250
- 2-YD Front-Loader Containers-50
- Total Start-Up Cost: \$2,421,510

Expenses (Cont.)

- Insurance for 5 Trucks- \$105,000
- 4 Truck Drivers- \$245,760
- Trash- \$508,800
- Diesel- \$153,600
- Juan Navarro (Negotiable)- \$1,500,000
- Total Additional Expenses- \$2,513,160
- Expenses & Start-Up Cost for the 1st Year- \$4,934,670

Income

- Residential Houses estimated 7,809-\$76 per home
 - An approximate of \$7,121,808 per year.
- Commercial 3-YD Bins an estimated 221 being used.
 - \$118.50 a week per bin. \$474 a month per bin. \$1,257,048 a year for all bins.
- Rolloff Service 40-YD Bins an estimated 30 being used.
 - \$529.00 a week per bin. \$2,116.00 a month per bin. \$761,760 a year for all bins.

The 1st Year

- Gross Income- \$9,140,616
- Expenses- \$4,934,670
- City Profit- \$4,205,946(+/-)

The 2nd Year

- Gross Income- \$9,140,616
- Expenses- \$2,513,160
- City Profit- \$6,627,456(+/-)

The 3rd Year

- Gross Income- \$9,140,616
- Expenses- \$2,513,160
- City Profit- \$6,627,456(+/-)

The 4th Year

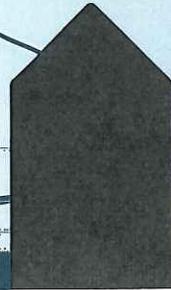
- Gross Income- \$9,140,616
- Expenses- \$2,513,160
- City Profit- \$6,627,456(+/-)

The 5th Year

- Gross Income- \$9,140,616
- Expenses- \$2,513,160
- City Profit- \$6,627,456(+/-)

Annual Budget FY 2015-2016

City of Adelanto



Budget Process

JANUARY / FEBRUARY

- Depts. complete review of Mid-Year and begin the FY 2016 budget process

MARCH

- Budget Forms are distributed to departments

APRIL

- Finance analyzes budget request from depts. and finalizes revenue projections

MAY

- City Manager and City Council Members review budget in 2-2-1 meetings.
- The meeting was held on June 11th, 2015.

JUNE

- City Council Hold Public Hearing and Adopt Budget

General Fund Budget Highlights

► GENERAL FUND

- The General Fund Budget was balanced with the use of cash reserves on hand. Projected deficit is \$1.7M. However, I highly caution on continued use of cash reserves as it will possibly be depleted in near future, if no permanent revenue source is secured.
- Projected Revenues increased by \$600K, largely due to a one-time mitigation fee of \$806K from Aries Solar.
- Large decreases in departmental expenditure budgets were from City Administration (\$227K), Fire (\$173K) and Non Departmental (\$118K).
- Due to significant efforts from Department Heads the General Fund's deficit decreased by \$76K from midyear FY 15.

General Fund Budget Highlights

- ➔ **Detail Budget savings in various departments included:**
 - ➔ **City Administration:** Savings of \$227K is being realized by the City Engineer/Public Works Director taking on the additional role as City Manager.
 - ➔ **Fire Department:** Fire service contract with the County was reduced by 5.5% by eliminating On-Call Paid Firefighters program, with no effect on services provided.
 - ➔ **Non Department:** reduction in contract services such as audit and consulting. City is behind only a few months for FY 14 audit. No budgeted Capital expenditures as in Prior Year (134K).

Why a Fiscal Emergency?

- ▶ Despite efforts to cut budget the City still remains in a fiscal emergency.
- ▶ The continuous budget deficit will gradually deplete the City of Adelanto's reserves.
- ▶ This affects the City's ability to meet future financial obligations and could cause the City to file bankruptcy.
- ▶ This would cause significant service disruptions that would have a negative impact upon the public peace, health, safety and welfare of the community.

Why a Fiscal Emergency?

GENERAL FUND	FY 2015	FY 2016
Current Revenues	10,564,589	11,563,110
LESS: (Aries Solar one-time)		(806,000)
POLICE	(4,970,997)	(5,189,022)
FIRE	(2,467,369)	(2,314,355)
STREET DEPT. (Funded by Special Rev. mandated to be spent on Streets)	(1,090,000)	(1,106,826)
Revenues Remaining to Fund City Operations	2,036,223	2,146,907
Current Staff Cost (excluding Street Staff)	2,317,477	2,377,155
Revenues Remaining to Fund City Operations if we cut staff cost in half (\$2,146,907-1/2 Staff Cost of \$1,188,578)	877,485	958,330
Budget for mandatory cost such as: Utilities, Retirees, Worker's Compensation, Audit Fees, Insurance & Attorney Fees	1,468,300	1,332,800

Sworn/Officer Per 1,000 Resident Ratio:

	Population	Square Miles	Officer Positions	Officer to Resident Ratio	Officer per 1,000 Population	Safety Positions	Safety Positions per 1,000 Population
Hesperia	90,726	73	37	2,452	0.41	52	0.57
Adelanto	32,438	56	15.61	2,078	0.48	21.11	0.65
Apple Valley	69,668	74	37	1,883	0.53	51	0.73
Victorville	117,219	73	64	1,832	0.55	85	0.73
Ontario PD	173,690	50	116	1,497	0.67	225	1.3
Fontana PD	200,232	42	154	1,300	0.77	180	0.9
San Bernardino PD	210,110	59	173	1,215	0.82	270	1.29

Sworn/Officer Per 1,000 Resident Ratio:

	Population	Square Miles	Officer Positions	Officer to Resident Ratio	Officer per 1,000 Population	Safety Positions	Safety Positions per 1,000 Population
Adelanto	32,438	56	12.48	2,599	0.38	17.98	0.55
Hesperia	90,726	73	37	2,452	0.41	52	0.57
Apple Valley	69,668	74	37	1,883	0.53	51	0.73
Victorville	117,219	73	64	1,832	0.55	85	0.73
Ontario PD	173,690	50	116	1,497	0.67	225	1.3
Fontana PD	200,232	42	154	1,300	0.77	180	0.9
San Bernardino PD	210,110	59	173	1,215	0.82	270	1.29

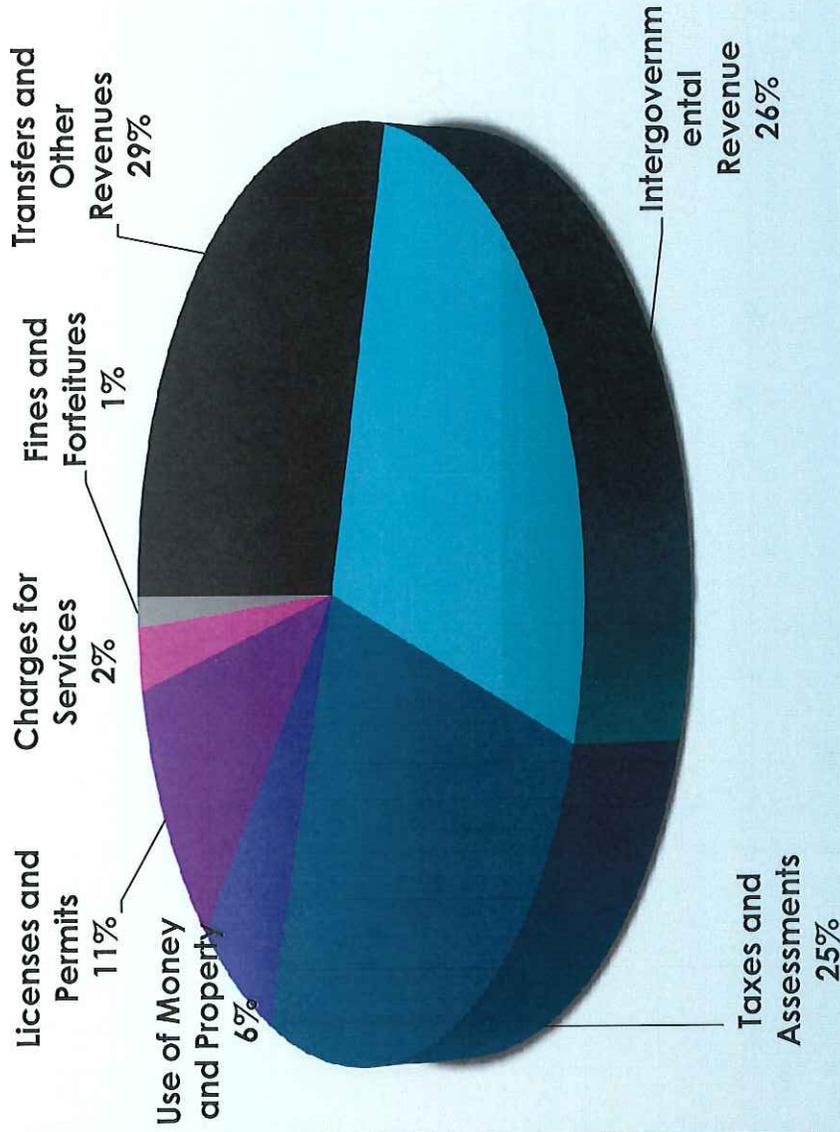
Illustration is a 20% reduction in officer positions only. A reduction in cost of approx. \$508K.

Financial Summary

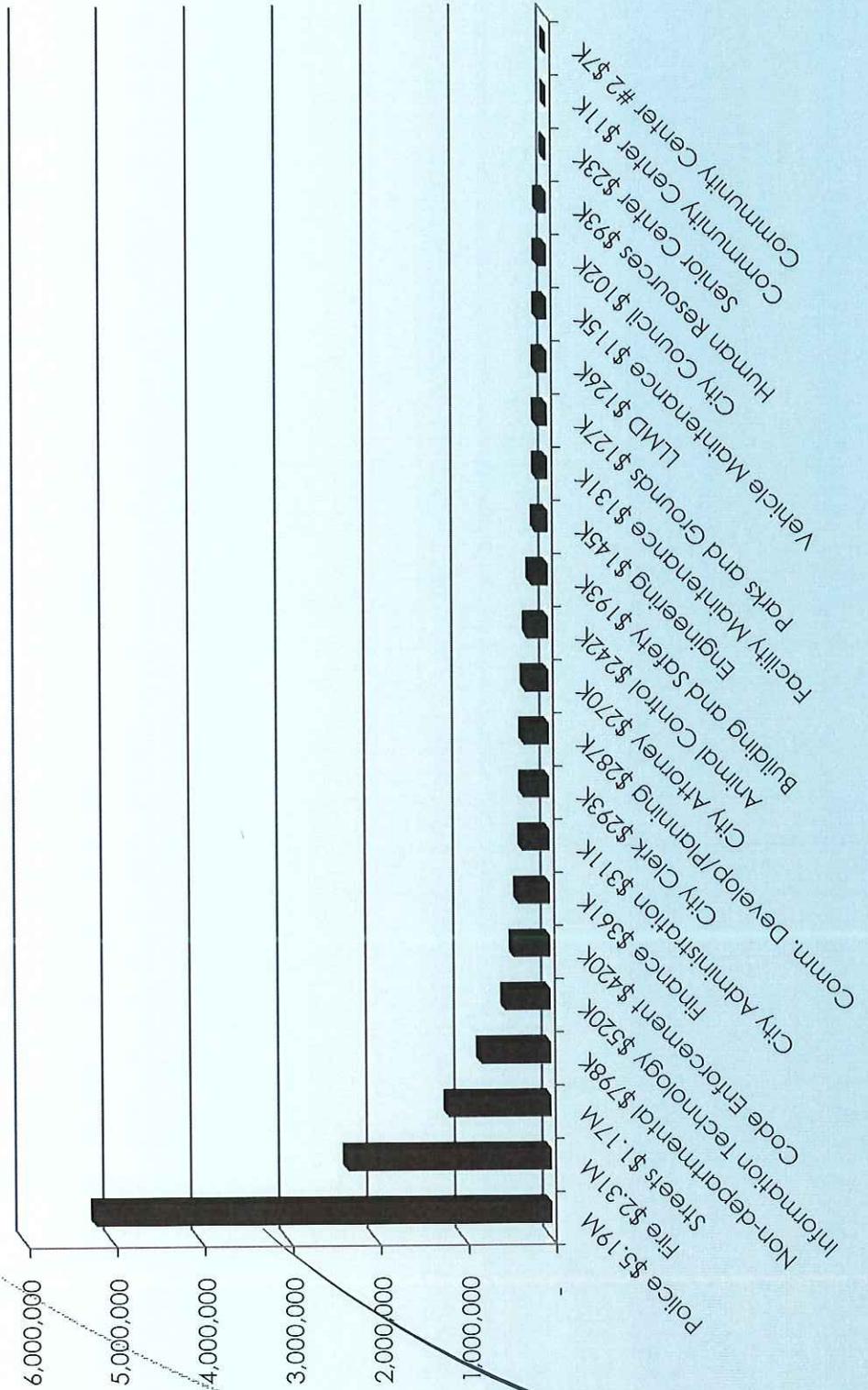
	GENERAL FUND
Estimated Beginning Available Resources	4,434,986
Add: Projected FY 2016 Revenues	11,566,610
Less: Projected FY 2016 Expenditures	(13,321,638)
Estimated Ending Available Resources	2,679,958

General Fund Revenue FY 2015/16

Taxes and Assessments	2,927,000
Intergov't Revenue	2,962,000
Licenses and Permits	1,211,350
Fines and Forfeitures	140,400
Use of Money and Prop	695,000
Charge for Services	283,900
Subtotal Revenues	8,219,650
Transfers and Other Revenues	3,343,460
TOTAL REVENUES	11,563,110



General Fund Expenditures by Department



Looking Ahead

GENERAL FUND

- Complete a 5-10 year financial plan that includes
 - Budget Stabilization Plan
 - Identifying other possible revenue sources
 - Finalize User Fee Study
 - Identify possible areas to reduce budget
 - Create financial policies
- Increase Communication to City residents regarding the City's Financial Progress through newsletters, phone calls, and group meetings.

APUA Budget Highlights

▶ APUA

- ▶ Water and Sewer have balanced budgets for FY 2016
- ▶ The projected net income for the Water Fund is \$38K and the Sewer Fund is \$911K.
- ▶ In Dec 2014, APUA issued \$14M in bonds. Part of the bond proceeds were used to satisfy a judgment owed to AMBAC of \$7.8M.
- ▶ Additionally, portion of bond proceeds will be used to finance improvements to the Water & Sewer Enterprise of \$4.5M and \$478K respectively.

Financial Summary

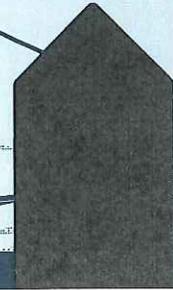
	APUA
Estimated Beginning Available Resources	5,091,368
Add: Projected FY 2016 Revenues	20,977,128
Less: Projected FY 2016 Expenditures	(20,027,465)
Estimated Ending Available Resources	6,041,031

Looking Ahead

APUA

- ▶ Implementation of Upgrade of Utility Software :
 - ▶ Increase the number of ways residents can pay their water/sewer bills
 - ▶ Replacement of defective/dead meters
 - ▶ Audit of billing system to correct billing errors or omissions
- ▶ State mandatory water reductions might cause Water Administration to re-evaluate rates to avoid a potential financial deficit.

Any questions / comments
?





CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301



DATE: February 24, 2016

TO: Honorable Mayor and City Council Members

FROM: Cindy Herrera, Interim City Manager

BY: Tondalaya Goodwin, Customer Service Supervisor, PERC Water Corporation
Penny Rose, Interim Finance Director

SUBJECT: UTILITY BILLING REPORT FOR DECEMBER 2015 AND JANUARY 2016

PERC STAFF & CITY STAFF RECOMMENDATION:

Staff recommends that City Council accept the monthly Utility Billing Report for December 2015 and January 2016.

BACKGROUND:

This monthly activity report for the Utility Billing Division/PERC Water Corporation began as a new report in February 2011. It is intended to provide a quick status of the critical functions within the division, and ultimately become a useful resource for both management and policy decisions in the months and years to come.

Major changes noted in comparing December 2014 and December 2015 are due to software conversion that took place on 12/7/2015.

