



AGENDA

WORKSHOP MEETING OF THE ADELANTO CITY COUNCIL, ADELANTO PUBLIC UTILITY AUTHORITY, ADELANTO COMMUNITY BENEFIT CORPORATION, AND THE SUCCESSOR AGENCY BOARD

City Council
Rich Kerr, Mayor
Jermaine Wright Sr. Mayor Pro Tem
Ed Camargo, Councilmember
Charley B. Glasper, Councilmember
John R. Woodard, Councilmember

City Manager
Cynthia M. Herrera, MMC

City Attorney
Curtis R. Wright, Esq.

JUNE 23, 2016

**Adelanto Governmental Center
City Council Chambers
11600 Air Expressway, Adelanto**

Workshop Session: 2:00 p.m.

City Council Meetings held:
2nd & 4th Wednesday

NOTE: PLEASE TURN **CELL PHONES OFF** OR PLACE THEM **ON VIBRATE** DURING THE CITY COUNCIL MEETING AS A COURTESY TO OTHERS.

MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE CITY COUNCIL MEMBERS ARE REQUIRED TO FILL OUT A SPEAKER REQUEST FORM AND PLACE IT IN THE TRAY ON THE PODIUM PRIOR TO MEETING. *Thank you, Administrative Staff*

The City Council Meeting agenda packet may be reviewed by the public at the reception counter in City Hall. Any writings or documents pertaining to an open session item, provided to a majority of the City Council Members within 72 hours of a regular meeting, shall be made available for public inspection at the reception counter in City Hall at 11600 Air Expressway, Adelanto, California 92301, during normal business hours. **Members of the public can view the agenda or download any staff reports in advance by accessing the City website 72 hours before the scheduled meeting at www.ci.adelanto.ca.us.**

AMERICANS WITH DISABILITIES ACT: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk Department at (760) 246-2300 ext. 3018 no later than 72 hours prior to the meeting. (28 CFR 34.102.104)*

A. CALL TO ORDER—WORKSHOP

TIME: _____

ROLL CALL:	Councilor Camargo	_____
	Councilor Glasper	_____
	Councilor Woodard	_____
	Mayor Pro Tem Wright	_____
	Mayor Kerr	_____

**AGENDA
WORKSHOP MEETING
June 23, 2016**

B. PUBLIC COMMUNICATIONS

Members of the public wishing to address the City Council are required to fill out a speaker card and hand it to the Clerk of the meeting. This is the time and place for members of the public to comment on any matter within the jurisdiction of the City Council. After receiving recognition from the Chair, the speaker will walk to the podium and state their name for the record. There is a time limit of three minutes when giving your presentation.

Members of the audience may address the City Council on non-agenda items; however, in accordance with Government Code Section 54954.2, the City Council may not take action on an item not appearing on the posted agenda.

C. NEW BUSINESS

1. DRAFT AGENCY BUDGETS FOR FISCAL YEAR 2016-17.

RECOMMENDATION: Acting as the City Council, the APUA Board and the Board of the Adelanto Community Benefit Corporation, Review, discuss, and direct Staff regarding the Draft Agency Budgets for Fiscal Year 2016-2017 and recommend the Draft Budgets, including any revisions, for adoption at the Special Budget Hearing scheduled for 6-29-16.

D. ADJOURNMENT

The next Special Meeting of the City Council will be held on June 29, 2016, at 4:00 p.m. unless a Special Meeting is called.

TIME OUT: _____

M _____ S _____ ACTION _____

**AGENDA
WORKSHOP MEETING
June 23, 2016**

E. DECLARATION OF POSTING

I, CINDY M. HERRERA, CITY CLERK OF THE CITY OF ADELANTO, OR MY DESIGNEE, HEREBY CERTIFY THAT A TRUE, ACCURATE COPY OF THE FOREGOING AGENDA WAS POSTED BY JUNE 20, 2016, AT LEAST 72 HOURS PRIOR TO THE MEETING PER GOVERNMENT CODE 54954.2 IN THE GOVERNMENTAL CENTER'S DISPLAY CASE, 11600 AIR EXPRESSWAY, ADELANTO, CALIFORNIA.


CYNTHIA M. HERRERA, CITY CLERK, MMC

**AGENDA
WORKSHOP MEETING
June 23, 2016**

YOUR CITY GOVERNMENT

CHARTER CITY: Ratified by the electors of the City at an election on November 3, 1992. "A Charter City can do what the Charter permits it to do, so long as there is not direct violation of the State Constitution".

CITY COUNCIL: The City Council of the legislative and policy-making body of the City. The City Council is composed of one elected Mayor and four Council Members, elected at large (to represent the entire City), to serve four year, staggered terms.

CITY MANAGER: The City Manager is the chief executive officer responsible for the administration of City affairs.

CITY COUNCIL MEETING: The regular meeting of your City Council is a vital part of the democratic process in the conduct of the City's affairs. These meetings are open to the public and conducted by your elected representatives who are responsible, as a body, for the operation of Adelanto's City Government. The Council appreciates your interest and urges citizen participation in government matters.

LEGISLATIVE TERMS

ORDINANCES: Ordinances are the means by which the City enacts its local laws. Unless an urgent situation exists, ordinances will first be presented at a Council meeting as a "first reading". At a subsequent Council meeting, there will be a second reading and adoption. Ordinances go into effect after a waiting period of thirty days, in most cases, during which time the summary of the ordinance is published in a local newspaper approved for this purpose.

RESOLUTIONS: Resolutions and minute orders are the means by which the City Council formally adopts policies or approves specific actions. These go into effect when adopted.



Rich Kerr
Mayor

Jermaine Wright Sr.
Mayor Pro-Tem

Ed Camargo
Council Member

Charley B. Glasper
Council Member

John "Bug" Woodard Jr.
Council Member

Cynthia M. Herrera, MMC
City Manager

WORKSHOP MEETING NOTICE

NOTICE OF A WORKSHOP MEETING OF THE
CITY OF ADELANTO CITY COUNCIL
AND ADELANTO PUBLIC FINANCING AUTHORITY
AND ADELANTO PUBLIC UTILITY AUTHORITY
AND ADELANTO COMMUNITY BENEFIT CORPORATION
AND
THE SUCCESSOR AGENCY BOARD

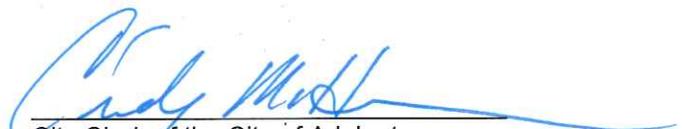
NOTICE IS HEREBY GIVEN that the Workshop meeting of City Council, Adelanto Public Financing Authority, Adelanto Public Utility Authority, Adelanto Community Benefit Corporation, and the Successor Agency Board of the City of Adelanto will meet in a Joint Meeting at the following time and place.

TIME

Workshop Session: 2:00 P.M.
Thursday
June 23, 2016

PLACE

Adelanto Governmental Center
Adelanto Council Chambers
11600 Air Expressway
Adelanto, CA 92301



Cindy M. Herrera
City Clerk of the City of Adelanto
and of the City Council thereof

DATED: June 20, 2016



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: June 23, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, City Manager/ City Clerk

BY: Penny Rose, Accounting Supervisor

SUBJECT: DRAFT AGENCY BUDGETS FOR FISCAL YEAR 2016-17

STAFF RECOMMENDATION:

Acting as the City Council, the APUA Board and the Board of the Adelanto Community Benefit Corporation, Review, discuss, and direct Staff regarding the Draft Agency Budgets for Fiscal Year 2016-2017 and recommend the Draft Budgets, including any revisions, for adoption at the Special Budget Hearing scheduled for 6-29-16.

BACKGROUND:

Annually, staff is required by the Adelanto Municipal Code to present budgets for the City of Adelanto, the Adelanto Public Utilities Authority, and the Adelanto Community Benefit Corporation by Jun 30th, prior to the start of the fiscal year effected.

FISCAL IMPACT:

If adopted as presented at the Special Budget Hearing, the General Fund has an unbalance budget with \$744,073 as a budget deficit arising from \$12,436,003 in revenues and appropriations of \$13,180,076. The deficit in the budget will be balanced with Fund Balance carry forward from prior years

ATTACHMENTS:

1. All Agency Budgets for 2016-2017
2. Exhibit "A" Compensation Rates for Municipal Employees for FY16-17

City of Adelanto Annual Budget



FY 2016-2017

City of Adelanto FY 2016-17 Annual Budget

Table of Contents

- Elected Officials and Executive Staff 1
- City Manager’s Budget Message 2
- All Funds Revenue and Expenditure Summary 3
- General Fund 5
 - General Fund Revenue Details 7
 - Top Ten General Fund Revenues 10
 - General Fund Expenditure by Category 12
 - General Fund Expenditure Summary by Department 13
- City Council 16
 - CITY COUNCIL SUMMARY 16
- City Administration 17
 - CITY ADMINISTRATION DEPARTMENT SUMMARY 17
- Finance Department 19
 - FINANCE DEPARTMENT SUMMARY 19
- City Attorney 21
 - CITY ATTORNEY SUMMARY 21
- Human Resources 22
 - HUMAN RESOURCES SUMMARY 22
- Information Technology 23
 - INFORMATION TECHNOLOGY SUMMARY 23
- Non-Department 24
 - NON-DEPARTMENT SUMMARY 24
- Public Services 25
 - PUBLIC SERVICES SUMMARY 25
- Parks & Grounds Department 27
 - PARKS & GROUNDS DEPARTMENT SUMMARY 27
- Public Safety 28
 - PUBLIC SAFETY DEPARTMENT SUMMARY 28
- Community Services 30
 - COMMUNITY SERVICES DEPARTMENT SUMMARY 30

Senior Center 32
 SENIOR CENTER PROGRAM SUMMARY 32
Community Center #1 33
 COMMUNITY CENTER PROGRAM SUMMARY 33
Community Center #2 34
 COMMUNITY CENTER #2 PROGRAM SUMMARY 34
Special Revenue Funds 36
 Special Fund Summary 36
 Special Fund Descriptions 38
 Special Fund Details 39
Enterprise Funds 46
 Enterprise Funds Summary 46
 Enterprise Fund Details 47
Other Funds 49
 Other Fund Summary 49
 Other Fund Details 50
Authorized Positions 52

DRAFT

Elected Officials and Executive Staff

Elected Officials

Richard Kerr, Mayor

Jermaine Wright Sr., Mayor Pro Tem

Edgar “Ed” Camargo, Councilor

Charley B. Glasper, Councilor

John “Bug” Woodard Jr., Councilor



Executive Staff

Cindy Herrera,

City Manager and Master City Clerk

City Manager's Budget Message

June 29, 2016

Honorable Mayor and City Councilors
Citizens of the City of Adelanto



I am pleased to present for your consideration the Fiscal Year 2016-17 Annual Budget for the City of Adelanto, the Adelanto Public Utility Authority, the Adelanto Community Benefit Corporation, and the Successor Agency for the Redevelopment Agency for the City of Adelanto.

The City has made a great deal of progress in improving its financial situation over last fiscal year, though it is anticipated that expenditures will still outpace predicted revenue for the upcoming fiscal year. Projectable, ongoing revenues remain relatively stagnant, with overall General Fund revenues staying comparatively flat except for indoor agriculture application fees and the GEO mitigation fee increases. It is hoped that revenues will see significant increases once the taxation measure is passed affecting those businesses that have been approved to cultivate medical marijuana.

