

REGULAR MEETING

July 27, 2016

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Pursuant to Government Code Section 54956.8):

Properties: APNS 0459-221-01 and 02

Agency Negotiator on Property: Jessie Flores

Negotiating Parties: City of Adelanto and Russell Von Ins

Under Negotiation: Price and Terms of Payment

C. PUBLIC COMMUNICATIONS ON CLOSED SESSION ITEMS

- 1.

D. CONVENE INTO CLOSED SESSION

TIME: _____

1. Motion to go into Closed Session.

M _____ **S** _____ **ACTION** _____

REGULAR MEETING

July 27, 2016

- 7. Approval of Contract Change Order No.1 for SCADA system.
- 8. Approval of 1st Amendment to agreement between City of Adelanto and AVCO Disposal.
- 9. Approval of Contract Services for Accounting Supervisor.
- 10. Approval of Agreement with Convergence Communications for Internet & Digital Phone Services
- 11. Approval of Warrant:
 - a. Approval of City of Adelanto Warrant, 16/17-01-02, 13441 through 13456, for the total amount of 592,973.61.
 - b. Approval of City of Adelanto Electronic Fund Transfer, 16/17-01-02, 172 through 173, for the total amount of \$19,390.95

M_____S_____ACTION_____

L. CONTINUED PUBLIC HEARING

PUBLIC HEARING OPEN:_____ **PUBLIC HEARING CLOSED:**_____

- 1. RESOLUTION 16-49 ORDERING THE LEVY AND COLLECTION OF ANNUAL 2006-5 SPECIAL CFD TAXES FOR FISCAL YEAR 2016-17. (Penny)

RECOMMENDATIONS:

- A. Approve Resolution 16-49 ordering the levy and collection of annual CFD 2006-5 special taxes for Fiscal Year 2016-17.
- B. Approve Resolution 16-49 as amended by City Council ordering the levy and collection of annual CFD 2006-5 special taxes for Fiscal Year 2016-17

RESOLUTION NO. 16-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES RELATED TO THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT (CFD) 2006-2 (IMPROVEMENT AREA NO. 1 AND IMPROVEMENT AREA NO. 2) (MANZANITA AND ESPINOZA) FOR FISCAL YEAR 2016-2017.

M _____ S _____ ACTION _____

PUBLIC HEARING OPEN: _____ **PUBLIC HEARING CLOSED:** _____

2. RESOLUTION 16-50 ORDERING THE LEVY AND COLLECTION OF ANNUAL 2006-2 CFD SPECIAL "B" TAXES FOR FISCAL YEAR 2016-17. (Penny)

RECOMMENDATIONS:

- A. Approve Resolution 16-50 ordering the levy and collection of annual CFD 2006-2 special taxes for Fiscal Year 2016-17.
- B. Approve Resolution 16-50 as amended by City Council ordering the levy and collection of annual CFD 2006-2 special taxes for Fiscal Year 2016-17.

RESOLUTION NO. 16-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES RELATED TO THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT (CFD) 2006-2 (IMPROVEMENT AREA NO. 1 AND IMPROVEMENT AREA NO. 2) (MANZANITA AND ESPINOZA) FOR FISCAL YEAR 2016-2017.

M _____ S _____ ACTION _____

REGULAR MEETING

July 27, 2016

PUBLIC HEARING OPEN: _____

PUBLIC HEARING CLOSED: _____

3. RESOLUTION 16-51 ORDERING THE LEVY AND COLLECTION OF ANNUAL CFD 2006-2 SPECIAL TAX "A" FOR FISCAL YEAR 2016-17. (Penny)

RECOMMENDATIONS: Approve Resolution 16-51 ordering the levy and collection of annual CFD 2006-2 special tax "A" for Fiscal Year 2016-17.

RESOLUTION NO. 16-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES RELATED TO THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT (CFD) 2006-2 (IMPROVEMENT AREA NO. 1 AND IMPROVEMENT AREA NO. 2) (MANZANITA AND ESPINOZA) FOR FISCAL YEAR 2016-2017.

M _____ **S** _____ **ACTION** _____

M. NEW BUSINESS

1. RESOLUTION NO. 16-52 AWARDED OF CONTRACT FOR PROFESSIONAL AUDITING SERVICES. (PENNY)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution No. 16-52 awarding a three year City and APUA professional audit services contract to Teaman, Ramirez & Smith ("TRS") for fiscal years 2014-15, 2015-16, and 2016-17.

RESOLUTION NO. 16-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AWARDED A THREE-YEAR CONTRACT WITH A OPTION FOR A TWO YEAR EXTENSION TO TEAMAN, RAMIREZ & SMITH, INC. FOR PROFESSIONAL AUDIT SERVICES FOR FISCAL YEARS 2014-15, 2015-16, AND 2016-17

REGULAR MEETING

July 27, 2016

2. SUBMISSION OF AN ARGUMENT IN FAVOR OF THE CITY’S MEASURE TO AUTHORIZE IMPOSITION OF EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES. (City Attorney)

RECOMMENDATION: Adopt the attached Resolution to submit a ballot argument in favor of the City’s commercial marijuana tax measure to voters at the November 8, 2016 General Municipal Election and to amend wording contained in City Council Resolution No. 16-47 (“Resolution 16-47”), Section 2.

RESOLUTION NO. 16-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AMENDING RESOLUTION NO. 16-47 AND SUBMITTING AN ARGUMENT IN FAVOR OF THE CITY’S PROPOSITION TO AUTHORIZE IMPOSITION OF EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES

M _____ S _____ ACTION _____

3. SUBMISSION OF AN ARGUMENT IN FAVOR OF THE CITY’S MEASURE TO AUTHORIZE IMPOSITION OF A GROSS REVENUE BUSINESS TAX. (City Attorney)

RECOMMENDATION: Adopt the attached Resolution to submit a ballot argument to voters at the November 8, 2016 General Municipal Election in favor of the measure authorizing imposition of a gross revenue business tax and to amend wording contained in City Council Resolution No. 16-48 (“Resolution 16-48”), Section 2.

RESOLUTION NO. 16-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AMENDING RESOLUTION NO. 16-48 AND SUBMITTING AN ARGUMENT IN FAVOR OF THE CITY’S PROPOSITION TO AUTHORIZE IMPOSITION OF A GROSS REVENUE BUSINESS TAX

M _____ S _____ ACTION _____

REGULAR MEETING

July 27, 2016

N. CITY MANAGERS ANNOUNCEMENTS AND REPORTS

O. CITY COUNCIL ANNOUNCEMENTS AND REPORTS

P. ADJOURNMENT

The next Regular Meeting of the City Council will be held on August 10, 2016 at 7:00 p.m.

TIME OUT: _____

M _____ S _____ ACTION _____

Q. DECLARATION OF POSTING

I, CINDY M. HERRERA, CITY CLERK OF THE CITY OF ADELANTO, OR MY DESIGNEE, HEREBY CERTIFY THAT A TRUE, ACCURATE COPY OF THE FOREGOING AGENDA WAS POSTED ON JULY 22, 2016, SEVENTY TWO (72) HOURS PRIOR TO THE MEETING PER GOVERNMENT CODE 54954.2 IN THE GOVERNMENTAL CENTER'S DISPLAY CASE, 11600 AIR EXPRESSWAY, AND ADELANTO, CALIFORNIA.

Cynthia M. Herrera
CYNTHIA M. HERRERA, CITY CLERK, MMC

REGULAR MEETING

July 27, 2016

YOUR CITY GOVERNMENT

CHARTER CITY: Ratified by the electors of the City at an election on November 3, 1992. “A Charter City can do what the Charter permits it to do, so long as there is not direct violation of the State Constitution.”

CITY COUNCIL: The City Council of the legislative and policy-making body of the City. The City Council is composed of one elected Mayor and four Council Members, elected at large (to represent the entire City), to serve four year, staggered terms.

CITY MANAGER: The City Manager is the chief executive officer responsible for the administration of City affairs.

CITY COUNCIL MEETING: The regular meeting of your City Council is a vital part of the democratic process in the conduct of the City’s affairs. These meetings are open to the public and conducted by your elected representatives who are responsible, as a body, for the operation of Adelanto’s City Government. The Council appreciates your interest and urges citizen participation in government matters.

LEGISLATIVE TERMS

ORDINANCES: Ordinances are the means by which the City enacts its local laws. Unless an urgent situation exists, ordinances will first be presented at a Council meeting as a “first reading.” At a subsequent Council meeting, there will be a second reading and adoption. Ordinances go into effect after a waiting period of thirty days, in most cases, during which time the summary of the ordinance is published in a local newspaper approved for this purpose.

RESOLUTIONS: Resolutions and minute orders are the means by which the City Council formally adopts policies or approves specific actions. These go into effect when adopted.



Rich Kerr
Mayor

Jermaine Wright Sr.
Mayor Pro-Tem

Ed Camargo
Council Member

Charley B. Glasper
Council Member

John "Bug" Woodard Jr.
Council Member

Cynthia M. Herrera, MMC
City Manager

MEETING NOTICE

**NOTICE OF A JOINT MEETING OF THE
CITY OF ADELANTO CITY COUNCIL
AND ADELANTO PUBLIC FINANCING AUTHORITY
AND ADELANTO PUBLIC UTILITY AUTHORITY
AND ADELANTO COMMUNITY BENEFIT CORPORATION
AND
THE SUCCESSOR AGENCY BOARD**

NOTICE IS HEREBY GIVEN that the meeting of City Council, Adelanto Public Financing Authority, Adelanto Public Utility Authority, Adelanto Community Benefit Corporation, and the Successor Agency Board of the City of Adelanto will meet in a Joint Meeting at the following time and place.

TIME

Closed Session: 5:30 P.M.
Regular Meeting: 7:00 P.M.
Wednesday
June 27, 2016

PLACE

Adelanto Governmental Center
Adelanto Council Chambers
11600 Air Expressway
Adelanto, CA 92301



City Clerk of the City of Adelanto
and of the City Council thereof

DATED: **July 22, 2016**



**MINUTES OF THE
JOINT REGULAR MEETING
OF THE ADELANTO CITY COUNCIL,
ADELANTO PUBLIC UTILITY AUTHORITY,
ADELANTO COMMUNITY BENEFIT CORPORATION,
AND THE SUCCESSOR AGENCY BOARD**

JUNE 22, 2016

A. CALL TO ORDER – CLOSED SESSION

The Adelanto City Council held a Closed Session on Wednesday, June 22, 2016, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Kerr called the meeting to order at 6:10 p.m.

Council Members present: Camargo, Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

Staff present: City Manager Herrera, City Attorney Silver, and Deputy City Clerk Lopez

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION PER GOVERNMENT CODE SECTION 54956.9(d)(1).
 - (a) Adelanto Successor Agency et al. v. Walker et al., Sacramento County Superior Court case No. 34-2013-80001498
 - (b) City of Adelanto v. Main Street Calif. LLC, DBA High Desert Mavericks, Case No. UD1600284 and SBSC Case No. CIVDS 1601251

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION PER GOVERNMENT CODE SECTION 54956.9(d)(2): 3 CASES.

C. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None.

D. CONVENE INTO CLOSED SESSION

The Chair called for a motion to enter into Closed Session 6:12 p.m.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

E. CALL TO ORDER – REGULAR MEETING

Mayor Kerr reconvened the regular meeting at 7:17 p.m.

Council Members present: Camargo, Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

Staff present: City Manager Herrera, City Attorney Silver, and Deputy City Clerk Lopez

Invocation by: Desert Streams Baptist Church.

The flag salute was presented by Hunter.

F. CONFLICT OF INTEREST

None

G. CONDUCT OF CLOSED SESSION

City Attorney Wright announced that there were updates on all cases, but no reportable action was taken.

H. DELETIONS/ADDITIONS TO AGENDA

None

I. PRESENTATIONS

1. Presentation by Bill Bishop of Soil Safe. (See Exhibit A)

He talked about how they recycle petroleum hydrocarbon contaminated soil into product that can be used again. They use thermal desorption to boil diesel out of the soil. He goes into detail of the process in the PowerPoint. He also mentioned removing metal from the soil. He explained they only accept non-hazardous material. He explained the steps it takes to accept the soil and distribute it.

Mayor Kerr asked how they burn it.

Bill Bishop explained it is in a room where they burn it.

Mayor Pro Tem Wright asked why they came here and if it regards them not being able to drop off soil at the airport.

Bill Bishop explained there was concerns about the safety of the soil and they wanted to explain it more thoroughly to them.

J. PUBLIC COMMUNICATIONS

1. Joe Garcia: He had concern over the staff and his dog. They have no proof about the dog. He has struggled with many people.
2. Lisa Garcia: She explained there are difficulties with their neighbors. The neighbor's dog damaged the fence and they called the police. Her husband came in with documentation. She feels there needs to be more communication with an interpreter and that is their right. She brought paperwork that they have from their vet regarding their dog.

Mayor Kerr took a break to discuss with the interpreter and the resident.

Mayor Kerr reconvened at 8:13 p.m.

Joe Garcia thanked everyone for their patience.

3. Johnny Salazar: He talked about Safe Soil and does not like it in the City.

5. Approval of Code Compliance Department Report.
6. Approval of Animal Control Department Report.
7. Approval of Grant Writing Services Agreement with California Consulting Company.
8. Approval of Contract for Fire Services with San Bernardino County for Fiscal Year 2016-17.
9. Approval of 20th Amendment to Contract No. 01-1251 with San Bernardino County Sheriff's Department for Fiscal Year 2016-17.
10. Approval of Resolution No. 16-34 General Fund – Budget Amendment

RESOLUTION NO. 16-34

A RESOLUTION OF THE CITY COUNCIL OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, AMENDING THE BUDGET, ADDING AND APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2015-2016

11. Approval of Inter-local Agreement Concerning Distribution of the 2016 Justice Assistance Grant Award
12. Approval of Resolution No. 16-35 – Amending Employee Emergency Loan Fund, and Repealing Resolution No. 12-47

RESOLUTION NO. 16-35

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING AN EMPLOYEE EMERGENCY LOAN FUND, AND REPEALING RESOLUTION 12-47

13. Approval of Resolution No. 16-39, entitled:

RESOLUTION NO. 16-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES; AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE

14. Approval of Resolution No. 16-40, entitled:

RESOLUTION NO. 16-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016

15. Approval of Warrant:

- a. Approval of City of Adelanto Warrant, 15/16-12-01, 134214 through 134304, for the total amount of \$1,139,570.31.
- b. Approval of City of Adelanto Electronic Fund Transfer, 15/16-12-01, 153 through 157, for the total amount of \$20,685.14.

Council Member abstained from the May 25 minutes.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

L. PUBLIC HEARING

1. PUBLIC HEARING: APPROVAL OF THE 2015 URBAN WATER MANAGEMENT PLAN AND ORDER THE REPORT TO BE FILED WITH THE DEPARTMENT OF WATER RESOURCES. (Denise Landstedt)

RECOMMENDATION: Open Public Hearing and adopt APUA Resolution No. 16-01 approving the 2015 Urban Water Management Plan and order the report to be filed with the Department of Water Resources.

APUA RESOLUTION NO. 16-01

A RESOLUTION OF THE ADELANTO PUBLIC UTILITY AUTHORITY OF THE CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, CALIFORNIA, APPROVING THE 2015 URBAN WATER MANAGEMENT PLAN ADOPTION AND ORDERING THE REPORT TO BE FILED WITH THE DEPARTMENT OF WATER RESOURCES

Denis Landstedt presented the staff report. (See Exhibit C) She is a consultant from PERC Water. They need to do a presentation before they open Public Hearing. She explained this update is done every 5 years. The Water Code has specific requirements including posting a draft plan for public review. When they submit the plan it will be sent to the State Library and the Cities included in the plan. She explained giving the residents notice of the Public Hearing. The Plan is periodically updated to reflect changes in regional water supply trends, water use efficiency policies, and legislation. This is prepared to ensure the appropriate level of reliability in water service. Changes to the Plan since 2010 are listed in the PowerPoint. It was explained that Adelanto chose to use the 20% target reduction. There was a decline in the population meeting the 2015 baseline. If they stay on track, they will meet and exceed the goals. Water Sources and Supplies involves groundwater production. The Water Supply Reliability Analysis compares the supplies and demands for over 25 years. The Water Shortage Contingency Planning ensures a reliable water supply in a shorter-term water shortage. There is a four-stage plan that meets demands with a shortage of up to 50%. There is a resolution attached to that. The Water Demand Management Measure are providing a reliable reduction of water demand. This includes an Ordinance, metering, conservation pricing, outreach and education, asses and management, and conservation programs. She recommends they adopt the resolution.

Mayor Kerr asked about weather relativity.

Denise Landstedt explained there is weather normalize that takes into account with the water studies.

Mayor Kerr asked if they are good to bring development without making a major impact.

Denise Landstedt mentioned comparing their surplus numbers can be cared.

Mayor Kerr mentioned the Marijuana Cultivation is being brought in and what type of impact does she see.

Denise stated they considered that in the plan and estimated based it on current knowledge. It is included in the plan.

Mayor Kerr wanted to make sure this is up to do and complies with the State.

The Chair opened Public Hearing at 9:02 p.m.

Joy Jeannette: She wanted to know when the last water test for lead, arsenic, and pollutants.

Mayor Kerr explained this isn't what this report is. He is taking notes and will get those answers.

Denise Landstedt stated there is a section for water quality. It is considered when doing water reliability.

The Chair closed Public Hearing at 9:04 p.m.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright to adopt APUA Resolution No. 16-01 approving the 2015 Urban Water Management Plan and order the report to be filed with the Department of Water Resources

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

2. PUBLIC HEARING: MEDICAL MARIJUANA MANUFACTURING APPLICATION FEE. (Mark De Manincor)

RECOMMENDATION: Adopt Resolution 16-36, adopt finding and approve the proposed Medical Marijuana Manufacturing Permit Application Fee.

RESOLUTION NO. 16-36

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ADELANTO, COUNTY OF SAN
BERNARDINO, CALIFORNIA ADOPTING A
MEDICAL MARIJUANA MANUFACTURING PERMIT
APPLICATION FEE AND MAKING FINDINGS IN
SUPPORT THEREOF

Senior Planner De Manincor presented the staff report. The ordinance takes effect June 24, 2016. He used this cultivation permit to base the fee of \$7,000.00 for manufacturing. The fees collected will cover the processing of the application.

Mayor Kerr asked why they are charging them again.

Senior Planner De Manincor stated this is for manufacturing so it is a different permit. He stated it has to be separated by a wall.

City Attorney Wright explained manufacturing is taking the dry flower and turning it into product.

Mayor Pro Tem Wright asked if this is going to come up for every category. He would like it all done at once.

City Attorney Wright explained there isn't ordinances for the other categories yet. They should wait until the tax system is in place.

1. Shad Boyd: He asked if they could make edible and extract oils at the same place.

City Attorney Wright explained that it would be based on the state's definition of extraction.

MOTION: Moved by Mayor Kerr, seconded by Woodard to adopt Resolution 16-36, adopt finding and approve the proposed Medical Marijuana Manufacturing Permit Application Fee

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

N. ITEMS REMOVED FROM THE CONSENT CALENDAR

None

O. CITY MANAGERS ANNOUNCEMENTS AND/OR REPORTS

City Manager Herrera explained there will be three other meetings before the regular meeting. On June 23, there will be a workshop at 2 p.m. for the City Budget. On June 29, at 4 p.m. there will be a special meeting for the City budget. On July 11, at 4 p.m. there will be a workshop for the CFDs. She stated the Staff is prepared to explain the CFD and have a solution for the Council.

P. CITY COUNCILS ANNOUNCEMENTS AND/OR REPORTS

Council Member Camargo stated the 23rd and the 29th he has other obligations. He mentioned the fireworks having booths that the non-profits are doing. He would like the residents to report any illegal firework activities. He mentioned a softball team winning their regional banner and most of those girls are from Adelanto.

Council Member Woodard thanked the citizens helping the Council doing their jobs. He mentioned the movement of development

Council Member Glasper had no comment.

Mayor Pro Tem Wright attend his VVTA meeting and mentioned programs coming up. He also mentioned his SANBAG meeting voting to put more money into Adelanto to widen Highway 395. He talked about the press should report the positive things in the City and not just the bad. He reiterated what Council Member Camargo said with regards to the fireworks. He stated God Bless America and God Bless Adelanto.

Mayor Kerr is happy to help Adelanto. He thanked everyone for the opportunity to give him this job.

Q. ADJOURNMENT

The next Regular Meeting of the City Council will be held on June 23, 2016, at 7:00 p.m. unless a Special Meeting is called.

There being no further business the Chair entertained a motion to adjourn the meeting at 10:30 p.m.

MOTION: Moved by Mayor Pro Tem Wright, seconded by Mayor Kerr to adjourn the meeting.

Motion carried unanimously 5-0. (Camargo, Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).

Rich Kerr, Mayor

Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Deputy City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Brenda Lopez, Deputy City Clerk

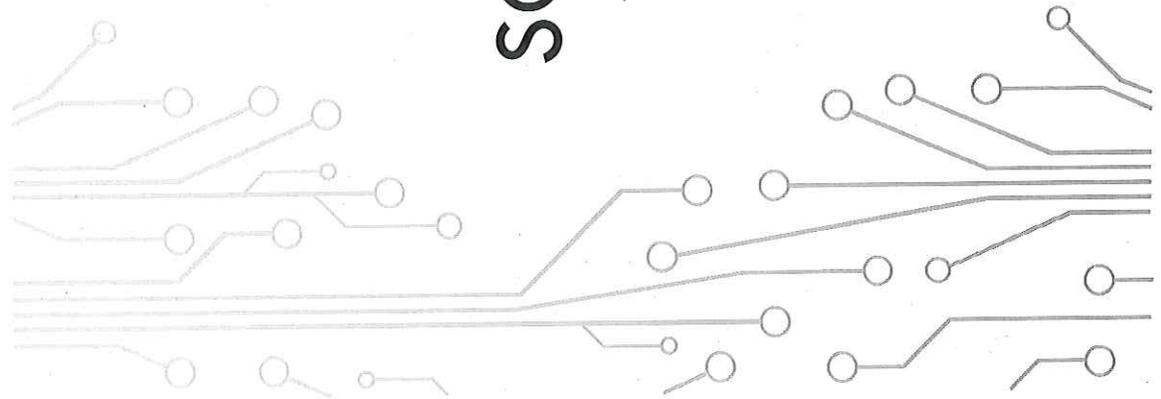
City Council Minutes
Regular Meeting
June 22, 2016

Exhibit A

SOIL SAFE OF CALIFORNIA, INC.

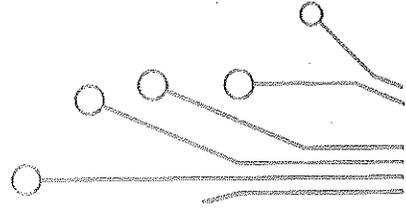
ADELANTO COUNCIL MEETING

JUNE 22, 2016



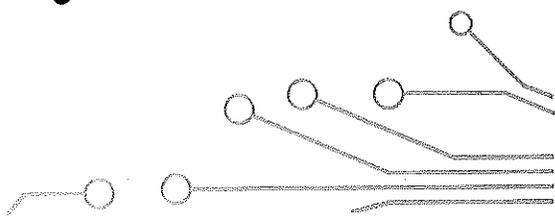
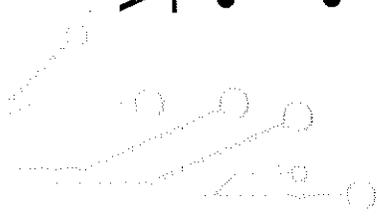
SOIL SAFE

- Who is Soil Safe?
- What do we do?
- How do we do it?
- Why it is safe?



WHO IS SOIL SAFE?

- The facility began operations in 1992 as TPS Technologies
- Soil Safe purchased the facility in 2005
- Recycles Non-Hazardous Petroleum Hydrocarbon Contaminated Soil (PHCS) into a product for re-use
- PHCS are defined as products and by-products of Crude Oil refining
 - Gasoline, Diesel, Kerosene, Lubricating Oils
 - Sources include: Above Ground & Underground Storage Tanks leaks; Pipeline leaks, Transportation Accidents, Rainwater Run-off, etc.

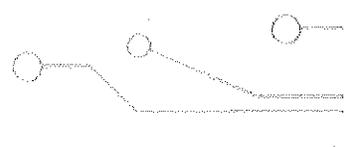
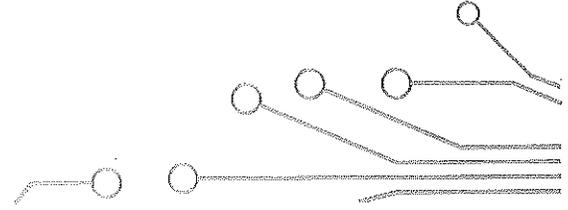
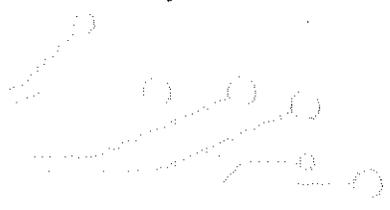


HOW DO WE DO IT?

- Thermal Desorption (TD) is USEPA approved technology for remediation of contaminated soil

Step 1

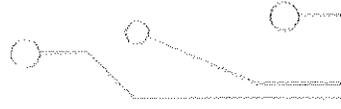
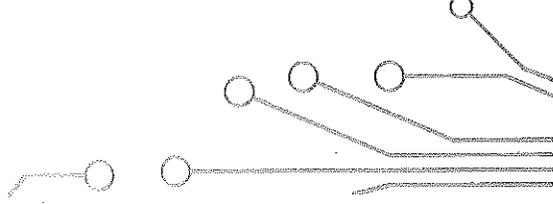
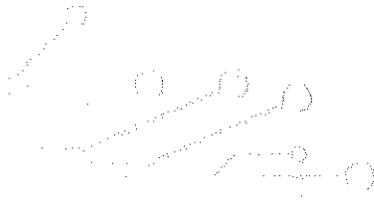
- TD removes Petroleum contamination by using heat in the Dryer Drum to change the Petroleum into a gas (soil is heated to 700 - 750° F; Diesel Boiling Point = 300° F)
- Heated soil is discharged into a soil conditioner (water added to cool) and is now a sterile soil product



HOW WE DO IT?