Changes noted in comparing January 2015 and January 2016 includes an increase in the following areas:

- Total billed
- Total collected
- Payments processed by phone/online

We have implemented a program in which quarterly we distribute a handout to each resident who comes into the office with information on how to pay online or by phone, this has led to an increase in the utilization of our direct biller system. We have also increased our focus on timely processing of disconnections due to non-payment. This has resulted in a higher rate of collections and an increase in revenue.

FISCAL IMPACT:

\$673,203.16 received in December 2015

\$1,064,282.04 received in January 2016

ATTACHMENT:

Monthly Utility Billing Report for December 2015

Monthly Utility Billing Report for January 2016

**ADELANTO PUBLIC UTILITY AUTHORITY
UTILITY BILLING REPORT**

	Dec-14	Dec-15	Variance
Total Billed:	\$954,058.11	\$318,969.22	\$ (635,088.89)
Total Collected:	\$1,176,005.40	\$673,203.16	\$ (502,802.24)
Beginning Number of Active Accounts:	8221	8145	-76
Total Added:	124	125	1
Total Deleted:	162	92	-70
Ending Number of Active Accounts:	8183	8178	-5
Total Number of New Meters Added:	0	0	0
Transactions Processed			
At The Counter:	1788	1582	-206
By Mail/Drop Box:	1449	2076	627
By On-line/Phone:	2567	261	-2306
Total Number of Transactions Processed:	5804	3919	-1885
Total Number of Tamper Penalties:	0	1	1
Total Number of Disconnect Notices Sent:	2338	527	-1811
Total Number of Shut Off's Completed:	162	11	-151
Total Number of Accounts Sent to Collections:	0	0	0
Total Enrolled in Low Income Program:	DATA NOT AVAILABLE DUE TO SOFTWARE CONVERSION		
Monthly Low Income Program Discounts Given:	CONVERSION		
Total Enrolled in Sr. Low Income Program:			0
Monthly Sr. Low Income Discounts Given:			\$ -
Total Discounts Given (Aggregate Since February 2011):			\$ -
Total General Revenues Utilized (Penalties, Interest Income aggregate since February 2011):			
Current Recovery Rate (Penalty/Discount):			

**ADELANTO PUBLIC UTILITY AUTHORITY
UTILITY BILLING REPORT**

	Jan-15	Jan-16	Variance
Total Billed:	\$1,085,730.09	\$1,288,570.79	\$ 202,840.70
Total Collected:	\$1,034,866.98	\$1,064,282.04	\$ 29,415.06
Beginning Number of Active Accounts:	8183	8178	-5
Total Added:	162	135	-27
Total Deleted:	112	119	7
Ending Number of Active Accounts:	8183	8194	11
Total Number of New Meters Added:	0	0	0
Transactions Processed			
At The Counter:	2716	2739	23
By Mail/Drop Box:	2601	1693	-908
By On-line/Phone:	2274	2496	222
Total Number of Transactions Processed:	7591	6928	-663
Total Number of Tamper Penalties:	0	0	0
Total Number of Disconnect Notices Sent:	1800	0	-1800
Total Number of Shut Off's Completed:	120	77	-43
Total Number of Accounts Sent to Collections:	0	0	0
Total Enrolled in Low Income Program:	DATA NOT AVAILABLE DUE TO SOFTWARE CONVERSION		
Monthly Low Income Program Discounts Given:	CONVERSION		
Total Enrolled in Sr. Low Income Program:			0
Monthly Sr. Low Income Discounts Given:			\$ -
Total Discounts Given (Aggregate Since February 2011):			\$ -
Total General Revenues Utilized (Penalties, Interest Income aggregate since February 2011):			
Current Recovery Rate (Penalty/Discount):			

Date : 1/20/2016 9:03:05 AM
 User Name : tgoodwin

****LIVE (ADELANTO)****
 Current Activity Report

Period Number : 186
 Period Range : 12/1/2015 - 12/7/2015

12/1-12/16

Total Payments
 \$57,004.41

Page : 1

AR Transaction Summary

Description	Usage	Beginning AR	Charges	Adjustments	Payments	Redistribute Credits	Deposit/ Int Refund	Credit Refund	Changes	Ending AR
Service	0.00									
Water		1,689,710.29	(323.30)	(237.21)	(30,761.00)	0.00	0.00	0.00	(31,321.51)	1,658,388.78
Sewer		1,508,371.96	(744.93)	0.00	(26,933.41)	0.00	0.00	0.00	(27,678.34)	1,480,693.62
Trash		229,040.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229,040.15
Dump Fee		80,347.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,347.47
NSF		6,634.80	0.00	0.00	(60.00)	0.00	0.00	0.00	(60.00)	6,574.80
Misc. Charges		424.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	424.90
Other		(41,199.70)	0.00	739.04	(645.49)	0.00	0.00	93.63	187.18	(41,012.52)
Deposit		(134,934.78)	3,756.18	0.00	(2,074.43)	0.00	0.00	57.62	1,739.37	(133,195.41)
Penalty		274,320.23	(341.76)	0.00	(2,253.53)	0.00	0.00	0.00	(2,595.29)	271,724.94
Total for Period		3,612,715.32	2,346.19	501.83	(62,727.86)	0.00	0.00	151.25	(59,728.59)	3,552,986.73

Penalties Paid
 \$2253.53

NWS 317,900.99 +
 Invoice 1,068.23 +
 318,969.22 *

Invoice 57,694.41 +
 NWS 615,508.75 +
 Total Payments 673,203.16 *

0.00

0.00



Usage Charges Report

Billing Date Range 12/01/15 - 12/31/15
 All Reporting Profiles
 Summary Listing

Charge Category	Actual Consumption	Billed Consumption	Charges
SEWER BASE RATE			128,134.15
WATER BASE RATE	49,692	4,789,470	68,516.31
WATER USAGE	421	43,700	121,250.53
Unmatched Consumption ***			0.00
Charge Category Totals	N/A**	N/A**	\$317,900.99

** Since any given consumption can run through multiple rates, depending on your configuration, the consumption numbers in this section may not tie out to other sections or other reports.

*** Unmatched consumption represents consumptions that fulfill the meter type / measurement type filters and can be displayed when the following scenarios occur:
 1. Unbilled consumption exists. Unbilled consumption occurs when an active meter attached to inactive service / account registers usage and is allowed through billing. This can be audited.
 2. Some historical consumptions (pre 7.0) could not be matched to charges you are requesting. This is mostly due to bill calculations being posted even though they were dirty. The actual consumption that was billed was failed, and the correct consumption was never recalculated.
 3. There were consumptions that matched the selected meter type / measurement type filters, but were not tied to charges that matched the selected Rate / Charge Category filters.

Unbilled Consumption by Meter Type	Actual Consumption
1" 6 digit SR	1
1" 8 digit HERSH	28
1" 8 digit SRII	7
2" 6 digit SR	15
2" 8 digit SR	51
3/4" 6 digit - no mfr	11
3/4" 6 digit SRII	5
3/4" 8 digit INVENSYS	13
3/4" 8 digit SRII	25
4" 8 digit SR	226
Unbilled Consumption Totals	382
Consumption Adjustments	0
Net	382



Usage Charges Report

Billing Date Range 01/01/16 - 01/31/16
 All Reporting Profiles
 Summary Listing

Charge Category	Actual Consumption	Billed Consumption	Charges
SEWER BASE RATE			669,873.83
WATER BASE RATE			289,967.96
WATER USAGE	121,494	12,697,400	328,729.00
Unmatched Consumption ***	2,686	74,099	0.00
Charge Category Totals	N/A **	N/A **	\$1,288,570.79

** Since any given consumption can run through multiple rates, depending on your configuration, the consumption numbers in this section may not tie out to other sections or other reports.

*** Unmatched consumption represents consumptions that fulfill the meter type / measurement type filters and can be displayed when the following scenarios occur:

1. Unbilled consumption exists. Unbilled consumption occurs when an active meter attached to inactive service / account registers usage and is allowed through billing. This can be audited.
2. Some historical consumptions (pre 7.0) could not be matched to charges you are requesting. This is mostly due to bill calculations being posted even though they were dirty. The actual consumption that was billed was failed, and the correct consumption was never recalculated.
3. There were consumptions that matched the selected meter type / measurement type filters, but were not tied to charges that matched the selected Rate / Charge Category filters.

Unbilled Consumption by Meter Type	Actual Consumption
1" 6 digit IPERL	26
1" 8 digit HERSH	22
1" 8 digit PMM	32
1" 8 digit SRII	6
2" 6 digit SENS	1
2" 6 digit SR	6
2" 8 digit SENSUS	7
2" 8 digit SR	37
3" 6 digit SR	301
3/4" 6 digit - no mfr	8
3/4" 6 digit SENSUS	1
3/4" 6 digit SR	2
3/4" 6 digit SRII	84
3/4" 8 digit INVENSYS	4
3/4" 8 digit PMM	6
3/4" 8 digit SRII	73
3/4" 9 digit IPERL	5
4" 8 digit SR	6
5/8" 6 digit SR	43
Water & Sewer	81
Unbilled Consumption Totals	675
Consumption Adjustments	0
Net	675



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: February 10, 2016

TO: Honorable Mayor and City Council Members

FROM: Cindy Herrera Interim City Manager

BY: Dan Mejia, Battalion Chief – San Bernardino County Fire Department

SUBJECT: FIRE DEPARTMENT REPORT JANUARY 2016

ATTACHMENTS:

Monthly Fire Department Response Stats



2016 Responses For The City of Adelanto



Mark Hartwig *Fire Chief*

CONTACT: **Gary Bush** *Division Chief*

RESPONSE TYPE	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Hazardous Materials	1												
Hazardous Other	4												
Medical	496												
Other Fire	7												
Other Incident	36												
Public Service	4												
Rescue	0												
Structure Fire	19												
T/C with Extrication	3												
Traffic Collision	30												
Vegetation Fire	8												
Vehicle Fire	1												
TOTALS	609												
Other units into AD	168												

- Methodology used: "responses." Responses indicate number of times units went "in route" to an incident. (This is vs. using "incidents," the actual number of calls.)
- Hazardous Other: any call that can't be typed specifically as hazardous material. Could be smell of gas, etc.
- Other Incident: miscellaneous category for calls not in list.
- **Training in January: County Firefighters completed training for structure fire fighting incidents. With the materials used inside homes and businesses are changing and it has increase how quickly fire spreads. County firefighters are changing the methods used to match the change in fire behavior. Our number goal is life safety.**

ORDINANCE NO. 541

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, AMENDING TITLE 8 OF THE ADELANTO MUNICIPAL CODE BY ADDING CHAPTER 8.50 RELATING TO A CRIME FREE RENTAL HOUSING PROGRAM

WHEREAS, the City of Adelanto ("City") has enacted Title 8 to the Adelanto Municipal Code ("AMC") to regulate Health and Sanitation.

WHEREAS, the City seeks to provide regulations to reduce crime, promote public safety and secure the living and work environment for its residents.

WHEREAS, a crime-free community will provide anticipated benefits of reduced police calls for service, a more stable residential base and reduce the exposure to civil and criminal liability.

WHEREAS, the City Council now desires to add to its Municipal Code a Crime Free Rental Housing Program to maintain the highest level of security and protection for its residents.

WHEREAS, the specific purpose of the Crime Free Rental Housing Program is to identify and regulate rental dwelling units in the City, to ensure that such units afford tenants a safe and decent place to live, to hold tenants and owners accountable for their actions, and to reduce criminal activity.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. Title 8 of the Adelanto Municipal Code is hereby amended to add Chapter 8.50 and to read in its entirety as follows:

Title 8, Chapter 8.50

CRIME FREE RENTAL HOUSING PROGRAM

Sections:

- 8.50.010 - Purpose and scope.**
- 8.50.020 - Definitions.**
- 8.50.030 - Rebuttable presumption.**
- 8.50.040 - Residential rental property registration.**
- 8.50.050 - Crime free rental housing program.**
- 8.50.060 - Inspections.**
- 8.50.070 - Fees.**
- 8.50.080 - Appeals.**
- 8.50.090 - Complaint-based inspections.**

8.50.100 - Voluntary inspection requests.

8.50.110 - Enforcement.

8.50.120 - Severability.

8.50.010 - Purpose and Scope. Added

The purpose of this chapter is to identify and regulate rental dwelling units in the City of Adelanto, to ensure that such units afford tenants a safe and decent place to live, to hold tenants and owners accountable for their actions, and to reduce criminal activity. The city council has determined that requiring that all rental dwelling units governed by this chapter be registered with the city and inspected, and requiring landlords to use a crime free lease addendum in their leases, serves these legitimate governmental interests. Nothing in this chapter shall be construed to:

A. Excuse, waive, limit, or modify any requirements or obligations in the applicable laws;

B. Limit any right or authority of the city to investigate and abate nuisances or to enforce any provisions of the applicable laws or any other provision of law;

C. Conflict with any rights or obligations under the Fair Housing Laws or the Americans with Disabilities Act, as amended;

D. Otherwise prevent or waive compliance with all other applicable laws or regulations;
or

E. Discourage victims of domestic violence on abuse from reporting such violence or abuse.

8.50.020 - Definitions. Added

"Annual inspection" means an inspection meeting the criteria and standards of crime free through environmental design (CFTED).

"Applicable laws" means and includes all federal, state and local statutes, ordinances and regulations that pertain to the condition, habitability and safety of dwelling units and residential property. This includes, but is not limited to, this code.

"Crime free lease addendum" means the lease addendum described in this chapter.

"Criminal activity" means behavior or actions that are in violation of established federal, state, or local laws, including but not limited to all applicable laws.

"Fair Housing Laws" means the Federal Fair Housing Act, as amended, (42 U.S.C. Sec. 3601 et seq.), the California Fair Housing and Employment Act (Government Code Section 12900 et seq.), and the Unruh Civil Rights Act (Civil Code Section 51).

"Law enforcement officer" means an individual(s) who is designated by state law or by the city manager to enforce applicable laws.

"Local property management company" shall mean an entity that is responsible for the day-to-day maintenance, upkeep and security of a rental property and is operated by a person who is licensed with the California Department of Real Estate as a real estate broker.

"Local property manager" shall mean a person who is responsible for the day-to-day maintenance, upkeep, and security of the rental property. The local property manager may be the owner of the property.

"Multi-family residences" means three dwellings or more on a single property.

"Occupant" or "tenant" means any person who occupies a residential rental property, whether as a tenant or permittee of the owner.

"Owner" or "property owner" means a single individual, partnership or joint venture or any entity that has any kind of ownership interest in a single-family residential rental property, multi-family rental property, or residential rental dwelling unit (collectively, "residential rental property") whether as an individual, partner, joint venture, stock owner, or ownership interest in some other capacity or the owner's designee, which may include a local property management company. If more than one person or an entity owns the subject rental property, owner or property owner refers to each person or entity holding any kind of ownership interest in the property, and the property owners' obligations in this chapter are joint and several as to each property owner. Owner shall also mean any person having legal title to real property, including all individuals shown as owners on the last equalized assessment roll of the San Bernardino County Assessor's Office, or an owner's authorized representative.

"Program" means the crime free rental housing program as set forth in this chapter.

"Single-family residence" means a dwelling configured for one group to live in with common areas such as a kitchen and common bathrooms on a single property.

"Single-family residential rental property," "multi-family rental property," or "residential rental dwelling unit" (collectively, "residential rental property") means a dwelling unit, all or part of which is occupied by a person(s) other than the owner of the unit where money, services or valuables are exchanged for the ability to reside whether this agreement is verbal or in writing. This includes the premises on which said residential rental property is situated and any common areas. The following types of dwelling units or facilities are not considered residential rental property:

1. Hotels or motels.
2. Accommodations in any hospital, extended care facility, residential care facility and convalescent home.
3. Mobile home parks.

4. Business, commercial or industrial properties unless there is a dwelling structure on the property.

8.50.030 - Rebuttable presumption. Added

For the purpose of this chapter, if the water, refuse, gas, electric or property tax bill is in a different name than that of the property owner, or if the water, refuse, gas, electric or property tax bill is in the owner of record's name but mailed to an address other than the property address, it shall be a rebuttable presumption that the property is residential rental property. This presumption can be rebutted by the owner of record, or by his or her designated representative, providing satisfactory documentation to the city that the property is owner-occupied or is not being used for rental income.