Despite ongoing revenue issues, the City has done much to preserve services while reducing expenditures to a stable level. Of significant note is that while overall expenditures have and are expected to increase in the upcoming fiscal year, the City has made large strides in reducing administrative and executive costs; this has been achieved by consolidating numerous departments so that less of the payroll budget is spent on management staff and more on the "rank and file" staff who also provide services directly to the community. The departments that have been consolidated include the City Clerk's department being merged with **City Administration**; the Police, Fire, Animal Control, and Code Enforcement departments consolidated into the **Public Safety Department**; **Community Services** was formed from the Planning, Building & Safety, and Engineering departments; and combining Streets, Facility Maintenance, Lighting and Landscaping Maintenance, and Vehicle Maintenance being combined into the **Public Services Department**.

As well, a number of positions within the City have also been contracted out, similar to the City Attorney; while there is not necessarily an immediate savings to the City, it is anticipated that there will be significant reductions in expenses related to long-term obligations and liabilities, which would result in long-term savings to the City and less increases in expenditures in future years.

Conclusion

In concluding, I want to thank the City Council for having confidence in Staff's work and participating in the budget process, and for their efforts in finding new revenue sources so that the City can continue to serve its residents and businesses to the best of its ability. I would also like to thank the Staff, particularly Ms. Penny Rose, our Accounting Supervisor, and Mr. Larry Jarvis, Senior Management Analyst, who put countless hours into this budget, as well as our Interim Finance Director, Ms. Misty Cheng of MV Cheng & Associates, and the consulting firm M Jack Brooks, JD, who contributed greatly to our budget process. As we approach the upcoming fiscal year with less staffing as years before, we have an exceptional organization that is doing more with less, and we will continue to find ways of addressing the City's operating deficit, and I believe that our City and its staff are capable of finding a long lasting solution to the City's financial woes while fulfilling its role of serving the citizens of Adelanto.

Respectfully,

Cindy Herrera
City Manager and Master City Clerk

All Funds Revenue and Expenditure Summary

CITY OF ADELANTO
TOTAL REVENUE AND EXPENDITURE SUMMARY
2016-2017 FINANCIAL PLAN

Fund Number	Fund Name	Estimated Beginning Available Resources	Budget FY 16/17 Revenues	Budget FY 16/17 Expenditures	Estimated Ending Available Resources
GENERAL FUND					
100	General Fund	4,883,116	12,436,003	13,180,076	4,139,043
TOTAL GENERAL FUND		4,883,116	12,436,003	13,180,076	4,139,043
SPECIAL REVENUE FUNDS					
200	Mavericks Stadium	(3,207,154)	1,500	89,650	(3,295,304)
201	Park Development Impact Fund	1,166,432	130,000	35,000	1,261,432
202	Drainage Impact Fund	4,641,074	201,000	25,000	4,817,074
203	Traffic Impact Fund	3,493,237	100,000	10,000	3,583,237
204	Fire Mitigation Impact Fund	211,589	20,000	-	231,589
210	Gas Tax Fund	1,310,966	687,967	900,000	1,098,933
211	Article 8	462,795	200,000	200,000	462,795
220	Federal Grants	136,089	14,850	14,850	136,089
223	Community Development Block Grant	(63,359)	41,958	41,950	(63,351)
224	AB 2766/AQMD	175,393	10,000	6,000	179,393
226	Educational Seizure	16,122	-	-	16,122
227	Public Safety Augmentation Fund	43,437	126,273	125,000	44,710
228	Traffic Offender	13,394	6,000	5,000	14,394
229	SLEOC Fund	107,462	100,000	100,000	107,462
233	Measure I 65%	2,319,941	350	2,320,291	-
235	Measure I 70%	2,176,697	658,032	2,239,467	595,262
240	Community Facilities District	312,485	700,336	700,336	312,485
241	Lighting/Landscaping Maint. Dist.	78,133	172,701	170,000	80,834
TOTAL SPECIAL REVENUE FUNDS		13,394,733	3,170,967	6,982,544	9,583,156
ENTERPRISE FUNDS					
353	Water Fund	10,748,163	10,061,933	14,830,759	5,979,337
360	Sewer Fund	(2,874,443)	7,252,848	5,112,412	(734,007)
TOTAL ENTERPRISE FUNDS		7,873,720	17,314,781	19,943,171	5,245,330
OTHER FUNDS					
471	Adelanto Community Benefit Corp	33,958	75,000	72,000	36,958
475	Assessment District 1A	1,177,409	300	830,500	347,209
490	Luetke Foundation	18,538	1,000	-	19,538
580	Successor Agency	(3,118,898)	4,277,647	4,277,647	(3,118,898)
TOTAL OTHER FUNDS		(1,904,249)	4,353,947	5,180,147	(2,730,449)
TOTAL CITY BUDGET		24,262,576	37,275,698	45,285,938	16,252,336

City of Adelanto
FY2016-17 Annual Budget



GENERAL FUND

Prepared by: **The City of Adelanto's
Finance Department**

General Fund

CITY OF ADELANTO GENERAL FUND REVENUE AND EXPENDITURE SUMMARY 2016-17 PROGRAM AND FINANCIAL PLAN

	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17
Taxes and Assessments	2,938,253	3,124,180	3,205,707	3,283,642
Licenses and Permits	765,343	534,558	1,311,342	1,635,620
Fines and Forfeitures	127,003	154,858	163,382	187,000
Use of Money and Property	891,645	787,717	722,000	660,000
Intergovernmental Revenue	3,017,774	3,213,014	3,231,013	3,094,998
Charges for Services	181,686	300,640	303,475	342,400
Sales and Exchange of Property	1,400	-	-	-
Transfers and Other Revenues	3,609,541	3,957,430	3,440,787	3,232,343
TOTAL REVENUES	11,532,645	12,072,397	12,377,706	12,436,003
City Council	102,128	103,767	103,528	112,264
City Administration ¹	421,048	579,164	-	-
City Clerk ¹	248,621	261,704	-	-
Combined City Clerk and Administration ¹	669,669 ^{#2}	840,869 [#]	597,387	537,192
Finance	419,740	411,673	359,924	349,977
City Attorney	246,560	254,581	334,609	280,000
Human Resources	520,210	91,291	94,272	15,500
Information Technology	-	510,972	519,649	886,705
Non-departmental	974,476	809,532	643,742	473,400
Parks and Grounds	87,124	42,711	86,458	138,663
Streets ³	1,123,626	1,077,907	-	-
Facility Maintenance ³	127,175	148,558	-	-
LLMD ³	126,716	128,077	-	-
Vehicle Maintenance ³	110,149	109,145	-	-
Public Services ³	1,487,666 [#]	1,463,687 [#]	1,412,045	1,509,627
Police ⁴	4,657,009	4,308,743	-	-
Animal Control ⁴	227,230	208,812	-	-
Fire ⁴	2,493,398	2,457,446	-	-
Code Enforcement ⁴	324,353	312,038	-	-
Public Safety ⁴	7,701,990 [#]	7,287,039 [#]	8,148,735	8,297,087
Building and Safety ⁵	181,231	219,903	-	-
Engineering ⁵	159,358	156,898	-	-
Community Development/Planning ⁵	585,711	337,397	-	-
Community Services ⁵	926,300 [#]	714,198 [#]	586,626	550,911

¹ City Administration and City Clerk have been consolidated into City Administration.

² Values with # are totals derived from the now defunct consolidated departments, and not used to calculate total expenditures.

³ Streets, Facility Maintenance, LLMD, and Vehicle Maintenance have been consolidated into the Public Services Department.

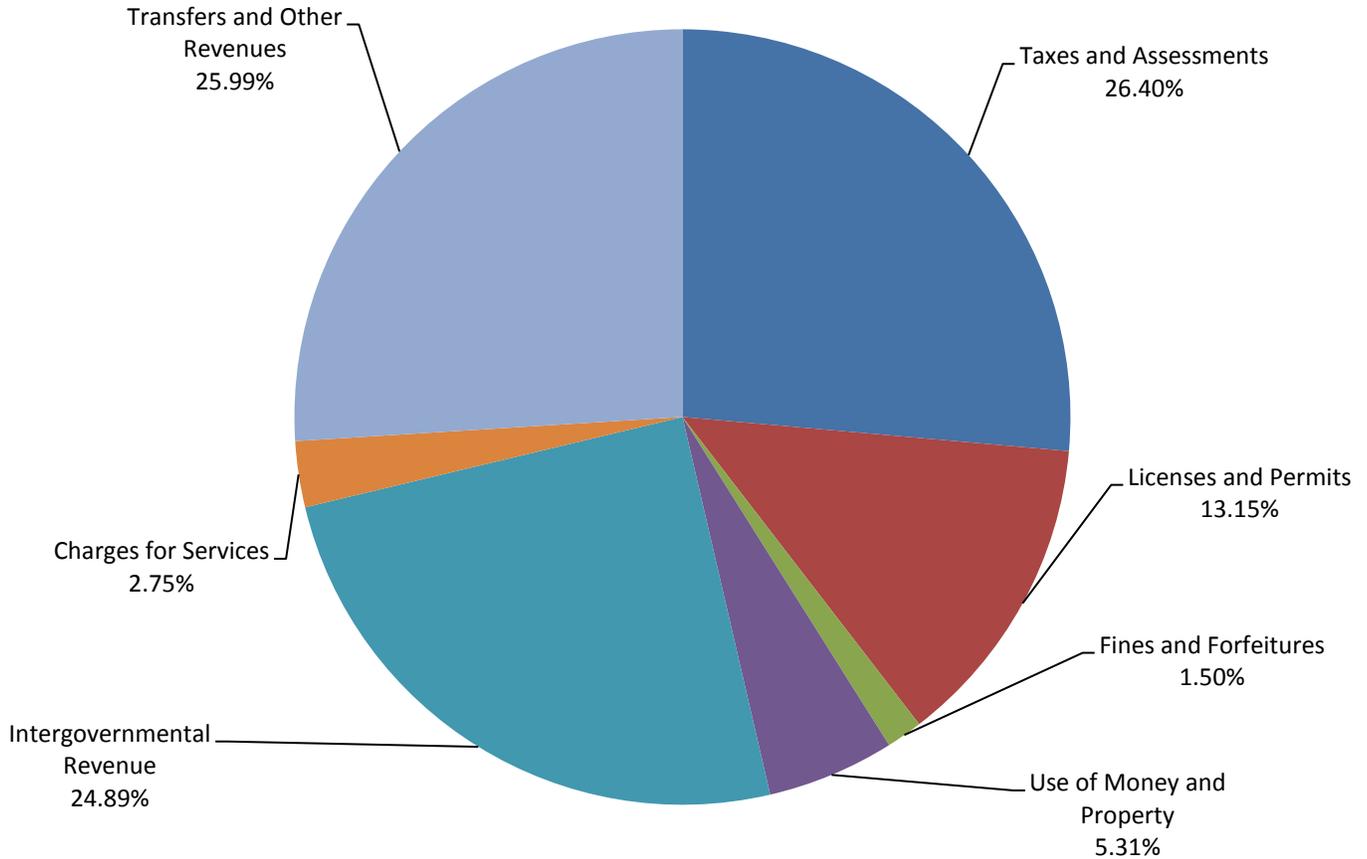
⁴ Police, Fire, Code Enforcement, and Animal Control Services have been consolidated into the Public Safety Department.