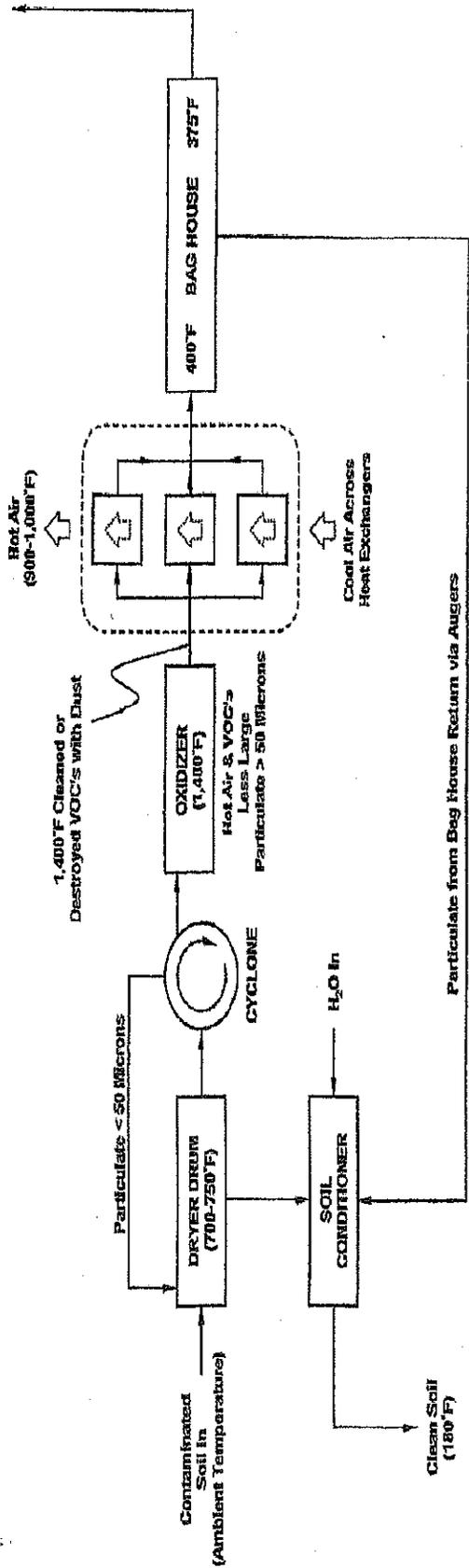
Step 2

- Petroleum vapor is drawn out of the dryer drum and into the thermal oxidizer and burned at 1400°F to destroy the contamination
- Exhaust gas from the thermal oxidizer is then cooled and filtered through the bag house to remove particulates, then out the stack
- The entire thermal process is under negative pressure to minimize air emissions



Process Flow Diagram

350°F Cleaned of Particulates

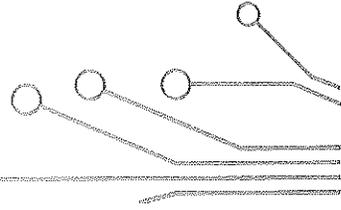


Prepared by: S. Ritchey & M. Smith

April 2005

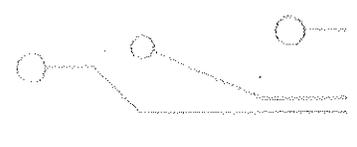
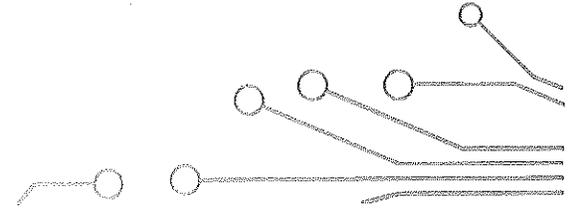
RECYCLED SOIL PRODUCT

- Since 1992, over 5,000,000 tons of soil has been processed and moved into the market without incident.
- How much is that? Enough road base two construct a two (2) lane road from Adelanto to Nashville, KY (1,977 miles)
- Metal removal system has been upgraded to State of the Art
- Product meets CalTrans geotech specifications (Nisqualli Bridge construction)



WHY RECYCLE SOIL?

- Most states, including California, have Landfill diversion requirements to extend the life of existing landfill capacity
- Waste placed in a Landfill, remains a waste for many decades
- Recycled soil has some advantages over virgin soil
 - Cost to end users is $\frac{1}{2}$ that of virgin soil pricing
 - Physically, the product is more consistent (no clumps, more like sand)
 - Easily compacted to 98% proctor
 - Water requirements cut in half



WHY IT IS SAFE

- Soil Safe only accepts non-hazardous Petroleum contaminated soil

- How do we know that the soil is non-hazardous?

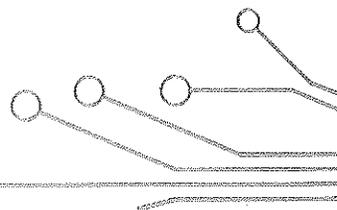
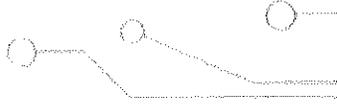
- Allowable concentrations of contamination is regulated by California Title 22 requirements

- In all soil clean-up projects the Generator must demonstrate to the California EPA, DTSC, AQMD or Water Board that the soil meets the non-hazardous requirements of Title 22

- To do this, the agencies review the sites history, sampling plan and laboratory analysis to make that determination

WHY IT IS SAFE

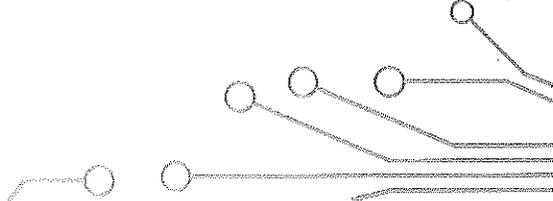
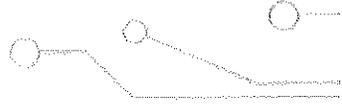
- Once the non-hazardous determination is made, the Agencies approve the disposal/recycling facility that will take the soil
- Example: George AFB clean-up is under the review of the USEPA, Cal EPA, DTSC, USAF, CARB, Water Board and its environmental consultants. Any soil that is moved to disposal outlets must receive the approval of all



WHY IT IS SAFE

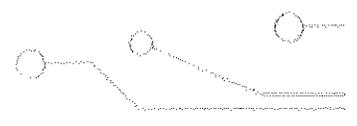
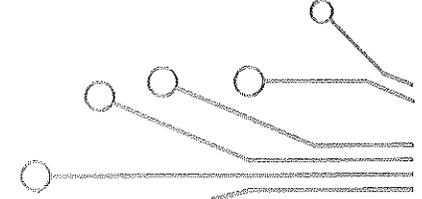
Soil Safe Operating Permits

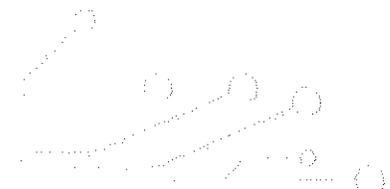
- Mojave Desert AQMD
- 3 operating permits that ensures that contaminants can be combusted in the process and any emissions are below permit limits
- Unannounced Inspections
- Stack Tests



WHY IT IS SAFE

- California Regional Water Quality Control Board
 - Operating Permit regulates what soils can be accepted for treatment
 - Regulates recycled soil uses and destinations
 - Unannounced Inspections
 - Quarterly Reports
 - All incoming soil sources & volumes and laboratory analytical reports
 - All clean soil laboratory reports and destinations





WHY IT IS SAFE

Additional Regulating Agencies

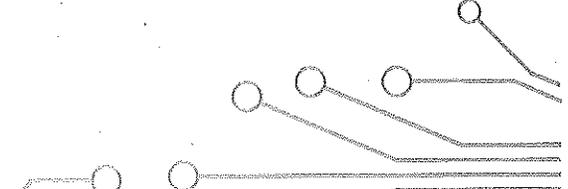
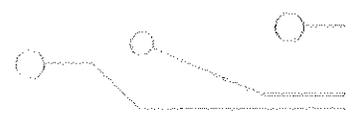
- County of San Bernardino - Environmental Health, Fire Department, HazMat
- California Weight & Measures
- Cal OSHA
- All of the above conduct unannounced inspections
- Customers
 - Major Oil Companies, Gas station chains, Utilities, California Agencies (HazMat)
 - Routine inspections to ensure that their long term liability issues are minimal



WHY IT IS SAFE

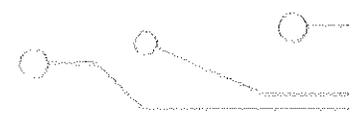
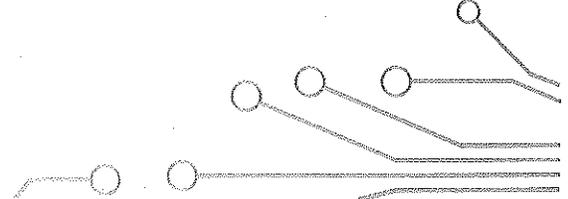
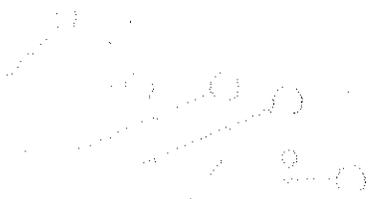
Soil Safe Approval Process

- Soil Safe is a private club, not anyone can get in..
- You cannot just show up!
- Soil Data Sheet Certification by Generator
 - Primary Responsible Party Information
 - Site background, reason for remediation
 - Certifies that soil is non-hazardous



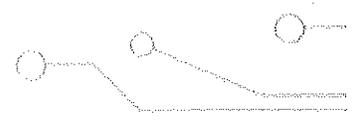
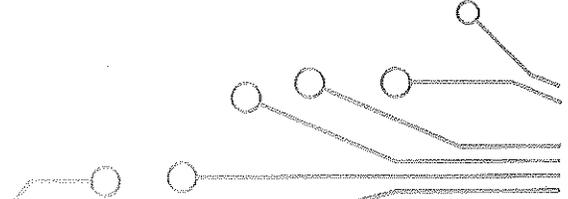
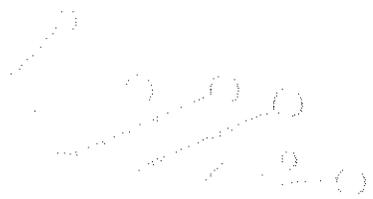
WHY IT IS SAFE

- Sampling and Analysis Reports as Required by Permits
 - Sampling requirements
 - 1,000 tons = 5 samples
 - 5,000 tons = 14 samples
 - 10,000 tons = 23 samples



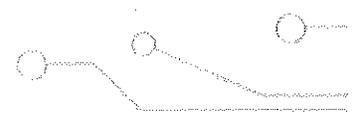
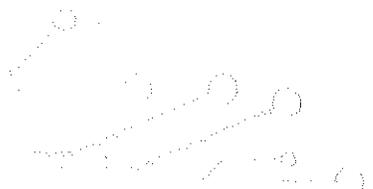
WHY IT IS SAFE

- Laboratory Testing done on each sample
- Total Petroleum Hydrocarbon
- CAM 17 Metals – 17 metals regulated by California
- BTEX/Volatile Organic Compounds – 60 regulated organic compounds
- PCB's – if waste oil or capacitor leakage is suspected
- Additional analysis at the request of Soil Safe



WHY IT IS SAFE

- Final Approval
- IF, the Soil Data information meets our permit requirements
- IF, ALL the laboratory test results are below the regulatory maximums
- The project is assigned a unique approval number, which is imprinted on the transportation manifests
- All project information is entered into SoilSmart, a proprietary data management system
- ALL OF THIS IS DONE PRIOR TO THE SOIL ARRIVING AT SOIL SAFE





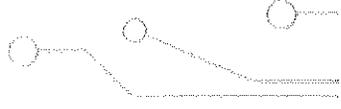
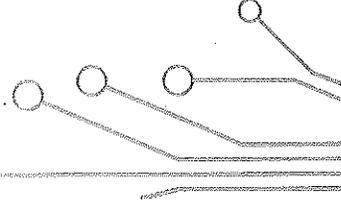
WHY IT IS SAFE

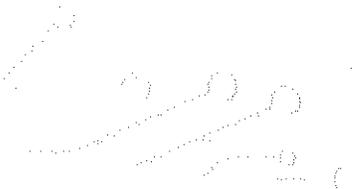
Clean Soil Sampling and Analysis

- Production Samples are collected each hour during soil Recycling
- Daily samples are picked up by a State Certified 3rd Party

Laboratory

- Daily production samples are tested to certify soil as clean
- **ONLY AFTER** the laboratory analysis is received and reviewed is the clean soil moved into the road/construction market

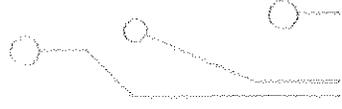
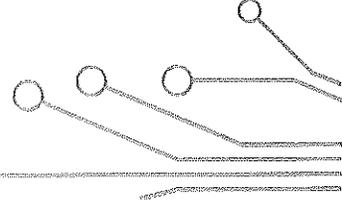




WHY IT IS SAFE

SOIL RECEIVING

- All transportation manifests are generated by Soil Safe
- When the truck arrives, the information on the manifest is cross checked with SoilSmart
- The truck is weighed in on Soil Safe's state certified scale, unloaded and re-weighed
- Random samples are collected and tested for VOC's by a Certified Laboratory



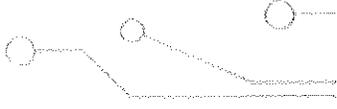
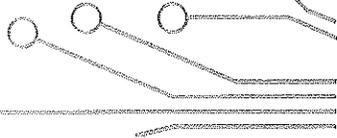
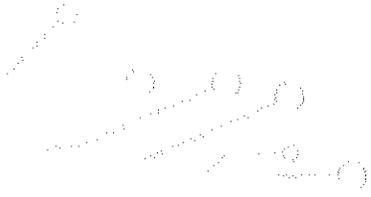
WHY ITS SAFE - SUMMARY

California leads the US in protecting the environment from Cradle to Grave

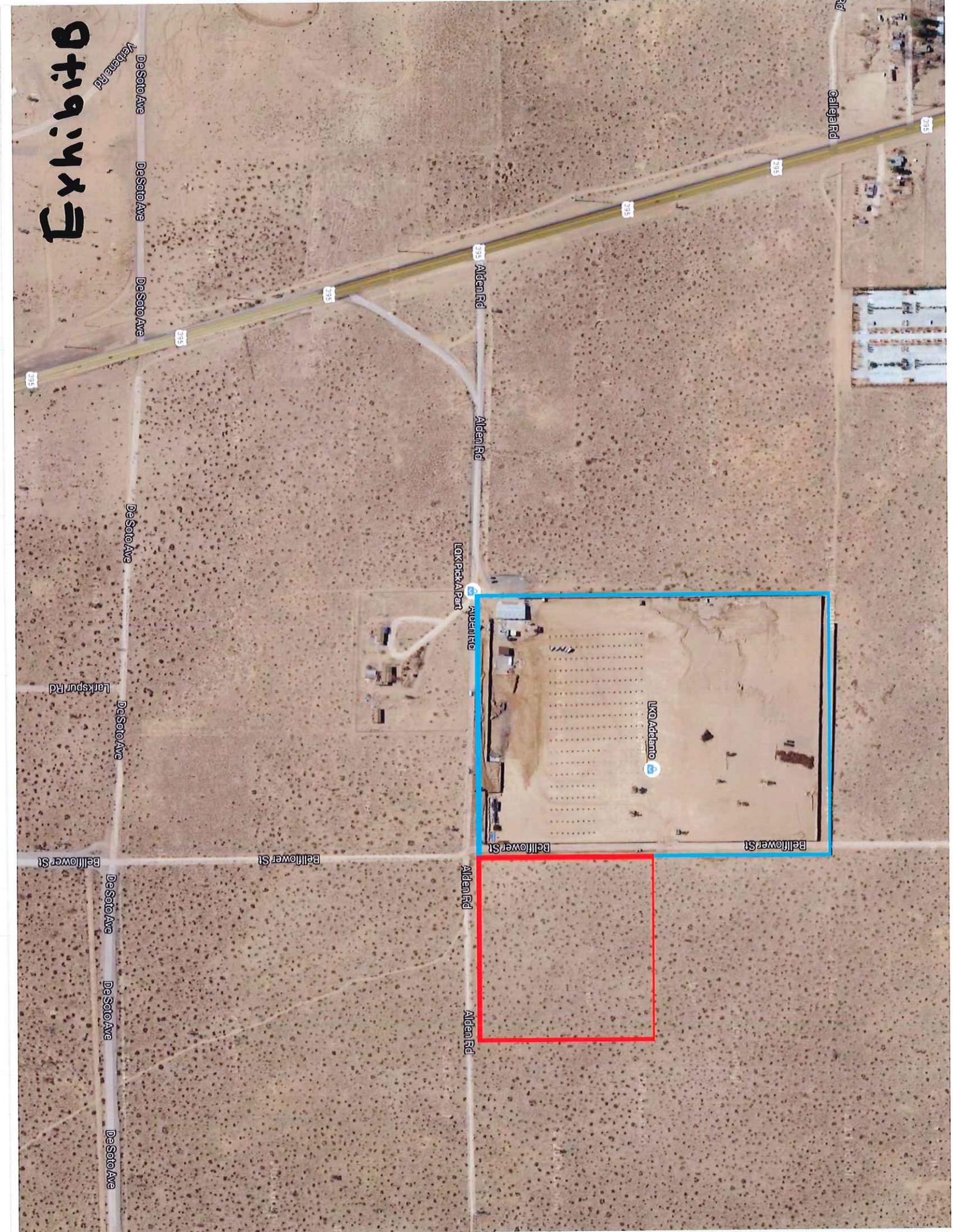
- State Agencies have oversight on the Clean Up site
- State Agencies have oversight on what is received by Soil

Safe

- State Agencies have oversight on Clean Soil certification, destination and use



871914X3



Gallego Rd

395

395

395

395

395

395

Alcen Rd

Alcen Rd

Larkspur Park

Aucuttie

LKO Aclamo

Bellflower St

Bellflower St

Bellflower St

Alcen Rd

Alcen Rd

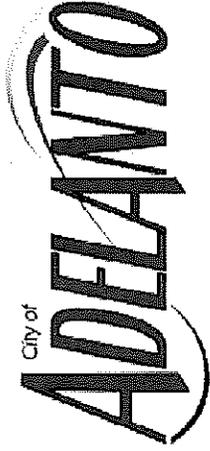
DeSoto Ave

Wahana Rd

Larkspur Rd

Bellflower St

2015 Urban Water Management Plan Update



City Council /

Adelanto Public Utilities Authority

June 22, 2016

California Urban Water Management Planning Act of 1983

- Requires an urban water supplier to review/
update its UWMP every 5 years
- Urban water supplier:
 - Provides water for municipal purposes directly or indirectly to more than 3,000 customers or serving more than 3,000 AF annually

Urban Water Management Planning Act

UWMP Schedule Requirements

- Water suppliers to provide its wholesale agency with water use projections (no timeline indicated)
- 60-days prior to review/adoption hearing, notice any city or county within which a water supplier delivers water that the UWMP is being reviewed
- Make the draft UWMP available for public inspection prior to adopting the plan (no timeline is indicated)
- Submit UWMP to DWR by July 1, 2016 – Plan, Appendices and Excel files
- 30-days after adoption, submit UWMP to the State Library, and any city or county within which the water suppliers delivers water
- 30-days after submission to DWR, make UWMP available for public review during normal business hours
- 60-days after submission to DWR, provide the Water Reliability Analysis portion of the UWMP to any city or county within the City's service area

2016 UMWMP Update Review

DATE	ACTION
December 2015	Mojave Water Agency completed population projections with Beacon Economics
February 2016	Provided Mojave Water Agency with water use projections
4/18/16	Noticed San Bernardino County, Mojave Water Agency and Victorville Water District the City of Adelanto was reviewing its UWMP
May 2016	Reviewed/updated the City's 20x2020 GPCD Baseline and Target Analysis and Water Reliability Analysis
6/6/16	Noticed San Bernardino County, Mojave Water Agency and Victorville Water District of the public hearing to adopt the 2015 UWMP
6/9/16 and 6/16/16	Noticed the public in local newspaper of public hearing to adopt the 2015 UWMP; made 2015 UWMP Public Review Draft available to the public; posted to City's Web site
6/22/16	Hold public hearing and adopt City's 2015 UWMP

Urban Water Management Plan Defined

- DWR definition:
 - A general, flexible, open-ended planning document that should be periodically updated to reflect changes in regional water supply trends, and water use efficiency policies, and legislation.
- Prepared to ensure the appropriate level of reliability in water service is sufficient to meet the needs of water customers in all hydrologic conditions – normal, single-dry and multiple-dry water years.

Changes to UWMPs Since 2010

Leg Bill Changes to CWC on UWMP Requirements Since 2010

- AB 2067 (2014)
- 2015 UWMPs July 1, 2016
 - Streamlined reporting of Demand Management Measures (DMM) to six general categories rather than each of the 14 DMMs
 - Address the nature/extent of each DMM implemented over the past 5 years and describe the DMMs planned to achieve 2015 and 2020 GPCD targets

- SB 1420 (2014)
- Use required standardized forms and tables
 - Electronic submittal of UWMP and Excel files on GPCD targets and water supplies/demands
 - Report on quantified distribution system losses
 - When information is available, water use projections to account for water savings estimated from adopted codes, standards, ordinances, or transportation and land use plans

- SB 1036 (2014)
- Voluntary reporting of energy intensity: Include energy-related information, including, but not limited to, an estimate of the amount of energy used to extract or divert water supplies

- AB 2409 (2010)
- Analyze/define water features artificially supplied with water - ponds, lakes, waterfalls, and fountains - separately from swimming pools and spas

UWMP Organization

- **Sections**
 1. Introduction and Overview
 2. UWMP Preparation
 3. System Description
 4. System Water Use
 5. Baselines and Targets
 6. System Supplies
 7. Water Supply Reliability
 8. Water Shortage Contingency Planning
 9. Demand Management Measures
 10. Plan Adoption, Submittal and Implementation

Appendices

Water Usage Baselines and Targets (GPCD)

- Establish baseline water usage in 2010 UWMP, used to set targets for 2015 (Interim Target) and 2020 (Target)
- Use one of four allowable methods
- Verify Interim Target in 2015 UWMP

	2010 UWMP	2015 UWMP
Analysis	Established Interim and 2020 Targets based on population estimates <u>prior to 2010 Census</u>	Refines Interim and 2020 Targets based on population estimates <u>using 2010 Census</u> as prepared by MWA by Beacon Economics (December 2015)
Methodology	1 – 80% of Baseline	1 – 80% of Baseline
Target Verification	n/a	SBX7-7 Verification Form

Water Baselines and Targets (GPCD)

Comparison of 2010 to 2015 UWMP Update

Required Analysis	2010 UWMP	2015 UWMP
Avg Baseline GPCD	322	311
Minimum GPCD	215	202
Calculated 2020 Target (80% of Avg)	257	249
Confirmed 2020 Target (95% of Minimum)	204	192
Interim Target (2015)	263	252

Water Baselines and Targets (GPCD)

- ✓ 2015 Interim Target Achieved
- ✓ On track to meeting 2020 Target of 192 GPCD

2015 Interim Target Compliance							
Actual 2015 GPCD	2015 Interim Target GPCD	Optional Adjustments			Adjusted 2015 GPCD	Actual 2015 GPCD	2015 Target Reduction Achieved?
		Extraordinary Events	Weather Normalization	Economic Adjustment			
109	252	0	0	0	109	109	YES

2015 UWMP Key Information

- Sources and Supplies
- Water Supply Reliability
- Water Shortage Contingency Planning
- Demand Management Measures

2015 UWMP Key Information

WATER SOURCES AND SUPPLIES

- All water supply normally from the local groundwater aquifer – Mojave Basin Alto Subarea – through wells
- No surface water or stormwater diversion facilities or desalination facilities
- Working to improve recycled water facilities

City of Adelanto Current and Planned Water Supplies (AFY)						
Water Supply Source	Actual	Projected				
	2015	2020	2025	2030	2035	2040
Groundwater Production	3,787	9,300	10,444	11,581	12,640	13,750
Groundwater Transfer - Intertie with VWD	262	0	0	0	0	0

2015 UWMP Key Information

WATER SUPPLY RELIABILITY

- Water Reliability Analysis compares supplies and demands in normal, single-dry and multiple dry years over 25 years
- Considers MWA's water reliability analysis
- Supplies are expected to exceed demands in all hydrologic conditions

2015 UWMP Key Information

Water Supply Reliability for
Normal, Single-Dry, Multiple Dry Years

Water Year	2020	2025	2030	2035	2040
Normal Year Supply	9,300	10,444	11,581	12,640	13,750
Normal Year Demand	4,578	4,872	5,292	5,737	6,195
Normal Year Surplus	4,722	5,572	6,289	6,903	7,555
Single-Dry Year Surplus	<i>100% of Normal Year supplies; same as Normal Year</i>				
Multiple Dry Year Supply	9,300	10,444	11,581	12,640	13,750
1st Multiple Dry Year Surplus	<i>100% of Normal Year supplies; same as Normal Year</i>				
2nd Multiple Dry Year Demand	4,696	5,040	5,470	5,921	6,291
2nd Multiple Dry Year Surplus	4,604	5,404	6,111	6,719	7,459
3rd Multiple Dry Year Demand	4,755	5,124	5,559	6,013	6,387
3rd Multiple Dry Year Surplus	4,545	5,320	6,022	6,627	7,363
4th Multiple Dry Year Demand	4,814	5,208	5,648	6,105	6,483
4th Multiple Dry Year Surplus	4,486	5,236	5,933	6,535	7,267

2015 UWMP Key Information

WATER SHORTAGE CONTINGENCY PLANNING

- To ensure a reliable water supply in a shorter-term water shortage
 - Drought conditions, supply reductions or emergency conditions
- City's Water Conservation Plan
 - Four-stage plan of action – Prohibitions of end uses
 - Demonstrates ability to meet demands under a supply shortage of up to 50%
 - Penalties, charges, enforcement
- Draft Shortage Stage Resolution

2015 UWMP Key Information

WATER DEMAND MANAGEMENT MEASURES

- Policies, programs, rules, regulation and ordinances, and the use of devices, equipment and facilities that, over the long term...
 - Are generally justified and accepted by the industry as providing the means to achieve a “reliable” reduction in water demand.
 - Are equivalent and correlate to the California Urban Water Conservation Council (CUWCC) BMPs
- City is not signatory to the CUWCC MOU and does not submit BMP reports; therefore, required to document DMIMs in its UWMP
- 2015 UWMP streamlined reporting of DMIMs to six general categories rather than each of the 14 DMIMs

2015 UWMP Key Information

WATER DEMAND MANAGEMENT MEASURES

General DMM Categories	Compliance
Water Waste Prevention Ordinance	City's water waste prohibitions, even during non-drought times, in Water Conservation Plan
Metering	All service connections are metered
Conservation Pricing	Tiered rate structure to encourage conservation
Public Education and Outreach	City, MWA and Alliance for Water Awareness and Conservation programs and events
Programs to Assess and Manage Distribution System Real Loss	AWWA Water Audit completed based on best available water production and demand information
Water Conservation Program Coordination and Staffing Support	Designated Conservation Specialist
Other	Free device programs, rebate programs, and assistance for customers with developing conservation programs

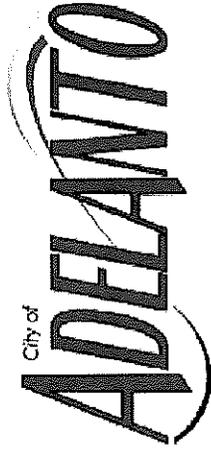
2015 UWMP Summary

- The City and local/regional water agencies are engaged in activities, projects and programs to... ***ensure a reliable supply of water into the future through effective water supply and use management***
- The Baseline and Target analysis shows...***the 2015 Interim GPCD Target has been met and on track to meet 2020 GPCD Target***
- Water reliability analysis shows... ***supplies are expected to exceed demands in all years in all hydrologic conditions***

Recommendation

- Staff recommends the City Council conduct the public hearing as scheduled and approve the resolution to adopt the 2015 UWMP update

City of Adelanto 2015 UMWP Review



Questions



**MINUTES OF THE
WORKSHOP
OF THE ADELANTO CITY COUNCIL**

JUNE 23, 2016

A. CALL TO ORDER – WORKSHOP

The Adelanto City Council held a Workshop on Wednesday, June 23, 2016, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Pro Tem Wright called the meeting to order at 2:06 p.m.