8.50.040 - Residential rental property registration. Added

Registration Required. As a condition of exercising the privilege of renting or leasing a residential rental property to any person and/or entity, the owner of the residential rental property, local property management company or local property manager shall register with the city by the first day of the January immediately following the adoption of this chapter and shall register every subsequent first day of January thereafter.

1. Contents of Registration Form and payment of Fees. The registration form shall be in a format determined by the city manager from time to time, and shall contain the location of the residential rental property, the owner's name and contact information, the name of person acting on the owner's behalf and his or her contact information, number of dwelling units, and any other information the city manager deems necessary. The owner shall pay an annual registration fee, set by resolution of the city council, which shall cover the costs of the city's administration and enforcement of this chapter.
2. Non-Transferable. Registration of a residential rental property accepted by the city pursuant to this chapter is not transferable to a new owner of the residential rental property. Any new owner must re-register and provide current registration information.
3. Failure to Register. Failure to comply with or violations of this chapter shall be considered a misdemeanor.

8.50.050 - Crime free rental housing program. Added

- A. Participation in the Program. Owners shall participate in the program by registering pursuant to Section 8.20.040. Owners who comply with the requirements of this chapter will be considered in "good standing," and the City may hold in abeyance any fines levied against a tenant for such tenant's unlawful activity in or around the residential rental property leased by the tenant, and not levy such fines against the owner. If the owner is not in good

standing, the city shall levy fines against the tenant and the owner jointly and severally.

- B. Crime Free Tenant Screening. The chief of police will maintain a crime free data base. This data base shall include all owners participating in the program. All owners or their designees are required to provide identifying information for all potential adult tenants of a residential rental property prior to leasing or renting. Prospective adult tenants must be identified by a valid government-issued photo identification card. The chief of police will in turn determine if the potential adult tenants have been in violation of a crime free agreement or rules at previous locations. The chief of police shall provide the owner or their designee notice of the determination as provided herein within two business days after receipt of identifying information contemplated herein. Upon receiving this notice, the owner or their designee has the sole discretion to take actions that he or she determines to be legally appropriate.
- C. Crime Free Lease Addendum. The crime free lease addendum shall be in a form approved by the city manager from time to time, and subject to approval of the city council. The owner of a residential rental property shall include the crime free lease addendum in any lease agreement between the owner and tenant. The crime free lease addendum shall be incorporated into all new or renewed rental agreements and leases executed after the effective date of this chapter.
- D. When an owner or their designee is notified by the chief of police, or his or her designee, that a tenant has engaged in criminal activity that would violate any federal, state or local law, on or near the residential rental property leased to tenant, the owner shall begin the eviction process against the tenant within ten business days of the date of such notice, and pursuant to the crime free lease addendum. The Chief of police may require proof of the eviction process. Notwithstanding for the foregoing, this chapter shall not be applied in a manner that will result in the eviction of a victim of domestic violence or abuse.
- E. When allowed by law the notice provided by the chief of police shall provide a report or incident number, identify the offending tenant(s), unit number if applicable, and the specific violation(s), and shall state the date(s) and time(s) of any observed criminal activity and any resulting arrest(s), and shall further state the owner's obligations under this chapter.
- F. The notice provided by the chief of police contemplated hereunder shall, to the extent permitted under applicable law and at the chief of police's discretion, contain the evidence and documents used by the chief of police to determine whether a tenant has engaged in criminal activity as contemplated herein.
- G. The notice provided by the chief of police shall be in writing and sent by email with acknowledgement or certified mail, return receipt requested.

- H. Criminal Background Check. In addition to the crime free tenant screening described above, owners shall conduct a criminal background check for all tenants using a commercially available service, at owner's cost. The owner shall maintain the criminal background check on file during the tenant's occupancy of the residential rental property.

8.50.060- Inspections. Added

- A. Annual Inspections. All residential rental property located in the city shall be subject to an annual inspection by the city for compliance with applicable laws. The specific items to be inspected will be in keeping with national standards for the crime free program and can be adjusted with approval of the city manager to meet the needs of this city. The owner or their designee will receive the results of the inspection.
- B. Notice of Inspection and Procedures.
 - 1. After receiving a completed registration form from an owner, the city will conduct an exterior inspection of the residential rental property to identify compliance with the program and applicable laws. Additionally, a subsequent inspection of the owner's records may be requested to ensure compliance with this chapter.
 - 2. No prior notice of inspection will be made to the owner. An owner does not have to be present for the inspection.
- C. Members of the city's police department will be responsible for conducting the inspections authorized by this chapter. However, the city may request that other city departments participate in the inspection process. The inspection will be from the exterior of the residential rental property's buildings and structures. It will cover items relating to crime prevention and the health and safety of the occupants.
- D. After completion of the inspection, a written report of the inspection will be sent to the owner. The report shall contain:
 - 1. An itemization of any violations of the applicable laws identified during the inspection;
 - 2. The period of time for correcting each of the identified violations;
 - 3. A statement of a re-inspection at the end of the period of time for correction, if applicable;
 - 4. The amount of the re-inspection fee and the date by which the re-inspection fee must be paid;
 - 5. A statement that if the violations are not corrected within the period of time for correction the city may pursue legal action as authorized under this code to abate such violations; and
 - 6. If no violations are found as a result of the inspection, the inspection report shall state so and city shall issue a certificate of registration to the owner.

8.50.070 - Fees. Added

The city council may establish such fees that are necessary for the administration of the regulatory program established by this chapter. All such fees shall be set by resolution of the city council.

8.50.080 - Appeals. Added

- A. Any recipient of an administrative citation may contest the citation by the procedures set forth in this code.
- B. Any party to an administrative citation hearing may appeal an adverse ruling in accordance with this code.

8.50.090 - Complaint-based inspections. Added

Nothing contained in this chapter shall prevent or restrict the city's authority to inspect any residential rental property in response to a complaint alleging code violations or violations of applicable laws and to pursue all remedies permissible under applicable laws.

8.50.100 - Voluntary inspection requests. Added

Nothing contained in this chapter shall be construed to prohibit a property owner or occupant from voluntarily requesting an inspection pursuant to this chapter to determine whether the residential rental property complies with applicable laws.

8.50.110 - Enforcement. Added

- A. Violations Identified During Inspection. If the owner fails to correct a violation of the applicable laws identified in the report of inspection within the time allowed, the city may issue an administrative citation, issue a notice of intent to abate, or may take any other action authorized by law to enforce the provisions of this code.
- B. Failure to Pay Fees. Should an owner fail to timely pay any fees due under the program, the city may take appropriate action to recover the unpaid fees, including any accrued interest, penalties and personnel costs utilizing any remedies authorized by law.
- C. Violations. Owners who fail or cause to fail to cooperate with inspections required under this chapter or fail to otherwise comply with the requirements of this chapter may be subject to an administrative citation in accordance with this code or any other action authorized by law to enforce the provisions of this chapter.

- D. Strict Liability. Violations of this chapter shall be treated as a strict liability offense regardless of intent. Any person, firm and/or corporation that violates any portion of this chapter shall be subject to prosecution under applicable law.
- E. Revenue and Taxation Code. The city may also utilize the provisions of the Revenue and Taxation Code Section 24436.5 to encourage the elimination of substandard conditions in rental housing. The city is also authorized to bring an action under the Business and Professions Code for unfair business practices.
- F. Attorneys' Fees. In an action, administrative proceeding, or special proceeding to abate a violation of this chapter, the prevailing party may recover Attorneys' fees pursuant to Government Code Section 38773.5. Recovery of attorneys' fees is limited to those individual actions or proceedings in which the city elects, at the initiation of that individual action or proceeding, to seek recovery of its own attorneys' fees. An award of attorneys' fees to a prevailing party shall not exceed the amount of reasonable attorneys' fees incurred by the city in an action, administrative proceeding, or special proceeding.

8.50.120 - Severability. Added

If any provision, section, paragraph, sentence or word of this chapter is determined or declared invalid by any final court action in a court of competent jurisdiction or if the application of any provision, section, paragraph, sentence or word of this chapter is inapplicable to a specific situation by reason of any preemptive state or federal legislation or regulation, the remaining provisions, sections, paragraphs, sentences or words of this chapter shall remain in full force and effect.

PASSED, APPROVED AND ADOPTED THIS 24th day of February, 2016.

Mayor, Richard Kerr

ATTEST:

City Clerk, Cynthia M. Herrera

APPROVED AS TO FORM:

City Attorney, Julia Sylva

Ordinance 541

I, Cindy Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Ordinance was introduced for first reading on the 10th day of February, 2016, and adopted at a regular meeting of the City Council of the City of Adelanto on this 24th day of February 2016, by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Cynthia M. Herrera, City Clerk, City of Adelanto

ORDINANCE NO. 543

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, AMENDING CHAPTER 8.40 OF THE ADELANTO MUNICIPAL CODE RELATING TO RESIDENTIAL RENTAL DWELLING UNIT INSPECTION AND MAINTENANCE PROGRAM

WHEREAS, the City Council of the City of Adelanto ("City") has enacted Chapter 8.40 of the Adelanto Municipal Code ("AMC") to regulate inspection and maintenance of residential rental dwelling units in the City.

WHEREAS, the City acknowledges the Fourth Amendment of the United States Constitution, which is enforceable against the States through the Fourteenth Amendment, through its prohibition of "unreasonable" searches and seizures as a safeguard for the privacy and security of individuals against arbitrary invasions by governmental officials.

WHEREAS, the City, also acknowledges that in order to interrupt a crime, apprehend a fleeing suspect, prevent the imminent destruction of evidence, or prevent a catastrophe such as a fire, it may enter a residential unit without a court order or search warrant being in violation of the Fourth Amendment.

WHEREAS, the City also acknowledges that it may enter residential rental dwelling units with consent of landlord and/or tenant or occupant, as applicable, or pursuant to court order or search warrant.

WHEREAS, the City now desires to amend its municipal code to authorize inspections of residential rental units, pursuant to exigent circumstances, to consent of the landlord and/or the tenant or occupant, as applicable, or if necessary, pursuant to court order or search warrant.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. Chapter 8.40 of the Adelanto Municipal Code is hereby amended to read in its entirety as follows:

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Chapter 8.40

**RESIDENTIAL RENTAL DWELLING UNIT INSPECTION
AND MAINTENANCE PROGRAM**

Sections:

8.40.030 Scope.

Subsection B. is deleted in its entirety and amended to read as follows: The provisions of this Chapter shall not apply to: legal accessory dwelling units; rooms rented to single individuals in an owner-occupier single family residence; or hotel or motel units subject to the transient occupancy tax ordinance codified at Chapter 3.40 of the AMC.

8.40.070 Inspections.

Subsection A. The following sentence is added at the end of the current Subsection A: In the event that the tenant or occupant refuse to allow access for inspection, the City may exercise any legitimate authority to obtain access including, but not limited to, a court order or search warrant. Notwithstanding, the foregoing, the designated public safety officials of the City, may enter the subject property if exigent circumstances exist, as determined by the public safety officials, without a court order or search warrant.

PASSED, APPROVED AND ADOPTED THIS 24th day of February, 2016.

Mayor, Richard Kerr

ATTEST:

City Clerk, Cynthia M. Herrera

APPROVED AS TO FORM:

City Attorney, Julia Sylva

I Cynthia Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Ordinance was introduced for first reading on the 10th day of February, 2016, and adopted at a regular meeting of the City Council of the City of Adelanto on this 24th day of February 2016, by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Cynthia M. Herrera, City Clerk, City of Adelanto

Chapter 8.40

RESIDENTIAL RENTAL DWELLING UNIT INSPECTION AND MAINTENANCE PROGRAM

Sections:

- 8.40.010 Purpose and Findings**
- 8.40.020 Definitions**
- 8.40.030 Scope**
- 8.40.040 Residential Rental Dwelling Unit Inspection Program Registration**
- 8.40.050 Residential Rental Dwelling Unit Inspection Program Initial Phase**
- 8.40.060 Residential Rental Dwelling Unit Inspection Program Fees and Penalties**
- 8.40.070 Inspections**
- 8.40.080 Local Contact Representative**
- 8.40.090 Self-Certification Program**
- 8.40.100 Refusal to Permit Inspection**
- 8.40.110 Retaliatory Eviction**
- 8.40.120 Change of Ownership**
- 8.40.130 Regulations Nonexclusive**
- 8.40.140 Appeals**
- 8.40.150 Conflicts**

8.40.010 Purpose and Findings.

A. The City Council of the City of Adelanto recognizes that the preservation of existing rental housing stock is of tremendous importance as is ensuring future rental housing stock. Rental housing provides needed, affordable housing for many and is a valuable asset that must be preserved and maintained. The City has a significant interest in ensuring that rental housing remains a desirable housing option for its citizens.

B. Over time rental housing often deteriorates because of intentional and unintentional neglect by property owners, managers and tenants. This deterioration often results in substandard conditions that adversely affect the economic values of neighboring structures, and that are hazardous to the public health and safety. In many cases, property owners choose not to make the necessary repairs because of cost, and tenants do not report the deficiencies out of lack of knowledge or because they fear being evicted for doing so.

C. The public interest demands that all rental housing properties comply with the minimum standards regarding the health and safety of the public. The most effective way to seek universal compliance with the minimum standards is through routine periodic inspections of all rental housing properties. Accordingly, it is the intent of the Adelanto City Council to enact the provisions of this chapter as the basis for establishing a rental housing inspection program aimed at securing City-wide compliance of rental housing properties with minimum standards. City-wide compliance will prevent blight and ensure that all persons who live in rental housing units are provided decent, safe and sanitary housing.

8.40.020 Definitions.

As used in this chapter, the following terms and phrases are defined as follows:

A. "Building, housing and sanitation codes or ordinances" shall refer to: the current adopted codes specified in Title 14 of the Adelanto Municipal Code, the California Fire Code and International Fire Code, all as modified, adopted and codified in the Adelanto Municipal Code. The phrase "building, housing and sanitation codes or ordinances" shall also refer to the City of Adelanto Zoning Ordinances as codified at Title 17 of the Adelanto Municipal Code, the City of Adelanto Subdivision Ordinances as codified at Title 16 of the Adelanto Municipal Code, and all provisions of California statutory law and the Adelanto Municipal Code pertaining to property-related sanitation, health, safety and nuisance, as well as state regulations promulgated pursuant to California statutory law, for which the City has enforcement authority.

B. "Director" shall refer to the City's City Manager or his/her designee.

C. "Owner" shall mean any person who owns one or more residential rental dwelling units.

D. "Person" means and includes any individual, partnership of any kind, corporation, limited liability company, association, joint venture or other organization or entity, however formed, as well as trustees, heirs, executors, administrators, or assigns, or any combination of such persons. The terms "person," "owner," "operator," and "landlord" may herein be used interchangeably.

E. "Residential rental dwelling unit" shall mean a building or portion of a building that is rented or leased to tenants for residential purposes on a nontransient basis (when one or more tenants reside on the property or rent or lease the property for thirty consecutive days or longer) and which is owned in whole or in part by a landlord. This shall include but not be

limited to single-family residences, duplexes, triplexes, apartment houses, townhouse dwellings, condominiums, boarding houses, lodging houses, rooming houses, single room occupancy units, small ownership units, hotel and motel units, sober living facilities, and dormitories in the City of Adelanto.

8.40.030 Scope.

A. The provisions of this Chapter shall apply to all owners of one (1) or more residential rental dwelling units located within the City of Adelanto.

B. The provisions of this Chapter shall not apply to: legal accessory dwelling units; rooms rented to single individuals in an owner-occupier single family residence; or hotel or motel units subject to the transient occupancy tax ordinance codified at Chapter 3.40 of the AMC.