⁵ Building & Safety, Planning, and Engineering have been consolidated into the Community Services Department.

	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17
Community Center	12,872	13,370	4,710	5,500
Community Center #2	6,497	3,743	4,434	4,750
Senior Center	20,110	17,437	17,350	18,000
TOTAL EXPENDITURES	13,175,342	12,564,871	12,913,468	13,180,076
NET	(1,642,697)	(492,473)	(535,762)	(744,073)
Beginning Cash Available	7,554,048	5,911,351	5,418,878	4,883,116
Cash Balance	5,911,351	5,418,878	4,883,116	4,139,042

General Fund Revenue Details

General Fund FY 2016/17 Revenues by Category



Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17	
100	GENERAL FUND					
	TAXES AND ASSESSMENTS					
	Franchise Taxes	40110	1,223,185	1,245,640	1,260,000	1,297,800
	Property Taxes	42220	379,171	253,704	270,000	275,400
	Property Transfer Tax	42221	54,335	47,328	55,000	56,100
	Sales and Use Tax	42230	1,265,825	1,558,994	1,590,174	1,621,977
	Transient Lodging Tax (Bed Tax)	42240	15,738	18,514	30,533	32,365
	Total - Taxes and Assessments		2,938,254	3,124,180	3,205,707	3,283,642
	LICENSES AND PERMITS					
	Animal License	43020	28,280	33,609	33,500	34,505
	Bike Licenses	43021	1	-	-	-
	Business Licenses	43022	62,753	46,797	65,000	68,000
	Home Occupation Licenses	43023	4,490	760	2,850	2,900
	Building Permits	43030	172,175	154,326	125,000	135,000

	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17
Conditional Use Permits	43031	10,214	5,470	37,842	69,375
Electric Permits	43032	39,736	154,688	56,000	57,120
Excavation and Grading Permits	43033	2,362	3,495	250	1,000
Mechanical Permits	43035	15,592	8,820	12,000	12,360
Plumbing Permits	43036	18,824	12,422	12,000	12,360
Wide Load Permits	43038	3,847	4,086	3,500	3,600
Other Licenses and Permits	43039	4,471	741	65,000	185,000
Environmental Review/Impact	43042	6,900	-	-	-
Building Plan Check Fees	43050	384,207	100,831	80,000	82,400
Green Building Standards Fee	43051	-	1,306	2,500	1,000
Strong Motion Instrumentation Fee	43052	-	3,150	2,500	1,000
SB 1186 Fee	43053	11,490	(83)	1,400	1,400
Environmental Review & Impact	43054	-	4,140	6,000	5,000
Mitigation Fee	43055	-	-	806,000	963,600
Total - Licenses & Permits		765,342	534,558	1,311,342	1,635,620

FINES AND FORFEITURES

Animal Apprehension Fees	44000	690	890	1,200	1,300
Animal Pick Up and Disposal	44001	1,320	1,480	1,500	1,600
Misc Animal control	44002-10	2,929	2,577	4,057	4,200
Parking Citations	44030	8,318	17,366	20,000	22,000
Vehicle Code Fines (CVC)	44031	23,881	28,298	30,000	32,000
Vehicle Storage Fees	44032	56,925	56,925	56,925	75,900
Fines, Forfeitures and Penalties	44040	32,940	47,322	49,700	50,000
Total - Fines and Forfeitures		127,003	154,858	163,382	187,000

USE OF MONEY AND PROPERTY

Interest Income	45010	891,645	787,717	722,000	660,000
Total - Use of Money and Property		891,645	787,717	722,000	660,000

INTERGOVERNMENTAL REVENUE

Motor Vehicle in Lieu Tax	46020	2,097,558	2,167,413	2,200,000	2,292,998
Recycling Fee	46030	2,733	-	9,000	2,000
Participation Rate	46040	180,510	175,000	180,000	200,000
State Grants Administration Fees:	46060	236,973	320,601	117,147	50,000
Other Administration Fees (Below)					
GEO	47002	50,000	50,000	224,866	50,000
ARDA	47011	200,000	250,000	250,000	250,000
APUA	47013	250,000	250,000	250,000	250,000
Total - Intergovernmental Revenue		3,017,774	3,213,014	3,231,013	3,094,998

CHARGES FOR SERVICES

Apartment Inspection Fees	47020	15,210	16,691	12,000	12,240
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	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY2015/16	Budget FY 2016/17
Code Enforcement Cost Recovery	47022	39,040	67,157	68,000	71,400
Residential Inspection Fees	47023	-	-	90,000	120,000
Copies, Police Reports, Maps, Pub.	47036-42	1,411	-	500	500
Encroachment Permits	47043	5,322	6,350	4,500	4,725
Engineering Fees	47045	7,430	135	100	150
Inspection & other	47046	-	23,800	10,000	10,000
Location and Development Plan	47051	8,260	7,030	13,140	15,000
Parcel Map Fees	47080-1	2,630	11,431	9,000	10,000
Plan Check Fees/Charges	47082-3	48,225	46,715	46,945	47,885
General Plan Amendment	47084	-	4,440	7,000	8,000
Temporary Use Permit	47086	6,675	5,225	4,000	6,000
Misc. Planning Fees	47085-7	12,553	85,225	15,940	15,000
Rent and Concessions	47091-101	16,628	10,833	12,000	10,000
Notary Fees	47200	716	380	350	500
Passport Fees	47201	17,587	15,228	10,000	11,000
Total - Charges for Services		181,687	300,640	303,475	342,400

SALES AND EXCHANGE OF PROPERTY

Proceeds from Sale of Property		1,400	-	-	-
Total - Property Sales		1,400	-	-	-

TRANSFERS AND OTHER REVENUES

Donation - General	49001	-	52	100,320	100
Post Reimbursement	49003	70	42	30	50
State Cost Reimbursements	49005-6	280	4,596	40,000	2,500
Other Cost Reimbursement/Refund	49007-8	281,128	177,218	33,000	25,000
Miscellaneous Income	49009	10,678	576,571	20,000	15,000
Cash Over (Short)	49090	2,628	454	-	-
Interfund Loan Repayments	60007	1,393,752	1,463,440	1,536,611	1,613,442
Gas Tax		900,000	900,000	900,000	900,000
Public Safety		125,000	125,000	125,000	125,000
Traffic Offender Program		24,500	5,000	5,000	5,000
CDBG		120,000	65,056	16,000	41,958
Article 8		225,000	190,000	206,826	20,000
APUA		125,000	125,000	125,000	125,000
LLMD		125,000	125,000	125,000	125,000
CFD Police/Fire Support		65,000	100,000	108,000	134,293
Drainage Impact Fees		111,505	-	-	-
SLEOC (Sheriff Overtime)		100,000	100,000	100,000	100,000
Total -Transfers and Other Revenues		3,609,541	3,957,429	3,440,787	3,232,343

TOTAL GENERAL FUND REVENUES

11,532,646	12,072,397	12,377,706	12,436,003
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Top Ten General Fund Revenues

Mitigation Fees – Mitigation fees, or fees to offset any negative affect that a particular business may have on the community as a whole, are collected from GEO monthly at the rate of \$1.00 per diem for each general population bed capacity under contract with the City, which equates to approximately \$963K per year based on their present total bed capacity.

Motor Vehicle License Fees and In Lieu VLF (Property Tax) – The vehicle license fee (VLF), also called the motor vehicle in-lieu tax, is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The allocation is based on population. The majority of this revenue (\$2.2M.) is received through an In Lieu Property Tax payment that is distributed in February and June of each year.

Administrative Transfers – The City General Fund receives an allocation of administrative charges levied upon some of the Special Revenue Funds for Administrative time spent by the General Fund Staff,(i.e. the City Council, City Manager, City Clerk, and Finance Department). This particular line item refers to transfers from, Fund 216 (Article 8), Fund 249 (Public Safety Augmentation Fund), Fund 256 (Traffic Offender), Fund 257 (State COPS Grant Program), Fund 265 (Lighting and Landscaping Maintenance District), and Fund 360 (Sewer Enterprise). This category also includes the transfer from CDBG (Fund 213) in the amount of \$52.4K to pay for one Code Enforcement Officer and the transfer from Gas Tax (Fund 215) in the amount of \$900K to pay for Street Maintenance expenditures.

Sales and Use Tax – Under the California Sales and Use Tax Law, the sale of tangible personal property is subject to sales or use tax unless exempt or otherwise excluded. When the sales tax applies, the use tax does not apply and the opposite is true. The sales tax is imposed on all retailers for the privilege of selling tangible personal property in the state of California and is measured by the retailer's gross receipts. Use tax is imposed on the purchaser of tangible personal property from any retailer for storage, use, or other. Consumption in this state and is measured by the sales price of the property purchased. However, if an out-of-state retailer is engaged in business in this state, it is required to register with us and collect the use tax from the purchaser at the time of making the sale. The annual projected revenue this FY is \$1,325,000, the payments are received monthly.

Franchise Fees – The City receives Franchise fees from Southern California Edison, Southwest Gas, Charter Communications, Kinder Morgan Fuel Pipeline, Burrtec Waste, and Desert Valley Towing. Franchise fees are received between February and June of each year. The majority of these revenues are received in April, May and June.

Licenses and Permits – Licenses and Permits collectively in this category include Animal Licenses, Building Permits, Building Plan Check Fees, Business Licenses, Conditional Use Permits, Electric Permits, Environmental Review Fees, Excavation and Grading Permits, Home Occupation Business Licenses, Plumbing Permits and Transportation Wide-Load Permits. These revenues are collected daily.

Administration Fees - The City General Fund receives an allocation of administrative charges levied upon the APUA, ARDA, and GEO funds for Administrative time spent by the General Fund Staff,(i.e. the City Council, City Manager, City Clerk, and Finance Department).

Property Tax and Property Transfer Tax - The City receives very little in Property Tax and Property Transfer Tax Revenue. However, this revenue is in the Top 10 Revenue category. Property tax revenue is received in January and May as property owners in the City pay their property taxes to the County. Property Transfer Tax is received monthly from the County as properties are being bought and sold.