Council Members present: Glasper, Woodard, and Mayor Kerr

Council Members absent: Camargo and Mayor Pro Tem Wright

Staff present: City Manager Herrera, City Attorney Wright, and Deputy City Clerk Lopez

B. PUBLIC COMMUNICATIONS

None

C. NEW BUSINESS

1. DRAFT AGENCY BUDGETS FOR FISCAL YEAR 2016-17.

RECOMMENDATION: Acting as the City Council, the APUA Board and the Board of the Adelanto Community Benefit Corporation, Review, discuss, and direct Staff regarding the Draft Agency Budgets for Fiscal Year 2016-2017 and recommend the Draft Budgets, including any revisions, for adoption at the Special Budget Hearing scheduled for 6-29-16.

Finance Supervisor Rose presented the staff report. She mentioned there will still be a deficit for the following year. The budget can be amended at midyear. She explained the overview summary. She noted the taxes and revenues as well as the general fund expenditures. The deficit would be \$744,000,073.00 for the year. She explained the budget starting with City Council and the budget was increased because previously they weren't being charged in their department for certain expenditures. Following the City Council, she explained they are consolidating some departments with management. They combined City Clerk and City Administration. There has been a significant drop in expenses from previous years. Then onto Finance, there was a reduction. For the City Attorney there was an average increase. Due to last year's attorney issues, there was a slight spike. Human Resources was tremendously reduced because they eliminated the Human Resource Management position. They are down to full time staff of 33. The position could be contracted out a couple times a week. There was a large increase in

City Council Minutes
Workshop
June 23, 2016

the Information Technology Department. They kept an employee that was in place of another due to medical leave. By their increase of workload as well as increase of technology. For non-department, they could reduce the cost. In Parks and Grounds, there is an increase with regards to park improvements and recent purchase of the Glasper Center. There was consolidation of the Street Department, Facility Maintenance, Light and Landscape, and Vehicle Maintenance. It is now called Public Services. They combined their budgets and it increased this year to meet the needs of the City. It wasn't a sufficient increase in her opinion. Police, Fire, Code Enforcement, and Animal Control are now Public Safety Department. There were decreases in other General Fund Department though Public Safety will increase. Building and Safety, Planning, Engineering, and Community Development into the Community Services Department. There is a decrease by taking one employee contracted out and put the employee back on the City Payroll which will decrease the budget. With the Senior Center, the increase is in utility cost added in as an annual increase as well as Community Center I and II. She showed a pie chart explaining the money coming out of the General Fund.

Mayor Kerr wanted it further explained one by one.

Finance Supervisor Rose stated for City Council, the expenses include stipends, benefits, health and dental, and these are just projected. It covers the memberships and dues as well as travel and conferences. Previous conferences were charged to other departments because there was not enough in their department last year. The cafeteria plan is no longer available. The affordable care act states they cannot give cafeteria to employees.

Mayor Kerr asked if there is an increase in salary.

Finance Supervisor Rose stated they raised the stipends.

Mayor Kerr does not want a raise increase.

Finance Supervisor Rose explained the Council Members absent utilize their benefits.

Mayor Kerr stated they shouldn't get a raise until their job is done.

Council Member Woodard feels he would be outvoted anyway.

Council Member Glasper doesn't want anything taken away from what he currently has.

Finance Supervisor took direction to lower stipends to the 2016 level. She explained for Administration it covers salary. In past years, the City Manager salary was split to different departments. She believes it is not a good idea. In the revenue, the administrative fees are recovered costs.

Mayor Kerr asked since Human Resources is gone, is the money going to the other employees absorbing the jobs.

City Council Minutes
Workshop
June 23, 2016

Finance Supervisor Rose explained regular employees will get raises this year because their wages in City of Adelanto are getting paid less while doing more things. She went to the surrounding 4 cities and looked at job titles and classification and did a study. She explained they could not purchase a group health insurance so they had to bid out at individual rate. The employee can choose from benefits packages.

Mayor Kerr asked if the generator is still in Information Technology.

Finance Supervisor Rose explained it was broke down into different departments.

Mayor Kerr asked Ben if they could cut anything from Information Technology.

Information Technology Supervisor Pina stated the increase with the training budget. Due to the increase in technology for the City, they have a need for training. He explained training is usually 5 day type courses. The budget is increased roughly \$40,000.00 for training, \$60,000.00 with maintenance and \$70,000.00 for payroll.

Mayor Kerr asked if Doris Harris leaving has an effect on the Budget.

Finance Supervisor Rose stated she is put in for pay for a month.

Mayor Kerr then mentioned if \$85,000.00 for overtime is if there is incident, and court for the Sherriff's Department. They do an outstanding job.

Council Member Woodard thanked them for their service.

Mayor Kerr then asked about the Senior Citizens.

Finance Supervisor Rose stated there isn't much maintenance. It is just an annual utility cost.

The Council discussed the physical appearance of the Community Center I.

Mayor Kerr mentioned trying to find Grant money to help the community centers.

Finance Supervisor Rose stated this budget is a lot more lean then previous years. Hopefully they can bring a more balanced budget in the future.

City Attorney Wright wanted to talk about the future revenues. As a City, there will two tax measures put on the ballot. For the first measure there will be an adjustment with Business License Tax. It will go from a flat tax to a revenue percentage, which other cities use. The next tax would be for Marijuana. He stated they should have a budget surplus then a deficit. They are currently not taxing them until November. Their incentive would to lobby against the tax. He would propose on putting a moratorium on the issue. Until the taxes are approved they have incentive to promote the tax for new permits. Staff can continue to process permits, and can issue once the permit is approved.

City Council Minutes
Workshop
June 23, 2016

Council Member Glasper suggested they make a publicity program to promote tax.

City Attorney Wright stated that the City Manager suggested City Hall Meetings to further explain the taxes before the election.

Council Member Woodard doesn't want them waiting that long.

City Manager Herrera stated they need to wait for the official canvas before they can determine if the tax is passed.

Mayor Kerr asked how many Conditional Use Permits (CUP) the Senior Planner has.

Senior Planner De Manincor stated he has 6 CUPs going before the Planning Commission.

Mayor Kerr asked when the Moratorium could be prepared.

City Attorney Wright stated he could get a Resolution going and have it brought to the Special Meeting on June 29, 2016.

When the ballot measure passes, they can start collecting taxes in January but they won't have income yet. They probably won't get income into the half the year. If they let the 6 CUPs go through they can be taxed at the beginning of the year.

Mayor Kerr asked if they can meet with the cultivators.

City Attorney Wright explained that they would be able to campaign against the tax.

Mayor Kerr asked if they could sign something.

The Council discussed the issue with potential campaigning against the tax.

City Attorney Wright stated he is going to bring the ballot measure to the Council on the July 13, 2016 meeting.

Mayor Kerr will not be able to attend that meeting.

The Planning Commission Meeting will be on July 5, 2016

City Attorney Wright stated the tax has to pass. He asked if he wanted to wait until the regular meeting to approve the moratorium so the 6 CUPs could pass. He explained the potential issues with approving the CUPs without a tax in place.

Council Member Glasper emphasized a program to help the citizens be informed. Mayor Kerr appreciates the attorney's advice.

City Manager Herrera stated her biggest turn out is for the presidential election.

Mayor Kerr would like a meeting with the growers. He would like it on the July 13, 2016 Meeting.

The Council thanked the Supervisor of Finance.

Finance Supervisor Rose state that towards the end of 2017 they should have a balanced budget.

D. ADJOURNMENT

The next Special Meeting of the City Council will be held on June 29, 2016, at 4:00 p.m. unless a Special Meeting is called.

MOTION: Moved by Mayor Glasper, seconded by Mayor Kerr.

Motion carried 3-2-0 (Glasper, Woodard, and Mayor Kerr voting yes.) (Camargo and Mayor Pro Tem Wright absent)

Rich Kerr, Mayor

Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Deputy City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Brenda Lopez, Deputy City Clerk



**MINUTES OF THE
JOINT SPECIAL MEETING
OF THE ADELANTO CITY COUNCIL,
ADELANTO PUBLIC UTILITY AUTHORITY,
ADELANTO COMMUNITY BENEFIT CORPORATION,
AND THE SUCCESSOR AGENCY BOARD**

JUNE 29, 2016

A. CALL TO ORDER – CLOSED SESSION

The Adelanto City Council held a Closed Session on Wednesday, June 29, 2016, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Kerr called the meeting to order at 4:05 p.m.

Council Members present: Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

Council Members absent: Camargo

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to excuse Council Member Camargo from the Special Meeting.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo absent)

Staff present: City Manager Herrera, City Attorney Wright, and Deputy City Clerk Lopez

B. ANNOUNCEMENT OF CLOSED SESSION ITEMS

City Attorney Wright announced Closed Session Items

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION PER GOVERNMENT CODE SECTION 54956.9(d)(1).

(a) Main Street California v. City of Adelanto CIVDS1601251

C. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None.

D. CONVENE INTO CLOSED SESSION

The Chair called for a motion to enter into Closed Session 4:10 p.m.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).
(Camargo absent)

E. CALL TO ORDER – REGULAR MEETING

Mayor Kerr reconvened the regular meeting at 4:40 p.m.

Council Members present: Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

Council Member absent: Camargo

MOTION: Moved by Mayor Pro Tem Wright, seconded by Woodard to excuse Council Member Camargo from the Special Meeting.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes).
(Camargo absent)

Staff present: City Manager Herrera, City Attorney Wright, and Deputy City Clerk Lopez

Invocation by: Mayor Pro Tem Wright

The flag salute was presented by Mayor Kerr.

F. CONFLICT OF INTEREST

None

G. CONDUCT OF CLOSED SESSION

City Attorney Wright stated there is no reportable action at this time.

H. DELETIONS/ADDITIONS TO AGENDA

None

I. PUBLIC COMMUNICATIONS

None

J. CONSENT CALENDAR

MOTION: Moved by Mayor Pro Tem, seconded by Woodard to approve the Consent Calendar as presented.

1. Motion waiving the full reading of all ordinances and resolutions. Titles for ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.
2. Approval of Resolution 16-44 adopting Appropriations limit for FY 2016-2017.

RESOLUTION NO. 16-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING THE FISCAL YEAR 2016-2017 APPROPRIATIONS LIMIT PURSUANT TO ARTICLE XIII-B OF THE STATE CONSTITUTION AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 7910

3. Approval of Agreement with Civicplus for Website: Annual Services (Enhancements, Maintenance, Support & Hosting).
4. Approval of Warrant:
 - a. Approval of City of Adelanto Warrant, 15/16-12-03, 134305 through 134372 for the total amount of \$201,376.54.
 - b. Approval of City of Adelanto Electronic Fund Transfer, 15/16-12-03, 158 through 160 for the total amount of \$363.97.

Motion carried unanimously 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo absent)

K. PUBLIC HEARING

1. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 16-37: APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2016-2017. (PENNY)

RECOMMENDATION: That the City Council adopt Resolution No. 16-37 entitled:

RESOLUTION NO. 16-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, APPROPRIATING FUNDS FOR THE MUNICIPAL BUDGET YEAR 2016-2017.

Finance Supervisor Rose presented the staff report. (See Exhibit A & B) She is recommending to adopt Resolution 16-37. She explained the budget. She explained there is a deficit but there is a fund that can cover it. The deficit would be \$738,000,469.00. There is \$4,150,317.00 in revenues to cover public safety cost, though the public safety contracts are for \$7,575,130.00. There is \$5,080,118.00 in revenue for payroll and benefits cost for City Employees. Those total expenditures for payroll and benefits are \$3,184,135.00 which gives an excess revenue over expenditures. This can be applied for other City services such as various maintenance for the City. In previous years, the City has been utilizing these revenues to balance the budget. She talked about additional capital expenditures that involved information technology.

Mayor Pro Tem Wright asked about Community Center I and II. He wanted to know what the payments are for.

Finance Supervisor Rose explained they are utilities for electricity and natural gas.

Mayor Pro Tem Wright stated a company should be in charge of paying the utilities so why do they have a budget for it.

Finance Supervisor Rose explained it could be a reimbursement.

City Manager Herrera explained they need to look into their rental agreement.

City Worker Rinker gave an update on the Community Center.

City Manager Herrera talked about them needing to give the City updates.

City Council Minutes
Special Meeting
June 29, 2016

Finance Supervisor Rose then stated if they no longer rent the building they would still need to pay utility costs.

Mayor Pro Tem Wright asked about positions are not going to be filled. He asked about Doris Harris' position.

Finance Supervisor Rose explained she will work through August but they will not be filled.

City Manager Herrera explained the empty positions will be absorbed by current employee positions.

Mayor Pro Tem Wright asked about the consolidation with the departments.

Finance Supervisor Rose explained for management purposes they don't need more management and can share a counter technician.

Mayor Pro Tem Wright asked about contracting out for the Engineering position.

Finance Supervisor Rose explained his position is not taken out of the General Fund. It is charged to the Water and Sewer Authority.

Mayor Pro Tem Wright asked about Building and Safety

They could save \$100,000.00 by using a Building and Safety inspector from Charles Abbott & Associates. They are now using him full time and brought over to the City Payroll and are saving money.

Mayor Pro Tem Wright asked about the Planning Department.

Finance Supervisor Rose explained there is only one person in Planning and is sharing a Counter Technician. The Counter Technician would be going full time. This will affect the budget by not needing to contract outside help.

Mayor Pro Tem Wright talked about how they can get contracted work with Planning that is less expensive than having one planner.

Finance Supervisor Rose stated she was never directed to look into a study like that but can do so.

Mayor Kerr asked about consolidating while engineering is not from the general fund.

Finance Supervisor Rose stated there is another employee in Engineering that is a regular employee.

Mayor Kerr then asked if the payroll is just for 3 people.

City Council Minutes
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Finance Supervisor Rose stated there are 4 positions with payroll and benefits.

Mayor Kerr wanted her to look at an outside source. He asked about overtime.

Finance Supervisor Rose explained they are all on salary besides the Counter Technician so they don't receive overtime.

Mayor Pro Tem Wright discussed being in a deficit.

Finance Supervisor Rose explained they have enough for payroll and benefit. The deficit comes from Public Safety.

Mayor Pro Tem Wright talked about being revenue neutral and departments are not working together.

Finance Supervisor Rose explained they are revenue neutral and there is excess revenues.

Mayor Pro Tem Wright talked about they need to make sure their programs are working correctly. He wants to look into contracting out.

Finance Supervisor explained they are require by law to pass the budget and it does work. They have additional fund balance and it was her recommendation they can look into those things they want to look into midyear.

City Attorney Wright talked about doing a fee assessment, there will be revisions. Some will go down and up.

Mayor Kerr just wanted to contract and save money.

The City is not a business and cannot be treated like one. The services are covered by fees and services and should be revenue neutral.

City Attorney Wright explained they do not have an exact rate and that is what the Nexxus Study will be for in the future.

Mayor Pro Tem Wright asked about raises.

Finance Supervisor Rose did an internal wage assessment by surrounding cities for all positions. Many employees in Public Works were underpaid for a long period of time. They needed to make adjustments. She didn't bring them up to the average. They are down to 33 full time employees while bringing in a Building Inspector. They eliminated the Human Resource Manager. She doesn't think it is unreasonable. The health benefits had to change because it is a small group. Overall, they did it as well as they could. There was a \$1,800,000.00 deficit went down to 536,000.00 at year end.

Mayor Pro Tem Wright asked if out of class pay was eliminated.

Finance Supervisor Rose stated raises will be frozen again for the rest of the year besides the first 6 months of employment.

Mayor Pro Tem Wright asked about paying for licensing.

Finance Supervisor Rose stated it is written in the MOU for teamsters. She stated only a couple people in Public Works have certifications get paid more for having those certifications.

Mayor Pro Tem Wright asked if they are paying to get their certifications.

Finance Supervisor Rose stated yes.

Mayor Pro Tem Wright doesn't want them getting the certifications then leaving.

Finance Supervisor Rose talked about them getting raises is an incentive to stay.

Council Member Glasper talked about how the Finance Supervisor has done a great job with this budget. He believes they should look at it at mid-year to see if they can make changes.

Finance Supervisor Rose mentioned part-time provisional parks grounds keeper and additional money for maintenance for parks. This is something Mayor Pro Tem Wright desired.

City Attorney Wright stated that with all the other cities he has worked with, this City by far has done so much with so little employees without complaint. He also mentioned the Council at the previous workshop, choosing not to take their stipend increase.

Mayor Kerr asked if this budget has the Council raises.

Finance Supervisor Rose stated their direction was to take it out.

Mayor Kerr would like to have each Council Member choose if they would like their raise. He does not want his raise.

Mayor Pro Tem Wright would like to decline his raise.

Council Member Glasper asked what the increase was

Finance Supervisor Rose stated it would have gone from \$506 - \$600.

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Council Member Glasper will take the raise then donate it to the Community Benefit Corp. Fund.

Finance Supervisor Rose explained the Cafeteria Plan that was taken away and that they bid out for their health benefits and it is all based on age and current health. She mentioned dental will be covered no matter what.

Council Member Woodard discussed the health benefits that will be restricted the following year and chose to accept the raise and donate half to the Community Benefit Corp Fund.

Mayor Pro Tem Wright asked for them to reach out to Council Member Camargo since he is absent.

City Attorney Wright stated that since the previous direction was to not take the increase so Council Member Camargo will not get an increase unless he gives direction to do so at a later date.

Supervisor Rose presented the Staff Report. She explained most of the special funds were discussed minus the Mavericks. The deficit increase from \$3,270,154.000 to \$3,295,304.00 by the end of 2017.

Mayor Pro Tem Wright asked if they expenditure amount us to be so much larger, how did it get decreased.

Finance Supervisor Rose talked about conservation. Belen Cordero, the Conservation Specialist has been going out to the Mavericks to help cut costs. She talked about large maintenance costs in the past.

Mayor Pro Tem Wright talked about the repairs being done to the cost of the City.

Finance Supervisor Rose talked about the City cracking down on their misuse of the stadium. Conservation Specialist Cordero helped with lighting with LEDs donated through rebates and urinals replaced to conserve water. She has only been back since November 2015 so she isn't fully knowledgeable about the stadium.

City Attorney Wright asked why in 2014-15 the loss was down to 22,000 and now is to 90,000.

Finance Supervisor Rose stated some charges that were for the stadium were being taken out of the wrong funds. She has corrected that. She went on to discuss that there was a lot of work she has done for the City.

Mayor Pro Tem Wright thanked her for her efforts.

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Finance Supervisor Rose explained the other special funds are to collect money for goals. She explained a deficit in the water rate fund.

Mayor Pro Tem Wright asked about meters that are not working properly.

Finance Supervisor Rose stated the meters are purchased.

City Engineer So explained they are waiting on a contract in order to install them

Mayor Pro Tem Wright asked if they are getting base pay.

City Engineer So stated PERC took the previous average to set the fee.

Mayor Pro Tem Wright asked if they are going to be notified of it.

Finance Supervisor Rose stated they are going to educate the City.

City Engineer So talked about the relationship with PERC Water and they will calculate the loss and identify where it is coming from.

Council Member Woodard asked about an estimate of when it will be placed.

City Engineer So stated the contract will be brought to the first meeting in July. They hope to get it done within 60-90 days.

Mayor Kerr asked if the water consumption use is going to be effected.

Victor Reid from PERC Water stated the consumption will go up but the loss will go down.

City Attorney Wright stated there is meter estimating how much goes out just not what is allocated.

There was a discussion with regards to the water use.

Supervisor Rose presented the report for the Adelanto Community Benefit Corp Fund. They are hoping for more donations this year. They figured in extra events. They don't spend the money until they know they have sponsors and donations.

The Chair opened Public Hearing at 6:13 p.m.

1. Joy Jeannette: She asked if there was any consideration for the water valves on the north end because they are extremely old. She stated that should be budgeted in.

Mayor Kerr stated it is the tax payer's responsibility and it is being look into.

Joy Jeannette stated they shouldn't compare the City to larger cities.

The Chair closed Public Hearing at 6:15 p.m.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright adopt Resolution No. 16-37.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo absent)

2. **PUBLIC HEARING:** APPROVE APUA RESOLUTION NO. 16-02: APPROPRIATING FUNDS FOR THE PUBLIC UTILITY AUTHORITY, FOR THE BUDGET YEAR 2016-2017. (PENNY)

RECOMMENDATION: That the Authority Members adopt APUA Resolution No. 16-02 entitled:

APUA RESOLUTION NO. 16-02

A RESOLUTION OF THE AUTHORITY MEMBERS OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, APPROPRIATING FUNDS FOR THE PUBLIC UTILITY AUTHORITY, FOR THE BUDGET YEAR 2016-2017

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright adopt Resolution No. 16-02.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo absent)

3. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 16-38 APPROPRIATING FUNDS FOR THE COMMUNITY BENEFIT CORPORATION BUDGET YEAR 2016-17. (PENNY)

RECOMMENDATION: That the City Council adopt Resolution No. 16-38 entitled:

RESOLUTION NO. 16-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, APPROPRIATING FUNDS FOR THE COMMUNITY BENEFIT CORPORATION BUDGET YEAR 2016-2017

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright adopt Resolution No. 16-38.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo absent)

4. **PUBLIC HEARING:** APPROVE RESOLUTION NO. 16-45: ESTABLISHING COMPENSATION RATES FOR MUNICIPAL EMPLOYEES FISCAL YEAR 2016/2017. (PENNY)

RECOMMENDATION: That the City Council adopt Resolution No. 16-45 entitled:

RESOLUTION NO. 16-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING COMPENSATION RATES FOR MUNICIPAL EMPLOYEES FISCAL YEAR 2016-2017. (PENNY)

MOTION: Moved by Mayor Kerr, seconded by Glasper adopt Resolution No. 16-02.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo voting no.)

L. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

M. CITY MANAGERS ANNOUNCEMENTS AND/OR REPORTS

City Manager Herrera thanked the Council for approving the budget and thanked the staff who have extra responsibilities with less to work with. She thanked the staff for their support.

N. CITY COUNCILS ANNOUNCEMENTS AND/OR REPORTS

Council Member Woodard wanted to thank everyone in the City with working together to make this City great.

Council Member Glasper talked about bringing down the deficit. He talked about the City improving.

Mayor Pro Tem Wright thanked the staff. He talked about everyone celebrating the Country's independence for this upcoming holiday. He mentioned the soldiers who have fought for their country. He also mentioned the Council who have served into the military.

Mayor Kerr thanked the staff and the citizens. He talked about the new developments coming to the City.

O. ADJOURNMENT

The next Workshop Meeting of the City Council will be held on July 11, 2016 at 4 p.m. The Regular Meeting of the City Council will be held July 13, 2016 at 7:00 p.m.

There being no further business the Chair entertained a motion to adjourn the meeting at 6:28 p.m.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright to adjourn the meeting.

Motion carried 4-0-1. (Glasper, Woodard, Mayor Pro Tem Wright, Mayor Kerr voting yes). (Camargo absent)

Rich Kerr, Mayor

Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Deputy City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Brenda Lopez, Deputy City Clerk



**MINUTES OF THE
WORKSHOP
OF THE ADELANTO CITY COUNCIL**

JULY 11, 2016

A. CALL TO ORDER – WORKSHOP

The Adelanto City Council held a Workshop on Monday, July 11, 2016, in Conference Room 1 of the Governmental Center located at 11600 Air Expressway, Adelanto, California. Mayor Kerr called the meeting to order at 4:34 p.m.

Council Members present: Glasper, Mayor Pro Tem Wright, and Mayor Kerr

Council Members absent: Camargo and Woodard

Staff present: City Manager Herrera, City Attorney Wright, and Deputy City Clerk Lopez

B. PUBLIC COMMUNICATIONS

None

C. NEW BUSINESS

1. DISCUSSION REGARDING COMMUNITY FACILITIES DISTRICT'S 2006-2 AND 2006-5.

RECOMMENDATION: For discussion, feedback, and direction to City Staff from the City Council, there is no City Staff recommendation at this time.