8.40.040 Residential Rental Dwelling Unit Inspection Program Registration.

A. Each owner or operator, on behalf of the owner, shall initially register for the residential rental dwelling unit inspection program on a form provided by the City's Code Compliance Department. Initial registration of residential rental dwelling units which are subject to this Chapter shall be due within sixty (60) days of the effective date of this Ordinance. Registration of residential rental dwelling units which become subject to this Chapter after the effective date of this Chapter shall be due within sixty (60) days of the date that the residential rental dwelling unit was acquired or converted into a residential rental dwelling unit. In the event that the tenant or occupant refuse to allow access for inspection, the City may exercise any legitimate authority to obtain access including, but not limited to, a court order or search warrant. Notwithstanding, the foregoing, the designated public safety officials of the City, may enter the subject property if exigent circumstances exist, as determined by the public safety officials, without a court order or search warrant.

B. All registrations shall be subject to verification by the Director. All information on said registrations shall be submitted under penalty of perjury. Any person who makes a false statement in the registration or submits false information in connection with a registration shall be guilty of an infraction.

C. Each owner or operator, on behalf of the owner, may apply for the Residential Rental Dwelling Unit Inspection and Maintenance Self-Certification Program ("Self-Certification Program") after completing an initial inspection on a form provided by the City's Code Compliance Department.

D. Each owner shall obtain a City Business License and pay the required fee required of Hotels, Motels, and Other Rental Units pursuant to Adelanto Municipal Code Section 5.04.290(A)(30).

8.40.050 Residential Rental Dwelling Unit Inspection Program Initial Phase.

A. During the initial phase of the Residential Rental Dwelling Unit Inspection Program, every residential dwelling unit shall be inspected by City inspectors (“Program Initial Phase”). The City will endeavor to inspect every residential dwelling unit within the first year after this Chapter goes into effect or as soon as possible thereafter. During the Program Initial Phase all other provisions of this Chapter, including but not limited to registration requirements and Program fees will be in effect. The Self-Certification Program will only be available for residential dwelling units that successfully complete an initial inspection.

8.40.060 Residential Rental Dwelling Unit Inspection Program Fees and Penalties.

A. Each annual registration for the residential rental dwelling unit inspection program shall be accompanied by a non-refundable fee in the amount established by Resolution of the City Council. The fee shall be used to defray the costs of the administration and enforcement of this Chapter.

B. If a residential rental dwelling unit is approved in the Self-Certification Program an annual self-certification fee in the amount established by Resolution of the City Council will be required. The fee shall be used to defray the costs of the administration and enforcement of the Program. If a residential rental dwelling unit is not approved in the Self-Certification Program an annual inspection fee for an annual inspection in the amount established by resolution of the City Council will be required. The annual inspection fee includes the cost of the annual inspection and one compliance re-inspection, if necessary. If the owner fails to correct any found violations by the first compliance re-inspection, the owner shall pay a re-inspection fee for the second and subsequent compliance re-inspections in the amount established by Resolution of the City Council. All fees are non-refundable.

C. The annual residential rental dwelling unit program fee shall be levied for the calendar year and each applicant must pay the full fee for the calendar year upon submission of the application for that year's residential rental dwelling unit registration. For residential rental dwelling units which become subject to this Chapter after July 1 of the calendar year, program fees shall be reduced by one-half.

D. The residential rental dwelling unit program fee required by this Chapter is in addition to and not in lieu of any general business license fee or tax that might be required by Chapter 5.04 of this Code.

E. Penalties.

1. Failure to Pay Annual Fee. In addition to any remedies the City may elect to pursue pursuant to the provisions of this Code for failure to pay the annual residential rental dwelling unit program fee when due, the Director shall add a penalty of twenty (20) percent of the permit fee on the first day of the month following the due date and ten (10) percent for each month thereafter while the fee remains unpaid, provided that the amount of the penalty shall not exceed fifty (50) percent of the amount of the fee due.

2. Failure to Register. If an owner fails to register for the residential rental dwelling unit inspection program as required by this Chapter the fee due shall be that amount due and payable from the first date when the person engaged in the residential rental business in the City after the effective date of this Chapter, together with the penalty prescribed in

subsection (E)(1). Additionally, the Director may choose to refuse to establish water service for residential rental dwelling units that fail to register under this Chapter. For residential rental dwelling units that fail to register and already have water service, the Director may choose to terminate water service in accordance with applicable law.

8.40.070 Inspections.

A. In accordance with the requirements of this Section the City shall be authorized to periodically conduct an inspection of residential rental dwelling units to assure compliance with all applicable building, housing and sanitation codes and ordinances. Owners shall provide access to all required areas of a residential rental property for inspection within twenty-one (21) calendar days of an inspection request from the City's Planning and Community Development Department. This time period may be extended upon the approval of the Director or his or her designee. If the residential rental dwelling unit is legally occupied by a tenant or other occupant, the owner shall notify the tenant or occupant and request that the tenant or occupant allow the inspection. The owner shall not be in violation of this Section if the tenant or occupant refuses to allow the inspection.

B. Frequency of Inspections.

1. Initial Inspections and Subsequent Inspections

a. It is the intent of the City that all residential rental dwelling units subject to this Chapter as of the effective date of this Chapter will receive an initial inspection and subsequently an annual inspection, subject to the twenty-one (21) day notice required by subsection A., provided that residential dwelling units who register for the Self-Certification Program after completing the initial inspection will not require annual inspections.

b. Well-maintained properties eligible to participate in the Self-Certification Program will have reduced inspections as outlined in Section 8.40.090 for a period of five (5) years as long as the residential rental dwelling units' condition do not deteriorate during that time to the extent that the property would no longer meet the Self-Certification eligibility standards.

c. Any residential rental dwelling unit which becomes subject to this Chapter after the first year of the program shall receive an inspection within ninety (90) days of the date of registration. After successfully completing this initial inspection, the residential rental dwelling unit shall become eligible for Self-Certification Program.

2. Subsequent Inspections.

a. If during the inspection or any subsequent inspection there are building, housing or sanitation code or ordinance violations, or permit violations, on the property which prevent the City inspector from issuing a rental housing inspection certification one or more re-inspections of the property may be required before a rental housing inspection certification is issued.

C. Code Enforcement. When during an inspection, a building, housing or sanitation code or ordinance violation is noted, as a courtesy prior to undertaking formal code enforcement action, the City inspector shall document the violation, advise the owner or operator of the violation and of the action which must be undertaken and completed in order to remedy the violation and schedule a re-inspection to verify correction of the violation. If upon re-inspection the violation has not been corrected, the City inspector may report the violation for code enforcement pursuant to the provisions of this Code. If upon receipt of the courtesy notice

from the City inspector, the owner or operator advises that he or she will not proceed to correct the violation, the violation shall then be immediately reported for code enforcement.

D. Rental Housing Inspection Certification. Upon the successful completion of an inspection, subsequent inspection or re-inspection of the residential rental dwelling unit establishing that the property and its occupancy are in compliance with all applicable building, housing and sanitation code or ordinance requirements, the City shall issue to the owner or operator a rental housing inspection certification verifying code/ordinance compliance and specifying a one or, for properties which qualify for the Self-Certification Program, a five year time period during which the certification will remain valid and during which the residential rental dwelling unit shall not be subject to a subsequent inspection. Notwithstanding the foregoing a rental housing inspection certification shall not preclude code enforcement or investigation on the property if during the rental housing inspection certification period a code violation on the property is reported to the City or otherwise observed by the City on the property.

8.40.080 Local Contact Representative.

A. All owners of a residential rental dwelling unit shall designate a local contact representative with full authority to act on behalf of the owner for all purposes under this chapter, including the communication and acceptance of service of all notices from the City, the scheduling of inspections, and point of contact to remedy any violations. The owner of the residential rental dwelling unit may act as the local contact representative.

B. A local contact representative must establish and maintain a residence or business address within one hundred (100) miles of the residential rental dwelling unit. This requirement applies to all owners, including but not limited to individuals, corporations, and financial institutions.

8.40.090 Self-Certification Program.

A. Well-maintained properties with no existing violations of building, housing and sanitation codes or ordinances or no past violations of building, housing and sanitation codes or ordinances within the past three (3) year period and that successfully complete an initial inspection by City inspectors may qualify to participate in the Residential Rental Dwelling Unit Inspection and Maintenance Self-Certification Program ("Self-Certification Program").

B. For qualifying participants, the number of inspections will be limited to twenty (20) percent of the total units on each property or limited to an inspection of one-unit total in residential rental dwelling units consisting of three (3) units, including multiple single family dwellings at separate locations, not more often than once every five (5) years, provided the residential rental dwelling units' conditions do not deteriorate during that time to the extent that the property would no longer meet the property eligibility standards. If violations are found, more or all of the owner's units may be inspected. The owner shall be required to pay an annual non-refundable Self-Certification Fee and conduct an annual self-inspection of each residential rental dwelling unit as discussed below.

C. Upon receipt of the request to participate in the Self-Certification Program, the Director shall determine if the residential rental dwelling units have not had any code violations over the past three (3) years. If the application qualifies the owner or operator, on behalf of the owner, shall pay the Self-Certification Program annual non-refundable fee and the Director shall

schedule the reduced inspections as outlined in B. above for the next five (5) years.

D. In order to maintain eligibility in the Self-Certification Program, the owner or operator, on behalf of the owner, shall conduct an annual self-inspection of all the residential rental dwelling units, including exterior conditions and site conditions, and certify under penalty of perjury that the conditions at the property achieve the minimum standards listed on the Self-Certification Program Checklist. All information on said Self-Certification Checklist shall be submitted under penalty of perjury. Any person who makes a false statement in the Self-Certification Checklist or submits false information in connection with a Self-Certification Checklist shall be guilty of an infraction. The owner shall not be in violation of this section if the tenant or occupant refuses to allow the Self-Certification inspection by the owner. The owner shall provide the City a signed statement from the tenant/occupant that the inspection was refused. If the tenant refuses to sign the statement, the owner shall provide proof, under penalty of perjury, that a request to inspect was served and it was not permitted by the tenant.

E. If the Director determines that a residential rental dwelling unit is not eligible to participate in the Self-Certification Program, then all the residential rental dwelling units on a same property shall be inspected and the owner shall be assessed the full annual inspection fee established by resolution of the City Council.

F. Each owner or operator, on behalf of the owner, shall be required to maintain a copy of the annual signed and dated Self-Certification Program Checklist for each unit for the five (5) year period and provide said list within seventy-two (72) hours upon request of the Director or his/her designee. Failure to maintain complete signed checklists may result in disqualification from the Self-Certification Program for all rental properties of that owner for a period of up to three (3) years. A copy of the annual signed and dated Self-Certification Program Checklist shall be provided to the tenant(s) of each residential rental dwelling unit inspected within five (5) working days upon request of the tenant(s).

G. Nothing in the Self-Certification Program shall be construed or interpreted as limiting the City's authority to investigate and compel the abatement of any building, housing and sanitation codes or ordinance violations.

H. Any property that participates in the Self-Certification Program may be removed from the program for three (3) years, at any time if that property fails to meet all of the interior and exterior standards designated on the Self-Certification Program Checklist or fails to meet building, housing and sanitation codes or ordinances as defined in this Chapter. Each owner or operator, on behalf of the owner, will be given reasonable time by the Director to correct the violations and remain in the Self-Certification Program. This time period could be 30 to 90 days, however for immediate life safety violations the time lines will be less to address the urgency of the situation. Upon removal from the program, the difference between the Self-Certification Program fee and full annual program fee shall be due and payable.

8.40.100 Refusal to Permit Inspection.

A. If an inspection is scheduled and entry is thereafter refused or cannot be obtained, the inspector shall have recourse to every remedy provided by law to secure lawful entry and inspect the premises, including but not limited to securing an inspection warrant pursuant to California Code of Civil Procedure Sections 1822.50 through 1822.57. The inspector shall provide notice that a warrant has been issued to both the owner/operator and the tenant or occupant at least twenty-four (24) hours before the warrant is executed, unless the judge finds that immediate execution is reasonably necessary under the circumstances shown.

B. Notwithstanding the foregoing, if the inspector has reasonable cause to believe that the residential rental dwelling unit is so hazardous, unsafe or dangerous as to require immediate inspection to safeguard the public health or safety, the inspector shall have the right to immediately enter and inspect the premises and may use any reasonable means required to effect the entry and make an inspection.

8.40.110 Retaliatory Eviction.

It shall be unlawful for a landlord to recover possession of a residential rental dwelling unit in retaliation against a tenant for exercising his or her right to file a complaint with the City advising that a building, housing or sanitation code or ordinance violation or permit violation may exist on the property.

8.40.120 Change of Ownership.

When ownership of a residential rental dwelling unit changes, either the prior owner shall notify the Director of this event prior to the consummation of the sale or recordation of an instrument of conveyance with the San Bernardino County Recorder's office or the new owner within sixty (60) days after consummation of the sale or recordation of an instrument of conveyance with the San Bernardino County Recorder's office. If the Director is not so notified, the existing rental housing inspection certification for the residential rental dwelling unit shall automatically terminate and be null and void. The new owner will not have to pay the program fees until the following calendar year provided all fees were paid by for the residential rental dwelling unit.

8.40.130 Regulations Nonexclusive.

The provisions of this Chapter regulating residential rental dwelling unit are not intended to be exclusive and compliance with this Chapter shall not excuse noncompliance with any other applicable provision, requirement, or regulation of this Code or any applicable state and federal law. Nothing in this Chapter shall limit or preclude inspection conducted by the Fire Department inspectors for compliance with Fire Codes.

8.40.140 Appeals.

A. Any appeal of a decision by a City inspector or other City official that a residential rental dwelling unit is in violation of a building, housing or sanitation codes or ordinances is appealable pursuant to the procedures set forth in this subsection. The appeal must be in writing and filed within ten (10) calendar days from the date of the decision with the appeal fee established by resolution of the City Council. The appeal shall specifically identify the decision which is the subject of that appeal and the reasons why, in the appellant's opinion, the decision is clearly erroneous. Failure of the Director to receive a timely notice of appeal constitutes a waiver of the right to contest any such decision. In this event, the decision is final and binding. Appeals under this subsection shall be heard as follows:

1. The City shall set the date and time for the administrative hearing not less than seven (7) calendar days and not more than ninety (90) calendar days from the date the notice of appeal is filed and in the event a fine is being appealed, the fine is deposited with the

City, provided, however, that no hearing to contest an administrative fine shall be held unless the full penalty amount has been deposited in advance. The administrative hearing will be conducted by the City Manager or his/her designee. If the responsible party fails to attend the scheduled hearing, the hearing will proceed without the responsible party; and he or she will be deemed to have waived his or her right to an administrative hearing.

2. Upon the conclusion of the hearing, the Hearing Officer shall, on the basis of the evidence presented at the hearing, determine whether the decision should be upheld, or whether the decision was clearly erroneous and therefore should be modified or reversed. The determination of the Hearing Officer shall be final.

3. A copy of the Hearing Officer's decision shall be served upon the owner or operator of the residential rental dwelling unit by United States mail or by personal delivery within ten (10) days.

8.40.150 Conflicts.

If the provisions, requirements, or regulations of this Chapter conflict with or contravene any other provision, requirement, or regulation of this Code, the provisions, requirements, or regulations of this Chapter shall prevail as to all matters and questions arising out of the subject matter of this Chapter.

ORDINANCE NO. 537

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, AMENDING CHAPTERS 2.16 AND 9.35.040, RESPECTIVELY, OF THE ADELANTO MUNICIPAL CODE RELATING TO THE USE OF A FIREARM BY ANIMAL CONTROL OFFICERS EMPLOYED IN THE CITY

WHEREAS, the City of Adelanto ("City") has enacted Chapter 2.16 of the Adelanto Municipal Code ("AMC") to regulate Code Enforcement and Animal Control Officers.

WHEREAS, the City has enacted Chapter 9.35 of the Adelanto Municipal Code ("AMC") to regulate the Use of Parks, Recreation Facilities and Other Public Places.

WHEREAS, the City seeks to provide regulations to enable its Animal Control Officers, and those employees authorized to perform the duties of Animal Control Officers, to carry a firearm to assist in the performance of their duties.

WHEREAS, the City Council now desires to amend its municipal code to authorize its Animal Control Officers, and those City employees authorized to perform the duties of Animal Control Officers, to carry a firearm.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. Chapter 2.16 of the Adelanto Municipal Code is hereby amended to read in its entirety as follows:

Chapter 2.16

CODE ENFORCEMENT AND ANIMAL CONTROL OFFICERS

Sections:

2.16.010. Code Enforcement and Animal Control Offices Established.

Subsection B. the second half of the sentence is deleted in its entirety and amended to read as follows: This Chapter does not authorize the arrest or taking into custody of any person.