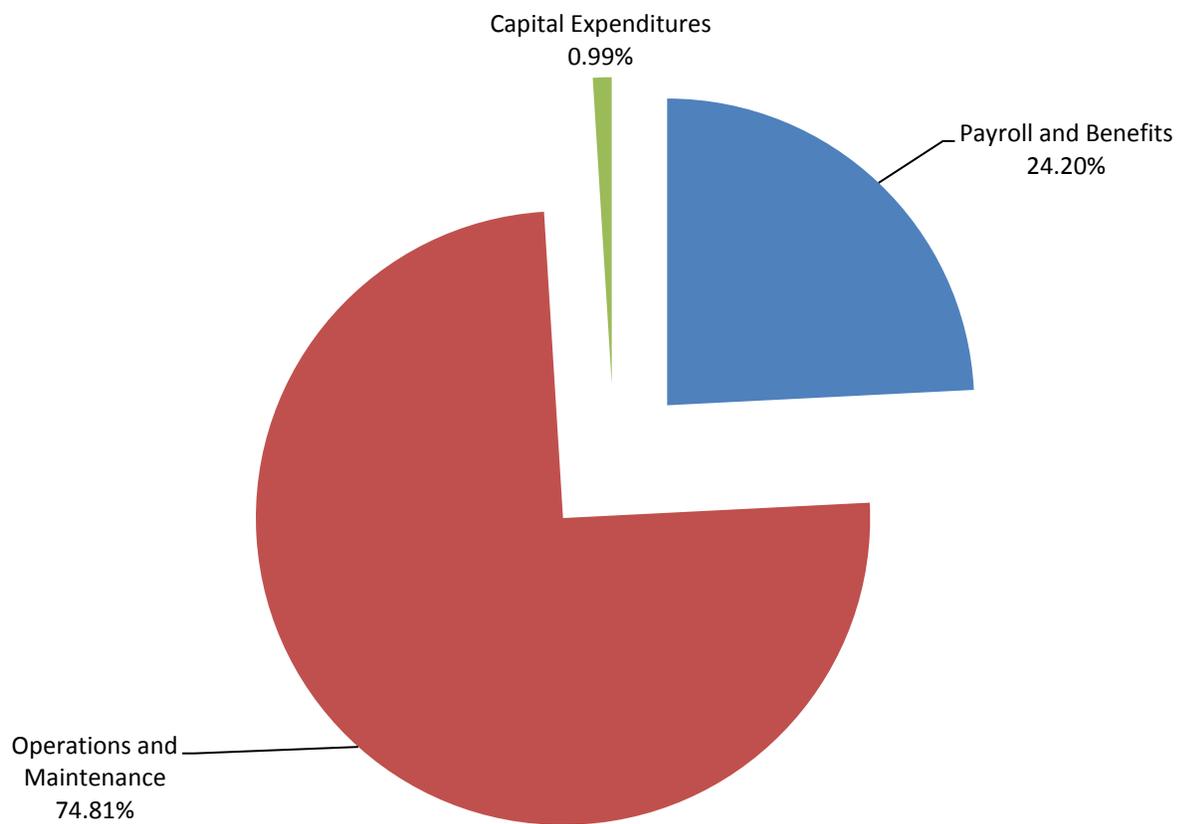
Charges for Services – This category collectively produces \$283,900 for the fiscal year. Majority of the revenue stems from Code Enforcement Cost Recovery, cost recovery as it relates to code enforcement (because this division is "inherently" not revenue producing) is necessary to complete the accountability process by requiring those who decide not to comply to reimburse the City for all of the efforts it took to obtain compliance.

Fines & Forfeitures – The bulk of these revenues relate to vehicle fines, towing franchise revenue, and any miscellaneous penalties.

General Fund Expenditure by Category

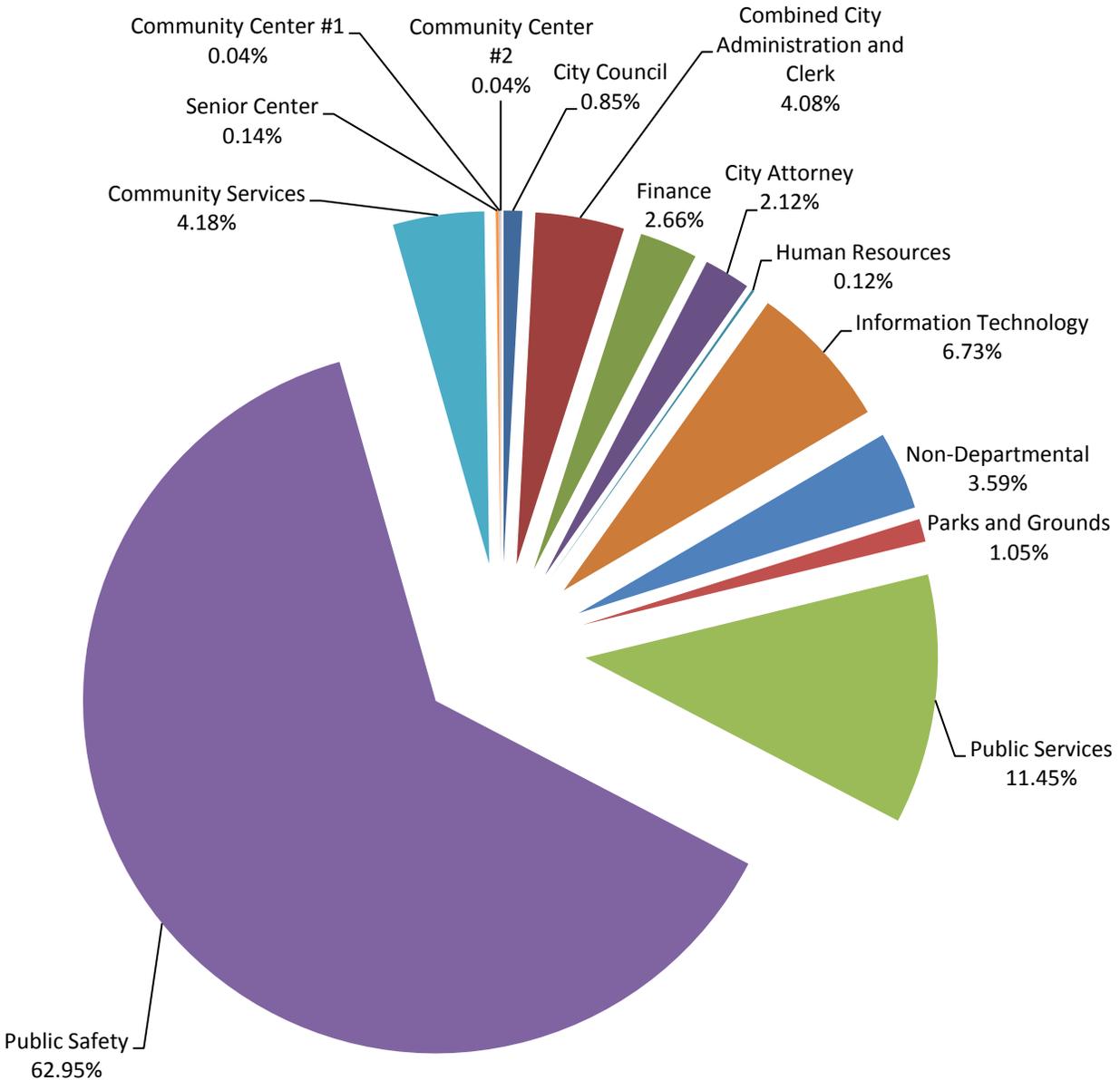
	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
Payroll and Benefits	3,586,961	3,595,373	3,264,969	3,189,739
Operations and Maintenance	9,512,228	8,900,020	9,638,959	9,860,337
Capital Expenditures	76,153	67,331	9,540	130,000
TOTAL BUDGET	13,175,342	12,564,871	12,913,468	13,180,076

General Fund FY 2016/17 Expenditures by Category



General Fund Expenditure Summary by Department

General Fund FY 16/17 Expenditures by Department



Dept. Number	Department Name	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
1010	City Council	102,128	103,767	103,528	112,264
-	City Administration ⁶	421,048	579,164	-	-
-	City Clerk ⁶	248,621	261,704	-	-
1011	New City Administration	669,669 ^{#7}	840,869 [#]	597,387	537,192
1013	Finance	419,740	411,673	359,924	349,977
1014	City Attorney	246,560	254,581	334,609	280,000
1015	Human Resources	520,210	91,291	94,272	15,500
1016	Information Technology	-	510,972	519,649	886,705
1017	Non-Departmental	974,476	809,532	643,742	473,400
1022	Parks and Grounds	87,124	42,711	86,458	138,663
-	Streets ⁸	1,123,626	1,077,907	-	-
-	Facility Maintenance ⁸	127,175	148,558	-	-
-	LLMD ⁸	126,716	128,077	-	-
-	Vehicle Maintenance ⁸	110,149	109,145	-	-
1025	Public Services	1,487,666 [#]	1,463,687 [#]	1,412,045	1,509,627
-	Police ⁹	4,657,009	4,308,742	-	-
-	Fire ⁹	2,493,398	2,457,446	-	-
-	Code Enforcement ⁹	324,353	312,038	-	-
-	Animal Control ⁹	227,230	208,812	-	-
1036	Public Safety	7,701,990 [#]	7,287,039 [#]	8,148,735	8,297,087
-	Building and Safety ¹⁰	181,231	219,903	-	-
-	Engineering ¹⁰	159,358	156,899	-	-
-	Community Development/Planning ¹⁰	585,711	337,397	-	-
1045	Community Services ¹¹	926,300 [#]	714,198 [#]	586,626	550,911
1051	Senior Center	20,110	17,437	17,350	18,000

⁶ City Administration and City Clerk Consolidated into New City Administration, Dept. 1011

⁷ Amounts with # denote the combined total expenditures of the now-defunct departments.

⁸ Consolidated into Dept. 1025, Public Services

⁹ Consolidated into Dept. 1036, Public Safety

¹⁰ Consolidated into Dept. 1045, Community Services

¹¹ Consolidated from Building & Safety, Engineering, and Community Development and Planning.

Dept.		Actual	Actual	Projected	Budget
Number	Department Name	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
1052	Community Center #1	12,872	13,370	4,710	5,500
1053	Community Center #2	6,497	3,743	4,434	5,250
Grand Total		13,175,342	12,564,871	12,913,468	13,180,076

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City Council

CITY COUNCIL SUMMARY

Dept.	City Council	Actual	Actual	Projected	Budget
Dept. #	1010	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		60,781	64,163	65,420	70,656
Operations and Maintenance		41,347	39,605	38,108	41,608
Capital Expenditures		-	-	-	-
TOTAL BUDGET		102,128	103,767	103,528	112,264

MISSION STATEMENT

The City Council is made up of five members elected by the voters of Adelanto, who also sit as the legislative body for the City, Redevelopment Agency, and the Public Utility Authority. As such, the City Council is responsible for establishing overall City policies, adoption of resolutions and ordinances, holding public hearings, adoption of the budget and General Plan, authorization of expenditures and appointment of the City Manager, City Attorney, and members of the Planning and Parks & Recreation Commissions.

CITY COUNCIL FUNCTIONS

- Continue to investigate new methods of service delivery and operations, in order to assure the best possible services to the residents of Adelanto.
- Advocate federal and state legislation to improve the financial stability of the City and to provide more flexibility to the City in addressing local problems and concerns.
- Promote a positive image of the community both within and outside its boundaries. Seek ways to stabilize and improve the City's economic base.
- Improve communications and relationships between the City, the Chamber of Commerce, Adelanto School District, the County of San Bernardino, the State of California and the City's residents.

EMPLOYEE POSITIONS

- Mayor
- Mayor Pro Tem
- City Councilors (3)

City Administration

CITY ADMINISTRATION DEPARTMENT SUMMARY

Dept.	City Administration	Actual	Actual	Projected	Budget
Dept. #	1011	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		658,469	817,634	548,460	486,692
Operations and Maintenance		11,200	23,235	48,927	50,500
Capital Expenditures		-	-	-	-
TOTAL BUDGET		669,669	840,869	597,387	537,192

MISSION STATEMENT

Under policy direction of the City Council, to implement Council approved policies in the most efficient and effective manner; and, to ensure that the services to the residents of Adelanto are of the highest quality within the resources available.