City Manager Herrera stated an outline was formed from staff to look for direction by the Council on how to proceed with the CFD's. (See Exhibit A)

Finance Supervisor Rose presented the report alongside Consultant Medina from Wildan & Associates. (See Exhibit B and C)

Accounting Supervisor Rose stated a member of DR Horton was supposed to attend but are absence due to scheduling. DR Horton had an agreement with the formation of the CFD. This was before the economy tanked in the High desert so DR Horton were willing to front infrastructure costs and would charge low income to their buyers until a time the bonds could be issues. These costs were passed on to the buyer and postponed. She presented the staff with an example of the agreement the buyers signed. She explained nothing can be done about the A tax. They will double check to make sure DR Horton attends the Council Meeting on the following Wednesday.

Consultant Medina presented a background of the Community District Law. In 1978 California enacted Proposition 13 rolled back the assessed property values to the 1978 value. They also restricted the tax to 2%. In 1982 the Community Facilities Act authorized the government to create CFD's to fund public improvements. The purpose of CFD 2006-2 is to fund infrastructure. On June 27, 2007, the City Council adopted Resolution 07-89 was an intention of tax levy and 07-90 with regards to the bond debt. 07-91 established levy of special taxes. August 8, 2007 the Council adopted Resolution 07-91, which established Community Facilities District and Improvement Area 1 and 2 and authorized the levy of special taxes. These were the rates that were establish. The tax rate structure for Tax A is determined by the square footage of the property and a flat rate for Tax B. Council will now consider the rates.

Mayor Kerr wanted this presentation put on the City's Officials Website. He wanted the "Land Owners Election" elaborated.

Consultant Medina stated a Land Owner Election is a term used for a CFD formation proceeding in which the qualified elector gets to vote on if the CFD gets approved or not. If there are less the 12 registered voters in the area then the elector is a land owner. If there are more than 12 register voters then it would be by registered voter. The land owner at the time was DR Horton, so they submitted ballots approving the special tax.

Mayor Kerr asked what the difference was for Facilities and Services.

Consultant Medina stated Special Tax A is for facilities and Special Tax B is for services. Facilities include the infrastructure related to the properties.

City Attorney Wright explained Special Tax A is secured in Bond Debt so the Council cannot do anything about that. They can only make changes with Special Tax B.

Consultant Medina explained Special Tax B pays for ongoing services for Police and Fire services.

City Attorney Wright asks if this goes into the general fund to help with Police and Fire Services. The actually costs are drastically more.

There was discussion about the current deficit and how this effects it.

Accounting Supervisor Rose stated her presentation is about Special Tax B because this is the only Tax the Council can do anything about. They only taxed the properties that were finished, bought, and sold. She explained the Police and Fire Contract. In the General Fund, Police and Fire get \$4,156,317.00 a year. The unfunded Public Safety expenses are \$3,186,613.00 for the year. If the tax B were waived, it would increase the City deficit by 1\$46,608.00. They could place it on a ballot measure and spread it among the entire City.

City Council Minutes
Workshop
July 11, 2016

The Council discussed how this tax will never end and it goes up by 2% every year. If this tax was put on the ballot to spread across the City, it wouldn't be voted on until 2018. If a special election was decided, it would cost the City. They have been paying Tax A with no complaints. It wasn't until the Tax B came into play. They also lowered the home value because of the tax. They postponed the tax due to the recession. If it is postponed, the City would have to pay for it and would increase the deficit.

Mayor Pro Tem Wright explained that no one is going to vote on a tax.

The Chair opened Public Comment at 5:45 p.m.

1. Resident: He talked about buying his home and the salesman did not disclose that there was a special tax. He asked if there was additional tax and they said nothing about it.

City Attorney Wright stated there are causes of action with the title company as well as the realtor. The City is not liable for that.

Mayor Pro Tem Wright stated they signed the paperwork.

City Attorney Wright stated if they refuse to pay for their tax, the tax collector can take away your home and put it up for a tax sale. He explained DR Horton self-funded these properties. The agreement was to take out bonds to repay DR Horton. This is why your homes were lower priced.

2. Resident: He asked for the tax B to be waived. He already pays into the general fund.

Council Member Glasper talked about the market value of the homes. The homes lowered in price.

Mayor Pro Tem Wright stated a resident gave him paperwork from Fontana explained CFD's. This would have been helpful during this time.

City Attorney Wright explained doing to Special Assessment District versus making a City-wide CFD. That could be done sooner but the voters would still have to approve it.

3. Resident: He talked about how some people didn't receive the paperwork and some did.

Accounting Supervisor Rose explained it to the gentleman.

Mayor Pro Tem Wright stated if people have questions about their paperwork, to meet with staff at a later date.

Council Member Glasper suggested meeting with the Title Company.

City Attorney Wright explained 2 other tax measures are being placed on the ballot.

4. Kay Lockett: She asked about Tax A. She mentioned if it was delayed, is it prorated.

City Attorney Wright stated they are paying off the bond and it does not affect the time it takes to pay it off.

5. Resident: He explained his son bought a home in the same area and there was no loan documents that included this special tax. Now that DR Horton is gone, is the City liable. He then explained they need improvements.

City Engineer So explained DR Horton is still involved with maintaining streets.

Mayor Kerr stated that will be addressed.

6. Resident: She talked about people not being able to afford it.

City Attorney Wright explained she is talking about property taxes. This is not a property tax but it is part of her tax liability.

The Chair closed Public Comment at 6:34 p.m.

Mayor Kerr explained they are not making any decisions tonight and this is a workshop. He thanked the Council and Staff for sticking around for these workshops. He emphasized the City would be in a worse deficit if they take this tax on.

D. ADJOURNMENT

There being no further business the Chair entertained a motion to adjourn the meeting at 6:36 p.m.

MOTION: Moved by Mayor Kerr, seconded by Mayor Pro Tem Wright to adjourn the meeting.

Motion carried 3-0-2 (Glasper, Mayor Pro Tem Wright, Mayor Kerr voting yes.) (Camargo and Woodard absent)

Rich Kerr, Mayor

Cindy Herrera, City Clerk, MMC

Clerk of the Meeting: Brenda Lopez, Deputy City Clerk
Prepared by: Jordyn Thomas, Intern
Reviewed by: Brenda Lopez, Deputy City Clerk

City Council Minutes
Workshop
July 11, 2016

CFD WORKSHOP OUTLINE

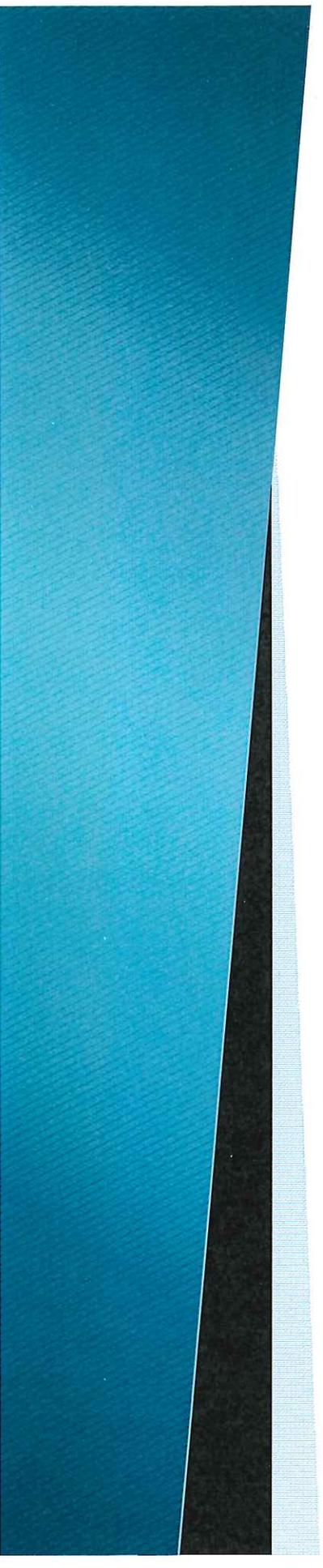
- I. HOW WAS THE CFD FORMED (public hearing, election, who voted)
 - A. History: DR Horton – (agreement terms with the City)
 - B. What the advantages were to buying a CFD home. (cost)
 - C. Buyer & Seller Sales Agreement (provide a sample copy that shows mention of CFD acknowledgement)
 - 1. Address responsibility of disclosure? Homebuilder, Escrow Co. ?

- II. FINANCING TEAM - CONSULTANTS
 - A. WILDAN & ASSOCIATES – Todd Burton
 - B. EXPLAIN TAX A & B
 - C. Was a NOTICE of Special Tax provided to Homebuyers?
 - D. EXPLAIN – The reasoning why Tax A was waived for seven years
 - E. Tax B – Has been charged to them since when?
 - F. Provide a sample property tax bill

- III. CITY FINANCIAL STAFF (Misty Cheng/Penny Rose)
 - A. What will be the outcome if the City waives the levy for Tax B?
 - B. Solutions/Options
 - 1. Waive Tax B and the City's General Fund is impacted by \$_____.
 - 2. Put a Measure on the ballot to the voters about sharing the cost for public safety to be at large. Instead of impacting on the residents located in the Community Facilities District.
 - a) Cost per household annually would be \$_____

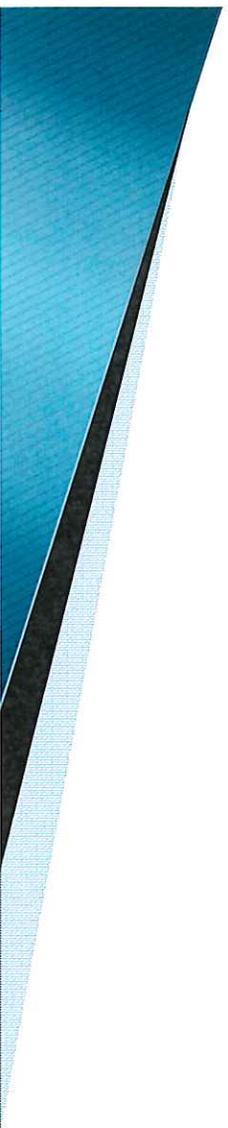
CITY OF ADELANTO

CFD WORKSHOP FINANCE OPTIONS/SOLUTIONS



Current CFD Tax Levies

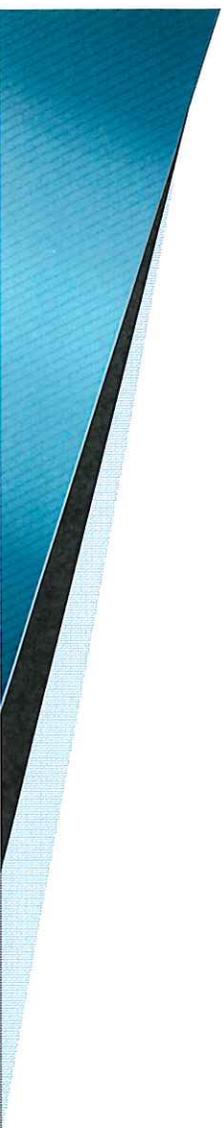
- ▶ 2006-2 Area 1 & 2
 - 351 Parcels Assessed \$134,293
 - Average Annual Assessment per Parcel \$383
- ▶ 2006-5 Area
 - 217 Parcels Assessed \$14,315
 - Average Annual Assessment per Parcel \$66



PUBLIC SAFETY COSTS

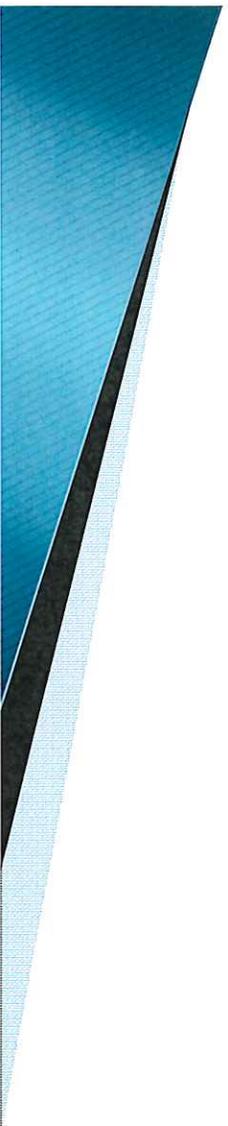
▶ Police Contract FY17	\$5,108,124
▶ Fire Contract FY17	\$2,235,006
◦ Less Taxes, fines, other revenue Assigned to Public Safety	-\$4,156,317

Net Un-funded Public Safety Expenses
\$3,186,813



CITY GENERAL FUND IMPACT

- ▶ If Tax B were waived by City Council
 - City General Fund Deficit would increase by
\$ 148,608
- ▶ Creating a Total GF Deficit for FY17
\$855,717



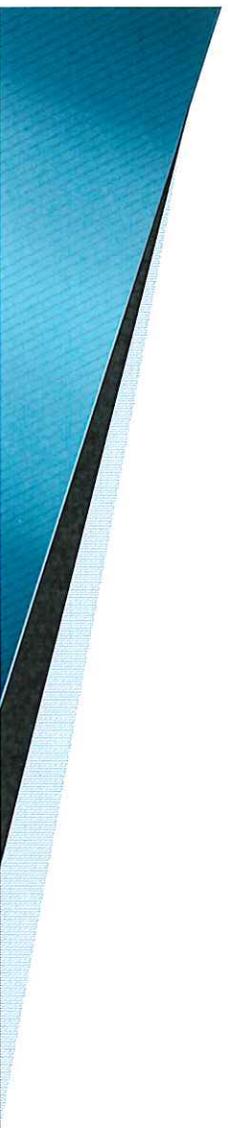
City-Wide Taxation Options

▶ Option 1

- Total CFD Tax B FY17 \$148,608
- Spread over 13,006 Total Parcels \$11/Year

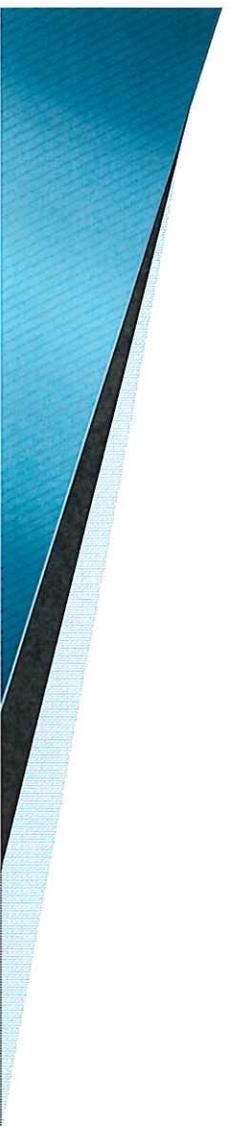
• Option 2

- Total Un-funded Expenses FY17 \$3,186,813
- Spread over 13,006 Total Parcels \$245/year
- **Both options would need 2/3 vote on Ballot Measure in November**



VOTER DECISIONS

- ▶ After a 2/3 Vote of the registered voters in the City of Adelanto was approved.
- ▶ An Adjustment to prior FY17 levies would be made and/or refund checks issued for levies that had been paid in excess of the new levy



NOTICE OF SPECIAL TAX
COMMUNITY FACILITIES DISTRICT NO. 2006-2
(IMPROVEMENT AREA NO. 2)
OF THE CITY OF ADELANTO
COUNTY OF SAN BERNARDINO, CALIFORNIA

TO: THE PROSPECTIVE PURCHASER OF THE REAL PROPERTY KNOWN AS;

TRACT NO. 16356, LOT NO. , PROPERTY ADDRESS

MAGNOLIA, PLAN 3, SQ. FT. 2,351

THIS IS A NOTIFICATION TO YOU PRIOR TO YOUR PURCHASING THIS PROPERTY. THE SELLER IS REQUIRED TO GIVE YOU THIS NOTICE AND TO OBTAIN A COPY SIGNED BY YOU TO INDICATE THAT YOU HAVE RECEIVED AND READ A COPY OF THIS NOTICE.

(1) This property is subject to a special tax, which is in addition to the regular property taxes and any other charges and benefit assessments on the parcel. This special tax may not be imposed on all parcels within the city or county where the property is located. If you fail to pay this tax when due each year, the property may be foreclosed upon and sold. The tax is used to provide public facilities or services that are likely to particularly benefit the property. YOU SHOULD TAKE THIS TAX AND THE BENEFITS FROM THE PUBLIC FACILITIES AND SERVICES FOR WHICH IT PAYS INTO ACCOUNT IN DECIDING WHETHER TO BUY THIS PROPERTY.

(2) The annual Maximum Special Tax which may be levied against this parcel to pay for public facilities shall be the greater of (i) the annual Assigned Special Tax of \$1,216.70, or (ii) the Backup Special Tax for Facilities of \$1,538.34 during the 2012-2013 tax year. This amount will increase by 2 percent per year after that. The Backup Special Tax for Facilities shall only be levied if the annual Assigned Special Tax levied against all the parcels within the community facilities district is less than the amount required to pay Debt Service of the community facilities district for the applicable tax year. The Special Tax will be levied each year until all of the authorized facilities are built and all Special Tax Bonds are repaid, but in any case not after the 2045-2046 tax year. An additional Special Tax will be used to pay for ongoing services. The maximum amount of this tax is \$357.30 during the 2012-2013 tax year. This amount may increase by the greater of 2 percent or the percentage change in the Consumer Price Index published monthly by the U.S. Department of Labor Statistics for all urban consumers in the Los Angeles-Riverside-Orange County area, and may be levied each tax year as long as it is needed to meet the Special Tax Requirement for Services as determined at the sole discretion of the City Council of the City of Adelanto.

(3) The authorized facilities which are being paid for by the Special Taxes, and by the money received from the sale of Bonds which are being repaid by the Special Taxes, are: public infrastructure facilities, or fees representing infrastructure facilities, including law enforcement facilities and equipment, fire facilities and equipment, streets/minor bridges/culverts, traffic signals/controllers, storm drainage Facilities, general facilities/vehicles/equipment, open space acquisition, park land/facilities, community center, library facilities/collection and major bridge, freeway overpass, ramp improvements, street improvements, drainage, sewer and water facility fees, and infrastructure, landscaping of public streets, right-of-ways, storm drain facilities slopes, mitigation monitoring and appurtenant facilities and services related to such facilities and all other expenses incidental thereto and for administrative costs related to the Bonds and the community facilities district. These facilities may not yet have all been constructed or acquired and it is possible that some may never be constructed or acquired.

In addition, the Special Tax for Services may be used to pay for costs of the following services: police & fire services including the costs of labor, material, administration, personnel, equipment, and utilities, including but not limited to, salaries of the City staff related to, and a proportionate share of City overhead costs in connection with, providing such services.

[Signatures on following page]

YOU MAY OBTAIN A COPY OF THE RESOLUTION OF FORMATION WHICH AUTHORIZED CREATION OF THE COMMUNITY FACILITIES DISTRICT, AND WHICH SPECIFIES MORE PRECISELY HOW THE SPECIAL TAX IS APPORTIONED AND HOW THE PROCEEDS OF THE TAX WILL BE USED, FROM THE CITY OF ADELANTO BY CALLING 760-246-2300. THERE MAY BE A CHARGE FOR THIS DOCUMENT NOT TO EXCEED THE ESTIMATED REASONABLE COST OF PROVIDING THE DOCUMENT.

I (WE) ACKNOWLEDGE THAT I (WE) HAVE RECEIVED A COPY OF THIS NOTICE. I (WE) UNDERSTAND THAT I (WE) MAY TERMINATE THE CONTRACT TO PURCHASE OR DEPOSIT RECEIPT AFTER RECEIVING THIS NOTICE FROM THE OWNER OR AGENT SELLING THE PROPERTY. THE CONTRACT MAY BE TERMINATED WITHIN THREE DAYS IF THE NOTICE WAS RECEIVED IN PERSON OR WITHIN FIVE DAYS AFTER IT WAS DEPOSITED IN THE MAIL BY GIVING WRITTEN NOTICE OF THAT TERMINATION TO THE OWNER OR AGENT SELLING THE PROPERTY.

Dated: _____

By: _____

Name: _____

Dated: _____

By: _____

Name: _____



July 11, 2016 Presentation to the City of

Adelanto

Community Facilities District No. 2006-2

 **WILLDAN**

By: Susana Medina

Order of Presentation

- ▶ Background on Community Facilities Districts Law
- ▶ Purpose of CFD 2006-2
- ▶ Boundaries of CFD 2006-2
- ▶ Formation proceedings of CFD 2006-2
- ▶ Special Tax Rates

Background Law

In 1978 Californians enacted Proposition 13, which limited many local public agencies' ability to finance new projects.

In 1982, the Community Facilities Act authorized local governments to create CFDs for the purpose of collecting special-purpose taxes and selling tax-exempt bonds to fund public improvements.

Purpose of CFD 2006-2

The District was formed to finance:

- ▶ the acquisition or construction of the certain public facilities consisting of infrastructure within the City of Adelanto,
- ▶ street improvements,
- ▶ drainage,
- ▶ sewer and water facility fees,
- ▶ public park,
- ▶ recreation or open space facilities,
- ▶ and landscaping, and services for the District including funding for
- ▶ police and fire services.

City of Adelanto
Community Facilities District No. 2006-2
(Manzanita and Espinosa)

Improvement Area No. 1



City of Adelanto
Community Facilities District No. 2006-2
(Manzanita and Espinosa)

Improvement Area No. 2



CFD 2006-2 Formation Proceedings

Resolutions of Intention

On June 27, 2007, the Council adopted Resolution No. 07-89 stating its intention to establish the Community Facilities District and to authorize the levy of a special tax therein. The Council also adopted Resolution No. 07-90 stating its intention to incur bonded indebtedness in an amount not to exceed \$13,000,000 in the aggregate within the Community Facilities District.

Resolution of Formation

Immediately following a noticed public hearing on August 8, 2007, the Council adopted Resolution No. 07-91, which established the Community Facilities District and two improvement areas thereof, Improvement Area No. 1 and Improvement Area No. 2, and authorized the levy of special taxes for each of the Improvement Areas to fund authorized public facilities and services.

Landowner Election and Declaration of Results

On August 8, 2007, an election was held within each Improvement Area of the Community Facilities District in which the qualified electors within the Improvement Areas approved a ballot proposition authorizing the Community Facilities District to incur bonded indebtedness of up to \$13,000,000 and the levy of a special tax.

Special Tax Lien and Levy

Amended Notice of Special Tax Liens were recorded as document numbers 2007-0685678 and 2007-0685679 in the property records of the County on December 7, 2007 for each of the Improvement Areas in the CFD.

FY 2007-08 Established Special Tax Rates

Building Square Footage	Facilities (Special Tax A)	Services (Special Tax B)
<1,801	\$1,034	\$312.78
1,801 - 2,050	\$1,097	\$312.78
2,051 - 2,550	\$1,102	\$312.78
2,551 - 2,800	\$1,170	\$312.78
2,801 - 3,050	\$1,261	\$312.78
3,051 - 3,300	\$1,371	\$312.78
3,301 - 3,550	\$1,462	\$312.78
>3,550	\$1,590	\$312.78

On each July 1, commencing on July 1, 2008, Special Tax A is increased by 2% and Special Tax B is increased by the greater of 2% or CPI.

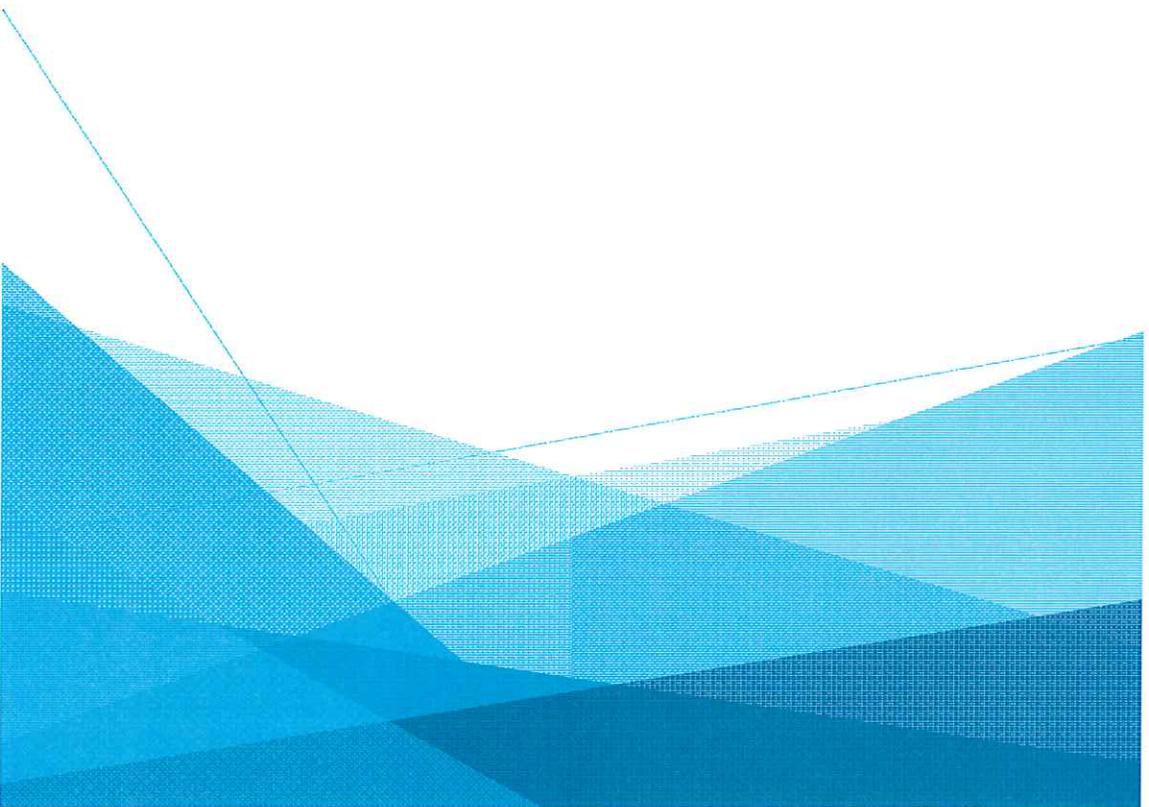
Fiscal Year 2016-17 Preliminary Rates Improvement Area 1

Building Square Footage	Facilities (Special Tax A)	Services (Special Tax B)
<1,801	\$1,130	\$383
1,801 - 2,050	\$1,199	\$383
2,051 - 2,550	\$1,205	\$383
2,551 - 2,800	\$1,279	\$383
2,801 - 3,050	\$1,378	\$383
3,051 - 3,300	\$1,499	\$383
3,301 - 3,550	\$1,598	\$383
>3,550	\$1,738	\$383

Fiscal Year 2016-17 Preliminary Rates Improvement Area 2

Building Square Footage	Facilities (Special Tax A)	Services (Special Tax B)
<1,801	\$1,656	\$383
1,801 - 2,050	\$1,757	\$383
2,051 - 2,550	\$1,765	\$383
2,551 - 2,800	\$1,874	\$383
2,801 - 3,050	N/A	\$383
3,051 - 3,300	\$2,196	\$383
3,301 - 3,550	N/A	\$383
>3,550	\$2,547	\$383

Questions ?