Subsection A. 4. is added to read in its entirety as follows: Animal Control Officers in the City, those City employees authorized to perform the duties of Animal Control Officers, and any other City Officers duly designated by the City Council, are hereby authorized to carry and use a firearm within the course and scope of their employment,

provided they are properly trained and certified as required by the California Penal Code and any other laws regulating the use of a firearm.

Subsection A. 5. is added to read in its entirety as follows: The City Council shall take subsequent action, pursuant to Resolution, to specifically authorize its Animal Control Officers and/or specified City employees, to carry a firearm.

Chapter 9.35

USE OF PARKS, RECREATION FACILITIES AND OTHER PUBLIC PLACES

Section: Specific Acts Prohibited.

Subsection E. The last sentence is deleted in its entirety. Instead, the following shall be inserted as the last sentence: This prohibition shall not apply to the engaging in or traveling to target conducted in accordance with appropriate standards of safety at an archery, skeet or target range authorized and provided by the City for such purpose, nor shall this prohibition apply to law enforcement personnel, Animal Control Officers employed by the City, or those employees authorized to perform the duties of Animal Control Officer in the City, provided they are acting within the course an scope of their official duties, and provided the City takes subsequent action, pursuant to Resolution, as set forth AMC Section 2.16.010.A., as amended.

PASSED, APPROVED AND ADOPTED THIS 24th day of February, 2016.

Mayor, Richard Kerr

ATTEST:

City Clerk, Cynthia M. Herrera, MMC

APPROVED AS TO FORM:

City Attorney, Julia Sylva

I, Cindy Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Ordinance was introduced for first reading on the 10th day of February, 2016, and adopted at a regular meeting of the City Council of the City of Adelanto on this 24th day of March 2016, by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Cynthia M. Herrera, MMC City Clerk, City of Adelanto

Chapter 2.16

CODE ENFORCEMENT AND ANIMAL CONTROL OFFICERS

Section:

2.16.010 Code Enforcement and Animal Control Offices Established

2.16.010 Code Enforcement and Animal Control Offices Established.

A. There are established the offices of Code Enforcement and Animal Control, which offices shall respectively provide for code enforcement and animal control services in the City. All code enforcement and animal control personnel (excluding clerical and administrative support personnel) are authorized to issue citations (notices to correct and/or notices to appear) to any person violating:

1. Any ordinance of the City;
2. Any uniform code or ordinance adopted by reference by ordinance of the City; and
3. Any standing or parking regulation established by the California Vehicle Code.
4. Animal Control Officers in the City, those City employees authorized to perform the duties of Animal Control Officers, and any other City Officers duly designated by the City Council, are hereby authorized to carry and use a firearm within the course and scope of their employment, provided they are properly trained and certified as required by the California Penal Code and any other laws regulating the use of a firearm.
5. The City Council shall take subsequent action, pursuant to Resolution, to specifically authorize its Animal Control Officers and/or specified City employees, to carry a firearm.

B. This Chapter does not authorize the arrest or taking into custody of any person.

C. Subsection B., notwithstanding, animal control officers, the animal control supervisor and animal control technicians who have completed PC 832 training are specifically authorized to carry and use gas- or air-operated capture guns, either rifle or pistol, to subdue animals which threaten public safety, and/or in the interest of animal welfare.

Chapter 9.35

USE OF PARKS, RECREATION FACILITIES AND OTHER PUBLIC PLACES

Sections:

9.35.010 Declaration of Policy

9.35.020 Definitions

9.35.030 Compliance

9.35.040 Specific Acts Prohibited

9.35.050 Reserved

9.35.060 Groups of Seventy-Five (75) or More

9.35.070 Smoking in Parks and Recreation Facilities

9.35.080 Amplified Sound in City Parks

9.35.090 Alcoholic Beverages in City Parks and Facilities

9.35.100 Inflatable Structures in Public Parks

9.35.110 Consumption of Alcoholic Beverages in Public Places

9.35.120 Bodily Functions Prohibited in Public Places

9.35.130 Enforcement

9.35.010 Declaration of Policy.

City parks, public recreational facilities, public rights-of-way and other public places are established for the use and enjoyment of all persons for, among other purposes, pursuit of active or passive recreation. It is the City's responsibility to promote the health, peace, safety, welfare and convenience of all persons in regards to their use and enjoyment of such public places. The City Council finds that the regulations set forth in this Chapter are necessary to ensure that all persons may use and enjoy such public places in a safe manner.

9.35.020 Definitions.

The following definitions apply to this Chapter:

- A. "Alcoholic Beverage(s)" shall have the meaning set forth in Section 23004 of the California Business and Professions Code, as the same presently exists, or as the same may be amended from time to time.
- B. "City Manager" means the City Manager of the City or the person authorized by said City Manager to act in his or her stead with respect to the provisions of this Chapter.
- C. "Inflatable Structure" means inflatable structures or equipment, commonly used for jumping, bouncing, sliding, riding, or as an apparatus for sports and recreational activities. The term includes, but is not limited to, inflatable buildings, castles, roofs, covers, slides, swimming pools, boxing rings, and obstacle courses.
- D. "Public Facility" means any public building or structure owned or controlled by the City, and any public park.
- E. "Public Right-of-Way" means any place of any nature which is dedicated to use by the public for pedestrian and vehicular travel, and includes, but is not limited to, a street, sidewalk, curb, gutter, crossing, intersection, parkway, highway, alley, lane, mall, court, way, avenue, boulevard, road, roadway, viaduct, subway, tunnel, bridge, thoroughfare, park square, and other similar public way.
- F. "Public Park" means a park, playground, recreation center, tennis courts, swimming facility, sports field, ballfield and/or open space or other area owned or controlled by the City and open to use by the public.

9.35.030 Compliance.

No person shall enter, be or remain in any City park unless such person complies with all the regulations and conditions set forth in this Chapter.

The provisions of this Chapter, however, shall not apply to emergency police, fire or public utility services.

9.35.040 Specific Acts Prohibited.

Every person who willfully within any public park, public facility or public right-of-way commits any of the acts set out in this Section or violates any other prohibition in this Chapter is guilty of a misdemeanor, punishable in accordance with Sections 1.20.010 through 1.20.040 of Chapter 1.20 of Title 1 of this Code. The prohibited acts include the following:

A. To hitch, fasten, lead, drive or let loose any animal or fowl of any kind, except in areas which may be designated by the City Manager, provided that this shall not apply to dogs and cats when led by a leash and under full control by its owner or custodian.

B. To ride or drive any skates, skateboard, horse or other animal, or to propel any vehicle, cycle, bicycle, skateboard, skates or automobile, except in areas designated for purposes of vehicle or other travel or otherwise by the City Manager. This provision does not apply to any vehicle being used for authorized City business, nor to any police or other emergency vehicle performing an authorized mission, nor to a vehicle which is within a park pursuant to written permission of the City Manager. Neither does this provision apply to any electrically driven wheelchair carrying a physically incapacitated person.

C. To enter, remain, stay or loiter in any park or facility between the hours of 10:00 p.m. and 6:00 a.m. the following day without permission from the City Manager or except as a participant in an activity permitted by the City Manager.

D. To light or maintain any fire or to cook, prepare, serve or eat any meal other than at a stove, barbecue, fire circle or other place provided for that purpose.

E. This prohibition shall not apply to the engaging in or traveling to target conducted in accordance with appropriate standards of safety at an archery, skeet or target range authorized and provided by the City for such purpose, nor shall this prohibition apply to law enforcement personnel, Animal Control Officers employed by the City, or those employees authorized to perform the duties of Animal Control Officer in the City, provided they are acting within the course and scope of their official duties, and provided the City takes subsequent action, pursuant to Resolution, as set forth AMC Section 2.16.010.A., as amended.

F. To throw, project, propel or drive upon a lawn or across any public park, public walkway or driveway within a public park any missile, model airplane, model car, go-carts or other self-propelled devices and vehicles not covered under the California Vehicle Code, capable of causing personal injury or damage to personal property, except at such places designated therefore by the City Manager.

G. To drive, hit or putt any golf ball or to use any golf club in any public park or upon any pathway or trail, except in such areas as may be

designated by the City Manager for that purpose.

H. To cut, break, injure, deface or destroy any tree, shrub, plant, rock, building, cage, pen, monument, sidewalk or paved area, fence, bench or other structure, apparatus or property, or pull up, cut, take or remove any shrub, bush, plant or flower, or mark or write upon, paint or deface in any manner any building, monument, bench, sidewalk, paved area or other structure. This prohibition shall not apply to any employee or contractor of the City engaged in work on the City's behalf.

I. To cut or remove any wood, turf, grass, soil, rock, gravel, sand or fertilizer from a public park or from any place within a public park.

J. To camp or lodge therein except by permission in writing by the City Manager.

K. To throw, discard, place or dispose of any garbage or refuse in any place other than in a garbage can or other receptacle maintained for that purpose.

L. To park any vehicle on any road or path except at places designated for parking.

M. To play or bet at or against any game which is played, conducted, dealt or carried on with cards, dice or other devices for money, chips, shells, credit or other representative of value, or maintain or exhibit any gambling table or other instrument of gambling or gaming. This prohibition shall not apply to simulated gambling games or to bingo games when conducted by a non-profit organization during fund raising events pursuant to a permit or reservation issued by the City Manager pursuant to this Code and in compliance with all other applicable law.

N. To hold any meeting, service, concert, event or exhibition without first obtaining written permission from the City Manager, if required by this Code.

O. To engage in any commercial activity, including but not limited to the selling, offering for sale, advertising for sale or solicitation for future delivery or performance of any goods, wares, merchandise or services, except pursuant to a specific concession or contract granted by the City or a permit therefore.

P. To interfere with the use of any scheduled group or activity that has received a permit from the City for use of said park.

Q. To place, use or operate an inflatable structure without a permit issued pursuant to this Chapter.

9.35.050 Reserved.

9.35.060 Groups of Seventy-Five (75) or More.

A. Compliance Required. No person or group may hold, conduct or allow, and no person shall participate in, any picnic, celebration, parade, event, gathering, assembly or meeting at which seventy-five (75) persons or more are in attendance in any public park, public facility or public right-of-way within the City unless such activity is conducted in accordance with the provisions of this Section, in addition to any other applicable provisions of this Code.

B. Permit Required. Except as provided in subsection (C) of this Section, a special event permit must be obtained from the City Manager for

any picnic, celebration, parade, event, gathering, assembly or meeting to be held in any public park, public facility or public right-of-way if seventy-five (75) persons or more will be in attendance.

C. Exempt Activity. The following activities are exempt from the permit requirement set forth in this Section:

1. Celebrations, parades, events, gatherings, assemblies or meetings which take place on streets, sidewalk or other public rights-of-way owned or controlled by the City, if such activities are conducted in compliance with all applicable laws and regulations, including, but not limited to, traffic and safety regulations.

2. Filming and videotaping activity governed by, and conducted in accordance with, Chapter 13.45 of this Code.

3. Activities conducted by governmental agency acting within the scope of its authority.

D. Issuance of Permits. The City Manager is authorized to issue special event permits pursuant to the procedures set forth in this Section. Issuance of a special event permit pursuant to this Section does not obligate or require the City to provide services, equipment or personnel in support of an event. The City Manager may, however, cause such services, equipment or personnel to be provided if such are reasonably available and the event organizer agrees to reimburse the City for the cost thereof. The City Manager may reduce or waive any portion of such costs associated with the provision of City services, equipment or personnel in support of an event if the payment of the full costs will create an undue financial hardship on the

person or group obtaining the permit.

E. Permit Application Timing. Applications for a special event permit required under this Section shall be filed with the City Manager at least seventy-two (72) hours prior to the time the special event is proposed to be conducted. The City Manager shall have the authority, if good cause is shown and the nature of the application reasonably and feasibly lends itself to expedited processing, to consider, grant or deny an application for a special event permit which is filed later than seventy-two (72) hours prior to the time the special event is proposed to be conducted.

F. Contents of Application. Applications for a special event permit shall be upon a form which is furnished by or acceptable to the City Manager. Each application shall contain full, complete and detailed information including, but not limited to, the following:

1. The name, address and telephone number of the event organizer;
2. The nature of the event and the proposed location of the event;
3. The date(s) and time(s) when the event will be conducted;
4. A certification that the event organizer shall be financially responsible for any City fees, departmental service charges or costs that may lawfully be imposed for the event;
5. Insurance information, if applicable; and
6. Any other information reasonably required by the City

Manager.

G. Permit Issuance. The City Manager shall issue a special event permit if the City Manager finds that all of the following criteria have been met:

1. The event will not substantially interrupt public transportation or other vehicular or pedestrian traffic in the area of its location;
2. The event will not conflict with construction or development in the public right-of-way or at a public facility;
3. The concentration of persons, animals, and vehicles for the event will not unreasonably interfere with the movement of police, fire, ambulance and other public safety or emergency vehicles within the public rights-of-way in the area of the proposed event location;
4. The event will not unreasonably interfere with any other event for which a special event permit has already been granted, or with the provision of City services in support of any other scheduled event or scheduled government function;
5. The event will not have an unmitigable adverse impact on residential or business access and traffic circulation in the area of the proposed event location;
6. The event will not adversely affect the City's ability to reasonably perform municipal functions or furnish City services;
7. The proposed event will not have a significant adverse environmental impact; and

8. The insurance provisions required by this Section, if applicable, have been or will be satisfied.

H. Permit Denial or Revocation. The City Manager may deny an application for a special event permit or revoke a special event permit if the City Manager finds any of the following:

1. One or more of the findings set forth in subsection G. of this Section cannot be made;

2. The application contains incomplete, false or misleading information;

3. The applicant fails to comply with all terms of this Chapter;

4. The proposed event will violate any federal, state and/or local law or regulation; or

5. The proposed event will present an unreasonable danger to the health or safety of the applicant, spectators, City employees and/or members of the public.

I. Notice of Denial or Revocation. A person or organization whose special event permit application is denied, or whose permit is revoked, shall be immediately notified of the denial or revocation in writing, which notification shall contain a statement setting forth the reasons for the denial or revocation, as well as reference to the appeal provisions set forth in subsection M. of this Section.

J. Permit Conditions. The City Manager may condition any special event permit issued pursuant to this Section with reasonable requirements

concerning the time, place and manner of holding the event as is necessary to coordinate multiple uses of public property, assure preservation of public property and public places, prevent dangerous, unlawful or impermissible uses, protect the safety of persons and property, and control vehicular and pedestrian traffic in and around the venue. Possible conditions include, but are not limited to, the following:

1. Conditions designed to avoid or lessen interference with public safety functions and/or emergency service areas;
 2. The number and type of vehicles, animals or structures to be displayed or used in the event;
 3. The inspection and approval by City personnel of stages, booths, structures, vehicles or equipment to be used or operated during the event to ensure that such items are safely constructed, can be safely operated and conform to the requirements of all applicable laws and regulations;
 4. The provision and use of traffic cones or barricades;
 5. The provision of a waste management plan, and the cleanup and restoration of the event site;
 6. The obtaining of any and all business licenses or other necessary permits required by this Code for the sale of food, beverage or other goods or services at the event; and
 7. The manner by which alcohol sales and service, if any, shall be conducted during the event.
- K. Insurance and Indemnification. The organizer of a special event

shall possess or obtain, and maintain for the duration of the event, comprehensive general liability insurance to protect the City against loss from liability imposed by law for damages on account of bodily injury and property damage arising from the event. Such insurance shall be in a combined single limit of at least One Million dollars (\$1,000,000), shall name the City, its officers, employees, and agents as additional insureds, and shall be effectuated through an insurance endorsement. If the special event is of a demonstrated high or low risk category, according to recognized insurance and risk management standards, the City Manager may authorize a greater or lesser amount of coverage than set forth in this subsection, or may require a particular type of insurance coverage different from that specified in this subsection. In addition to obtaining and maintaining the required insurance, each permittee shall execute an agreement in a form approved by the City agreeing to defend, indemnify and hold harmless the City against any and all losses and liabilities arising from the conduct of the permittee, or its officers, employees or agents, relating to the permitted event.