The City Administration Department has also been consolidated with the City Clerk's Department, whose mission is: A courteous service oriented team of professionals joining hands in partnership with Community and Council. We are committed to an innovative process, information management, and continual preservation of the City's history.

ADMINISTRATION DEPARTMENTAL FUNCTIONS

The new City Administration Department is a consolidation of the previous City Administration Department and City Clerk's Department in order to reduce costs of administration for the City in order to preserve services during this time of fiscal hardship. It thus serves the function of both the former City Administration Department and City Clerk's Department.

The City Manager serves as the Chief Executive Officer for the City of Adelanto and as Executive Director of the Successor Agency and Public Financing Authority. Appointed by the City Council, the City Manager is responsible for the overall administration of all City Government departments. The City Manager establishes the goals and objectives for the City's vision and ensures departmental accomplishment to provide facilities and services to enhance the quality of life for residents, businesses and community organizations.

The City Manager is the Chief Executive Officer of the City, and additionally serves as Executive Director of the Successor Agency, and Public Financing Authority. The City Manager is appointed by, answerable to, and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all city operations, implementing Council policy, formulating staff recommendations to Council on policy matters, and for preparing and submitting the annual budget. Major functions included in this program are Council administrative support and policy analysis, organizational development, administrative analysis, community relations, intergovernmental relations, and general leadership/oversight of City operations, human resources and risk management, and Economic Development.

The City Clerk assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal, and legislative functions. The City Clerk prepares agenda packets, publishes and posts legal notices, prepares and certifies the minutes for the City Council, Successor Agency, Public Financing Authority, Utility Authority, and ensures completion of actions directed. The central and legal files of the City are maintained by the City Clerk's office. The office provides public information and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, processes claims against the City. Pursuant to the Political Reform Act, the City Clerk serves as the filing officer for Fair Political Practices Commission regulations. The City Clerk serves as Records Manager for the Citywide Records-Information Program and serves as a depository for all official documents and records. As the custodian of the official records, the City Clerk ensures that the ordinances, resolutions, and minutes are processed and maintained in accordance with State law. The City Clerk maintains the City seal, prepares formal Proclamations, and administers oaths. The City Clerk is the Elections Administrator, conducting municipal and special elections.

In conjunction with all of the above functions, the City Clerk's Department responds to information requests from City Council, Staff, Attorneys, other governmental agencies, and the general public.

EMPLOYEE POSITIONS

- City Manager/City Clerk
- Deputy City Clerk/Admin. Analyst
- Executive Assistant
- Conservation Admin/Grant Coordinator (1/3)
- Administrative Assistant
- Provisional Admin. Assistant

Finance Department

FINANCE DEPARTMENT SUMMARY

Dept.	Finance	Actual	Actual	Projected	Budget
Dept. #	1013	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		394,955	410,785	333,283	322,377
Operations and Maintenance		24,785	888	26,641	27,600
Capital Expenditures		-	-	-	-
TOTAL BUDGET		419,740	411,673	359,924	349,977

MISSION STATEMENT

To safeguard City assets while providing efficient, quality services within the guidelines established by Council Policy.

FINANCE DEPARTMENTAL FUNCTIONS

The Finance Department is responsible for the control of all financial activities of the City, including the disbursement of financial resources and ensuring that adequate resources are available. The department currently operates two programs, each with its own set of goals and performance objectives as detailed on below. These programs are: Administration/Treasury and Accounting. The general accomplishments and goals of the department are listed below.

Program Description: Accounting is responsible for four (4) subprograms within the Finance Department: (1) Accounts Payable, (2) Accounts Receivable, (3) Payroll, (4) General Ledger, the processing of journal entries, verification and creation of account structures, and monthly revenue and expenditure reports.

Program Description: The Finance Administration/Treasury Division gives administrative support and direction to the departmental programs of Accounting and Purchasing, and includes coordination of departmental activities with other City departments and the City Manager. In addition, this program includes coordination of the planning process for the annual budget, which includes providing assistance to all departments and producing the budget documents, City program and financial plan. This program also monitors and evaluates expenditure and revenue collection during the year, provides policy and fiscal analysis for the City Manager, and includes treasury functions. This department also oversees risk management. The Risk Manager represents the City on the board of the City's joint power insurance authority, PERMA and is responsible for safety in the workplace and monitoring insurance coverage of the City. The Risk Manager also monitors vendors' required insurance coverage and assesses the validity of claims against the City and makes recommendations to the City Manager and City Council concerning the disposition of such claims

EMPLOYEE POSITIONS

- Accounting Supervisor
- Sr. Management Analyst/Risk Manager (1/3)
- Accounting Technician II (2)
- Provisional Audit Technician

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City Attorney

CITY ATTORNEY SUMMARY

Dept.	City Attorney	Actual	Actual	Projected	Budget
Dept. #	1014	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		-	-	-	-
Operations and Maintenance		246,560	254,581	334,609	280,000
Capital Expenditures		-	-	-	-
TOTAL BUDGET		246,560	254,581	334,609	280,000

MISSION STATEMENT

The City Attorney acts as the legal advisor to all officers and employees of the City.

CITY ATTORNEY FUNCTIONS

- To render legal opinions and deliver legal services as requested by authorized City officials.
- To review and prepare agreements or contracts to be executed by the City.
- To attend all City Council meetings or other meetings required by law.
- Review and advise the City about all claims filed against the City.

EMPLOYEE POSITIONS

- City Attorney (contract position)

Human Resources

HUMAN RESOURCES SUMMARY

Dept.	Human Resources	Actual	Actual	Projected	Budget
Dept. #	1015	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		235,439	86,795	90,305	-
Operations and Maintenance		284,771	4,495	3,967	15,500
Capital Expenditures		-	-	-	-
TOTAL BUDGET		520,210	91,291	94,272	15,500

MISSION STATEMENT

To ensure that the City complies with federal, state and local labor laws and that all current and prospective employees are treated equally. Ensure that the City is adequately insured and the workplace is safe. Provide City staff and users of the City website have up-to-date technology, including both hardware and software.

HUMAN RESOURCES FUNCTIONS

The Human Resources department is responsible for the screening and hiring of new City employees, handle labor negotiations with represented employee groups, ensure labor laws are followed and necessary training is given employees.

EMPLOYEE POSITIONS

Information Technology

INFORMATION TECHNOLOGY SUMMARY

Dept.	Information Technology	Actual	Actual	Projected	Budget
Dept. #	1016	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
	Payroll and Benefits	-	149,214	151,921	273,705
	Operations and Maintenance	-	337,091	367,728	483,000
	Capital Expenditures	-	24,667	-	130,000
	TOTAL BUDGET		510,972	519,649	886,705

MISSION STATEMENT

Provide City staff and users of the City website have up-to-date technology, including both hardware and software.

INFORMATION TECHNOLOGY FUNCTIONS

The IT departments is responsible for the purchase and maintenance of all City equipment, including cell phones, the phone system of the City, copies, printers, computers and other equipment. The IT Department also monitors computer software programs and the annual maintenance cost of such software. They are also responsible for posting important information to the City's website under the direction of the City Manager.

The IT department is also responsible for management of all electronic media presentations to the public on behalf of the City, such as: City Council Meetings, Movies in the Park, and all special events hosted by the City.

EMPLOYEE POSITIONS

- Information Technology Supervisor
- Information Technology Specialist
- IT Tech II

Non-Department

NON-DEPARTMENT SUMMARY

Dept.	Non-Departmental	Actual	Actual	Projected	Budget
Dept. #	1017	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		379,032	246,821	175,000	150,000
Operations and Maintenance		524,286	537,120	459,202	323,400
Capital Expenditures		71,158	25,591	9,540	-
TOTAL BUDGET		974,476	809,532	643,742	473,400

MISSION STATEMENT

The purpose of the Non-Department is to provide a cost center for a number of City expenses not directly attributable to the operations of other City departments. These include maintenance of City Hall, expenses for community events, and memberships and dues for a variety of governmental associations.

NON-DEPARTMENT FUNCTIONS

- Provide for janitorial and maintenance services of City Hall and Police Department.
- Provide for the general liability insurance of the City as a whole.
- Provide for administrative support to City Departments.
- Provides for payments of retirements insurance and PERS benefits

EMPLOYEE POSITIONS

Public Services

PUBLIC SERVICES SUMMARY

Dept.	Public Services	Actual	Actual	Projected	Budget
Dept. #	1025	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		1,005,672	993,618	1,016,691	1,084,973
Operations and Maintenance		481,994	470,069	395,354	424,654
Capital Expenditures		-	-	-	-
TOTAL BUDGET		1,487,666	1,463,687	1,412,045	1,509,627

MISSION STATEMENT

The Public Services Department is the consolidation of the Street, Facility Maintenance, Lighting and Landscaping Maintenance Districts, and Vehicle Maintenance departments. Its purpose is as follows: maintain City streets and sidewalks, maintaining a clean and aesthetically pleasing landscaped district for the public for all established landscaping districts, repairing and maintaining City vehicles and equipment, maintain all City facilities, including buildings, playground equipment, restrooms and Maverick Stadium.

PUBLIC SERVICES DEPARTMENTAL FUNCTIONS

- Maintain and repair all public buildings, including City Hall, Police Department, Fire Department and Community Centers.
- Maintain and repair Maverick Stadium as required by the City's lease agreement with the High Desert Mavericks.
- Maintain and repair park restroom facilities.
- Maintain common areas of housing tracts as required under the City's Lighting and Landscape Maintenance District.
- General asphalt repairs on City streets, dedicated alleys, public parking areas, and at City facilities.
- Make temporary repairs to potholes throughout the City on an as-needed basis.
- Clear debris from street storm drains and maintain and install City traffic signs when required.
- Graffiti removal from public areas.
- Repair, removal, or replacement of all or part of any improvement within landscaping districts.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating within landscaping districts.
- Removal of trimmings, rubbish, debris, and other solid waste within landscaping districts
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti within landscaping districts.
- Be on call for 24-hour repair service.
- Repair and maintain all City vehicles and equipment.

EMPLOYEE POSITIONS

- Public Service/EOC Operations Coordinator
- Public Services Supervisor
- Maintenance III (4)
- Maintenance II (6)
- Maintenance I (1)
- LLMD Groundskeeper
- Lead Mechanic

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Parks & Grounds Department

PARKS & GROUNDS DEPARTMENT SUMMARY

Dept.	Parks & Grounds	Actual	Actual	Projected	Budget
Dept. #	1022	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		42,086	19,923	56,335	33,163
Operations and Maintenance		40,043	22,789	30,123	97,500
Capital Expenditures		4,995	-	-	-
TOTAL BUDGET		87,124	42,711	86,458	138,663

MISSION STATEMENT

The Parks Department is responsible for providing and maintaining a safe and aesthetically pleasing horticultural environment for the public. This relates to the maintenance of the all City parks and public facilities.