July 11, 2016 Presentation to the City of

Adelanto

Community Facilities District No. 2006-2

 **WILLDAN**

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City of Adelanto
Community Facilities District No. 2006-2
(Manzanita and Espinosa)

Improvement Area No. 1



City of Adelanto
Community Facilities District No. 2006-2
(Manzanita and Espinosa)

Improvement Area No. 2



CA Route 19 - Palmdale Road

Bellflower Street

Seneca Road

Verbena Road

CFD 2006-2 Formation Proceedings

Resolutions of Intention

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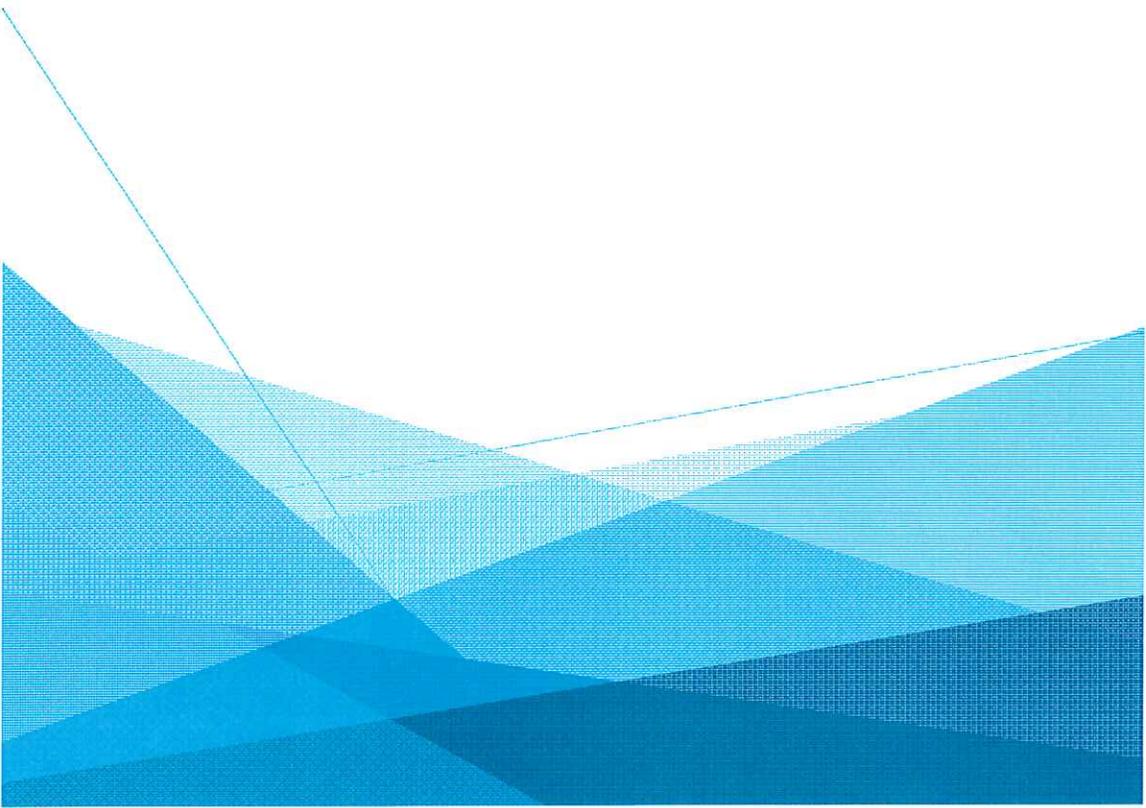
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3,051 - 3,300	\$1,499	\$383
3,301 - 3,550	\$1,598	\$383
>3,550	\$1,738	\$383

Fiscal Year 2016-17 Preliminary Rates Improvement Area 2

Building Square Footage	Facilities (Special Tax A)	Services (Special Tax B)
<1,801	\$1,656	\$383
1,801 - 2,050	\$1,757	\$383
2,051 - 2,550	\$1,765	\$383
2,551 - 2,800	\$1,874	\$383
2,801 - 3,050	N/A	\$383
3,051 - 3,300	\$2,196	\$383
3,301 - 3,550	N/A	\$383
>3,550	\$2,547	\$383

Questions ?





Department of Public Works Engineering

DATE: July 20, 2016

TO: Honorable Chairman and Public Utility Authority Members

FROM: Cynthia M. Herrera, MMC, Executive Director/ City Clerk

BY: Aaron Mower, Assistant Civil Engineer

SUBJECT: Monthly Commercial & Residential Report- May and June 2016

ATTACHMENTS:

1. APUA Monthly Report Sewer System May and June 2016



Adelanto Wastewater Treatment Plant

Monthly Asset Management Report

prepared for the City of Adelanto, California



19101 Jonathan Street
Adelanto
California 92301
Office 760.246.1149
www.percwater.com

June 15, 2016

Mr. Wilson So
City Engineer
11600 Air Expressway
Adelanto, CA. 92301

RE: ADELANTO WWTP ASSET MANAGEMENT MONTHLY REPORT MAY 2016

Dear Mr. So,

Enclosed please find the Adelanto Wastewater Treatment Plant Asset Management Monthly Report. PERC Water's intention is to inform the City of Adelanto, California of how the Facility has been performing each month.

In today's service-oriented society, proactive customer service is sought to enhance future business growth. PERC Water is dedicated to the highest caliber of customer service with a sense of quality, timeliness, and accuracy. However, if you have any inquiries, please do not hesitate to contact me at (714) 887-9794.

We look forward to continuing our services to you and the City of Adelanto.

Sincerely,

Dave Kachelski
Director of Operations
PERC Water Corporation
Asset Management Division

CC: Cindy Herrera, City Manager, City of Adelanto
Aaron Mower, Assistant Engineer, City of Adelanto
Nate Owen, VP COO, PERC Water Corp.

May 2016

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Section E
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Section F
SSMP / IPP Report

Section A

Executive Summary



EXECUTIVE SUMMARY

The Adelanto WWTP received 73,142,900 gallons of raw sewage and successfully treated 73,142,900 gallons during the month of May 2016, with an average Influent BOD of 332 mg/l and an average TSS of 286 mg/l. The secondary effluent was discharged to percolation basins 1, 4 5, & 9 per the discharge requirements for this period. No flow was diverted to VVWRA this month

During the month of May 2016, the daily influent flow recorded averaged 2.359 million gallons per day. *It should be noted that the old effluent flume is not in the process flow train rather it is reversed flow from the utility water pumps pumping effluent water from pond # 1.* Effluent flow is now being calculated by subtracting the treated flow minus the Waste Activated Sludge (WAS) flow for each day and the daily calculated effluent flow averaged 2.298 million gallons per day.

The facility and Asset Management Team produced a good effluent water quality during the month of May 2016. The average effluent BOD was five ND <5.0 mg/l results. The average TSS was five ND <5.0 mg/l, and the average effluent TN was 1.0 mg/l.

PLANT STAFFING

David Kachelski – Director of Operation, CPO V, Collections System Operator III

Eric Schweizer – Lead Operator III, Collection System Operator I

Tristan (Dutch) Hause – Operator I, Collection System Operator I

Jared Kachelski – Operator I

OPERATIONS ACTIVITY

PERC Water’s Asset Management Team performed daily process control sampling and analysis, trend analysis, equipment verification checks, compliance sampling, housekeeping, process adjustments, and solids processing.

FLOWS AND LABORATORY TEST RESULTS

Influent

Total Flow	73.143 MG
Average Flow	2.359 MGD
Maximum Daily Flow	2.449 MGD
Minimum Daily Flow	2.280 MGD
Maximum Daily Peak	2,409.0 GPM



Minimum Daily Peak	2,585.2 GPM
Total Flow to VVWRA	0 MG
Average Flow to VVWRA	0 MGD
Maximum Flow to VVWRA	0 MGD
Minimum Flow to VVWRA	0 MGD
Average BOD	332 mg/l
Average TSS	286 mg/l
Average pH	7.31 SU
Average EC	2165 umho/cm

EFFLUENT

Average BOD	Five ND <5.0 mg/l
Average TSS	Five ND <5.0 mg/l
Total Nitrogen	1.0 mg/l
Average TDS	530 mg/l
Average MBAS	Two ND <0.08mg/l
Dissolved Oxygen	2.45 to 2.68 mg/l
pH	6.96 to 7.01 SU
EC	849 to 897 umho/cm

CERTIFIED LABORATORY

Laboratory analysis is performed by ES Babcock Laboratory in Riverside, California. All samples are sent to the laboratory on a weekly/monthly basis.

OPERATIONAL CHANGES

- On 5-2-16 changed out influent effluent sampler pump tubing
- On 5-3-16 received polymer tote.
- On 5-4-16 Staff replaced the influent pH probe and calibrated probe.
- On 5-5-16 swapped out polymer tote to centrifuge operations.
- On 5-10-16 sampled and analyzed for pond # 5.
- On 5-12-16 added 12 gallons of radiator fluid to stand by generator.
- On 5-19-16 swapped out polymer tote to centrifuge operations.



- On 5-26-16 received polymer tote.
- Performed weed abatement and grease ball removal throughout the month.

COMPLIANCE ISSUES

There were no compliance issues during the month of May 2016.

EMERGENCY CALLOUTS

There were no call out for the month of May:

ODOR COMPLAINTS

There was no odor complaint for the month of May:

POWER FAILURES

There was no power failures for the month of May

INJURIES OR ACCIDENTS (REPORTABLE)

There were no reported injuries or accidents for the month of May.

FACILITY TOURS

There were no tours for the month of May.

REGULATORY MEETINGS

There were no regulatory meetings for the month of May

SECURITY ISSUES

There were no security issues for the month of May.



Adelanto Wastewater Treatment Plant

Monthly Asset Management Report

prepared for the City of Adelanto, California



19101 Jonathan Street
Adelanto
California 92301
Office 760.246.1149
www.percwater.com

July 15, 2016

Mr. Wilson So
City Engineer
11600 Air Expressway
Adelanto, CA. 92301

RE: ADELANTO WWTP ASSET MANAGEMENT MONTHLY REPORT JUNE 2016

Dear Mr. So,

Enclosed please find the Adelanto Wastewater Treatment Plant Asset Management Monthly Report. PERC Water's intention is to inform the City of Adelanto, California of how the Facility has been performing each month.

In today's service-oriented society, proactive customer service is sought to enhance future business growth. PERC Water is dedicated to the highest caliber of customer service with a sense of quality, timeliness, and accuracy. However, if you have any inquiries, please do not hesitate to contact me at (714) 887-9794.

We look forward to continuing our services to you and the City of Adelanto.

Sincerely,

Dave Kaehelski
Director of Operations
PERC Water Corporation
Asset Management Division

CC: Cindy Herrera, City Manager, City of Adelanto
Aaron Mower, Assistant Engineer, City of Adelanto
Nate Owen, VP COO, PERC Water Corp.

June 2016

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Section A

Executive Summary



EXECUTIVE SUMMARY

The Adelanto WWTP received 70,791,400 gallons of raw sewage and successfully treated 70,791,400 gallons during the month of June 2016, with an average Influent BOD of 333 mg/l and an average TSS of 295 mg/l. The secondary effluent was discharged to percolation basins 1, 4 5, & 9 per the discharge requirements for this period. No flow was diverted to VVWRA this month

During the month of June 2016, the daily influent flow recorded averaged 2.360 million gallons per day. *It should be noted that the old effluent flume is not in the process flow train rather it is reversed flow from the utility water pumps pumping effluent water from pond # 1.* Effluent flow is now being calculated by subtracting the treated flow minus the Waste Activated Sludge (WAS) flow for each day and the daily calculated effluent flow averaged 2.307 million gallons per day.

The facility and Asset Management Team produced a good effluent water quality during the month of June 2016. The average effluent BOD was four ND <5.0 mg/l results. The average TSS was four ND <5.0 mg/l, and the average effluent TN was 1.3 mg/l.

PLANT STAFFING

David Kachelski – Director of Operation, CPO V, Collections System Operator III

Eric Schweizer – Lead Operator III, Collection System Operator I

Tristan (Dutch) Hause – Operator I, Collection System Operator I

Jared Kachelski – Operator I

OPERATIONS ACTIVITY

PERC Water’s Asset Management Team performed daily process control sampling and analysis, trend analysis, equipment verification checks, compliance sampling, housekeeping, process adjustments, and solids processing.

FLOWS AND LABORATORY TEST RESULTS

Influent

Total Flow	70.791 MG
Average Flow	2.360 MGD
Maximum Daily Flow	2.517 MGD
Minimum Daily Flow	2.273 MGD
Maximum Daily Peak	2,575.9 GPM



Minimum Daily Peak	2,264.3 GPM
Total Flow to VVWRA	0 MG
Average Flow to VVWRA	0 MGD
Maximum Flow to VVWRA	0 MGD
Minimum Flow to VVWRA	0 MGD
Average BOD	333 mg/l
Average TSS	295 mg/l
Average pH	7.14 SU
Average EC	1836 umho/cm

EFFLUENT

Average BOD	Four ND <5.0 mg/l
Average TSS	Four ND <5.0 mg/l
Total Nitrogen	1.3 mg/l
Average TDS	535 mg/l
Average MBAS	Two ND <0.08mg/l
Dissolved Oxygen	2.03 to 2.66 mg/l
pH	6.93 to 7.03 SU
EC	847 to 901 umho/cm

CERTIFIED LABORATORY

Laboratory analysis is performed by ES Babcock Laboratory in Riverside, California. All samples are sent to the laboratory on a weekly/monthly basis.

OPERATIONAL CHANGES

- On 6-1-16 swapped out polymer tote to centrifuge operations.
- On 6-1-16 removed grease layer from lift station.
- On 6-5-16 calibrated the pH and EC meter probes.
- On 6-6-16 changed out influent effluent sampler pump tubing.
- On 6-9-16 PERC staff noticed a rise on the Influent pH.
- On 6-14-16 swapped out polymer tote to centrifuge operations.
- On 6-14-16 performed maintenance on Andritz Centrifuge.



- On 6-14-16 changed gearbox oil to cyclone grit unit.
- On 6-16-16 changed oil to # 2 sludge thickener drive unit.
- On 6-21-16 used Vactor to remove scum from center well to N. secondary clarifier.
- On 6-27-16 swapped out polymer tote to centrifuge operations.
- Performed weed abatement and grease ball removal throughout the month.

COMPLIANCE ISSUES

There were no compliance issues during the month of June 2016.

EMERGENCY CALLOUTS

There was one call out for the month of June:

- On June 18th at 0215 hours a S. Basin Modbus alarm to the D.O. controller. PERC staff arrived at 0240 and reset the alarm. The PERC operator also noticed the N basin internal recycle pump breaker had tripped. Reset and ran in manual.

ODOR COMPLAINTS

There was no odor complaint for the month of June:

POWER FAILURES

There was no power failures for the month of June

INJURIES OR ACCIDENTS (REPORTABLE)

There were no reported injuries or accidents for the month of June.

FACILITY TOURS

There were no tours for the month of June.

REGULATORY MEETINGS

There was one regulatory meetings for the month of June

- On June 10th John Morales, RWQCB performed an inspection of the Adelanto WWTP. Inspection revealed no violation and no sampling was conducted.

SECURITY ISSUES

There were no security issues for the month of June.



Department of Public Works Engineering

DATE: 7/20/16

TO: Honorable Chairman and Public Utility Authority Members

FROM: Cynthia M. Herrera, MMC, Executive Director/ City Clerk

BY: Aaron Mower, Assistant Engineer

SUBJECT: Monthly Commercial & Residential Water Report- May 2016

ATTACHMENTS:

1. APUA Monthly Report Water System May 2016



Adelanto Water System

Monthly Asset Management Report

prepared for the City of Adelanto, California



June 25, 2016

Mr. Wilson So, PE.
Public Services Director
11600 Air Expressway
Adelanto, CA 92301

11780 Air Expressway
Adelanto
California 92301
Office 760.246.2300
www.percwater.com

RE: May 2016; ADELANTO WATER SYSTEM ASSET MANAGEMENT REPORT

Dear Mr. So,

Enclosed is the Adelanto Water System Asset Management Report. PERC Water's intention is to inform the City of Adelanto, California of how the water system has been performing each month.

In today's service-oriented society, proactive customer service is sought to enhance future business growth. PERC Water is dedicated to the highest caliber of customer service with a sense of quality, timeliness and accuracy. However, if you have any inquiries, please do not hesitate to contact me at (760) 987-4655.

We look forward to continuing our services to you and the City of Adelanto, California.

Sincerely,

Victor M. Reid
Water Superintendent
PERC Water Corporation
Asset Management Division

Cc: Nate Owen, VP, COO, PERC Water Corporation
David A. Kachelski, Director of Operations, PERC Water Corporation

May 2016

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Section H
Blending

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Executive Summary



EXECUTIVE SUMMARY

The executive summary is a brief overview of the APUA water system, which includes water production, treatment, and distribution. Additional information can be found in more detail in other sections of this report.

The water system is maintained and operated by State Certified Treatment and Distribution Operators. Two Operators are on-call 24/7 and ready to respond to emergencies at the Water Utility System promptly within ten (10) minutes by phone and within thirty (30) minutes after receiving the call. Should the severity of the emergency require additional personal all staff is available 24/7.

WATER OPERATIONS STAFFING

David Kachelski – Director of Operations

Victor Reid – Water Superintendent

Ray Cordero – Lead Operator

Shaun Adams – Operator II

David Bowler – Operator II

David Hawkins – Operator I

Mat Folmar – Operator I

Keegan Carrell – Water OIT

WATER PRODUCTION, DISTRIBUTION, & STORAGE

Water Produced (Gallons)	119,888,000	Treated Water (Gallons)	77,891,000
Intertie Water Accepted	0	Booster Pumps in Service	11 of 15
Wells Running	8 of 10	Service Lines Replaced	1
Reservoirs in Service	6 of 6	Leaks Identified	6
Mainline Leaks	0	Meter Box Repairs	5
Meter Change Outs	1	Compliance Issues	0
Curb/Angle Stops Replaced	3	Repaired Fire Hydrants	0
Annual Backflow letters sent	22	City BackFlow Devices Repaired	2
City Back Flow Devices Tested	4	Pressure Concerns	4
Air Vacuum Releases Serviced	4	Hydrants Flushed	0
Power Failures	0	Reportable Injuries/Accidents	0
Security Issues	0	USA Line Locates	227

BILLING & CUSTOMER SERVICE

Turn ONs	131	Turn OFFs	13
Meters Read		Re-Read	3
OFFs for Repairs	54	Read Only	19
Brown Water Complaints	1	Pulled Meters	0
After Hours Emergency Call Outs	0	Residential Gallons/Capita/Day	67.83
Water Quality Calls	2	% Residential Usage	72.24
Meter Sales	0	Certificate of Occupancy	0



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, City Manager/ City Clerk

BY: Belen Cordero, Conservation Specialist/Recycling Coordinator

SUBJECT: MONTHLY COMMERCIAL & RESIDENTIAL SOLID WASTE & RECYCLING REPORT-
MAY 2016

ATTACHMENTS:

1. Burrtec's monthly commercial & residential solid waste & recycling report May 2016



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

June 20, 2016

Ms. Belen Cordero
City of Adelanto
11600 Air Expressway - P.O. Box 10
Adelanto, CA 92301

Re: Monthly Commercial & Residential Report – May 2016

Dear Ms. Cordero:

The following information is provided as the monthly report for the solid waste and recyclables collection services:

Solid Waste Collected

Attached is a copy of the Waste Generation and Diversion Report, which provides a breakdown of the tonnage, collected by commodity type. Additional information based on program code and AB939 reporting format is also included.

The recycling tonnage is received and processed at the Victor Valley Material Recovery Facility. A detailed commodity breakdown by customer type is included. The solid waste is taken to the Victorville Landfill.

Call Logs

Attached are the detailed call logs.

Compliments	0
Complaints	0
Missed pick-ups	5

Used Oil Collection Activity

Burrtec provides a used oil collection program. Under this program, participating residents have their used oil and oil filters collected at curbside. The following summarizes the used oil and oil filters collection activity.

Oil Container Deliveries	0
Used Oil Collection	0

Sharps Container Activity

Burrtec provides a used Sharps container distribution program. Under this program, participating residents may exchange their used containers for a new container at the Burrtec facility and can also drop off used Sharps containers at the new site located at City Hall.

Sharps Container Distribution	7
Used Sharps Container Collection	6

Universal Waste & E-Waste Collections

Universal waste includes such items as batteries, fluorescent lamps, and mercury thermostats among others. Electronic waste or E-waste includes such items as computer monitors, television sets, stereos, etc. The following summarizes the Universal Waste and E-waste residential collections:

Televisions	36
Other (Microwaves, Refrigerators, Washer/Dryers, etc.)	33

Warning Notices

No warning notices were issued during the month.

Problems Encountered

No problems were encountered.

Other Noteworthy Items

Bulky Item Collections: During the month we received 123 calls for bulky-item pick-ups, including: end tables, cabinets, desks, beds, mattresses, entertainment centers, BBQs, cribs, bookcases, and recliners. A detailed report of the bulky items collection calls is attached.

City Yard Services

Established Roll-off Diversion Solid Waste services at the City Yard for Green Waste, Mattresses, E-Waste and Metal.

Community Involvement

Burrtec sponsored a Shred Fest & Earth Day Event at the Victor Valley MRF on May 7th. Burrtec provided a free compost and mulch giveaway and a Free Tire Drop-off service to all residents during the event. Attached is a flyer describing this free event.

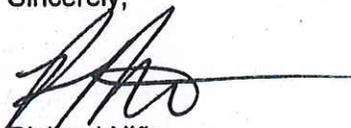
Commercial Recycling Program

Outreach: Below please find the activity summary for the Commercial and Multi-Family Recycling Program:

Date	Customer Name	Remarks
5/16/16	George Elementary School	Delivered Recycling Educational Material

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Richard Niño
Vice President

/sr

SOLID WASTE COLLECTED

Waste Generation and Diversion Report
April_2016

Route Description	Refuse	Recycling	E-waste	Tires (Transformation)	Tin/White Goods	Scrap Metal	Wood	Inert	Transformation	Comm'l Select	Total Tonnage Generated
Residential Total	753.53	166.92	-	-	-	-	-	-	-	-	920.45
Christmas Tree Total	-	-	-	-	-	-	-	-	-	-	-
Bulky Item Total	26.24	-	1.60	-	3.78	-	-	-	-	-	31.62
Clean Up Total	22.68	-	-	-	-	-	-	-	-	-	22.68
Multi-Family Total	113.63	7.22	-	-	-	-	-	-	-	-	120.85
Residential Bin Total	4.21	-	-	-	-	-	-	-	-	-	4.21
Commercial Total	312.80	46.70	-	1.23	4.46	0.69	0.39	-	0.39	-	366.27
Rolloff Total	526.75	-	-	-	7.92	-	40.00	-	-	0.53	575.20
Grand Total	1,759.84	220.84	1.60	1.23	3.78	12.38	40.00	0.39	0.39	0.53	2,041.28

(a)

Diverted Tonnage	Total Tonnage		Residue %	Residue Tons	Net Tonnage Diverted
	Diverted	Residue %			
Residential Recycling	166.92	33.62%	56.12	110.80	
Resd'l Recycling- External Bulky	-	0.00%	-	5.38	
Multi-Family Recy	7.22	30.32%	2.19	5.03	
Commercial Recycling	46.70	30.32%	14.16	32.54	
Commercial Transformation	-	0.00%	-	0.39	
Commercial-Other Recycling	-	0.00%	-	6.38	
Rolloff Select Loads	1.23	95.00%	0.50	0.03	
Rolloff-Other Recycling	-	0.00%	-	47.92	
Total Diverted Tonnage	220.84		72.97	208.47	

CIMMB Program	Refuse	Facility Recovery		All Programs
		8000 Series	7000 Series	
2000 Series	220.84	1.60	0.39	0.53
4000 Series	12.38	0.69	0.39	0.53
Total	233.22	2.29	0.78	1.06

(c)

Gross Diversion	
Residential	13.79%
Multi-Family	17.69%
Commercial	5.97%
Rolloff	14.43%
Total	8.42%

Net Diversion	
Residential	10.24%
Multi-Family	11.92%
Commercial	4.16%
Rolloff	10.61%
Total	8.34%

Reconciliation of Tonnage to CIWMB Report:	
Total refuse generated	1,759.84 (a)
Total residue	72.97 (b)
Total Refuse	1,832.81
Net Tonnage Diverted	208.47 (e)
Total Reported	2,041.28

Total special waste 56.85 (c)

Commercial MRF credit for diversion only (d)