L. Waiver of Insurance Requirements. Except for special events where the sale of alcoholic beverages is authorized, the insurance requirements set forth in subsection K. of this Section may be reduced or waived by the City Manager. If insurance is reduced or waived, the City Manager may still require the permittee to defend, indemnify and hold harmless the City from any claim or liability arising from the event. In

making the determination of whether to reduce or waive insurance requirements, the City Manager shall consider the following factors:

1. Whether the special event is constitutionally protected speech and/or expressive activity;
2. Whether the applicant has determined that the cost of obtaining insurance is financially burdensome and would constitute an unreasonable burden on the right of constitutionally protected speech and/or expressive activity;
3. Whether it is objectively impossible to obtain insurance coverage;
4. Whether the event will involve the use of equipment, vehicles or animals, or will pose an unreasonable danger to participants or the public; and
5. Whether a fee or donation is charged or required as a condition of admission or participation in the event.

M. Appeals. Any person aggrieved by the denial or revocation of a permit pursuant to this Section may appeal such decision to the City Council by filing a written notice of such appeal with the City Clerk within ten (10) business days of the decision of the City Manager giving rise to said appeal. Such appeal shall set forth in detail the facts upon which the appeal is being made. The City Council shall, within ten (10) business days of receiving such notice of appeal, hold a hearing. When the necessity for a timely response so requires, the appeal may be referred by the City Clerk to a neutral Hearing Officer. Costs for the neutral Hearing Officer shall be borne by the appellant, if any costs are incurred. At the appeal hearing, the aggrieved party and the City shall be entitled to be heard and present

evidence they believe to be relevant. Upon conclusion of the hearing, the City Council or the Hearing Officer may, with findings, approve, reverse or modify the decision of the City Manager. Any decision of the City Council or the Hearing Officer shall be final.

9.35.070 Smoking in Parks and Recreation Facilities.

No person shall be permitted to smoke in any public park or public facility. Smoking shall include, but is not limited to: the combustion of any cigar, cigarette, pipe, or any similar article; the use of any form of tobacco or other combustible substance in any form; the use of electronic smoking devices, electronic cigarettes, electronic cigarillos, electronic pipes, electronic hookahs, vaporizers, vape pens, or any other inhalation device that generates an inhalable substance of any kind from tobacco, marijuana, or any other weed or plant.

9.35.080 Amplified Sound in City Parks.

A. The intent of this Section is to reasonably regulate the use of parks within the City in such a manner that various groups may enjoy such parks without unduly interfering with or creating conflicts with other groups, and to ensure that if public address systems, amplified instruments or percussion instruments are used within the parks, that they shall be used in such place and manner that they will not unduly interfere with or be an annoyance to other groups or individual people who may be using the parks at the same time or to the surrounding neighborhood.

B. Public address systems, acoustical instruments and/or electrically amplified instruments are prohibited unless the City Manager

finds the amplification meets the criteria stated in Section 9.35.080.A., and the amplification use is approved in writing by and in the sole discretion of the City Manager.

9.35.090 Alcoholic Beverages in City Parks and Facilities.

The possession (open and closed containers), consumption, sale, transportation or disbursement of alcoholic beverages is prohibited in public parks , public facilities or public right-of-way, unless a permit is obtained and approved in writing by the City Manager pursuant to Section 9.90.020, and in that event only in compliance with the conditions and restrictions of that permit.

9.35.100 Permits.

A. Permit Required. Any person desiring to place, operate, stage and/or use an inflatable structure in a public park shall first file a written application with, and receive a permit from, the City Manager.

B. Application Contents. Any person or authorized representative desiring a permit to place, operate, and/or use an inflatable structure in a city park shall file, at least one week prior to the anticipated event, an application for such a permit. The application shall be on a form provided by the City, shall be signed by the applicant under penalty of perjury, shall be accompanied by a nonrefundable fee established by resolution of the City Council, and shall include the following information:

1. The name and contact information of the applicant.
2. The name and contact information of the vendor providing

the inflatable structure, if any.

3. A statement describing the kind, type or nature of the inflatable structure.

4. The name of the insurance carrier; the amount of personal and property liability, naming the City as an additional insured, carried together with the name of the nearest representative and his/her business address.

5. The number of people expected to use the inflatable structure.

6. The location where the inflatable structure will be placed, operated, and used.

7. The date when the inflatable structure will be placed, operated, and used.

8. A description of how the inflatable structure and/or other attraction will be self-contained.

C. Review and issuance of permit. The City Manager shall issue a permit for the requested inflatable structure if he/she determines that placement, operation and use of the structure in the proposed location and manner will not do any of the following:

1. Unreasonably interfere with the public's use of the city park or any other event for which a permit has been granted;

2. Unreasonably interfere with the provision of a City or emergency service;

3. Present an unreasonable danger to the health or safety of the applicant, persons who will use the inflatable structure, spectators, City employees and/or members of the public.

D. Permit Conditions. A permit issued pursuant to this Section shall include the following conditions:

1. The designated area for the placement and use of the inflatable structure.

2. The date, and starting and ending times, for the placement and use of the inflatable structure.

3. Any damage to City property directly attributable to the placement or use of the inflatable structure shall be the sole responsibility of the applicant.

4. The applicant to whom the permit is issued must have in his or her possession a copy of the permit at all times during the placement and use of the inflatable structure.

5. The inflatable structure must be operated at all times pursuant to the terms and conditions included in the permit.

6. The inflatable structure shall not be operated or used for commercial purposes.

7. Such other requirements as are found by the City Manager or his/her designee to be reasonably necessary for the protection of the public or City property, including, but not limited to, reasonable insurance requirements.

9.35.110 Consumption of Alcoholic Beverages in Public Places.

It is unlawful for any person to consume any alcoholic beverage(s) while upon any public street, alleyway, sidewalk, park or parkway, whether in a motor vehicle or otherwise, within the City.

9.35.120 Bodily Functions Prohibited in Public Places.

Any person who, in any public park, street, alley, highway, public meeting, assembly or other public place, or in the immediate neighborhood thereof and in view from the same places, urinates or defecates, is guilty of a misdemeanor, provided that this Section shall not be applicable to the act of urinating or defecating in a proper receptacle in a restroom or bathroom in any enclosed structure.

9.35.130 Enforcement.

Except as otherwise provided, the City Manager shall have the primary responsibility for the enforcement of this Chapter. Each police and law enforcement officer of the City is given permission to enter the public and restricted parts of all parks and public facilities to maintain public order or to prevent, remedy or take other appropriate action with respect to violations of the provisions of this Chapter or of other applicable laws or regulations.



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: February 24, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, Interim, City Manager/ City Clerk

BY: Penny Rose, Accounting Supervisor

SUBJECT: RESOLUTION 16-07 – EMS COST RECOVERY

STAFF RECOMMENDATION:

That City Council adopt Resolution 16-07, a resolution of the City of Adelanto, Adopting a cost recovery program for Emergency Medical Response services.

BACKGROUND:

The City has need to reduce the cost of services in the General Fund. Authority to recover Emergency Medical Response (EMS) services is allowed under Health and Safety Code Sections 13007-13009.1 and 13916, and Government Code Section 53150 et seq.

Emergency Medical Response cost recovery can be made by billing insurance companies for these services and will not impact the individual citizens of our City, and will serve to off-set our Fire Department contract expenses by the amount recovered.

FISCAL IMPACT:

Expense off-sets (or costs recovered) will be equal to the number and/or hours billed and collected according to the Fee Schedule as part of Resolution 16-07

ATTACHMENTS:

Resolution 16-07

RESOLUTION NO. 16-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING A COST RECOVERY PROGRAM FOR EMERGENCY MEDICAL RESPONSE SERVICES PROVIDED BY THE ADELANTO FIRE DEPARTMENT

WHEREAS, the City Fire Department currently provides Medical First Responder Services to the citizens of Adelanto, and

WHEREAS, the City Fire Department also provides Medical First Responder Services to those traveling through the City of Adelanto, and specifically with those travelers involved in traffic accidents within the City Limits, and

WHEREAS, the City does not currently have a medical emergency cost recovery program in place, and

NOW, THEREFORE, IT IS RESOLVED that the City Council hereby adopt the following Cost Recovery Fee Schedule for billing insurance companies for all medical emergency response services:

First Responder Fee (Flat Fee)	\$275.00
	Hourly
Emergency Response Personnel Cost	\$228.00
Emergency Response Vehicle Costs	\$ 98.00
Heavy Rescue (Includes Staff)	\$455.40
HM Hazmat Suppression Unit (Includes Staff)	\$403.61
Light Rescue (Includes Staff)	\$324.03
Medic Squad Unit (Includes Staff)	\$323.84
Medium Rescue (Includes Staff)	\$387.92
Mobile Communications Unit	\$ 41.63
Squad Unit (Includes Staff)	\$319.30
Water Tender <1999gpm (Includes Staff)	\$321.04

The City of Adelanto hereby finds and determines:

1. That the recovery of such costs is authorized under the following statutes:
 - (a) Health and Safety Code Sections 13007-13009.1 and 13916
 - (b) Government Code Section 53150et seq.;
2. That the collection and recovery of such costs is for the purpose of meeting the necessary operating expenses of the responding service area and the adoptions of the said fees is exempt from the provisions of the California Environmental Quality Act.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Adelanto, held on the 24th day of February, 2016.

By _____
Rich Kerr, Mayor

Cynthia M. Herrera, MMC, City Clerk

I, Brenda Lopez, Deputy City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 16-07 was duly and regularly adopted at a regular meeting of the Council of the City of Adelanto on this 24th day of February, 2016, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS THEREOF, I hereunto set me hand and affix the official seal of the City of Adelanto, on the 24th day of February, 2016.

Cynthia M. Herrera, MMC, City Clerk



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: February 24, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, Interim, City Manager/ City Clerk

BY: Grace Mercado, Accounting Technician

SUBJECT: CONSENT CALENDAR/WARRANT DEMAND SCHEDULE 15/16-08-02

STAFF RECOMMENDATION:

Staff requests Council consider approving Warrant Demand Schedule 15/16-08-02 as presented by the Finance Department.

COUNCIL ACTION REQUESTED:

1. City of Adelanto Warrant Demand Schedule Warrants 133535 through 133595 in the total amount of \$200,560.95.
2. City of Adelanto Warrant Demand Schedule Warrant. Electronic Fund Transfers 121 through 121 in the total amount of \$4,762.35.
3. Adelanto Water Authority Warrant Demand Schedule Warrants and Adelanto Water Authority Utility Deposit Refunds 27412 through 27448 in the total amount of \$81,223.73.
4. Adelanto Public Authority Warrant Demand Schedule Warrants 3554 through 3555 in the total amount of \$26,708.75.

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
04000013-01 - CITY OF ADELANTO GENERAL CHKG									
Check									
133535	02/08/2016	Open			Accounts Payable	CARRANZA, RACHEL	\$4,357.34		
	Invoice		Date		Description		Amount		
	NOV2015-DEC2016		02/04/2016		LIFETIME MEDICAL NOV 2015 TO OCT 2016		\$4,357.34		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$4,357.34		
133536	02/08/2016	Open			Accounts Payable	MALLAR, DAVID J.	\$1,258.80		
	Invoice		Date		Description		Amount		
	MALLAR/2015		02/04/2016		LIFETIME MEDICAL JAN 2015 TO DEC 2015		\$1,258.80		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80		
133537	02/08/2016	Open			Accounts Payable	NEMAKE, PAMELA	\$2,172.06		
	Invoice		Date		Description		Amount		
	JAN2015/DEC2015		02/04/2016		LIFETIME MEDICAL JAN 2015 TO DEC 2015		\$2,172.06		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$2,172.06		
133538	02/08/2016	Open			Accounts Payable	OLSON, PATRICIA K.	\$1,258.00		
	Invoice		Date		Description		Amount		
	OLSON/2016		02/04/2016		LIFETIME MEDICAL/ JAN 2016 TO DEC 2016		\$1,258.00		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.00		
133539	02/08/2016	Open			Accounts Payable	PEREZ, JUAN M.	\$1,258.80		
	Invoice		Date		Description		Amount		
	J. PEREZ/2015		02/04/2016		2015 ANNUAL MEDICAL BENEFIT		\$1,258.80		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80		
133540	02/08/2016	Open			Accounts Payable	PEREZ, RICARDO	\$1,258.80		
	Invoice		Date		Description		Amount		
	R. PEREZ/2015		02/04/2016		LIFE MEDICAL/JAN 2015 TO DEC 2015		\$1,258.80		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80		
133541	02/08/2016	Open			Accounts Payable	SALAZAR, GILBERT	\$1,258.80		
	Invoice		Date		Description		Amount		
	SALAZAR/2016		02/04/2016		LIFETIME MEDICAL/ JAN 2016 TO DEC 2016		\$1,258.80		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80		
133542	02/08/2016	Open			Accounts Payable	SEARS, ROBERT M.	\$1,258.80		
	Invoice		Date		Description		Amount		
	SEARS/2016		02/04/2016		LIFETIME MEDICAL/ JAN 2016 TO DEC 2016		\$1,258.80		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80		
133543	02/08/2016	Open			Accounts Payable	SELF, JERRY	\$1,258.80		
	Invoice		Date		Description		Amount		
	SELF/2015		02/04/2016		ANNUAL MEDICAL/ JAN 2015 TO DEC 2015		\$1,258.80		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80		