PARKS DEPARTMENT FUNCTIONS

- Ensure that all park land areas are maintained in the highest quality for the community.
- The Parks and Recreation Commission makes recommendations to the City Council

EMPLOYEE POSITIONS

- Provisional Groundskeeper (2)

Public Safety

PUBLIC SAFETY DEPARTMENT SUMMARY

Dept.	Public Safety	Actual	Actual	Projected	Budget
Dept. #	1036	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
	Payroll and Benefits	424,030	420,410	499,388	403,037
	Operations and Maintenance	7,277,960	6,849,556	7,649,347	7,894,050
	Capital Expenditures	-	17,073	-	-
	TOTAL BUDGET	7,701,990	7,287,039	8,148,735	8,297,087

MISSION STATEMENT

Public Safety was formed by consolidating the Police, Animal Control, Fire, and Code Enforcement departments. Its mission is: to defend the Constitution and the Laws of the United States, the Constitution and the Laws of the State of California, the Laws of San Bernardino County and the City of Adelanto; to continually strive to deliver the highest quality of professional law enforcement service to the citizens of Adelanto, keeping in mind that Constitutional rights, which provide personal sanction regardless of race, sex, color or creed, to protect all citizens; control of animals throughout the City of Adelanto through licensing, vaccinations, spaying/neutering, sheltering, and catching live animals as well as removal of dead animals; providing the highest of quality of Fire suppression, prevention, inspection and paramedic services to Adelanto's residents and businesses; and enforce City codes in a timely objective manner and issue required business licenses to businesses within the City.

PUBLIC SAFETY DEPARTMENTAL FUNCTIONS

- Through contract with the San Bernardino County Sheriff's Department: receives and responds to calls for services in the City of Adelanto, including 911 calls; investigate crimes committed within our jurisdiction; detain and arrest violators of the law; work in conjunction with other agencies, including local law enforcement, District Attorney's Office, and various state and federal agencies.
- Responsible for the administration and enforcement of State and City adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies and humane care of animals. Providing an organized, coordinated procedure for licensing dogs, monitoring rabies vaccinations, and providing public education.
- Through contract with the San Bernardino County Fire Department: Provide fire suppression, fire prevention, inspection, and paramedic services to Adelanto's residents and businesses. Administers and enforces all fire related building codes within the City.
- Respond to citizen complaints for enforcement activity, City Council requests for service, city departmental referrals for investigation/compliance, inter-governmental enforcement agency referrals, and proactive enforcement. Staff conducts field inspections, prepares written notices/orders for code compliance, verifies compliance measures, prepares reports and requests for action by nuisance abatement or District Attorney judicial hearings, investigates, prepares and files misdemeanor criminal complaint filings with the Municipal Court for violations of the Municipal Code. Issues pre-citation Municipal Warning Notices to correct violations, issues infraction citation Notices to Appear. The enforcement program highlights voluntary non-judicial compliance with an emphasis upon public awareness of governmental regulatory provisions.

EMPLOYEE POSITIONS

- Community Safety Manager
- Community Safety Officer II
- Community Safety Officer I (2)
- Administrative Assistant II
- Provisional Code Enforcement II
- Provisional Code Enforcement (2)

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Community Services

COMMUNITY SERVICES DEPARTMENT SUMMARY

Dept.	Building and Safety	Actual	Actual	Projected	Budget
Dept. #	1045	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		386,497	386,010	328,166	365,136
Operations and Maintenance		539,803	328,188	258,460	185,775
Capital Expenditures		-	-	-	-
TOTAL BUDGET		926,300	714,198	586,626	550,911

MISSION STATEMENT

Community Services is a combination of the Engineering, Building and Safety, and Community Development and Planning departments; its mission is: anticipate the infrastructure needs of our City and recognize the importance of their adequate maintenance; anticipate the growing needs of the City to interpret, enforce and administer the General Plan and Zoning Codes accordingly within Residential, Commercial and Manufacturing/Industrial areas; and interpretation, administration and enforcement of the California State Building Code, the California Health and Safety Code and all model-building codes as adopted by the City of Adelanto, thus safeguarding the public welfare by lessening the probability of the occurrence of the loss of life, health and property by regulating the design, construction and maintenance of all buildings, structures, and properties within the City of Adelanto

COMMUNITY SERVICES DEPARTMENTAL FUNCTIONS

The Community Services Department's functions are:

- Administer construction and occupancy standards to safeguard life, health, and property in the interest of the general public's welfare. This is accomplished by established City ordinances; State and Federal laws; and inspection of construction, alteration, moving, demolition, repair, occupancy, and use of buildings and structures.
- Issue required permits; consult with and advise architects, engineers, building designers and others; review all building plans for compliance with code requirements; make periodic inspections during the course of construction; coordinate construction activity of other City, County, and State agencies; and maintain records for all functions of the Department.
- Department personnel may be called as witnesses in civil and criminal cases.
- In addition, it inspects substandard and dangerous buildings and issues notices for the rehabilitation or demolition. It also researches and analyzes model codes and State and Federal regulations in the construction and housing field and purposes legislation as necessary in this area. It performs inspections of buildings being constructed for the City to ensure compliance with plans and specifications.
- It is also responsible for upholding the State Planning, Zoning and Development Laws mandating cities and counties regulate the use of land, including subdivisions. This includes the adoption and maintenance of a General Plan, which establishes land use policy for development in the city, as well as the Zoning Ordinance (Title 17), and the Subdivision Guidelines which are implementation tools for the General Plan.
- Serving as Staff to City Council, Successor Agency, Planning Commission, and Parks and Recreation Commission; Maintaining, amending, and administering the General Plan and Subdivision Ordinance;
- Administration of associated plans and programs for Parks and Recreation facilities;
- Interpreting, amending, administering and enforcing the Zoning Ordinance and associated Ordinances:

-
- Process project applications (e.g. Site Plans, Conditional Use Permits, Tentative Tracts) to the Planning Commission and/or City Council;
 - Plan Check residential, commercial, industrial developments, sign permits, fence/pool permits;
 - Answer questions of the public on phones and at the public counter on the above activities, as well as dispensing zoning information.
 - Preparing and processing environmental compliance documents for public and private projects pursuant to the California Environmental Quality Act (CEQA) i.e., negative declarations, environmental impact reports, etc. as well as similar documents pursuant to the National Environmental Policy Act (NEPA)
 - Responsible for the overall planning, implementation and management of the City's infrastructure. The infrastructure includes streets and roads, curb and gutter, drainage facilities, and water/sewer lines.
 - Responsible for public works inspections and public works plan checking (through a contract with Wilson So, Contract Director of Public Services/City Engineer)
-

EMPLOYEE POSITIONS

- Planning Manager
- Assistant Civil Engineer
- Building Inspector
- Counter Service Technician

Senior Center

SENIOR CENTER PROGRAM SUMMARY

Dept.	Senior Center	Actual	Actual	Projected	Budget
Dept. #	1051	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		-	-	-	-
Operations and Maintenance		20,110	17,437	17,350	18,000
Capital Expenditures		-	-	-	-
TOTAL BUDGET		20,110	17,437	17,350	18,000

MISSION STATEMENT

To provide a clean environment where senior citizens of our community can meet for social functions.

SENIOR CENTER FUNCTIONS

- Provide for the maintenance of the Senior Center Building through the Public Services Department.

Community Center #1**COMMUNITY CENTER PROGRAM SUMMARY**

Dept.	Community Center	Actual	Actual	Projected	Budget
Dept. #	1052	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		-	-	-	-
Operations and Maintenance		12,872	13,370	4,710	5,500
Capital Expenditures		-	-	-	-
TOTAL BUDGET		12,872	13,370	4,710	5,500

MISSION STATEMENT

To provide a center where our citizens can meet for functions.

COMMUNITY CENTER FUNCTIONS

- Provide for the operation and maintenance of the Community Center through the Public Services Department.
- Collect Rents for use of the center.

Community Center #2**COMMUNITY CENTER #2 PROGRAM SUMMARY**

Dept.	Community Center #2	Actual	Actual	Projected	Budget
Dept. #	1053	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
Payroll and Benefits		-	-	-	-
Operations and Maintenance		6,497	3,743	4,434	5,250
Capital Expenditures		-	-	-	-
TOTAL BUDGET		6,497	3,473	4,434	5,250

MISSION STATEMENT

To provide an alternative center where our citizens can meet for functions.

COMMUNITY CENTER FUNCTIONS

- Provide for the operation and maintenance of the Community Center through the Public Services Department.
- Collect Rents for use of the center

City of Adelanto
FY2016-17 Annual Budget



SPECIAL FUNDS

Prepared by: The City of Adelanto's
Finance Department

Special Revenue Funds

Special Fund Summary

Fund #		Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
Revenues					
200	Mavericks Stadium	1,722	1,527	1,500	1,500
201	Park Development Impact Fund	162,063	335,240	130,000	130,000
202	Drainage Impact Fund	214,231	622,413	65,772	201,000
203	Traffic Impact Fund	301,102	862,868	100,000	100,000
204	Fire Mitigation Impact Fund	19,574	45,547	20,000	20,000
210	Gas Tax Fund	995,798	825,341	745,212	687,967
211	Article 8 Fund	416,353	635,989	206,806	200,000
220	Federal Grant	42,802	4,372	35,100	14,850
223	Community Development Block Grant	171,957	87,057	16,000	41,958
224	AQMD/Calif. AB 2766	21,022	10,175	10,812	10,000
227	Public Safety Augmentation Fund	125,130	123,797	125,000	126,273
228	Traffic Offender Fund	19,869	17,890	5,000	6,000
229	SLEOC Fund	100,026	94,511	100,000	100,000
233	Measure I /65%	767	604	500	350
235	Measure I 70% 2010-2040	627,455	607,097	515,000	658,032
240	Community Facilities District Fund	83,598	112,615	130,900	700,336
241	LLMD Annexation Fund	145,237	144,055	160,000	172,701
Total Revenue		3,448,706	4,531,098	2,367,602	3,170,967
Expenditures					
200	Mavericks Stadium	44,455	23,662	115,266	89,650
201	Park Development Impact Fund	(48,857)	240	456,953	35,000
202	Drainage Impact Fund	300,000	-	-	25,000
203	Traffic Impact Fund	-	-	-	10,000
204	Fire Mitigation Impact Fund	250	-	-	
210	Gas Tax Fund	900,000	900,000	900,000	900,000
211	Article 8 Fund	225,000	190,000	190,000	200,000
220	Federal Grant	53,356	48,378	29,425	14,850
223	Community Development Block Grant	141,644	18,930	52,400	41,950
224	AQMD/Calif. AB 2766	4,800	7,000	6,000	6,000
226	Educational Asset Seizures	-	5,750	7,500	-
227	Public Safety 1/2 Cent	125,000	125,000	125,000	125,000
228	Traffic Offender Fund	24,500	5,000	5,000	5,000
229	SLEOC Fund	100,000	100,000	100,000	100,000
233	Measure I /65%	30,008	904,567	96,400	2,320,291
235	Measure I 70% 2010-2040	168,849	164,705	375,000	2,239,467
240	Community Facilities District Fund	71,942	107,877	108,000	700,336

Fund #	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
241 LLMD Annexation Fund	200,432	158,396	169,000	170,000
Total Expenditures	2,341,379	2,759,505	2,735,944	6,982,544

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Special Fund Descriptions

Mavericks Stadium (Fund 200) – is used to account for the operations and maintenance of Mavericks Stadium. The stadium is under lease to the High Desert Mavericks.