VICTORVILLE DISPOSAL
CITY OF ADELANTO

CIWMB Program Code	Description	Jan-16	Feb-16	Mar-16	Apr-16	Y-T-D
Refuse						
	Residential Refuse	686.90	678.57	786.56	753.53	2,905.56
	Residential Bulky Items	10.99	18.75	22.47	26.24	78.45
	Residential Refuse (residue)	56.43	53.31	60.36	56.12	226.22
	Clean Up Refuse	0.00	0.00	0.00	22.68	22.68
	Government Refuse					0.00
	School Refuse					0.00
	Residential Bin Refuse	4.11	4.10	4.57	4.21	16.99
	Residential Bin Refuse (residue)	0.00	0.00	0.00	0.00	0.00
	Multi-Family Refuse	110.90	110.58	123.52	113.63	458.63
	Multi-Family Refuse (residue)	2.06	1.93	2.13	2.19	8.31
	Commercial Refuse	291.57	289.43	326.77	312.80	1,220.57
	Roll-off Refuse	391.52	471.54	556.12	526.75	1,945.93
	Commercial Refuse (residue)	13.62	12.70	14.02	14.16	54.50
	Roll-off Refuse (residue)	0.50	0.29	0.46	0.50	1.75
	Refuse Totals	1,568.60	1,641.20	1,856.98	1,832.81	6,939.59
Source Reduction						
1000-SR-XGC	Xeriscaping, Grasscycling					0.00
1010-SR-BGM	Backyard Composting					0.00
1020-SR-BWR	Business Source Reduction					0.00
1030-SR-PMT	Procurement					0.00
1040-SR-SCH	School Source Reduction					0.00
1050-SR-GOV	Government Source Reduction					0.00
1060-SR-MTE	Material Exchange, Thrift Shops					0.00
1070-SR-OTH	Other Source Reduction					0.00
	Source Reduction Totals	0.00	0.00	0.00	0.00	0.00
Recycling (net of residue)						
2000-RC-CRB	Residential Curbside Recycling	111.37	105.27	119.17	110.80	446.61
2010-RC-DRP	Residential Drop-Off Recycling					0.00
2020-RC-BYB	Residential Buy-Back Centers					0.00
2030-RC-OSP	Commercial On-Site Pickup	35.95	34.37	37.69	37.57	145.58
2040-RC-SFC	Commercial Self Haul Recycling					0.00
2050-RC-SCH	School Recycling					0.00
2060-RC-GOV	Government Recycling					0.00
2070-RC-SNL	Special Collection - Seasonal	5.21	0.00	0.00	0.00	5.21
2080-RC-SPE	Special Collection - Events					0.00
2090-RC-OTH	Other Recycling-Pre Sorted Roll-off	0.00	0.00	0.00	0.00	0.00
	Recycling Totals	152.53	139.64	156.86	148.37	597.40
Composting						
3000-CM-RCG	Residential Curbside Greenwaste	0.00	0.00	0.00	0.00	0.00
3010-CM-RSG	Residential Self Haul Greenwaste					0.00
3020-CM-COG	Commercial On-Site Greenwaste	0.00	3.75	4.73	0.00	8.48
3030-CM-CSG	Commercial Self Haul Greenwaste					0.00
3040-CM-FWC	Food Waste Composting	0.00	0.00	0.00	0.00	0.00
3050-CM-SCH	School Composting					0.00
3060-CM-GOV	Government Composting					0.00
3070-CM-OTH	Other Composting					0.00
	Composting Totals	0.00	3.75	4.73	0.00	8.48
Special Waste						
4000-SP-ASH	Ash					0.00
4010-SP-SLG	Sludge (sewage industrial)					0.00
4020-SP-TRS	Tires	0.00	0.00	0.00	0.00	0.00
4030-SP-WHG	White Goods	2.34	2.70	3.06	3.78	11.88
4040-SP-SCM	Scrap Metal	1.48	1.77	1.25	12.38	16.88
4050-SP-WDW	Wood Waste	0.00	0.00	3.16	0.69	3.95
4060-SP-CAR	Concrete/Asphalt/Rubble	1.25	0.00	1.25	40.00	42.50
4070-SP-DSD	Disaster Debris					0.00
4080-SP-SGL	Shingles					0.00
4090-SP-RND	Rendering					0.00
4100-SP-OTH	Other Special Waste	0.00	0.00	0.00	0.00	0.00
	Special Waste Totals	5.07	4.47	8.72	56.85	75.11

VICTORVILLE DISPOSAL
CITY OF ADELANTO

CIWMB Program Code	Description	Jan-16	Feb-16	Mar-16	Apr-16	Y-T-D
Public Education & Outreach						
5000-ED-ELC	Electronic (radio, TV, WWW, Hotlines)					0.00
5010-ED-PRN	Printed Media					0.00
5020-ED-OUT	Outreach (workshops, fairs, field trips)					0.00
5030-ED-SCH	Other Public Education					0.00
5040-ED-OTH	Other Public Education					0.00
	Public Education & Outreach Totals	0.00	0.00	0.00	0.00	0.00
Policy Incentives						
6000-PLPLB	Product & Landfill Bans					0.00
6010-PL-EIN	Economic Incentives					0.00
6020-PL-ORD	Ordinances					0.00
6030-PL-OTH	Other Policy Incentives					0.00
	Public Education Totals	0.00	0.00	0.00	0.00	0.00
Facility Recovery						
7000-FR-MRF	Material Recovery Facility					2.15
7010-FR-LAN	Landfill	0.98	0.44	0.70	0.03	0.00
7020-FR-TST	Transfer Station					0.00
7030-FR-CMF	Composting Facility					0.00
7040-FR-ADC	Alternate Daily Cover					0.00
7050-FR-OTH	Other Facility Recovery					0.00
	Facility Recovery Totals	0.98	0.44	0.70	0.03	2.15
Transformation						
8000-TR-WTE	Waste-to-Energy					0.68
8010-TR-WDW	Biomass (wood waste)	0.21	0.08	0.00	0.39	0.00
8020-TR-TRS	Tires	0.40	0.35	1.08	1.23	3.06
8030-TR-OTH	Other Transformation					0.00
	Transformation Totals	0.61	0.43	1.08	1.62	3.74
Household Hazardous Waste						
9000-HH-PMF	Permanent Facility					0.00
9010-HH-MPC	Mobile/Periodic Facility					0.00
9020-HH-CSC	Curbside Collection					0.00
9030-HH-WSE	Waste Exchange					0.00
9040-HH-EDP	Educational Programs					0.00
9045-HH-EWA	Electronic Waste	0.85	2.28	2.21	1.60	6.94
9050-HH-OTH	Other Household Hazardous Waste					0.00
	HHW Totals	0.85	2.28	2.21	1.60	6.94
	All Programs Total	160.04	151.01	174.30	208.47	693.82
Total Refuse						
		1,568.60	1,641.20	1,896.98	1,832.81	6,939.59
Total Tonnages Generated						
		1,728.64	1,792.21	2,071.28	2,041.28	7,633.41
Multi Family Net Diverted Tonnage						
2030-RC-OSP	Multi Family Curbside Recycling	4.74	4.42	4.91	5.03	19.10
3020-CH-COG	Multi Family Curbside Greenwaste	0.00	0.00	0.00	0.00	0.00
7000-FR-MRF	Multi Family Material Recovery Facility	0.00	0.00	0.00	0.00	0.00
Residential Bin Net Diverted Tonnage						
2030-RC-OSP	Residential Bin Curbside Recycling	0.00	0.00	0.00	0.00	0.00
3020-CH-COG	Residential Bin Curbside Greenwaste	0.00	0.00	0.00	0.00	0.00
7000-FR-MRF	Residential Bin Material Recovery Facility	0.00	0.00	0.00	0.00	0.00
Oil Waste (In Gallon)						
9010-HH-MPC	Mobile/Periodic Facility	0.00	0.00	0.00	0.00	0.00

CALL LOGS

**CITY OF ADELANTO COMPLAINTS
MAY 2016**

CUST #	STR #	SERVICE ADDRESS	DATE	SERVICE NOTES
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NONE TO REPORT

**CITY OF ADELANTO COMPLIMENTS
MAY 2016**

CUST #	STR #	SERVICE ADDRESS	DATE	SERVICE NOTES
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NONE TO REPORT

**CITY OF ADELANTO MISSED PICK-UPS
MAY 2016**

CUST #	STR #	SERVICE ADDRESS	DATE	SERVICE NOTES
49107	11967	SPRING HILL CT	05/02/16	SVC 2 95 GREEN BARRELS PER JARICKSON 626-373-3056 CLAIMS MISSED.
31084	18004	VERBENA RD	05/13/16	SVC EXTRA RECYCLE. P/MAISHA CLAIMS MISSED LAST WEEK 760-246-2300
45453	14655	TORREY WAY	05/13/16	SVC GREEN BARREL. CUST CLAIMS ONLY ONE WAS SERVICED
28534	10435	BUCKBOARD CIR	05/16/16	SVC 2 60 GREEN WASTE BARRELS. SAID MISSED ON FRIDAY
57842	14281	SOLTERRA LN	05/18/16	SVC RECYCLE. KATHERINE CLAIMS MISSED MONDAY 951-323-9876

BULKY PICK UPS

**CITY OF ADELANTO BULKY ITEM PICK-UPS
MAY 2016**

CUST ID	STR #	SERVICE ADDRESS	DATE	SERVICE NOTES
29440	10839	HICKORY ST	05/02/16	CARPET ROLL, COVER, 3 WOOD BUNDLES. P/LEATRICE 760-403-2300
55763	11030	SANTA ANITA ST	05/02/16	CRIB, BIKE, 2 ROCKING HORSES, TOY, FRAME P/MARTHA
50857	11133	EVEREST ST	05/02/16	CHRISTMAS TREE, TREADMILL
28360	11768	BEGONIA RD	05/02/16	3 MATTRESSES, COUCH, DISHWASHER. MARK 760-605-6527
28572	11784	CAMBRIDGE ST	05/02/16	COUCH, TABLE TOP, 3 CHAIRS
28589	11886	CAMBRIDGE ST	05/02/16	COUCH. ADAM 760-524-0937
55071	14452	RACHEL DR	05/02/16	MATTRESS, BOX SPRING, 4 TRASH BAGS. REBECCA (909)278-0865.
44275	15001	DELAWARE ST	05/02/16	TV STAND PER FRANCISCO
45113	15051	DRAGON TREE DR	05/02/16	TREADMILL. GUILLERMINA MORALES 760-246-3486
40271	11374	VILLA ST	05/03/16	2 FUTONS
40668	14312	JEREMIAH ST	05/03/16	2 SOFAS PER MARIA 626-633-2390.
35269	14623	INDIAN PAINTBRUSH RD	05/03/16	TABLE, BOX SPRING PER NORA 562-298-2212
36866	14752	BO CT	05/03/16	2 DESKS, 2 TV STANDS, BOOKSHELF PER DARLENE 760-246-5513.
31057	10842	TOLLIVER ST	05/04/16	DRESSER, DESK PER SHARON 760-764-3663
40328	11199	ALEXANDRIA ST	05/04/16	2 MATTRESSES, 2 BOX SPRINGS, DRESSER
30943	11506	SUMMER ST	05/04/16	MATTRESS, CARDBOARD, WASHER, DRYER PER ANGELA 909-373-6393.
29805	14753	KIMBERLY ST	05/04/16	MATTRESS, BOX SPRING, 3 WOOD BUNDLES, 2 DRESSERS.
30622	14764	REDWOOD ST	05/04/16	2 TIRES - 3 SETS OF BLINDS. YVONNE 760-475-0072
31721	14842	DANA ST	05/04/16	DRESSER, 2 BOX SPRINGS P/SHAUN 605-5605
28977	15155	DAISY RD	05/04/16	2 MATTRESSES, TV CASING PER SUSE 760-780-5179.
29474	15157	IVY CT	05/04/16	COUCH, KID'S CAR P/BOBBY 530-9085
30814	11449	SPRING ST	05/05/16	MATTRESS, BEDSPRING, TV STAND. GERARDO FRANCO 760-246-9009.
53361	11454	WINTER PL	05/05/16	CAT TREE, 2 TRASH CANS, TREE STAND, LITTER BOX
29313	11465	GOLDEN ST	05/05/16	2 COUCHES, 3 CHAIRS.
31362	11582	WINTER PL	05/05/16	2 COUCHES, MATTRESS, BOX SPRING PER DAVID
38291	11725	DESERT GLEN ST	05/05/16	WATER HEATER, KITCHEN SINK. 760-646-5724 RICHARD
39847	11754	GALEWOOD CT	05/05/16	POWER WHEELS, COUCH, CABINET, TABLE, 6 CHAIRS. BETTY 909-831-3446.
47604	11965	MACON CT	05/05/16	2 COUCHES, MATTRESS, BOX SPRING, FILE CABINET. PATRICK 626-485-1572.
46644	14585	TORREY WAY	05/05/16	MATTRESS, BED FRAME, EXERCISE BIKE, LADDER. P/MARIA (442)251-4729
34100	15354	LASSEN DR	05/05/16	BOX SPRING, 3 CHAIRS, MINI FRIDGE, LIZA RICHARDS 760-212-9809.
39248	15965	FREMONT ST	05/05/16	COUCH, BOX SPRING, MATTRESS, PILLOWS PER BOBBY 760-813-1165.
29089	19031	DENNIS ST	05/05/16	2 COUCHES, RECLINER LAURA GOMEZ 442-242-2666
30348	19043	PANTHER AVE	05/05/16	4 MATTRESSES PER GARY 760-246-5275
29254	10230	FOLSOM AVE	05/06/16	2 COUCHES, ENTERTAINMENT CTR. ANGELA 760-261-2569
44631	10448	HIGH MESA ST	05/06/16	2 COUCHES, 2 BIKES
28514	11755	BROCKMAN AVE	05/06/16	DRESSER, MATTRESS, FRIDGE RICHARD T. 909-242-5282
42171	11937	CHAMBERLAINE WAY	05/06/16	COUCH, 2 MATTRESSES, FRIDGE. TIMOTHY 760-246-8010
28308	12055	AZTEC LN	05/06/16	TABLE, WALL UNIT, SLIDE, DOG HOUSE, HEADBOARD. P/JIMMY -508-3667.
29740	17855	KENDALL CIR	05/06/16	2 MATTRESSES, HEADBOARD, FOOTBOARD, WOOD BUNDLE. P/ARLINDA
34387	18410	RIEMAN ST	05/06/16	3 DRESSERS, DOG HOUSE ZACH COMSTOCK 760-515-0239.
50673	11150	ADDISON ST	05/09/16	MATTRESS, BOX SPRING, DRESSER, 2 TABLES. P/ANTONIZA 760-246-8133.
28076	11341	ADDISON ST	05/09/16	KIDS CAR, ENTERTAINMENT CTR, BIKE. OLIVIA 760-530-1614.
28557	11363	CAMBRIDGE ST	05/09/16	SCREEN DOOR, SPEAKER, 3 DISHWASHERS. LELIA 760-523-1299.
28081	11390	ADDISON ST	05/09/16	COUCH. DAWN AVILA 760-686-7539
28545	11422	CAMBRIDGE CT	05/09/16	LAWN MOWER, BBQ PER BRADEN 909-543-2298
49193	11882	STAR ST	05/09/16	2 COUCHES MARIA GOMEZ 760-885-5882.
57741	14255	VENTANA CT	05/09/16	MATTRESS, BOX SPRING, 3 WOOD PIECES. P/DANIEL 523-1628.
43615	14984	HUNTINGTON ST	05/09/16	HEADBOARD, ENTERTAINMENT CTR
45679	15044	DRAGON TREE DR	05/09/16	2 COUCHES, FUTON, TABLE. LATASHA 760-552-0114
39823	15237	BRAXTON ST	05/09/16	DRESSER, MATTRESS, STOVE
36315	11632	VILLA ST	05/10/16	BOX SPRING, 2 MATTRESSES, BED FRAME. NIKKI 760-956-1249.
41047	14360	JEREMIAH ST	05/10/16	CARPET CLEANER, 2 HEADBOARDS. MICHAEL MULLENS 760-523-1390
37323	14537	OAKDALE CIR	05/10/16	REFRIGERATOR, 2 MATTRESSES & BED FRAME, JACKIE 760-638-0547.
31201	14751	WAKEFIELD DR	05/10/16	2 MATTRESSES PER MARCO 562-332-4106
51174	11169	ALEXANDRIA ST	05/11/16	COUCH, 3 CHAIRS, 2 TABLES. BRANDY M. 760-686-3286
53908	14789	DAISY RD	05/11/16	2 DRESSERS, B BALL COURT, CABINET DOOR. SHANNON A. 760-646-5181.
33995	14944	BINFORD AVE	05/11/16	2 MATTRESSES, 2 BOX SPRINGS, TOILET. LETICIA 818-581-1835.
30836	11565	SPRING ST	05/12/16	MATTRESS, BOX SPRING, UMBRELLA. ANZETTA ADAMS 760-447-2135.
30839	11580	SPRING ST	05/12/16	2 MATTRESSES, COUCH, DESK, TABLE, HOUSE PLANT. P/CORY NEW TENANT LEFT
29199	11727	DRAKE CT	05/12/16	2 COUCHES, DRESSER, BBQ, 5 DOORS TAMMY INO 951-515-3354.
34113	15364	LASSEN DR	05/12/16	MATTRESS, CHAIR, PUNCHING BAG. SARA PARRA 760-530-5518.
37729	15460	PEARMAIN ST	05/12/16	3 MATTRESSES, 2 BOX SPRINGS. RIISHA SHELBY 760-246-3489.
50916	18717	ARBOR CT	05/12/16	MATTRESS, BOX SPRING, CHAIR, TABLE. YOLANDA 661-382-2468
29523	19024	JANINE ST	05/12/16	TIRE. ANDREA FRANCO 714-833-2127
30740	10702	SAND CT	05/13/16	COUCH, 3 TIRES, AZCUENA MARTINEZ 323-557-7456

**CITY OF ADELANTO BULKY ITEM PICK-UPS
MAY 2016**

CUST ID	STR #	SERVICE ADDRESS	DATE	SERVICE NOTES
56512	11962	SAGE ST A-B	05/13/16	2 CARPET ROLLS, DRESSER, TIRE. CRAIG A. 310-200-4914.
29232	10850	EUCLID ST	05/16/16	MATTRESS, BOX SPRING, BO FLEX. RONALD RANGEL 760-782-7553.
30188	11474	NEWPORT CT	05/16/16	3 VACUUM'S OVERSTUFFED CHAIR. CHARLOTTE BELL 760-530-1065
57288	14317	VINCENT WAY	05/16/16	MATTRESS, 2 BOX SPRINGS, HEADBOARD, FOOTBOARD, SLIDE RAILS
29495	14355	IVY ST	05/16/16	COUCH, RECLINER, TABLE, TV, TV STAND P/NAPOLEON
43094	14374	GRETA CT	05/16/16	STORAGE CONTAINER, CARDBOARD, TIRE, LUGGAGE, TOY CAR *MONIQUE 562-246-
45242	14375	DELICIOUS ST	05/16/16	MATTRESS, COMPUTER DESK, ENTERTAINMENT CTR, OTTOMAN, BED FRAME, DRAWERS *REAGAN 760-246-3423
43283	14386	GRETA CT	05/16/16	MATTRESS, TOILET, 2 DOORS, KIDS CAR, BIKE. P/OSCAR 562-273-458
31367	14460	YALE CT	05/16/16	STOVE P/DANIEL 909 855-3545
43832	14987	CARROLTON ST	05/16/16	PIANO BROKEN UP P/JESSICA 605-8882 **OK P/JESUS*
30258	10604	PALMYRA ST	05/17/16	COUCH, DISHWASHER SARA BARRIOS 760-987-0971
38580	11347	BENTLEY CT	05/17/16	2 MATTRESSES. EILEEN GUTIERREZ 760-605-6494
40212	14454	JEREMIAH ST	05/17/16	2 DOORS, SHELF. EMILIA 760-246-2300
34358	14503	FOXGLOVE LN	05/17/16	6 BOARDS, DRESSER, MIRROR SHEILA WALKER 760-508-1911.
42290	14651	REGENT CT	05/17/16	2 MATTRESSES, 2 CARS, WASHER PER GUADALUPE 760-623-6797.
31206	14784	WAKEFIELD DR	05/17/16	COUCH, 2 MATTRESSES PER MARICIA 760-246-5530
31109	10720	VILLA ST	05/18/16	RUG, DRAWER, SPEAKER, BASKET, LARGE WOOD
30426	10764	PEMBERTON ST	05/18/16	SPA COVER, LG BOX. STEVE CHRIST 760-403-2492
30447	10880	PEMBERTON ST	05/18/16	SINK, 3 PLASTIC TOTES/CARTS LISA CARLSON
43226	11473	RUSSET PL	05/18/16	ROLLED POOL, FAN, WAGON, STROLLER, CHAIR, BAR STOOL, BOX SPRING, MATTRESS, BABY CRIB W/MATTRESS P/DONNA 508-1790.
44220	11645	ENGLISH CT	05/18/16	MATTRESS, BOX SPRING, 2 NIGHT STANDS
30070	14975	MILFORD AVE	05/18/16	3 MATTRESSES, 3 BOX SPRINGS, 2 DRESSERS GERALD H. 213-471-5429
29964	15026	LEXINGTON ST	05/18/16	TOILET. BETTY 909-239-4315
28974	15136	DAISY RD	05/18/16	BOX SPRING, TABLE, ENTERTAINMENT CTR, HEADBOARD
28980	15166	DAISY RD	05/18/16	2 COUCHES, TABLE, SHELF, CABINET P/CAROLYN- 867-5411.
45509	11831	JUSTINE WAY	05/19/16	CHAIR, DRESSER, BED FRAME, HIGH CHAIR ADRIANNA. 818-799-2721.
49188	11959	POPPY RD	05/19/16	2 KIDS CARS, SANDBOX PER MARCOS 442-240-0142
29271	15354	FREMONT DR	05/19/16	MATTRESS, DOOR, SPEAKER, 2 REFRIGERATORS. P/MARIA 760-530-0891.
29694	15606	KEARNY DR	05/19/16	DRESSER, SOFA, CHAIR, VACUUM. PER ALEX TULA 760-265-2033.
44513	15745	DESERT ROCK ST	05/19/16	HEADBOARD, FOOT BOARD AND 4 TIRES
45398	15841	DESERT PASS ST	05/19/16	WATER DISPENSER, BED, SWING, BIKE, VACUUM. CARMEN E. 760-523-6905.
45104	18599	LAURIE LN	05/19/16	3 COUCHES, 2 MATTRESSES
29097	19040	DENNIS ST	05/19/16	COUCH PER TERESA 760-246-4969
28681	11279	CHAPPARAL AVE	05/20/16	2 BED FRAMES, 2 BOX SPRINGS, CHAIR. ANDREA 760-261-1048.
53973	11326	LAWSON AVE A-B	05/20/16	4 MATTRESSES
29930	11662	LEE AVE	05/20/16	4 MATTRESSES. 760-265-3200 STANLEY
28615	17764	CARSON CIR	05/20/16	2 MICROWAVES, WASHER, 2 EXERCISE BIKES. IRMA 760-246-8771.
40326	11700	TAYLOR ST	05/23/16	COUCH, FAN, 2 TABLES, BBQ PIT ELIZABETH 661-540-3730
38276	11763	WOLCOTT ST	05/23/16	MATTRESS, BOX SPRING, 3 DOORS, COUCH, AND ENTERTAINMENT CTR PER
43094	14374	GRETA CT	05/23/16	CARPET ROLL, DRESSER MONIQUE HERRERA 562-246-2601.
46855	14433	NICOLES WAY	05/23/16	BED FRAME, DRESSER, TABLE PER MONIQUE 760-680-1155.
43615	14984	HUNTINGTON ST	05/23/16	HEADBOARD, ENTERTAINMENT CTR. MERCEDES 760-713-2699.
40010	10439	THORNDALE ST	05/24/16	3 MATTRESSES, IRONING BOARD, MICROWAVE, LG PLANT
31065	11066	TOLLIVER WAY	05/24/16	COUCH, ROCKING CHAIR, DESK, CABINET, TABLE. CATHY 909-838-3321.
34927	14553	INDIAN PAINTBRUSH RD	05/24/16	DRESSER P/MARIE 530-2184
53430	14597	LILAC RD	05/24/16	2 COUCHES, 2 CARPET ROLLS, TABLE PER SERGIO 760-261-1763.
35432	14598	INDIAN PAINTBRUSH RD	05/24/16	10 ROLLS OF CARPET PER ANITA RAMOS 760-265-3847
34359	14623	BLUE SAGE RD	05/24/16	2 HEADBOARDS, MATTRESS, CABINET PER CLARISSA 760-530-1324.
54802	10625	ALTON PL	05/25/16	5 DRESSERS PER RIVERA 760-559-3733
31223	10754	E WAKEFIELD ST	05/25/16	2 HEADBOARDS, TV STAND, NIGHT STAND ANTOINETTE 760-530-7376.
28448	10777	BONANZA RD	05/25/16	COUCH, MATTRESS, DOG HOUSE, DOOR, DISHWASHER 760-552-1498.
55510	11020	REMINGTON CT	05/25/16	COUCH, TABLE. GAUDENIA OCHOA 760-909-7100
45385	11079	WINDCREST CT	05/25/16	MATTRESS, BOX SPRING, LOVESEAT, CHAIR, CHEST. LYDIA 760-523-6696.
40964	11262	ALEXANDRIA ST	05/25/16	CABINET, 4 ROLLS OF CARPET PER TOM 760-881-7102
38580	11347	BENTLEY CT	05/25/16	2 MATTRESSES
30900	11504	STAR ST	05/25/16	2 BABY JUMPERS, BABY WALKER, DRYER PER SONIA 760-987-8216.
28925	14817	CYPRESS RD	05/25/16	MATTRESS, BOX SPRING, TV CABINET MICHAEL LEE 760-265-7172.
45561	15290	ALEXANDRIA ST	05/25/16	TREADMILL, WASHER JUAN. 213-448-2303

SHARPS CONTAINER ACTIVITY

**CITY OF ADELANTO SHARPS PROGRAM
MAY 2016**

COLLECTED

DELIVERED

6

7

USED OIL PROGRAM

**CITY OF ADELANTO USED OIL PROGRAM
MAY 2016**

**CUST
#**

STR #

SERVICE ADDRESS

DATE

SERVICE NOTES

NONE TO REPORT

OUTREACH

EARTH DAY AT THE MRF

AT THE MATERIALS RECOVERY FACILITY OF THE VICTOR VALLEY



Learn how to "Go Green" by visiting the Victor Valley

Saturday, May 7

17000 Abbey Lane, Victorville

MRF during our Earth Day At The MRF celebration.

8 a.m. – Noon • FREE EVENT

Just off of Stoddard Wells Road

Printed on Recycled Paper

MRF Open House & Tours

SHRED FEST— Free confidential document shredding

CRV Buy Back — Double Your CRV Contest

Reusable Grocery Bag Giveaway • FREE Disposal of TVs, CRTs, and Appliances

*Free Tire Drop-off for residents of Adelanto, Apple Valley, Victorville, and un-incorporated SB County areas only. Max of 9 tires. Car, light truck, and motorcycle tires only. No semi tires. No businesses/haulers.