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133544	02/08/2016	Open			Accounts Payable	STONESIFER, JACK	\$5,760.00		
	Invoice		Date	Description		Amount			
	STONESIFER/2015		02/04/2016	LIFE MEDICAL/JAN 2015 TO DEC 2015		\$5,760.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$5,760.00			
133545	02/08/2016	Open			Accounts Payable	WELLS, LARRY	\$1,258.80		
	Invoice		Date	Description		Amount			
	L. WELLS/2016		02/04/2016	LIFETIME MEDICAL/JANUARY 2016 TO DECEMBER 2016		\$1,258.80			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$1,258.80			
133546	02/18/2016	Open			Accounts Payable	ADELANTO WATER & SANITATION	\$44.26		
	Invoice		Date	Description		Amount			
	10000001-001 JAN		01/26/2016	MONTHLY LANDSCAPE WATER FEES 12/15/15-01/14/16		\$44.26			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$44.26			
133547	02/18/2016	Open			Accounts Payable	AVCO DISPOSAL, INC.	\$1,801.17		
	Invoice		Date	Description		Amount			
	1149480		01/31/2016	LARGE ITEM DUMPSTER AT WATER YARD		\$203.04			
	1149475		01/31/2016	MONTHLY TRASH SERVICE PW YARD		\$1,598.13			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$1,801.17			
133548	02/18/2016	Open			Accounts Payable	CAL-STATE AUTO PARTS, INC.	\$299.25		
	Invoice		Date	Description		Amount			
	143772		02/11/2016	FRONT WHEEL HUB ASMBLY FOR V. MAINT.		\$299.25			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$299.25			
133549	02/18/2016	Open			Accounts Payable	CALPERS-FISCAL SERVICES DIVISION-CASHIER/PAYROLL	\$328.00		
	Invoice		Date	Description		Amount			
	100000014701346		02/01/2016	JUNE 30, 2013 ACTURIAL VALUATION FOR RATE PLAN 3470		\$328.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$328.00			
133550	02/18/2016	Open			Accounts Payable	CAMPBELL PET COMPANY	\$220.33		
	Invoice		Date	Description		Amount			
	0323500-IN		01/28/2016	Snappy Snares/Muzzles		\$220.33			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$220.33			
133551	02/18/2016	Open			Accounts Payable	CHARLES ABBOTT ASSOCIATE, INC.	\$20,607.50		
	Invoice		Date	Description		Amount			
	55418		01/31/2016	JANUARY 2016/PROF. SVCS.		\$20,607.50			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$20,607.50			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
133552	02/18/2016	Open			Accounts Payable	CINTAS CORP #150	\$426.35		
	Invoice		Date	Description			Amount		
	150621736		02/09/2016	WEEKLY SERVICE FOR MATS AT CITY HALL			\$38.84		
	150621711		02/09/2016	WEEKLY UNIFORM SERVICE FOR LLMD			\$14.58		
	150621712		02/09/2016	WEEKLY UNIFORM SERVICE FOR FAC MAINT.			\$7.29		
	150621713		02/09/2016	WEEKLY UNIFORM SERVICE FOR STREETS			\$14.58		
	150621714		02/09/2016	WEEKLY UNIFORM SERVICE FOR STREETS			\$63.75		
	150621715		02/09/2016	WEEKLY UNIFORM SERVICE FOR V. MAINT.			\$10.34		
	150595201		12/22/2016	WEEKLY MAT SERVICE FOR CITY HALL			\$38.84		
	150625511		02/16/2016	WEEKLY MAT SERVICE FOR CITY HALL			\$38.84		
	150625486		02/16/2016	WEEKLY UNIFORM SERVICE FOR LLMD			\$14.58		
	150625487		02/16/2016	WEEKLY UNIFORM SERVICE FOR F.MAINT.			\$7.29		
	150625488		02/16/2016	WEEKLY UNIFORM SERVICE FOR STREETS			\$7.29		
	150625489		02/16/2016	WEEKLY UNIFORM SERVICE FOR STREETS			\$156.74		
	150625490		02/16/2016	WEEKLY UNIFORM SERVICE FOR V. MAINT.			\$13.39		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$426.35		
133553	02/18/2016	Open			Accounts Payable	COLONIAL LIFE	\$1,296.58		
	Invoice		Date	Description			Amount		
	0114592/CITY		01/25/2016	7664618-0114592/JAN 2016			\$1,296.58		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$1,296.58		
133554	02/18/2016	Open			Accounts Payable	CORELOGIC SOLUTIONS, LLC.	\$325.00		
	Invoice		Date	Description			Amount		
	81654973		01/31/2016	Monthly Metroscan Data/Parcel Maps			\$100.00		
	81654856		01/31/2016	Monthly REALQUEST Property Reports			\$225.00		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$325.00		
133555	02/18/2016	Open			Accounts Payable	DEPARTMENT OF CONSERVATION	\$2,806.72		
	Invoice		Date	Description			Amount		
	APRJUN2015		02/17/2016	SMIP Fee Report 4th Qtr			\$2,806.72		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$2,806.72		
133556	02/18/2016	Open			Accounts Payable	DESERT VALLEY MEDICAL GROUP	\$68.00		
	Invoice		Date	Description			Amount		
	2935/FINANCE		01/06/2016	PRE-EMPLOYMENT TESTING			\$68.00		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$68.00		
133557	02/18/2016	Open			Accounts Payable	DICKINSON JANITORIAL SUPPLIES	\$88.29		
	Invoice		Date	Description			Amount		
	60691		02/03/2016	GRAFFITI WIPES USED ON CITY SIGNS AND WALLS			\$88.29		
	Paying Fund			Cash Account			Amount		
	235 - Measure I/70% Local 2010-2040			235-11001 (Cash in Bank - DCB General Checking)			\$88.29		
133558	02/18/2016	Open			Accounts Payable	EXECUTIVE ELEVATOR, INC.	\$143.00		
	Invoice		Date	Description			Amount		
	73107		01/19/2016	ELEVATOR MAINT AT SHERIFF DEPT			\$143.00		
	Paying Fund			Cash Account			Amount		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$143.00		
133559	02/18/2016	Open				Accounts Payable FASTENAL	\$164.31		
					Invoice	Date Description Amount			
					CAVIC41426	01/25/2016 NUTS, BOLTS, WASHERS USED ON CITY STREETS SIGNS	\$164.31		
					Paying Fund	Cash Account Amount			
					235 - Measure I/70% Local 2010-2040	235-11001 (Cash in Bank - DCB General Checking)	\$164.31		
133560	02/18/2016	Open				Accounts Payable FEDERAL EXPRESS	\$50.14		
					Invoice	Date Description Amount			
					5-310-49443	02/05/2016 COURIER SERVICE	\$50.14		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$50.14		
133561	02/18/2016	Open				Accounts Payable FERGUSON ENTERPRISES, INC.	\$517.21		
					Invoice	Date Description Amount			
					2931800	02/02/2016 SPUD COUP & SPUD ESC FOR STADIUM CONSERVATION FIXTURES	\$44.87		
					2911167	02/02/2016 V500 VAC BREAKER FOR CONSERVATION FIXTURES	\$169.70		
					2846885-1	02/02/2016 HANDLE AND REPAIR PARTS FOR	\$302.64		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$302.64		
					200 - Maverick Stadium	200-11001 (Cash in Bank - DCB General Checking)	\$214.57		
133562	02/18/2016	Open				Accounts Payable GAS INC.	\$2,293.28		
					Invoice	Date Description Amount			
					CL10419	01/31/2016 Vehicle Fuel	\$779.20		
					CL10424	01/31/2016 Vehicle Fuel	\$501.78		
					CL10974	02/08/2016 CLOSING INV. FOR FUEL FOR STREETS	\$609.06		
					CL10972	02/08/2016 CLOSING INV FOR F. MAINT.	\$59.12		
					CL10970	02/08/2016 CLOSING INV FOR STAFF FUEL	\$55.26		
					CL10971	02/08/2016 Vehicle Fuel	\$167.29		
					CL10973	02/08/2016 Vehicle Fuel	\$121.57		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$2,293.28		
133563	02/18/2016	Open				Accounts Payable HDL COREN & CONE	\$2,700.00		
					Invoice	Date Description Amount			
					0022467-IN	01/29/2016 CONTRACTED SERVICES PROPERTY TAX/JAN - MARCH 2016	\$2,700.00		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$2,700.00		
133564	02/18/2016	Open				Accounts Payable HESPERIA VETERINARY SERVICES	\$40.00		
					Invoice	Date Description Amount			
					1876	01/25/2016 Spay/Neuter Voucher Reimbursement	\$40.00		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$40.00		
133565	02/18/2016	Open				Accounts Payable HIGH DESERT LASER GRAPHICS	\$34.67		
					Invoice	Date Description Amount			
					40098	02/16/2016 Name Badges City Clerks Dept. and PIO	\$34.67		

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	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$34.67			
133566	02/18/2016	Open			Accounts Payable	HOME DEPOT CREDIT SERVICES	\$450.00		
	Invoice			Date		Description	Amount		
	8184175		02/10/2016			ROLLERS, FILTERS, 2 STROKE OIL ETC USED ON CITY STREETS	\$249.70		
	8184175 NON DEPT		02/10/2016			BATTERIES AND HOSE BIB FOR BLD	\$36.40		
	8184174		02/10/2016			PADLOCK, KEYS, GLUE TRAPS, ETC FOR CITY FACILITIES	\$54.60		
	7973248		02/11/2016			TOOLS AND SUPPLIES FOR MAINT FOR CITY FACILITIES	\$109.30		
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$200.30			
	235 - Measure I/70% Local 2010-2040			235-11001 (Cash in Bank - DCB General Checking)		\$249.70			
133567	02/18/2016	Open			Accounts Payable	IMPERIAL SPRINKLER SUPPLY, INC.	\$200.59		
	Invoice			Date		Description	Amount		
	2501969-00		02/03/2016			EMITTERS, MANIFOLDS, TUBUNG ETC FOR REPAIRS AT PARKS	\$200.59		
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$200.59			
133568	02/18/2016	Open			Accounts Payable	JACKSON LEWIS, P.C.	\$371.00		
	Invoice			Date		Description	Amount		
	6696374		01/31/2016			Moore, Cordero & Borja Case	\$371.00		
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$371.00			
133569	02/18/2016	Open			Accounts Payable	KELLY GAS	\$50.16		
	Invoice			Date		Description	Amount		
	172108		01/28/2016			PROPANE USED ON ASPHALT TRUCK FOR CITY STREETS	\$50.16		
	Paying Fund			Cash Account		Amount			
	235 - Measure I/70% Local 2010-2040			235-11001 (Cash in Bank - DCB General Checking)		\$50.16			
133570	02/18/2016	Open			Accounts Payable	LEAGUE OF CALIFORNIA CITIES	\$500.00		
	Invoice			Date		Description	Amount		
	1968		01/15/2016			Desert Mountain Divison Membership dues(2016)	\$500.00		
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$500.00			
133571	02/18/2016	Open			Accounts Payable	MOBILE OCCUPATIONAL SERVICES, INC.	\$35.00		
	Invoice			Date		Description	Amount		
	45546		01/31/2016			PRE-EMPLOYMENT TESTING	\$35.00		
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$35.00			
133572	02/18/2016	Open			Accounts Payable	MOSS, LEVY & HARTZHEIM	\$6,516.00		
	Invoice			Date		Description	Amount		
	6498		01/31/2016			PROF. SVCS FY 6-30-14 TO 6-30-15	\$6,516.00		
	Paying Fund			Cash Account		Amount			

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					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$6,516.00		
133573	02/18/2016	Open				Accounts Payable NAPA AUTO PARTS, INC.	\$198.72		
					Invoice	Date Description Amount			
					914595	02/10/2016 BACK-UP ALARM FOR SWEEPER USED ON CITY STREETS	\$198.72		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$198.72		
133574	02/18/2016	Open				Accounts Payable NIXON-EGLI EQUIPMENT	\$23.48		
					Invoice	Date Description Amount			
					P13430	01/29/2016 INLET SWITCH AND FLAP FOR SWEEPER FOR SWEEPER	\$23.48		
					Paying Fund	Cash Account Amount			
					235 - Measure I/70% Local 2010-2040	235-11001 (Cash in Bank - DCB General Checking)	\$23.48		
133575	02/18/2016	Open				Accounts Payable PELTIER, STEVEN	\$139.77		
					Invoice	Date Description Amount			
					TRN9593	02/04/2016 Printing paper/Pads for Res Inspec Program	\$46.41		
					5428983	01/27/2016 Citation Book Holders and Utility Tool	\$93.36		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$139.77		
133576	02/18/2016	Open				Accounts Payable PETER VANDERLINDE	\$3,456.92		
					Invoice	Date Description Amount			
					02042016	02/04/2016 OVERPAYMENT ISSUED CODE VIOLATION CITATIONS	\$3,456.92		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$3,456.92		
133577	02/18/2016	Open				Accounts Payable PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$18,283.41		
					Invoice	Date Description Amount			
					PP#2/CITY	01/28/2016 PP#2/CITY-RETIREMENT PAYMENT	\$9,629.97		
					PP#2/AWA	01/28/2016 PP#2/AWA-RETIREMENT PAYMENT	\$351.55		
					PP#3/CITY	02/05/2016 PP#3/CITY-RETIREMENT PAYMENT	\$8,301.89		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$17,931.86		
					353 - AWA_Water	353-11001 (Cash in Bank - DCB General Checking)	\$351.55		
133578	02/18/2016	Open				Accounts Payable ROADPOST USA INC.	\$0.27		
					Invoice	Date Description Amount			
					RU08079063	02/07/2016 MONTHLY SERVICE FEE	\$0.27		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$0.27		
133579	02/18/2016	Open				Accounts Payable ROTH STAFFING COMPANIES, L.P.	\$3,567.96		
					Invoice	Date Description Amount			
					13240755	02/12/2016 J. GORTH/WEEK ENDING 02/07/2016	\$1,297.44		
					13237871	02/05/2016 J. GORTH/WEEK ENDING 01-31-2016	\$1,297.44		
					1032073	01/29/2016 J. GORTH/WEEK ENDING 01-24-2016	\$973.08		
					Paying Fund	Cash Account Amount			
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$3,567.96		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
133580	02/18/2016	Open			Accounts Payable	ROW TRAFFIC SAFETY, INC.	\$565.70		
	Invoice		Date	Description		Amount			
	14644		02/03/2016	STREET NAME SIGNS USED ON CITY STREETS		\$565.70			
	Paying Fund			Cash Account		Amount			
	235 - Measure I/70% Local 2010-2040			235-11001 (Cash in Bank - DCB General Checking)		\$565.70			
133581	02/18/2016	Open			Accounts Payable	SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT	\$93,100.24		
	Invoice		Date	Description		Amount			
	15267		01/29/2016	GENERAL SERVICE EXPENSES/OVERTIME CHGS		\$93,024.24			
	R22643		01/29/2016	JULY-AUG-SEPT 2015 LIVSCAN		\$76.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$93,100.24			
133582	02/18/2016	Open			Accounts Payable	SHRED-IT USA LLC	\$80.85		
	Invoice		Date	Description		Amount			
	9409201084		01/28/2016	SHREDDING SERVICE		\$57.75			
	13095057		02/01/2016	BALANCE DUE FROM INV 13095057		\$23.10			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$80.85			
133583	02/18/2016	Open			Accounts Payable	SONSRAY MACHINERY LLC.	\$6.49		
	Invoice		Date	Description		Amount			
	P09591-02		02/05/2016	BOLT WASHER AND NUT LOCK TO REPAIR TRACTOR USED ON CITY STREERS		\$6.49			
	Paying Fund			Cash Account		Amount			
	235 - Measure I/70% Local 2010-2040			235-11001 (Cash in Bank - DCB General Checking)		\$6.49			
133584	02/18/2016	Open			Accounts Payable	SOUTHERN CALIFORNIA EDISON	\$256.96		
	Invoice		Date	Description		Amount			
	6043/02-06-2016		02/06/2016	6043/02-06-16/ELECTRICITY		\$59.07			
	3507/01-29-15		01/29/2016	2-21-347-3507/SOUTHERN CALIFORNIA EDISON		\$197.89			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$197.89			
	241 - LLMD Annexation Fund			241-11001 (Cash in Bank - DCB General Checking)		\$59.07			
133585	02/18/2016	Open			Accounts Payable	SOUTHWEST GAS CORPORATION	\$3,665.50		
	Invoice		Date	Description		Amount			
	9001/01-29-16		01/29/2016	121-0346992-021/SOUTHWEST GAS		\$3,665.50			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$2,243.16			
	200 - Maverick Stadium			200-11001 (Cash in Bank - DCB General Checking)		\$606.56			
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)		\$815.78			
133586	02/18/2016	Open			Accounts Payable	STAPLES ADVANTAGE	\$134.96		
	Invoice		Date	Description		Amount			
	3290132678		01/16/2016	Calendar's for Elections 2016		\$65.86			
	3290132679		01/16/2016	File Folders for all contracts for all departments		\$69.10			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$134.96			
133587	02/18/2016	Open			Accounts Payable	STATE OF CALIFORNIA DEPARTMENT OF JUSTICE	\$300.00		
	Invoice		Date	Description		Amount			
	145330		02/03/2016	LIVE SCAN AND FINGERPRINTING		\$300.00			

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
	71029900		02/05/2016		ASPHALT SHEET MIX USED ON CITY STREETS		\$159.15			
	Paying Fund				Cash Account		Amount			
133595	02/18/2016	Open			235 - Measure I/70% Local 2010-2040	235-11001 (Cash in Bank - DCB General Checking)	\$1,960.02			
	Invoice				Accounts Payable	WOUNDED WARRIOR PROJECT	\$2,000.00			
	FEB 10, 2016		02/17/2016		AUGUST 26, 2015		\$2,000.00			
	Paying Fund				Cash Account		Amount			
	471 - Adelanto Community Benefit Corp.				471-11001 (Cash in Bank - DCB General Checking)		\$2,000.00			
Type Check Totals:							61 Transactions	\$200,560.95		
04000013-01 - CITY OF ADELANTO GENERAL CHKG Totals										

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	61	\$200,560.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	61	\$200,560.95	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	61	\$200,560.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	61	\$200,560.95	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	61	\$200,560.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	61	\$200,560.95	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	61	\$200,560.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	61	\$200,560.95	\$0.00

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
04000013-01 - CITY OF ADELANTO GENERAL CHKG									
<u>EFT</u>									
121	02/17/2016	Open			Accounts Payable	METLIFE	\$4,762.35		
	Invoice		Date		Description		Amount		
	JAN 2016/CITY		01/15/2016		JAN 2016/METLIFE-DENTAL-LIFE-DISABILITY		\$4,762.35		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$4,762.35		

Type EFT Totals:

04000013-01 - CITY OF ADELANTO GENERAL CHKG Totals

1 Transactions

\$4,762.35

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$4,762.35	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	1	\$4,762.35	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$4,762.35	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	1	\$4,762.35	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$4,762.35	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	1	\$4,762.35	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$4,762.35	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	1	\$4,762.35	\$0.00