Park Development Impact Fund (Fund 201) – is used to account for the receipt and expenditures of park impact fees charged to new development.

Drainage Impact Fund (Fund 202) – is used to account for the Drainage Impact Fees charged to new development. Moneys are used for new drainage facilities.

Fire Mitigation Impact Fund (Fund 204) – is used to account for Fire Mitigation Fees charged to new development. Moneys are used to pay for fire safety and prevention services.

Gas Tax (Fund 210) – is used to account for the receipt and expenditure of State Highway Users Tax funds. The funds are to be used for street related purposes.

Article 8 (Fund 211) – is used to account for local transportation funds received from SANBAG. Funds are spent on street related purposes.

Community Development Block Grant/CDBG (Fund 223) – is used to account for revenue allocated from the Federal Housing and Urban Development Department (through the County of San Bernardino) to be spent in low/moderate income areas of the City.

AQMD/AB2766 (Fund 224) – is used to account for allocations from the Mojave Air Quality Management District. Funds are spent on air-pollution reduction programs.

Educational Asset Seizure (Fund 226) – is used to account for state allocated funds to fund special education programs.

Public Safety Augmentation Fund (Fund 227) – is used to account for the State sales tax Public Safety Augmentation Fund moneys. The money is transferred to the general fund for increased public safety expenditures.

Traffic Offender Fund (Fund 228) – is used to account for the revenue received from vehicle release fees and is used for traffic patrol purposes.

Supplemental Law Enforcement Oversight Committee/SLEOC (Fund 229) – is used to account for the State Citizens Option for Public Safety (COPS) Grant Program and is used for police overtime purposes.

Measure I 65% (Fund 233) – is used to account for the County's ½ cent sales tax revenues. This portion of the funds must be spent on arterial road projects.

Measure I 70% (Fund 235) – is used to account for state allocated ½ cent sales tax revenues. This portion is used to fund freeway and traffic congestion mitigation projects.

Community Facilities District (Fund 240) - is used to account for the special tax levy placed on certain tracts to pay for public safety services and other improvements.

Landscaping and Lighting Maintenance District (Fund 241) - is used to account for the special tax levy placed on certain tracts to pay for landscaping improvements and lighting expense.

Special Fund Details

Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
200 MAVERICKS STADIUM					
		REVENUES			
Rents and Concessions	47090	1,722	1,528	1,500	1,500
	Total Revenues	<u>1,722</u>	<u>1,528</u>	<u>1,500</u>	<u>1,500</u>
		EXPENDITURES			
Operations and Maintenance		33,190	23,662	115,266	69,650
Capital Expenditures		11,265	-	-	20,000
	Total Expenditures	<u>44,455</u>	<u>23,662</u>	<u>115,266</u>	<u>89,650</u>
Mavericks Stadium Net		<u>(42,733)</u>	<u>(22,135)</u>	<u>(113,766)</u>	<u>(88,150)</u>
201 PARK DEVELOPMENT IMPACT FUND					
		REVENUES			
Park Fees	43061	162,063	335,240	130,000	130,000
	Total Revenues	<u>162,063</u>	<u>335,240</u>	<u>130,000</u>	<u>130,000</u>
		EXPENDITURES			
Operations and Maintenance		38,013	240	-	35,000
Capital Expenditures		(86,870)	-	456,953	-
	Total Expenditures	<u>(48,857)</u>	<u>240</u>	<u>456,953</u>	<u>35,000</u>
Park Development Fund Net		<u>210,697</u>	<u>335,000</u>	<u>(326,953)</u>	<u>95,000</u>
202 DRAINAGE IMPACT FUND					
		REVENUES			
Drainage Impact Fees	43064	214,231	607,000	65,772	201,000
Interest Income	45010	-	15,413	-	-
Transfer In	60001	-	-	-	-
	Total Revenues	<u>214,231</u>	<u>622,413</u>	<u>65,772</u>	<u>201,000</u>
		EXPENDITURES			
Operations and Maintenance		300,000	-	-	25,000
	Total Expenditures	<u>300,000</u>	<u>-</u>	<u>-</u>	<u>25,000</u>
Drainage Impact Fund Net		<u>(85,679)</u>	<u>622,413</u>	<u>65,772</u>	<u>176,000</u>

Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
203 TRAFFIC IMPACT FUND					
		REVENUES			
Traffic Fees	43062	301,102	862,868	100,000	100,000
		Total Revenues	301,102	862,868	100,000
		EXPENDITURES			
Operations and Maintenance		-	-	-	10,000
		Total Expenditures	-	-	10,000
Traffic Impact Fund Net		301,102	862,868	100,000	90,000
204 FIRE MITIGATION IMPACT FUND					
		REVENUES			
Fire Facility Fees	43063	19,574	45,547	20,000	20,000
		Total Revenues	19,574	45,547	20,000
		EXPENDITURES			
Operations and Maintenance		250	-	-	-
		Total Expenditures	250	-	-
Fire Mitigation Impact Fund Net		19,324	45,547	20,000	20,000
210 GAS TAX FUND					
		REVENUES			
Gas Tax-2103	42101	439,531	300,961	156,273	80,235
Gas Tax-2105	42102	214,468	176,100	200,425	206,632
Gas Tax-2106	42103	106,230	113,239	102,511	105,659
Gas Tax-2107	42104	229,539	225,375	278,003	286,941
Gas Tax-2107.5	42105	6,000	6,000	6,000	6,000
Interest/Divided Income	45010	-	3,667	2,000	2,500
		Total Revenues	995,768	825,341	687,967
		EXPENDITURES			
Transfers Out		900,000	900,000	900,000	900,000
		Total Expenditures	900,000	900,000	900,000
Gas Tax Net		95,768	(74,659)	(154,788)	(212,033)

Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
211 ARTICLE 8 FUND					
		REVENUES			
SB325, Article 8	46050	416,353	635,989	206,806	200,000
		Total Revenues	416,353	635,989	206,806
		EXPENDITURES			
Transfers Out		225,000	190,000	190,000	200,000
		Total Expenditures	225,000	190,000	200,000
Article 8 Fund Net		191,353	445,989	16,806	-
220 FEDERAL GRANTS					
		REVENUES			
Federal Grants	46041	42,802	-	-	-
Police Grant	46004	-	2,572	16,000	10,000
EMPG	46004	-	-	14,000	-
Homeland Security Grant	46004	-	-	5,000	4,850
Fire Grant	46004	-	1,800	100	-
Interest/Divided Income	4501	-	-	-	-
		Total Revenues	42,802	4,372	35,100
		EXPENDITURES			
Operations and Maintenance		53,356	48,372	29,425	14,850
		Total Expenditures	53,356	48,372	14,850
Federal Grants Net		(10,554)	(44,006)	5,675	-
223 COMMUNITY DEVELOPMENT BLOCK GRANT					
		REVENUES			
CDBG Grants	46003	171,957	65,057	16,000	41,958
Transfer In	60001	-	22,000	-	-
		Total Revenues	171,957	87,057	41,958
		EXPENDITURES			
Operations and Maintenance		128,389	18,930	52,400	41,950
Capital Expenditures		13,255	-	-	-
		Total Expenditures	141,644	52,400	41,950
CDBG Net		30,313	68,127	(36,400)	8

Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
224 AQMD/CA AB 2766					
		REVENUES			
AB 2766 Air Quality Grant	46002	21,022	10,175	10,812	10,000
		Total - AB2766	21,022	10,175	10,812
		EXPENDITURES			
Operations and Maintenance		4,800	7,000	6,000	6,000
		Total Expenditures	4,800	7,000	6,000
		AQMD/AB 2766 Net	16,222	3,175	4,812
226 Educational Asset Seizures					
		EXPENDITURES			
Operations and Maintenance		-	5,750	7,500	-
		Total Expenditures	-	5,750	-
		Educational Asset Seizures Net	-	5,750	-
227 PUBLIC SAFETY AUGMENTATION FUND					
		REVENUES			
Half Cent Sales Tax (Public Safety)	42210	125,130	123,797	125,000	126,273
		Total Revenues	125,130	123,797	125,000
		EXPENDITURES			
Operations and Maintenance		125,000	125,000	125,000	125,000
		Total Expenditures	125,000	125,000	125,000
		Public Safety Augmentation Net	130	(1,203)	-
228 TRAFFIC OFFENDER FUND					
		REVENUES			
Vehicle Release Fee'	44033	19,869	17,890	5,000	6,000
		Total Revenues	19,869	17,890	5,000
		EXPENDITURES			
Operations and Maintenance		24,500	5,000	5,000	5,000
		Total Expenditures	24,500	5,000	5,000
		Traffic Offender Fund Net	(4,631)	12,890	-

Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
229 SLEOC FUND					
	REVENUES				
State Grant	46061	100,026	94,511	100,000	100,000
	Total Revenues	<u>100,026</u>	<u>94,511</u>	<u>100,000</u>	<u>100,000</u>
	EXPENDITURES				
Operations and Maintenance		100,000	100,000	100,000	100,000
	Total Expenditures	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
SLEOC Net		<u>26</u>	<u>(5,489)</u>	<u>-</u>	<u>-</u>
233 MEASURE I /65%					
	REVENUES				
Interest/Divided Income	45010	767	604	500	350
	Total Revenues	<u>767</u>	<u>604</u>	<u>500</u>	<u>350</u>
	EXPENDITURES				
Operations and Maintenance		8	-	-	-
Capital Expenditures		30,000	904,567	96,400	2,320,291
	Total Expenditures	<u>30,008</u>	<u>904,567</u>	<u>96,400</u>	<u>2,320,291</u>
Measure I/65% Net		<u>(29,241)</u>	<u>(903,963)</u>	<u>(95,900)</u>	<u>(2,319,94)</u>
235 MEASURE I/70% 2010-2040					
	REVENUES				
Interest/Divided Income	45010	3,103	372	-	-
Measure I, Local/Arterial	46011	624,351	606,725	515,000	658,032
	Total Revenues	<u>627,454</u>	<u>607,097</u>	<u>515,000</u>	<u>658,032</u>
	EXPENDITURES				
Operations and Maintenance		140,105	129,755	-	400,000
Capital Expenditures		-	34,950	375,000	1,839,467
	Total Expenditures	<u>140,105</u>	<u>164,705</u>	<u>375,000</u>	<u>2,239,467</u>
Measure I/70% Net		<u>487,349</u>	<u>442,392</u>	<u>140,000</u>	<u>(1,581,43)</u>

Fund #	Account#	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
240	Community Facilities District				
	REVENUES				
	Property Tax – Taxes A & B	83,598	112,615	130,900	700,336
	Total Revenues	<u>83,598</u>	<u>112,615</u>	<u>130,900</u>	<u>700,336</u>
	EXPENDITURES				
	Operations and Maintenance	71,942	107,877	108,000	700,336
	Total Expenditures	<u>71,942</u>	<u>107,877</u>	<u>108,000</u>	<u>700,336</u>
	CFD Net	<u>11,656</u>	<u>4,738</u>	<u>22,900</u>	<u>-</u>
241	LLMD ANNEXATION FUND				
	REVENUES				
	Property Tax	145,237	144,055	160,000	172,701
	Total - LLMD Annexation Fund	<u>145,237</u>	<u>144,055</u>	<u>160,000</u>	<u>172,701</u>
	EXPENDITURES				
	Operations and Maintenance	200,432	158,396	169,000	170,000
	Total Expenditures	<u>200,432</u>	<u>158,396</u>	<u>169,000</u>	<u>170,000</u>
	LLMD Annexation Fund Net	<u>(55,195)</u>	<u>(14,341)</u>	<u>(9,000)</u>	<u>2,701</u>