For more information, go to URecycle.org or call 760-955-8615.



Sponsored by Cities of Adelanto and Victorville, Town of Apple Valley, County of San Bernardino, Mojave Desert & Mountain Recycling Authority, and Burrtec Waste Industries.





Earth Day at the MRF

Saturday, May 7, 2016 8 a.m. to Noon

FREE ADMISSION and FREE PARKING

Victor Valley Materials Recovery Facility (MRF)
17000 Abbey Lane, Victorville



FREE TIRE DROP OFF—ONLY FOR RESIDENTS OF ADELANTO, APPLE VALLEY, VICTORVILLE, & UNINCORPORATED AREAS OF SB COUNTY HIGH DESERT (No Hesperia residents.): Drop off up to 9 tires free of charge. Only car, motorcycle, and light truck tires. No ORV, equipment, or semi tires. ID required. No dealers/haulers.

FREE SHRED FEST: Free to all Victor Valley residents. On-site shredding services provided by All Purpose Document Destruction. Limit is 4 "bankers boxes" of paper documents per household (maximum box size of 12" x 10" x 16"). No business material. **Note:** Shredding event runs from 8 a.m. to 12 noon, or whenever the trucks fill up, whichever occurs first.

FREE COMPOST & MULCH GIVEAWAY: Limit of 50 gallons of each material. For residents only. No businesses! Bring your own shovel and bag/containers. There will be three products:

- 1) Compost, derived from residential greenwaste and source separated food waste (to be incorporated into the soil to enrich it)
- 2) ½" soil amendment, derived from self-haul greenwaste (brush, grass, leaves) that has been ground up and run through 3/8" screen
- 3) 1" wood chips, derived from clean, unpainted untreated dimensional lumber that has been ground up (to be used as ground cover). Compost is produced and donated by Burrtec Waste Industries, Inc.

MRF TOURS & DISPLAYS: All your recycling questions answered! Find out where your curbside recyclables go after the truck picks them up. The MRF will be running—so you can see materials processed. We'll have displays about recycling and composting.

DOUBLE YOUR CRV CONTEST AT THE MRF BUY BACK CENTER: Bring your CRV materials to our Buy Back Center during our Earth Day at the MRF event, and enter the "Double Your CRV Contest." We will pick two lucky winners to double their CRV—up to \$100—on their next visit to the MRF Buy Back center.

VISIT "RECYCLE ALLEY" — FREE DROP-OFF OF TVs, CRTs, COMPUTERS, APPLIANCES, SCRAP METAL, MIXED PAPER, PLASTICS, CLOTHING & SHOES: Clean out your garage and closets before you head over to the MRF! Our "Recycle Alley" drop off area has bins for scrap metal, TVs, computers & electronics, cardboard, mixed papers, plastics, glass bottles & jars, cans, and even clothing & shoes!

DOOR PRIZES & GIVEAWAYS: We'll be giving away a backyard composting container, reusable grocery bags, and more!

Directions to the MRF: From Victorville, go to I-15, head north. Take the first Stoddard Wells Road exit. At the end of the ramp, turn right, then turn right again to cross over the freeway. Once over the freeway, veer/turn right and head north on Stoddard Wells Road. About 1/3 mile, turn left onto Abbey Lane and proceed to end of Abbey.

QUESTIONS? Go to www.URecycle.org or call City of Victorville Recycling at 760-955-8615.



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Cindy Herrera, City Clerk

BY: Patrick Carroll – Interim Building Official 

SUBJECT: BUILDING & SAFETY DEPARTMENT – June 2016.

STAFF RECOMMENDATION:

Staff requests that the City Council approve the monthly Building and Safety Department report for June 2016.

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Monthly Building & Safety Report

Agenda Report (cont'd)

STATUS BY PERMITS ISSUED, PERMIT FEES & VALUATIONS – JUNE 2016

PERMITS

MONTH	SFR	NEW COMMERCIAL/MFG/IND	T/I TENANT IMPROVEMENTS	MISC
JULY 2015	0	0	4	64
AUG 2015	0	0	2	70
SEPT 2015	0	0	2	88
OCT 2015	0	0	1	65
NOV 2015	16	0	7	115
DEC 2015	0	0	1	57
JAN 2016	5	0	4	63
FEB 2016	0	0	1	75
MAR 2016	0	0	1	101
APRIL 2016	0	0	2	81
MAY 2016	0	0	0	57
JUNE 2016	0	0	0	58

NOTE: Miscellaneous permits covers patios, fences, gas test, reroofs, block walls, etc., anything other than the actual construction of a new dwelling or business

Agenda report (cont'd)

PERMIT FEES

MONTH	NEW SFR	NEW COMM/MFG/IND	T/I TENANT IMPROVEMENT	MISC PERMITS	PLAN CHECK
JULY 2015	\$0.00	\$0.00	\$594.00	\$9,142.00	\$3,780.00
AUG 2015	\$0.00	\$0.00	\$504.00	\$9,416.50	\$5,292.00
SEPT 2015	\$0.00	\$0.00	\$588.00	\$11,796.65	\$4,032.00
OCT 2015	\$0.00	\$0.00	\$108.00	\$8,885.00	\$4,956.00
NOV 2015	\$16,955.00	\$0.00	\$1,246.00	\$18,575.00	\$2,856.00
DEC 2015	\$0.00	\$0.00	\$0.00	\$6,356.00	\$3,024.00
JAN 2016	\$6,085.00	\$0.00	\$240.00	\$7,135.00	\$2,856.00
FEB 2016	\$0.00	\$0.00	\$1092.00	\$7,811.00	\$1,512.00
MAR 2016	\$0.00	\$756.00	\$0.00	\$10,696.02	\$3968.00
APRIL 2016	\$0.00	\$471.00	\$0.00	\$10,600.00	\$2,604.00
MAY 2016	\$0.00	\$0.00	\$0.00	\$8,227.00	\$2,100.00
JUNE 2016	\$0.00	\$2000.00	\$0.00	\$6,589.00	\$2352.00

DEVELOPMENT & ASSOCIATED FEE BREAKDOWN: JUNE 2016

PERMIT TYPE	SMIP	GREEN	PARK	MASTER DRAINAGE	FIRE	Circulation
Comm/Ind			X	X	X	X
T.I.	\$0.00	\$0.00	X	X	X	X
Misc. Permits	\$12.12	\$21.00	X	X	X	X
NEW SFR	\$0.00	\$0.00	X	X	X	X

Agenda Report (cont'd)

VALUATION

MONTH	SFR	COMMERCIAL/ MFG/IND	T/I TENANT IMPROVEMENT	MISC
JULY 2015	\$0.00	\$0.00	\$0.00	\$496,536.00
AUG 2015	\$0.00	\$0.00	\$66,893.00	\$550,768.00
SEPT 2015	\$0.00	\$0.00	\$6,637.00	\$599,571.00
OCT 2015	\$0.00	\$0.00	\$1,500.00	\$399,101.00
NOV 2015	\$4,525,355.00	\$0.00	\$16,905.00	\$422,000.00
DEC 2015	\$0.00	\$0.00	\$0.00	\$321,312.00
JAN 2016	\$1,539,587.00	\$0.00	\$0.00	\$381,734.00
FEB 2016	\$0.00	\$350.00	\$13,000.00	\$184,300.00
MAR 2016	\$0.00	\$38,956.00	\$0.00	\$487,525.00
APRIL 2016	\$0.00	\$0.00	\$0.00	\$598,138.00
MAY 2016	\$0.00	\$0.00	\$0.00	\$584,138.00
JUNE 2016	\$0.00	\$10,000.00	\$0.00	\$398,560.00

Agenda Report (cont'd)

TOTAL OF FINAL INSPECTIONS

MONTH	Commercial Finals	SFR Finals	Miscellaneous Residential Finals
JULY 2015	2	3	55
AUGUST 2015	3	26	46
SEPT 2015	0	17	54
OCT 2015	1	7	59
NOV 2015	1	6	44
DEC 2015	3	0	37
JAN 2016	5	8	22
FEB 2016	1	10	39
MAR 2016	4	8	80
APRIL 2016	1	6	53
MAY 2016	0	0	47
JUNE 2016	10	0	55



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 20, 2016

TO: Honorable Mayor and Council Members

FROM: Wilson F. So, PE
City Engineer/Director Public Services

SUBJECT: CONTRACT CHANGE ORDER No. 1 FOR SCADA

RECOMMENDATION:

Staff recommends approval of Change Order No. 1 to Contract for installation of SCADA System Upgrade with Vertech.

BACKGROUND:

Vertech was awarded a contract for the installation of the SCADA System upgrade. Following award of the contract by the APUA Board (City Council), City staff and Contractor have had meetings to go over the system layout. City's IT Department provided input relative to deletion of redundant workstation and addition of Air Fiber radios and one additional radio repeater panel. Contractor has submitted information relative to "credit" and "extra costs" and this data was reviewed with IT Department and found to be in order.

ATTACHMENTS:

(1) Change Order No. 1 document.

FISCAL IMPACT:

The original SCADA funding was coming from a SCE grant. The increase in contract amount of \$10,656.47 will be coming out of the APUA Water Department funds.

CONTRACT CHANGE ORDER No. 1

To Contract for the Installation of APUA (Adelanto Public Utility Authority) SCADA (System Control and Data Acquisition) Systems Upgrade between APUA and Vertech Industrial Systems LLC (Contractor) dated June 15, 2016.

Contractor is hereby directed or has agreed to the following changes in Contracted Work:

- (1) Removal of the PC equipment (workstation, laptop and related components);
- (2) Addition of the Air Fiber radios (as recommended by Adelanto City's IT-staff) and antennas To provide the GB backbone;
- (3) Addition of one radio repeater panel (one panel for the radio tower at the school and one Panel for the elevated tank), in addition to the RRP included under the original work scope.

The extent of credit for the equipment removed was \$6,695.90 and the cost for the extra equipment and RRP was \$17,203; resulting in a net increase in contract price of \$10,656.47 with sales tax included

The original contract price approved by APUA Board was \$276,853.00

The adjusted contract price with this Change Order is \$287,509.47

By reason of this Change Order No. 1, there will be no time extension to be considered.

It is mutually agreed that the increase in contract amount and no time extension constitutes full adjustment for all work modified by this Change Order. The terms of the original contract shall remain in full force and effect.

Recommended by: (City Engineer) _____ Date: _____

Accepted by: (Contractor Vertech) _____ Date: _____

Approved by: (Owner – APUA) _____ Date: _____



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, City Manager/City Clerk

SUBJECT: 1ST AMENDMENT—AVCO DISPOSAL STREET SWEEPING AGREEMENT

STAFF RECOMMENDATION:

City Staff recommends that the City Council approves an amendment to the Solid Waste Handling Services Agreement with AVCO to add:

1. Street Sweeping services to be conducted every other week. The refuse collected from street sweeping will be disposed of at a legally permitted site as approved by the City.
2. City obligation to provide, free of charge, non-potable water for the performance of the street sweeping services.
3. Requirement for AVCO to donate a used trash collection vehicle that meets tier three emissions requirements.
4. A seven year extension to the existing Solid Waste Handling Services Agreement. At the end of the current term (June 30, 2022), and on July 1 of each subsequent year, the term of this Agreement will automatically extend for an additional year until either party provides written notice to terminate.

Except as modified by this First Amendment, all other terms and conditions of the original Agreement shall remain unchanged.

BACKGROUND:

At the June 8, 2016, City Council Meeting, staff suggested to approve Resolution No. 16-29 as presented at the time and to bring any amendments back to Council for approval.

FISCAL IMPACT:

1. No additional cost incurred by the City.

ATTACHMENTS:

1. First Amendment to AVCO Solid Waste Handling Services Agreement with the City of Adelanto

**FIRST AMENDMENT TO AGREEMENT BETWEEN CITY OF ADELANTO AND AVCO
DISPOSAL, INC. FOR SOLID WASTE HANDLING SERVICES**

This First Amendment to Agreement between City of Adelanto and AVCO Disposal, Inc., for Solid Waste Handling Services is entered into this ____ day of July, 2016, by and between AVCO Disposal, Inc., a California corporation (the "Contractor"), and the City of Adelanto (the "City"). Contractor and City are sometimes individually referred to as "Party" and collectively as "Parties" in this First Amendment.

RECITALS

A. Effective as of July 1, 2010, Contractor and the City entered into that certain Agreement between City of Adelanto and AVCO Disposal, Inc., for Solid Waste Handling Services (the "Agreement");

B. The Contractor and City wish to amend the Agreement to include such other terms and conditions set forth in this First Amendment.

NOW THEREFORE, based on and in consideration of the foregoing recitals, the mutual promises herein and for other good and valuable consideration, the receipt of which is acknowledged by both parties, the parties agree as follows:

1. Street Sweeping

A new Section 8.8 shall be added to the Agreement to read as follows:

"8.8 Street Sweeping

Contractor shall provide street sweeping services within the City through the use of contractors or subcontractors and shall furnish all labor, equipment, and materials necessary for the satisfactory performance of the street sweeping services. Contractor shall perform street sweeping services every other week (covering approximately 354 curb miles) and City owned and/or operated facilities. All street sweeping shall be in compliance with applicable law. Contractor shall dispose of all refuse collected by hauling the material to a legally permitted disposal site, or other site approved by the City. City agrees to provided Contractor, free of charge, with non-potable water required for the performance of the street sweeping services specified herein. The cost for street sweeping services shall be included in the maximum rates set forth in Exhibit A as revised and approved from time to time by the City Manager, and included in tax roll billings as provided in Section 13."

2. Term

Section 6 of the Agreement shall be amended as follows:

The Term of this Agreement is hereby extended for a period of seven (7) years. At the end of the current Term (June 30, 2022), and each July 1 of each subsequent year, the term of this Agreement shall automatically be extended for an additional year (unless either party shall provide written notice to the other of its intent not to extend the term, not later than ninety (90) days prior to the end of the then expiring term), so that the term of this Agreement shall remain at a minimum of seven (7) years, unless this Agreement is terminated sooner pursuant to Section 18 hereof.

3. Donation of Vehicle

Contractor will donate to the City a used trash collection vehicle that meets the City's tier 3 emissions requirement.

4. Other Terms and Conditions Unchanged.

Except as expressly modified by this First Amendment, all other terms and conditions of the Agreement shall remain unchanged. In the event of any conflict between the terms of this First Amendment and the terms of the Agreement, the terms and conditions in this First Amendment shall prevail and control.

5. Counterparts.

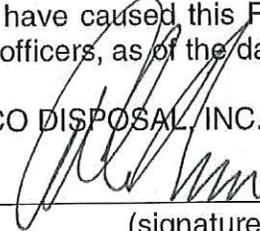
This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF ADELANTO

AVCO DISPOSAL, INC.

By: _____
(signature)

By:  _____
(signature)

Mayor

Cole Burr
President

(date)

July 11, 2016

(date)

ATTEST:

By: _____
(signature)

City Clerk

APPROVED AS TO FORM:

By: _____
(signature)

City Attorney



CITY COUNCIL

AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, Interim, City Manager/ City Clerk

BY: Penny Rose, Accounting Supervisor

SUBJECT: CONTRACT SERVICES – ACCOUNTING SUPERVISOR

STAFF RECOMMENDATION:

That City Council direct staff and/or approve the employment contract for Accounting Supervisor

BACKGROUND:

The City of Adelanto currently employs Penny Rose as the Accounting Supervisor; however due to that employee exceeding the number of hours that requires the City to withhold, and to pay employer portions into the PEPRA retirement system, it is necessary to enter into a new contract that allows for that and other federal requirements not included in the previous contract.

In addition, the existing contract does not include the additional duties assigned and being performed by the employee. It also includes a flat bi-weekly salary as opposed to the prior hourly rate.

FISCAL IMPACT:

No additional impact to the General Fund Budget as previously approved by Council

ATTACHMENTS:

Employment Agreement for Accounting Supervisor
Schedule A
Job Description for Accounting Supervisor

EMPLOYMENT AGREEMENT FOR ACCOUNTING SUPERVISOR

This employment agreement ("Agreement") is made by and between the CITY OF ADELANTO, a municipal corporation, created and existing under and pursuant to the laws of the State of California ("City") and PENNY ROSE ("Rose") and is made with reference to the following facts:

RECITALS

- A. City is in need of someone who is qualified to act in the capacity of Accounting Supervisor
- B. Rose is qualified and willing to act in that capacity.

NOW, THEREFORE, it is hereby agreed by and between the parties as follows:

1. Rose shall be hired as a Contracted Employee by the City to serve as Accounting Supervisor for a term commencing on the Effective Date and extending until terminated as set forth in paragraph 3 below. Other than the compensation and benefit contained in Paragraph 3 below, Rose is not entitled to any other benefits or compensation.
2. During the term of this Agreement, Rose shall perform duties as set forth in Schedule A.
3. Rose shall receive a salary bi-weekly at the equivalent specified in Schedule A. All salary payments shall be subject to regular payroll deductions required by the law. Except as otherwise provided for in this Agreement and Schedule A attachment, Rose shall not be entitled to any other financial benefits received by other City employees.
4. Confidentiality: Rose acknowledges that during the engagement she will have access to and become acquainted with various documents, personnel records, trade secrets, processes, information, records and specifications owned or licensed by the City and/or used by the City in connection with the operation of its municipal concern including, without limitation, the City's business and product processes, methods, lists, financials, accounts and procedures. Rose agrees that she will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement with the City. All files, records, documents, data, financials, specifications, information, letters, notes, lists, notebooks, and similar items relating to the business and going concern of the City, whether prepared by Rose, or otherwise coming into her possession, shall remain the exclusive property of the City. Rose shall not retain any copies of the foregoing without the City's prior written permission. Upon the expiration or earlier termination of the Agreement, or whenever requested by the City, Rose shall immediately deliver to the City all such files, records, documents, specifications, information, and other items in her possession or under her control. Rose further agrees that she will at all times preserve the confidential nature of her relationship to the City and of the services hereunder.
5. Either City or Rose may, with or without cause, at any time, suspend, terminate, or abandon this Agreement, or any portion hereof, by service upon the other party at least fourteen (14) days prior written or verbal notice. City may immediately suspend, terminate or abandon this Agreement, or

any portion hereof, without any prior notice to Rose, for cause, by immediately serving Rose with written or verbal notice.

6. Whenever it shall be necessary for either party to serve written notice on the other regarding this Agreement, such notice shall be served personally or by certified mail, postage prepaid, return receipt requested, unless and until different addresses may be furnished in writing by either party to the other, addressed to:

Penny L. Rose

14000 El Evado Road, #46

Victorville, CA 92392

City of Adelanto

Attention: City Manager

11600 Air Expressway

Adelanto, CA 92301

7. This Agreement contains the entire understanding between City and Rose. Any prior agreements, in regards or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by all parties. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall be valid and binding.
8. The City shall indemnify, defend, and hold Rose harmless from and against any and all liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state or municipal law of ordinance, or other cause in connection with the acts or omissions of Rose, or on account of the performance or character of this work, in accordance with the laws requiring cities to do so for City employees.
9. Waiver by any party hereto of any term, condition, or covenant of this Agreement shall not constitute the waiver of any other term, condition, or covenant hereof.
10. Rose shall, at all times during the term of this Agreement, have in full force and affect all licenses required by law.
11. This agreement is not transferrable or assignable.
12. This Agreement shall be interpreted and construed according to the laws of the State of California, In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of San Bernardino.
13. This agreement may be executed in two or more counterparts, including typewritten, photographic or facsimile copies, each of which shall be deemed to be an original agreement and all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF the parties have entered into this agreement on the date set forth opposite their respective signatures. The Effective Date for purposes of this Agreement is the latter of the two dates below.

DATED: _____, 2016

Penny L. Rose

DATED: _____, 2016

By _____
Cynthia M. Herrera, MMC City Manager/City Clerk
City of Adelanto

APPROVED AS TO FORM

DATED: _____, 2016

BY: _____
XXXX, City Attorney

SCHEDULE A

Employment Agreement between City of Adelanto and Penny L. Rose

Effective date of this agreement:

July 1, 2016

Bi-weekly Salary: \$3,080

Annual Extension: \$80,080

The above will represent a full-time equivalent and be subject to Federal, and State withholding taxes, sick leave accruals and mandatory Pepra Retirement withholdings and employer contributions.

The Retiree medical benefit previously earned for prior years of service with the City, will continue at the Medicare B annual reimbursement rate.

No other employee benefits, such as participation in the City's Group Health and Welfare benefit programs, Administrative Leave, Vacation and other leave and benefits available to regular full-time employees will be awarded or accrued under this agreement.

Penny Rose will perform duties of not less than those outlined in the City job description for Accounting Supervisor (attached), and in addition to all other duties as deemed necessary by the City Manager, and Contract Finance Director, and under the direction of the same.

CITY OF ADELANO

ACCOUNTING SUPERVISOR

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities that are associated with specified positions. Therefore, specifications may not include all duties performed by individuals within a classification. In addition, specifications are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.

DEFINITION:

Under minimal supervision, provides assistance in managing the activities of the Finance Department; such as planning, development and control of the City's accounting system; performs professional level accounting duties, including posting, balancing, and reconciling numerous accounts to the general ledger; assists in the annual budget preparation; prepares financial and statistical statements in accordance with Generally Accepted Accounting Principles (GAAP) and governmental accounting standards; assists in auditing City funds and accounts; performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

The **Accounting Supervisor** is the administrative management level classification in which incumbents are expected to perform the full scope of professional accounting duties with minimum supervision. Successful performance requires a thorough knowledge and experience of governmental accounting procedures, applicable laws regulating governmental accounting and fiscal operations; and the ability to exercise sound independent judgment. This classification is distinguished from the next higher classification of Director of Finance/City Treasurer in that the latter has overall responsibility for the Finance Department.

SUPERVISION RECEIVED/EXERCISED:

Receives minimal supervision from the Director of Finance/City Treasurer. Exercises direct and indirect supervision over lower level staff.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Performs professional level accounting duties; prepares financial and statistical statements in accordance with Generally Accepted Accounting Principles (GAAP) and governmental accounting standards; assists in auditing City funds and accounts.
- Coordinate and assist auditors during annual audits; conduct internal audits analyze and audit transactions for City funds and activities and prepare related reports. Monitor and prepare budget reports for Department Head for their review.
- Compiles the monthly balance sheets, cash receipts, and disbursement statements; prepares journal entries and adjustments to the general ledger; prepares a variety of financial and statistical reports, including quarterly, year-end, and month-end reporting; prepares quarterly payroll reports; audits all utility billing payments; prepares the CalPERS reports.

ACCOUNTING SUPERVISOR

Page 2

- Compiles and prepares financial statements, general and subsidiary ledgers, supporting schedules, and other financial and statistical reports; establishes and maintains complete files and records related to assigned functions; participates in the maintenance of various computer files and records; inputs and retrieves a variety of fiscal and statistical information.
- Assists with the annual budget, including expense coding and document preparation; researches and analyzes transactions in order to resolve budget issues.
- Deposits receipts for various accounts, which requires coding by fund, department, and account; makes bank deposits; records and posts deposit transactions; performs wire transfers and lockbox transfers; processes requisitions and verifies against the budget.
- Plans, organizes, and reviews the work of assigned staff; provides training and professional development for assigned staff.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff, and the public.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS:

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement, and fine coordination in preparing statistical reports and data using a computer keyboard. Additionally, the position requires near vision in reading correspondence, statistical data, and using a computer. Acute hearing is required when providing phone and personal service. The need to lift, drag, and push files, paper and documents weighing up to 25 pounds also is required.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification.)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for an **Accounting Supervisor**. A typical way of obtaining the required qualifications is to possess four years of increasingly responsible financial/accounting work, including at least two years in an administrative or supervisory capacity, and a bachelor's degree from an accredited college or university with major course work in accounting, business administration, finance, or a related field. Experience in governmental accounting highly desirable.

License/Certificate:

Possession of, or ability to obtain, a valid Class C California driver's license. Certification as a Certified Public Accountant (CPA) is highly desirable.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position.)*

Knowledge of:

Generally Accepted Accounting Principles (GAAP) and Basic Principles of Accounting as applied to Governmental Accounting Standards (GASB); principles and practices of municipal government accounting; principles and practices of automated financial systems; account analyses; financial statement preparation; auditing; basic billing, and collection procedures; methods and techniques of supervision, training, and motivation; basic principles of mathematics; applicable federal, state, and local laws, codes, and regulations; methods and techniques of scheduling work assignments; standard office procedures, practices, and equipment; modern office practices, methods, and equipment, including a computer and applicable software; methods and techniques for record keeping and report preparation and writing; proper English, spelling and grammar; occupational hazards and standard safety practices.

Ability to:

Examine and verify financial documents, reports and transactions; prepare a variety of financial statements, reports, and analyses; analyze, post, balance, and reconcile financial data, ledgers, and accounts; direct and review the work of assigned support staff; perform mathematical calculations quickly and accurately; interpret, explain, and apply applicable laws, codes, and regulations; read, interpret, and record data accurately; organize, prioritize, and follow-up on work assignments; work independently and as part of a team; make sound decisions within established guidelines; analyze a complex issue, and develop and implement an appropriate response; follow written and oral directions; observe safety principles and work in a safe manner; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

Skill to:

Operate standard office equipment, including a computer and variety of word processing and software applications, including financial and accounting programs.



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016
TO: Honorable Mayor and City Council Members
FROM: Cynthia M. Herrera, MMC, City Manager/City Clerk
BY: Benjamin Piña, Information Technology Supervisor

SUBJECT: APPROVAL OF AGREEMENT WITH CONVERGENCE COMMUNICATIONS FOR INTERNET & DIGITAL PHONE SERVICES

STAFF RECOMMENDATION:

Staff recommends the City Council approve a contract with Convergence Communications for the replacement/upgrade of the City of Adelanto’s communications internet & digital phone services for a 36 month term agreement.

BACKGROUND:

The City has been using Charter Communications since 2008 (8+ yrs) to provide the City of Adelanto’s internet and digital phone services for City Hall, Water Yard & Public Works buildings. Due to the ever changing advances in technology and the need to provide more reliable, efficient and cost-effective communications network for our city staff/residents.