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
80-93000738 - ADELANTO WATER AUTHORITY									
27412	02/03/2016	Open			Utility Management Refund	FIELD ASSET SERVICES LLC	\$165.14		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$132.57		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$32.57		
27413	02/08/2016	Open			Utility Management Refund	BANTA, DEBORAH & ALEX	\$76.59		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$45.31		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$31.28		
27414	02/08/2016	Open			Utility Management Refund	CERVANTES, RAFAEL	\$43.74		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$16.18		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$27.56		
27415	02/09/2016	Open			Utility Management Refund	ALVAREZ, JEANETTE	\$8.86		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$8.86		
27416	02/09/2016	Open			Utility Management Refund	WENTZ	\$30.92		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$4.42		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$26.50		
27417	02/09/2016	Open			Utility Management Refund	EISSA, MAZEN	\$162.14		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	RESIDENTIAL		40012058-001		02/09/2016	REFUND ADJUSTMENT			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$49.08		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$113.06		
27418	02/10/2016	Open			Utility Management Refund	TABOR, LEE	\$257.05		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$143.07		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$113.98		
27419	02/11/2016	Open			Utility Management Refund	CORDERO or JULIANA CUEVAS, FREDDY	\$139.44		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account			Amount		
				353 - AWA_Water	353-11004 (Cash in Bank-AWA General Checking)		\$70.96		
				360 - APUA_Sewer	360-11004 (Cash in Bank-AWA General Checking)		\$68.48		

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27420	02/11/2016	Open			Utility Management Refund	GONZALEZ OR ALFREDO GONZALEZ, OFELIA	\$63.22		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$55.08		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$8.14		
27421	02/11/2016	Open			Utility Management Refund	KIM AND KYUNG JEON, PETER HYUNGKUN	\$395.86		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$139.87		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$255.99		
27422	02/11/2016	Open			Utility Management Refund	MEHRMAND, MEHRDAD	\$287.59		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$157.33		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$130.26		
27423	02/11/2016	Open			Utility Management Refund	VILLALOBOS, ERIK	\$78.58		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$37.55		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$41.03		
27424	02/11/2016	Open			Utility Management Refund	DAVILA OR OSCAR PEREZ, JUAN CARLOS	\$38.54		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$12.93		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$25.61		
27425	02/11/2016	Open			Utility Management Refund	HARDIMAN, VERNON	\$8.52		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$8.52		
27426	02/16/2016	Open			Utility Management Refund	ACOSTA OR ROSARIO SANTIAGO, JESUS	\$332.28		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		60004048-001			02/16/2016	REFUND ADJUSTMENT		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$149.10		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$183.18		
27427	02/16/2016	Open			Utility Management Refund	ARGUELLO, MARIA	\$277.08		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		20015416-001			02/16/2016	REFUND ADJUSTMENT		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$93.90		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$183.18		

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27428	02/16/2016	Open			Utility Management Refund	GONZALEZ, MARIA or FIDEL	\$273.52		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		40016058-001			02/16/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$151.40		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$122.12		
27429	02/16/2016	Open			Utility Management Refund	GOVEA, DAMARIS	\$320.02		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		70010358-001			02/16/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$197.90		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$122.12		
27430	02/16/2016	Open			Utility Management Refund	ISLAS, NANCY	\$150.96		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		60003003-001			02/16/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$89.90		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$61.06		
27431	02/16/2016	Open			Utility Management Refund	NEALEY, TYIWAN	\$370.68		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		30012338-001			02/16/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$187.50		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$183.18		
27432	02/16/2016	Open			Utility Management Refund	NERI or LUCY HUERTA, ANGEL	\$165.96		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		30019751-001			02/16/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$104.90		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$61.06		
27433	02/16/2016	Open			Utility Management Refund	PANCHANI, SHOBHNA	\$40.30		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$40.30		
27434	02/16/2016	Open			Utility Management Refund	PERKINS, ANGELA	\$239.37		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		50011632-001			02/16/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$95.88		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$143.49		

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27435	02/16/2016	Open			Utility Management Refund	SHELTON, SCHNEKA	\$386.64		
			Account Type	Account Number	Description	Transaction Date	Transaction Type		
			RESIDENTIAL	70003462-001	Cash Account	02/16/2016	REFUND ADJUSTMENT		
			Paying Fund				Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$203.46		
			360 - APUA_Sewer		360-11004 (Cash in Bank-AWA General Checking)		\$183.18		
27436	02/16/2016	Open			Utility Management Refund	VARGAS, CRISTINA	\$215.92		
			Account Type	Account Number	Description	Transaction Date	Transaction Type		
			RESIDENTIAL	50015660-001	Cash Account	02/16/2016	REFUND ADJUSTMENT		
			Paying Fund				Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$93.80		
			360 - APUA_Sewer		360-11004 (Cash in Bank-AWA General Checking)		\$122.12		
27437	02/16/2016	Open			Utility Management Refund	ALVAREZ, JEANETTE	\$30.89		
			Account Type	Account Number	Description	Transaction Date	Transaction Type		
			RESIDENTIAL	20006033-001	Cash Account	02/16/2016	REFUND ADJUSTMENT		
			Paying Fund				Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$30.89		
27438	02/18/2016	Open			Utility Management Refund	CASTILLO, JAVIER	\$99.76		
			Account Type	Account Number	Description	Transaction Date	Transaction Type		
			RESIDENTIAL	20006033-001	Cash Account	02/18/2016	REFUND ADJUSTMENT		
			Paying Fund				Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$28.52		
			360 - APUA_Sewer		360-11004 (Cash in Bank-AWA General Checking)		\$71.24		
27439	02/18/2016	Open			Utility Management Refund	DR HORTON	\$11.17		
			Account Type	Account Number	Description	Transaction Date	Transaction Type		
			RESIDENTIAL	20006033-001	Cash Account	02/18/2016	REFUND ADJUSTMENT		
			Paying Fund				Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$11.17		
27440	02/18/2016	Open			Utility Management Refund	OROZCO, EDUARDO	\$32.96		
			Account Type	Account Number	Description	Transaction Date	Transaction Type		
			RESIDENTIAL	20006033-001	Cash Account	02/18/2016	REFUND ADJUSTMENT		
			Paying Fund				Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$32.96		
27441	02/18/2016	Open			Accounts Payable	AMERICAN CAPITAL ENT, INC.	\$4,767.13		
			Invoice	Date	Description		Amount		
			1/1/15-12/31/15	02/17/2016	COMMISSIONS DUE FROM CHECK 042536		\$144.32		
			1/1/00-11/30/15	02/04/2016	COMMISSIONS DUE FROM CHECK 042442		\$504.90		
			08-31-2015	02/18/2016	COMMISSIONS DUE FROM CHECK 041973		\$4,117.91		
			Paying Fund		Cash Account		Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$4,767.13		
27442	02/18/2016	Open			Accounts Payable	COLONIAL LIFE	\$43.46		
			Invoice	Date	Description		Amount		
			0114592/AWA	01/25/2016	7664618-0114592/JAN 2016		\$43.46		
			Paying Fund		Cash Account		Amount		
			353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$43.46		

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27443	02/18/2016	Open			Accounts Payable	PERC WATER CORPORATION	\$36,850.47		
	Invoice		Date	Description		Amount			
	3452		01/29/2016	JANUARY 2016 REIMBURSABLES 1/29/16		\$8,468.69			
	3442		01/15/2016	DECEMBER 2015 REIMBURSABLES 1/15/16		\$28,381.78			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$36,850.47			
27444	02/18/2016	Open			Accounts Payable	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$351.55		
	Invoice		Date	Description		Amount			
	PP#3/AWA		02/05/2016	PP#3/AWA-RETIREMENT PAYMENT		\$351.55			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$351.55			
27445	02/18/2016	Open			Accounts Payable	SONSRAY MACHINERY LLC.	\$1,090.83		
	Invoice		Date	Description		Amount			
	P09560-02		02/03/2016	HYDRAULIC CYLINDER FOR WATER TRACTOR		\$1,090.83			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$1,090.83			
27446	02/18/2016	Open			Accounts Payable	SOUTHERN CALIFORNIA EDISON	\$841.59		
	Invoice		Date	Description		Amount			
	5028/02-09-16		02/09/2016	5028/02-09-16/ELECTRICITY		\$841.59			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$841.59			
27447	02/18/2016	Open			Accounts Payable	TYLER TECHNOLOGIES	\$28,620.00		
	Invoice		Date	Description		Amount			
	047377		02/15/2016	Tyler/New World Services FY 16/17 03/2016 - 02/2017		\$28,620.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11004 (Cash in Bank-AWA General Checking)		\$9,540.00			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$9,540.00			
	360 - APUA_Sewer			360-11004 (Cash in Bank-AWA General Checking)		\$9,540.00			
27448	02/18/2016	Open			Accounts Payable	UNION BANK-UNION BANK TRUST DEPARTMENT-FEES	\$3,955.00		
	Invoice		Date	Description		Amount			
	Ref No. 964460		01/22/2016	Adelanto 09A Refunding Utility Project		\$1,135.00			
	Ref No. 964517		01/22/2016	Adelanto Utility Authority Bonds 2014 A		\$2,820.00			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$1,977.50			
	360 - APUA_Sewer			360-11004 (Cash in Bank-AWA General Checking)		\$1,977.50			

Type Check Totals:
80-93000738 - ADELANTO WATER AUTHORITY Totals

37 Transactions

\$81,223.73

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$81,223.73	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	37	\$81,223.73	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open		0	\$0.00	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Total		0	\$0.00	\$0.00
		All			Status		Count	Transaction Amount	Reconciled Amount
					Open		37	\$81,223.73	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		37	\$81,223.73	\$0.00
Grand Totals:					Checks				
					Status		Count	Transaction Amount	Reconciled Amount
					Open		37	\$81,223.73	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		37	\$81,223.73	\$0.00
					EFTs				
					Status		Count	Transaction Amount	Reconciled Amount
					Open		0	\$0.00	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Total		0	\$0.00	\$0.00
		All			Status		Count	Transaction Amount	Reconciled Amount
					Open		37	\$81,223.73	\$0.00
					Reconciled		0	\$0.00	\$0.00
					Voided		0	\$0.00	\$0.00
					Stopped		0	\$0.00	\$0.00
					Total		37	\$81,223.73	\$0.00

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
04-00110901 - ADELANTO PUBLIC UTILITY AUTH.									
<u>Check</u>									
3554	02/18/2016	Open			Accounts Payable	AVCO DISPOSAL, INC.	\$12,656.25		
	Invoice		Date	Description			Amount		
	JANUSRY 2016		02/05/2016	SLUDGE REMOVAL FOR JANUSRY 2016			\$12,656.25		
	Paying Fund			Cash Account			Amount		
	360 - APUA_Sewer			360-11005 (Cash in Bank-APUA General Checking)			\$12,656.25		
3555	02/18/2016	Open			Accounts Payable	PERC WATER CORPORATION	\$14,052.50		
	Invoice		Date	Description			Amount		
	3448		01/28/2016	JANUARY 2016 REIMBURSABLE 1/28/16			\$14,052.50		
	Paying Fund			Cash Account			Amount		

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
	360 - APUA_Sewer				360-11005 (Cash in Bank-APUA General Checking)		\$14,052.50			
Type Check Totals:							2 Transactions	\$26,708.75		
04-00110901 - ADELANTO PUBLIC UTILITY AUTH. Totals										

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$26,708.75	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$26,708.75	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$26,708.75	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$26,708.75	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$26,708.75	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$26,708.75	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$26,708.75	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$26,708.75	\$0.00



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: February 24, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, Interim, City Manager/ City Clerk

BY: Julia Sylva, Interim City Attorney

SUBJECT: A PRESS ("MASS MEDIA") POLICY FOR YOUR CONSIDERATION

STAFF RECOMMENDATION:

Suggest that the Mayor and Member of the City Council consider the adoption of the Press Policy for the best interests of the City of Adelanto.

BACKGROUND:

Due to the Mayor and City Council's bold actions to move the City forward, the City appears to be getting more heightened interest for public information and scrutiny from the press. Under such circumstances, it is good public policy to have a press policy in place. This proposed Press Policy is to establish a procedure for communicating with the public through mass media, including print and electronic media. It is established to ensure press access to proper sources of information and to assist the City in presenting accurate, reliable and consistent information to the public, in a timely manner and in the best light possible.

FISCAL IMPACT:

None

ATTACHMENTS:

Proposed Press Release

CITY OF ADELANTO

SUBJECT: Press Policy for City Council and City Staff

1. Purpose: This Policy is to establish a procedure for communicating with the public through mass media, including print and electronic media. It is established to ensure press access to proper sources of information and to assist the City in presenting accurate, reliable and consistent information to the public, in the best light possible.

2. Application: This Policy applies to the Members of the City Council and all departments and personnel.

3. Definitions:

3.1 Written communications include news releases, fax transmissions containing release of news, photographs, charts, graphs, video or film presentations of information, announcements, and all other graphic and written materials about the City and its operations intended for public distribution through the mass media.

3.2 Immediate communications include communications by telephone or in person by members of the mass media.

3.3 Mass media includes newspapers, magazines, special publications, advertising, radio, television, cable television, and all employees of such media who can and will make news available to the public through print or electronic means.

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4. Policy:

4.1. The City Council hereby designates the Mayor as the City's exclusive spokesperson on any issue where the mass media seeks any appearances related to the City and its operations.

4.2 Additionally, the City has retained a Public Information Officer ("PIO"), who has been retained to work under the supervision of the City Manager, and shall have direct responsibility for information released to the press that is written, graphic, or electronic form.

4.3 The PIO shall be responsible for releasing information to the press when requested to do so by telephone or in face-to-face meetings with reporters.

4.4 Timeliness is one of the key elements of news so departments requiring services of the PIO should notify the City Manager of the possible news events or need for news release at the earliest possible moment to ensure proper press coverage.

4.5 The City Departments may issue press releases concerning the news events with which they are concerned, provided they are presented to the PIO first. The City Departments may issue news releases in case of emergencies, subject to the organization and regulations governing operations in the Emergency Operations Center, provided they are presented to the PIO first, unless the emergency, as determined by the Mayor or the City Manager, as appropriate, makes it impossible to obtain PIO review first.

4.6 The City Departments shall communicate with the PIO in preparation and release of press releases and in press relations including, but not

limited to, putting information into proper form for distribution to the mass media through the customary methods including press conferences, if required.

4.7 Release of information which involves multiple City Departments, the City Council, City policy or legislative matters, etc., shall be submitted to the Public Information Officer for a review and release to the press.

5. Responsibilities:

5.1 Each City Department should designate one (1) employee to act as a liaison to the Public Information Officer for the purpose of making information of the operations of the department available to the public through the press. The liaison shall work closely with the PIO to assure accuracy of any news releases and conformity with departmental policies. Department Heads may designate themselves as department spokesperson.

5.2 In the case of a telephone or in-person contacts with the press, department employees shall refer the caller to the department employees designated by the Department Head as the press liaison, or the Public Information Officer.

5.3 The liaison (or liaisons) is to present factual information in response to questions to the press, if the liaison has such information, and promptly inform the Public Information Officer of the contact so that follow-up information may be presented to the press, if necessary.

5.4 The Public Information Officer will establish a list of contacts in the various media serving the City with the assistance of the various City Departments, determine the needs and requirements of each publication or electronic medium for the purpose of making information available to the public through the media.

5.5 The Publication Information Officer will research information presented by the departmental liaison to ensure accuracy and conformance with City policies, prepare the information in the forms needed by the various media, and distribute the information the media with due regard to deadlines to ensure even service to the press.

5.6 Departmental liaisons will make every effort to get information to the Public Information Officer so that the photographs can be made available to the press outlets which use such material

5.7 The Public Information Officer will send copies of news releases, photographs, etc., to the Mayor and Members of the City Council and the originating department, as appropriate, and will furnish clippings from the various media to the department as the clippings become available.

6. Distribution of Forms: Forms to facilitate the organization of facts to be presented to the public will be distributed to each City Department by the Public Information Officer. In addition, forms for requesting photography and video services will be distributed to the departmental liaison.