City of Adelanto
FY2016-17 Annual Budget



ENTERPRISE FUNDS

Prepared by: The City of Adelanto's
Finance Department

Enterprise Funds

Enterprise Funds Summary

ENTERPRISE FUNDS		Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
Fund #					
	Revenues				
353	AWA - Water	10,293,516	9,676,570	9,529,500	10,061,933
360	APUA - Sewer	7,241,291	7,187,057	7,041,600	7,252,848
	Total Revenues	17,534,807	16,863,627	16,571,100	17,314,781
	Expenditures				
353	AWA - Water	9,946,671	8,544,327	9,638,849	14,830,759
360	APUA - Sewer	4,984,808	3,841,984	5,010,585	5,112,412
	Total Expenditures	14,931,479	12,386,311	14,649,434	19,943,171

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Enterprise Fund Details

Fund #	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
353 AWA - WATER				
REVENUES				
Fines and Forfeitures	387,929	389,913	395,486	403,999
Use of Money and Property	715,450	670,612	722,497	786,544
Intergovernmental Revenue	2,025	308	500	500
Charges for Service	7,552,931	7,321,506	7,163,389	7,574,270
Transfers and Other Revenue	1,635,181	1,294,231	1,247,628	1,296,620
TOTAL REVENUE	10,293,516	9,676,570	9,529,500	10,061,933
EXPENDITURES				
Payroll and Benefits	733,516	162,014	108,822	116,769
Operations and Maintenance	9,165,224	8,152,358	8,893,027	14,063,990
Capital Expenditures	47,931	229,955	637,000	650,000
Total Expenditures	9,946,671	8,544,327	9,638,849	14,830,759
AWA Water Net	346,845	1,132,243	(332,349)	(4,768,826)
360 APUA-SEWER				
REVENUES				
Use of Money and Property	443,303	417,863	450,239	488,863
Charges for Services	6,797,988	6,769,194	6,591,361	6,763,985
TOTAL REVENUE	7,241,291	7,187,057	7,041,600	7,252,848
EXPENDITURES				
Payroll and Benefits	36,418	63,432	18,838	116,769
Operations and Maintenance	4,900,459	3,732,657	4,991,747	4,995,643
Capital Expenditures	47,931	45,894	-	-
Total Expenditures	4,984,808	3,841,984	5,010,585	5,112,412
APUA Sewer Net	2,256,483	3,345,073	2,031,015	2,140,436

City of Adelanto
FY2016-17 Annual Budget



OTHER FUNDS

Prepared by: The City of Adelanto's
Finance Department

Other Funds

Other Fund Summary

Fund #		Actual	Actual	Projected	Budget
		FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17
REVENUE					
471	Adelanto Community Benefit Corp	21,780	27,250	67,000	75,000
475	Assessment District A1	1,330,412	352,319	32,364	300
490	Luetke Foundation Fund	3,463	-	(1,402)	-
580	Successor Agency	-	4,868,922	814,624	4,277,647
	Total Revenue	1,355,655	5,248,491	912,586	4,353,947
EXPENDITURES					
471	Adelanto Community Benefit Corp	23,284	23,626	59,000	72,000
475	Assessment District A1	935,926	52,687	10,000	830,500
490	Luetke Foundation Fund	622	-	-	-
580	Successor Agency	-	4,515,031	4,287,414	4,277,647
	Total Expenditure	959,832	4,591,344	4,356,414	5,180,147

Other Fund Details

Fund #	Account #	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
ADELANTO COMMUNITY BENEFIT CORP					
REVENUES					
	49001	13,650	27,250	25,000	25,000
	49040	8,130	-	42,000	50,000
	Total Revenues	21,780	27,250	67,000	75,000
EXPENDITURES					
	Operations and Maintenance	23,284	23,626	59,000	72,000
	Total Expenditures	23,284	23,626	59,000	72,000
	Adelanto Community Benefit Corp. Net	(1,504)	3,624	8,000	3,000
475 ASSESSMENT DISTRICT A1					
REVENUES					
	ADIA Assessment	40101	1,297,551	351,999	-
	Interest/Dividend Income	45010	32,861	320	32,364
	Total Revenues	1,330,412	352,319	32,364	300
EXPENDITURES					
	Operations and Maintenance	35,926	52,687	10,000	830,500
	Total Expenditures	35,926	52,687	10,000	830,500
	Assessment District A1 Net	1,294,486	299,632	22,364	(830,200)
490 LUETKE FOUNDATION FUND					
REVENUES					
	Interest/Divided Income	45010	406	-	-
	Investment Gains	60006	3,057	(1,402)	1,000
	Total Revenues	3,463	-	-	-
EXPENDITURES					
	Operations and Maintenance	622	-	-	-
	Total Expenditures	622	-	-	-
	Luetke Foundation Fund Net	2,841	-	(1,402)	1,000

Fund #	Account #	Actual FY 2013/14	Actual FY 2014/15	Projected FY 2015/16	Budget FY 2016/17
580	SUCCESSOR AGENCY				
	Property Taxes (RPTTF)	-	4,687,084	711,962	4,197,647
	Interest/Dividend Income	-	117,658	52,542	80,000
	Rents and Concessions	-	64,180	50,120	
	Total Revenues	-	4,868,922	814,624	4,277,647
	EXPENDITURES				
	Operations and Maintenance	-	4,515,031	4,287,414	4,277,647
	Total Expenditures	-	4,515,031	4,287,414	4,277,647
	Successor Agency Net	-	-	(3,472,790)	-

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Authorized Positions

Funding Source	Position Title	FTE	Stipend	Contract	Representation
General Fund					
City Council	Mayor (Stipend)		1.00		Council/ Commission
	Council Members (Stipend)		4.00		Council/ Commission
City Administration	City Manager/City Clerk			1	Management
	Deputy City Clerk/Admin Analyst	1			Confidential
	Executive Assistant	1			Confidential
	Administrative Assistant	1			Union
	Conservation Admin/Grant Coordinator	0.33			Confidential
	Provisional Admin Assistant	0.25			Un-represented
Finance	Accounting Supervisor			1	Management
	Sr. Mgmt. Analyst/Risk Mgr.	0.33			Management
	Accounting Technician II	2			Confidential
	Provisional Audit Technician			0.48	Unrepresented
City Attorney					
Human Resources					
Information Technology	Information Tech. Supervisor	1			Confidential
	Information Tech. Specialist	1			Confidential
	IT Tech II	1			Confidential
Non-Department					
Public Services	Public Serv./EOC Op. Coordinator	1			Management
	Public Serv. Supervisor	1			Confidential
	Maintenance III	4			Union
	Maintenance II	6			Union
	Maintenance I	1			Union
	LLMD Groundskeeper	1			Union
	Lead Mechanic	1			Union
Parks & Grounds	Provisional Groundskeeper	0.97			Unrepresented
Public Safety	Community Safety Manager	1			Confidential
	Community Safety Officer II	1			Union
	Community Safety Officer I	2			Union
	Provisional Code Enforcement II	0.38			Unrepresented
	Provisional Code Enforcement	0.75			Unrepresented
Community Services	Planning Manager	1			Management
	Assistant Civil Engineer	1			Confidential
	Building Inspector	1			Union
	Counter Service Technician	1			Union
	Planning Commissioners		5		Commission
Senior Center					
Community Center #1					
Community Center #2					
Total Permanent/Stipend/Contract		34.01	10	2.48	
Total General Fund			46.49		

Funding Source	Position Title	FTE	Stipend	Contract	Representation
Adelanto Water Authority					
	Public Services Dir./City Engineer	0.50			Management
	Finance Director	0.34			Management
	Sr. Mgmt. Analyst	0.33			Management
Conservation	Conservation Specialist	0.67			Confidential
Total Permanent/Stipend/Contract		1.84	-	-	
Total Adelanto Water Authority		1.84			
Adelanto Public Utility Authority					
	Public Services Dir./City Engineer	0.50			Management
	Finance Director	0.33			Management
	Sr. Mgmt. Analyst	0.34			Management
Total Permanent/Stipend/Contract		1.17	-	-	
Total Adelanto Public Utility Authority		1.17			
Total Permanent/Stipend/Contract		37.02	10.00	2.48	
Total All City		49.5			

CITY OF ADELANTO
CITY POSITION SUMMARIES AND SALARY TABLES

Personnel

	Low Range					High Range	
Management Group							
City Manager/City Clerk	Contract	149,100					149,100
Accounting Supervisor		76,045					135,075
Planning Manager		76,045					135,075
Public Services/EOC Operations Coordinator		60,965					100,318
Senior Management Analyst/Risk Manager		60,965					100,318
Confidential Group							
Accounting Technician II		53,747					60,486
Accounting Technician		48,963					55,099
Assistant Civil Engineer		71,947					80,954
Community Safety Manager		78,853					88,754
Conservation Administrator/Grant Coordinator		78,853					88,754
Deputy City Clerk/Admin Analyst		61,256					68,931
Executive Assistant		54,475					61,298
Information Technology Supervisor		76,856					86,486
Information Technology Specialist		65,062					73,237
Information Systems Tech II		48,984					55,120
Public Services Supervisor		52,686					86,694
Senior Administrative Assistant		52,728					59,342
Union Represented Group							
		Step A	Step B	Step C	Step D	Step E	
Administrative Assistant I		36,504	37,599	38,727	39,889	41,086	
Administrative Assistant II		42,170	43,435	44,738	46,080	47,463	
Community Safety Officer I		45,885	47,262	48,679	50,140	51,644	
Community Safety Officer II		52,271	53,839	55,454	57,118	58,831	
Building Inspector I		52,150	53,715	55,326	56,986	58,695	
Building Inspector II		60,507	62,322	64,192	66,118	68,101	
Counter Service Technician		45,219	46,576	47,973	49,412	50,894	
Groundskeeper		33,655	34,665	35,705	36,776	37,879	
LLMD Groundskeeper		45,427	46,790	48,194	49,639	51,128	
Maintenance Worker - Lead		46,592	47,990	49,429	50,912	52,440	
Maintenance Worker III		45,719	47,091	48,503	49,958	51,457	
Maintenance Worker II		39,437	40,620	41,839	43,094	44,387	
Maintenance Worker I		34,403	35,435	36,498	37,593	38,721	
Mechanic - Lead		52,166	53,731	55,343	57,003	58,713	
Unrepresented Group							
	Hourly Rate	Low Range				High Range	
Provisional Accounting Technician - Audits		20.00				25.00	
Provisional Administrative Assistant		17.55				19.85	
Provisional Code Enforcement		13.50				16.95	
Provisional Community Safety Officer		21.96				24.71	
Provisional Groundskeeper		13.50				16.95	
Provisional Maintenance Worker		13.50				16.95	
Provisional Office Assistant		15.45				17.39	