City of Adelanto ROI					
Charter Monthly Pricing	Convergence Monthly Pricing	Savings Per Month	Savings over 12 months	Savings over 24 months	Savings over 36 months
\$4,402	\$2,997	\$1,405	\$16,860	\$33,720	\$50,580

* Taxes/Fees not included in ROI

FISCAL IMPACT:

There is no fiscal impact at this time. – Included in FY 16/17- budget.

ATTACHMENTS:

1. CONVERGENCE COMMUNICATIONS - PROPOSAL NUMBER: PR01307



BRINGING VOICE AND DATA TOGETHER

Proposal For:
City of Adelanto
Document prepared by:
Phil Torres
phil.t@convergence.com

1.0 Overview

This quotation is based on the various site-surveys and discussions between Customer and Convergence Communications in regards to Customers Communication solution . This document includes the recommendations by Convergence Communications, scopes of work and estimates as requested by Customer.

2.0 About Convergence Communications

Convergence Communications is an International CLEC (Competitive Local Exchange Carrier), providing a complete hosted business telephone solution that includes; all telephone equipment, UNLIMITED local and long distance calling and UNLIMITED phone lines, as well as, features and benefits uniquely designed to save money and create efficiencies throughout your organization.

Headquartered in San Diego, California, we specialize in supporting our customers and partners through every stage of the system design process, from the initial proposal, through the provisioning and installation of every component included in your system. We maintain strategic relationships with leading manufactures that share our vision, of providing only the best possible service, all of the time.



2.1 Our Values

Built on four key elements, Reliability, Innovation, Understanding, and Trust, the Convergence focus is to provide quality and expertise in select areas which have become increasingly challenging for many companies.

Reliability... Convergence retains the best technical minds partnered with the application of a rigorous thought process, to ensure every solution we engineer affords the highest levels of quality and reliability.

Innovation... leading the way with creative ideas combined with the application of the latest technology, to achieve improvements in our client's business.

Understanding... the business needs and objectives of our clients.

Trust... through outstanding working partnerships and alliances, to create trust based relationships that result in the solutions that make sense for our clients.

2.2 Experience

Convergence Communications combines the technical and business know-how necessary to deliver world-class voice and data services. We partner with leading network, software, and telephone equipment providers to create our infrastructure and develop the components we integrate for our customers. To ensure the best possible solutions, we demand best-in-class technology with a record of reliability and demonstrated ease of use. We make certain our partners share our vision of how we can enhance communications, and help businesses manage daily operations more effectively.

The Convergence "Network Operating Center" (NOC) provides configuration, testing and installation readiness, as well as, 24/7 monitoring of all network elements.



Convergence Systems appreciates the opportunity to propose this solution for your company. I trust the following applications meet with your expectations and approval. I look forward to assisting you with your business needs.

Disaster Protection: Most businesses don't have the time or resources to build a telecommunications emergency plan. In the event of a disaster your communications will be lost and you need a plan to keep your customers' calls coming in. Convergence Communications offers our customers Disaster Recovery providing you with the features, applications, and tools necessary to easily create an emergency plan unique to your businesses. Best of all, Disaster Recovery is included as a standard feature with all Convergence Communications' IP Telephony Solutions.

Sincerely,

Phil Torres
phil.t@convergence.com

3.0 Proposal and Estimate

Proposal Submitted to: City of Adelanto	Phone: (760) 246-2300	Date: 3/11/2016 1:14 PM
Street: 11600 Air Expressway	Job Name: City of Adelanto	Attention: Ben Pina
City, State, Zip: Adelanto, CA, 92030	Job Location: Adelanto	

ADDITIONAL SERVICES

Quantity	Description	Amount	Extended
70	IP OFFICE SIP METERED USAGE .03 PER MIN	\$15.00	\$1,050.00
220	IP OFFICE DID/PHONE NUMBER	\$0.72	\$158.40
ADDITIONAL SERVICES TOTAL:			\$1,208.40

DATA SERVICES

Quantity	Description	Amount	Extended
1	F1 INTERNET SERVICE 20MB X 20MB	\$1,789.00	\$1,789.00
DATA SERVICES TOTAL:			\$1,789.00

Description	Total
Upfront Total:	\$0.00
Monthly Total:	\$2,997.40

--- Proposal Notes ---

- The Total amount of programming, configuration, installation and training hours allocated for this installation: 37.00 Hours
- Local Sales Tax and Communication Taxes not included
- This Proposal Assumes that all phone cable will be in place upon installation
- This proposal is based on Approved Credit. Please note that order will not commence until all required lease Documents are returned and approved.
- Please allow at least 30 to 45 days for the dedicated data circuit to be installed.
- Pricing includes point to point between 11600 Air Expressway and 17451 Racoon Ave. Difference in costs to jump to 50 Mb PT2PT is \$450. DIA is available at both sites with this solution and MPLS is included. SIP to PRI transition available at customer request. Customer has the ability to cancel the agreement up until installation of service has occurred.

4.0 Acceptance of Proposal

Convergence agrees to provide service and customer agrees to receive and pay for those services set forth in this service agreement. This agreement has been signed by an individual authorized to legally bind and obligate the customer to pay for all products and services specified on this agreement.

1.1 Initial Term. Service is provided for 36 months. The initial Term begins on the date that you purchase the Service (the "Commencement Date"). You are purchasing the Service for the full length of the applicable Term. This means that if you terminate Service prior to the end of the current Term, you will be responsible for the full Term's charges as if you remained a customer through the end of the then-current Term, including, without limitation, outstanding charges, unbilled charges, and any applicable disconnection fee. In addition, you will not be entitled to a refund for any unused portion of prepaid Term charges.

1.2. Renewal. Once the original 36 month agreement has been satisfied the service will renew on a month to month term.

1.3 Termination. We reserve the right, to modify, suspend, or terminate the Service including without limitation, for default or failure to pay any sum due hereunder, for suspected fraud or other activity, for your termination of the Service prior to the end of the then current Term, and/or for any other breach of this Agreement. In the event of a Default, you shall pay Convergence all Default Charges within fifteen (15) calendar days of your receipt of a bill for such charges, and shall reimburse Convergence for all reasonable attorney, court, collection and other fees and costs incurred by convergence in the enforcement of its rights hereunder.

1.4 Service Equipment Bundle. Customer understands that a portion of this contract will be financed with a leasing company. Customers will adhere to all terms and conditions of the lease agreement.

1.5 E911. Customer must notify convergence system in writing in the event any telephone is re-located to another physical address. Customer acknowledges and understands that 911 calls may not function properly if Convergence is not notified of a phone being relocated to an address different than originally installed.

1.6 Broadband Service and Data Network. Customer acknowledges and understands that service outages or interruptions by your broadband provider will prevent all service, including 911 dialing, from operating. Each phone requires up to 100KB of synchronous internet/dedicated service. Customer understands that Convergence Systems is integrating telecommunications equipment on their local data network, and that unless Customer chooses to have Convergence Systems maintain their network Customer is responsible for the data network and its functionality. Customer understands that the sale is final and no refunds will be given.

1.7 Prohibited Uses. Customer agrees to use the Service and Equipment only for lawful purposes and not to use them for transmitting or receiving any communication, content or material of any kind which is unlawful, harassing, libelous, abusive, threatening, harmful, vulgar, obscene or otherwise objectionable, including where the transmission, receipt and/or possession of such communication or material would constitute a criminal offense, give rise to a civil liability, or otherwise violate any applicable local, state, national or international law. Convergence reserves the right to terminate your Service immediately and without advance notice if you have violated the above restrictions.

1.8 Limitation of Liability and Indemnification: You acknowledge and understand that our liability is limited for any Service outage and/or inability to dial 911 from your line or to access emergency service personnel, as set forth in this Agreement. Customer agrees to defend, indemnify, and hold harmless Convergence, and its affiliates, together with their respective members, owners, officers, directors, managers, employees, attorneys, agents, contractors, vendors and representatives from any and all claims, losses, damages, fines, penalties, costs, liabilities and expenses (including, without limitation, reasonable attorney fees and costs, including costs on appeal) incurred or suffered by any of such Convergence's indemnities relating to any failure, outage, and/or degradation in quality or functionality of the service, including those related to 911 and/or e911 dialing or service.

1.9 Governing Law. This contract shall be construed in accordance with and governed by the laws of the state of California.

Signature: _____

Effective Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and email to Phil Torres at phil.t@convergence.com or fax to

THANK YOU FOR YOUR BUSINESS!



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY |
ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, Interim, City Manager/ City Clerk

BY: Grace Mercado, Accounting Technician II

SUBJECT: CONSENT CALENDAR/WARRANT DEMAND SCHEDULE 16/17-07-02

STAFF RECOMMENDATION:

Staff requests Council consider approving Warrant Demand Schedule 16/17-07-02 as presented by the Finance Department.

COUNCIL ACTION REQUESTED:

1. City of Adelanto Warrant Demand Schedule Warrants 134441 through 134526 in the total amount of \$592,973.61.
2. City of Adelanto Warrant Demand Schedule Warrants, Electronic Fund Transfer 172 through 173 in the total amount of \$19,390.95.

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
0400013-01 - CITY OF ADELANTO GENERAL CHKG									
Check									
134441	07/06/2016	Open			Utility Management Refund	GARCIA, BENJAMIN	\$298.68		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		00110985-001			07/06/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$115.50		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$183.18		
134442	07/06/2016	Open			Utility Management Refund	LOPEZ or JUAN PICENO, ADRIANNA	\$140.90		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$60.15		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$80.75		
134443	07/06/2016	Open			Utility Management Refund	LUNA, OLGA	\$15.44		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$15.44		
134444	07/06/2016	Open			Utility Management Refund	ROLDAN, JOHN	\$373.08		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL		12003997-001			07/06/2016	REFUND ADJUSTMENT		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$189.90		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$183.18		
134445	07/06/2016	Open			Utility Management Refund	ROSARIO, RODOLFO	\$219.26		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$36.08		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$183.18		
134446	07/07/2016	Open			Utility Management Refund	DR HORTON	\$138.62		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$59.20		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$79.42		
134447	07/07/2016	Open			Utility Management Refund	DR HORTON	\$28.58		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$14.37		
	360 - APUA_Sewer				360-11004 (Cash in Bank-AWA General Checking)		\$14.21		
134448	07/07/2016	Open			Utility Management Refund	MALDONADO, CARLOS	\$310.67		
	<u>Account Type</u>		<u>Account Number</u>		<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>		
	RESIDENTIAL								
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	353 - AWA_Water				353-11004 (Cash in Bank-AWA General Checking)		\$127.49		

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
134449	07/07/2016	Open		360-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	PARKER PROPERTIES	\$183.18	\$238.10	
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
	Paying Fund			Cash Account		Amount			
		353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$94.76			
		360 - APUA_Sewer		360-11004 (Cash in Bank-AWA General Checking)		\$143.34			
134450	07/07/2016	Open		360-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	RYAN ROTH IRALLC/RYAN SEP IRA LLC, 27424409	\$57.62		
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
	Paying Fund			Cash Account		Amount			
		353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$46.19			
		360 - APUA_Sewer		360-11004 (Cash in Bank-AWA General Checking)		\$11.43			
134451	07/07/2016	Open		360-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	SARKISSIAN, GEORGE	\$93.16		
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
	Paying Fund			Cash Account		Amount			
		353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$93.16			
134452	07/08/2016	Open		100-11001 (Cash in Bank - DCB General Checking)	Accounts Payable	CRUZ, GLADYS	\$600.00		
	Invoice		Date	Description		Amount			
		07/07/2016	07/07/2016	G. CRUZ/EMERGENCY LOAN		\$600.00			
	Paying Fund			Cash Account		Amount			
		100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$600.00			
134453	07/08/2016	Open		100-11001 (Cash in Bank - DCB General Checking)	Accounts Payable	McCarthy , Edgar, E	\$1,000.00		
	Invoice		Date	Description		Amount			
		07/06/2016	07/06/2016	E. MCCARTHY/ELOAN		\$1,000.00			
	Paying Fund			Cash Account		Amount			
		100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$1,000.00			
134454	07/11/2016	Open		360-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	ALTISOURCE SINGLE FAMILY INC	\$505.39		
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
	Paying Fund			Cash Account		Amount			
		353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$261.15			
		360 - APUA_Sewer		360-11004 (Cash in Bank-AWA General Checking)		\$244.24			
134455	07/11/2016	Open		360-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	DR HORTON	\$22.37		
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
	Paying Fund			Cash Account		Amount			
		353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$22.37			
134456	07/13/2016	Open		353-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	ALVARADO, JOSE or BENJAMIN	\$21.24		
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
		RESIDENTIAL	60003096-001		07/11/2016	REFUND ADJUSTMENT			
	Paying Fund			Cash Account		Amount			
		353 - AWA_Water		353-11004 (Cash in Bank-AWA General Checking)		\$21.24			
134457	07/13/2016	Open		353-11004 (Cash in Bank-AWA General Checking)	Utility Management Refund	ZARAGOZA, JOSE	\$320.28		
	Account Type		Account Number	Description	Transaction Date	Transaction Type			
		RESIDENTIAL	20018621-001		07/12/2016	REFUND ADJUSTMENT			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference		
							Amount				
							Cash Account				
							353-11004 (Cash in Bank-AWA General Checking)	\$137.10			
							360-11004 (Cash in Bank-AWA General Checking)	\$183.18			
134458	07/18/2016	Open			Accounts Payable	SALCIDO, LILLIAN		\$100.00			
							Invoice	Amount			
							Date	Description	Amount		
							07/13/2016	L. SALCIDO/E LOAN REIMG (OVER PMT)	\$100.00		
								Cash Account	Amount		
								100-11001 (Cash in Bank - DCB General Checking)	\$100.00		
134459	07/18/2016	Open			Accounts Payable	SILVER & WRIGHT LLP		\$28,475.43			
							Invoice	Amount			
							Date	Description	Amount		
							06/22/2016	LEGAL SERVICES JUNE 2016	\$28,475.43		
								Cash Account	Amount		
								100-11001 (Cash in Bank - DCB General Checking)	\$28,475.43		
134460	07/18/2016	Open			Accounts Payable	ALDAOUD, IBRAHIM		\$12.50			
							Invoice	Amount			
							Date	Description	Amount		
							07/14/2016	REIMB FOR UNION DUES	\$12.50		
								Cash Account	Amount		
								100-11001 (Cash in Bank - DCB General Checking)	\$12.50		
134461	07/18/2016	Open			Accounts Payable	TEAMSTERS LOCAL 911		\$200.00			
							Invoice	Amount			
							Date	Description	Amount		
							07/14/2016	PP#14-2016 UNION DUES	\$200.00		
								Cash Account	Amount		
								100-11001 (Cash in Bank - DCB General Checking)	\$200.00		
134462	07/18/2016	Open			Accounts Payable	VALIC C/O JP MORGAN CHASE		\$25.00			
							Invoice	Amount			
							Date	Description	Amount		
							07/14/2016	S. MURPHY/DEFR' D COMP	\$25.00		
								Cash Account	Amount		
								100-11001 (Cash in Bank - DCB General Checking)	\$25.00		
134463	07/18/2016	Open			Accounts Payable	WATKINS, ADAM		\$12.50			
							Invoice	Amount			
							Date	Description	Amount		
							07/14/2016	A. WATKINS/PP#14 REIM FOR UNION DUES	\$12.50		
								Cash Account	Amount		
								100-11001 (Cash in Bank - DCB General Checking)	\$12.50		
134464	07/19/2016	Open			Utility Management Refund	BOX, ELIJAH		\$10.76			
							Account Type	Account Number	Description	Transaction Date	Transaction Type
							Paying Fund		Cash Account		Amount
									353-11004 (Cash in Bank-AWA General Checking)		\$10.76
134465	07/19/2016	Open			Utility Management Refund	ESCUTIA, IGNACIO		\$145.04			
							Account Type	Account Number	Description	Transaction Date	Transaction Type
							Paying Fund		Cash Account		Amount
									353-11004 (Cash in Bank-AWA General Checking)		\$145.04
134466	07/19/2016	Open			Utility Management Refund	GIULIANO, CHRIS		\$9.52			
							Account Type	Account Number	Description	Transaction Date	Transaction Type
							Paying Fund		Cash Account		Amount
									353-11004 (Cash in Bank-AWA General Checking)		\$9.52

City of Adelanto
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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
134467	07/19/2016	Open			Utility Management Refund	HAINES, VILLA	\$93.80		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11004 (Cash in Bank-AWA General Checking)		\$93.80			
134468	07/20/2016	Open			Accounts Payable	30SecondTrainingCom	\$4,800.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	071216		07/12/2016	30SecondTraining - MICROSOFT OFFICE TRAINING - FY 16/17		\$4,800.00			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$4,800.00			
134469	07/20/2016	Open			Accounts Payable	ALBERT A WEBB ASSOCIATES	\$3,250.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	163269		06/25/2016	PROF SERV RENDERED 4TH QTR FY15/16		\$3,250.00			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	240 - CFD			240-11001 (Cash in Bank - DCB General Checking)		\$3,250.00			
134470	07/20/2016	Open			Accounts Payable	AVCO DISPOSAL, INC.	\$311.77		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	1372683		07/01/2016	JULY 2016 TRASH SERVICE		\$311.77			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	360 - APUA_Sewer			360-11001 (Cash in Bank - DCB General Checking)		\$311.77			
134471	07/20/2016	Open			Accounts Payable	BOWEN, KEITH	\$80.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	799624		06/30/2016	CA PC 832 Training (Mandatory) Reimbursement Bowen		\$80.00			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$80.00			
134472	07/20/2016	Open			Accounts Payable	CHARLES ABBOTT ASSOCIATE, INC.	\$23,246.75		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	55869		05/31/2016	LAMP Development		\$4,131.00			
	55905		06/30/2016	CONSULTING SER. PLANNING & B&S JUNE 2016		\$19,115.75			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$23,246.75			
134473	07/20/2016	Open			Accounts Payable	CINTAS CORP #150	\$440.55		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	150709279		07/19/2016	WEEKLY UNIFORM SERVICE FOR PARKS		\$7.29			
	150709281		07/19/2016	WEEKLY UNIFORM SERVICE FOR V. MAINT.		\$7.29			
	150709280		07/19/2016	WEEKLY UNIFORM SERVICE FOR STREETS		\$72.42			
	150709278		07/19/2016	WEEKLY UNIFORM SERVICE FOR FACILITY MAINT.		\$7.29			
	150709277		07/19/2016	WEEKLY UNIFORM SERVICE FOR LLMD		\$14.58			
	150705432		07/12/2016	WEEKLY UNIFORM SERVICE FOR PARKS		\$7.29			
	150705430		07/12/2016	WEEKLY UNIFORM SERVICE FOR LLMD		\$14.58			
	150705431		07/12/2016	WEEKLY UNIFORM SERVICE FOR FACILITY MANIT.		\$7.29			
	150705433		07/12/2016	WEEKLY UNIFORM SERVICE FOR STREETS		\$72.42			
	150705434		07/12/2016	WEEKLY UNIFORM SERVICE FOR V. MAINT.		\$7.29			
	150701661		07/05/2016	WEEKLY UNIFORM SERVICE FOR PARKS		\$7.29			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	150701663		07/05/2016		WEEKLY UNIFORM SERVICE FOR V. MAINT.		\$7.29		
	150701662		07/05/2016		WEEKLY UNIFORM SERVICE FOR STREETS		\$72.42		
	150701660		07/05/2016		WEEKLY UNIFORM SERVICE FOR FACILITY MAINT.		\$7.29		
	150701659		07/05/2016		WEEKLY UNIFORM SERVICE FOR LLM		\$14.58		
	150709282		07/19/2016		WEEKLY MAT SERVICE FOR CITY HALL		\$37.98		
	150705435		07/12/2016		WEEKLY MAT SERVICE FOR CITY HALL		\$37.98		
	150701664		07/05/2016		WEEKLY MAT SERVICE FOR CTIY HALL		\$37.98		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$440.55		
134474	07/20/2016	Open			Accounts Payable	COLONIAL LIFE		\$1,668.75	
	Invoice		Date	Description		Amount			
	0602023/JUNE2016		06/24/2016	0602023/JUNE2016/CITY-AWA		\$1,668.75			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$1,603.56			
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)		\$65.19			
134475	07/20/2016	Open			Accounts Payable	CORELOGIC SOLUTIONS, LLC.		\$325.00	
	Invoice		Date	Description		Amount			
	81701417		06/30/2016	Monthly Metroscan Data/Parcel Maps		\$100.00			
	81701919		06/30/2016	Monthly REALQUEST Property Reports		\$225.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$325.00			
134476	07/20/2016	Open			Accounts Payable	COUNTY OF SAN BERNARDINO-1ST FLR		\$231.00	
	Invoice		Date	Description		Amount			
	589072016001		07/01/2016	County Recorder Fees		\$231.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$231.00			
134477	07/20/2016	Open			Accounts Payable	COUNTY OF SAN BERNARDINO-4TH FLR		\$1,803.32	
	Invoice		Date	Description		Amount			
	4867		06/24/2016	LAFCO'S 2016-2017 APPORTIONMENT		\$1,803.32			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$1,803.32			
134478	07/20/2016	Open			Accounts Payable	CRUZ, GLADYS		\$1,500.00	
	Invoice		Date	Description		Amount			
	07182016		07/19/2016	Tuition Reimbursement FY16/17		\$1,500.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$1,500.00			
134479	07/20/2016	Open			Accounts Payable	DICKINSON JANITORIAL SUPPLIES		\$284.88	
	Invoice		Date	Description		Amount			
	62148		07/14/2016	TOILET TISSUE FOR PARKS		\$211.46			
	62149		07/14/2016	MULTIFOLD WHITE TOWEL		\$73.42			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$284.88			
134480	07/20/2016	Open			Accounts Payable	ENTENMANN-ROVIN CO.		\$711.61	
	Invoice		Date	Description		Amount			
	0125169		06/30/2016	Replacement Badges		\$711.61			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
							Amount		
							Amount		
							Amount		
134481	07/20/2016	Open			100-11001 (Cash in Bank - DCB General Checking)	FASTENAL	\$711.61		
					Accounts Payable		\$5.80		
							Amount		
							Amount		
							Amount		
134482	07/20/2016	Open			235-11001 (Cash in Bank - DCB General Checking)	FEDERAL EXPRESS	\$5.80		
					Accounts Payable		\$124.49		
							Amount		
							Amount		
							Amount		
							Amount		
134483	07/20/2016	Open			100-11001 (Cash in Bank - DCB General Checking)	FERGUSON ENTERPRISES, INC.	\$124.49		
					Accounts Payable		\$26.65		
							Amount		
							Amount		
							Amount		
							Amount		
134484	07/20/2016	Open			100-11001 (Cash in Bank - DCB General Checking)	G.A. OSBORNE PIPE & SUPPLY INC.	\$26.65		
					Accounts Payable		\$991.93		
							Amount		
							Amount		
							Amount		
							Amount		
134485	07/20/2016	Open			100-11001 (Cash in Bank - DCB General Checking)	HIGH DESERT OUTREACH CENTER	\$991.93		
					Accounts Payable		\$6,000.00		
							Amount		
							Amount		
							Amount		
							Amount		
134486	07/20/2016	Open			223-11001 (Cash in Bank - DCB General Checking)	HIGH DESERT UNDERGROUND, INC.	\$6,000.00		
					Accounts Payable		\$35,962.79		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
134487	07/20/2016	Open			200-11001 (Cash in Bank - DCB General Checking)	HOME DEPOT CREDIT SERVICES	\$4,125.00		
					Accounts Payable		\$31,837.79		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$477.08		
134488	07/20/2016	Open			Accounts Payable	J & T CONSTRUCTION	\$5,985.00		
					Invoice	Date	Description	Amount	
					07116	07/01/2016	INSTALLED CEMENT IN FRONT AREA OF CITY HALL	\$5,985.00	
					Paying Fund	Cash Account	Amount		
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$5,985.00		
134489	07/20/2016	Open			Accounts Payable	JACKSON LEWIS, P.C.	\$397.50		
					Invoice	Date	Description	Amount	
					6771091	06/30/2016	Attorney Services, Cordero, Borja & Moore Case	\$397.50	
					Paying Fund	Cash Account	Amount		
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$397.50		
134490	07/20/2016	Open			Accounts Payable	JACOBS, P	\$900.00		
					Invoice	Date	Description	Amount	
					12121	06/27/2016	Appraisal for City owned property	\$450.00	
					12122	07/02/2016	Appraisal for City owned properties	\$450.00	
					Paying Fund	Cash Account	Amount		
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$900.00		
134491	07/20/2016	Open			Accounts Payable	KAISER FOUNDATION HEALTH PLAN INC.	\$29,205.21		
					Invoice	Date	Description	Amount	
					JULY 2016	07/01/2016	CUSTOMER ID 126779/JULY 2016 PREMIUM	\$29,205.21	
					Paying Fund	Cash Account	Amount		
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$29,205.21		
134492	07/20/2016	Open			Accounts Payable	KOSMONT COMPANIES	\$1,014.00		
					Invoice	Date	Description	Amount	
					0005	08/12/2014	PROF. SERVICES 7/1/14-7/31/14	\$884.00	
					0006	09/10/2014	PROFESSIONAL SERVICES 8/1-8/31/14	\$130.00	
					Paying Fund	Cash Account	Amount		
					580 - Successor Agency FY2012 and on	580-11001 (Cash in Bank - DCB General Checking)	\$1,014.00		
134493	07/20/2016	Open			Accounts Payable	LAYNE CHRISTENSEN COMPANY	\$2,720.00		
					Invoice	Date	Description	Amount	
					89083314	05/18/2016	Water Treatment PLC Programmer	\$2,720.00	
					Paying Fund	Cash Account	Amount		
					353 - AWA_Water	353-11001 (Cash in Bank - DCB General Checking)	\$2,720.00		
134494	07/20/2016	Open			Accounts Payable	LEWIS RETAIL CENTERS	\$72,330.66		
					Invoice	Date	Description	Amount	
					2524002	06/07/2016	REIM. DUE 4 OFFSITE AT TOWNE CENTER	\$72,330.66	
					Paying Fund	Cash Account	Amount		
					235 - Measure I/70% Local 2010-2040	235-11001 (Cash in Bank - DCB General Checking)	\$72,330.66		
134495	07/20/2016	Open			Accounts Payable	MAGIC SMOG	\$110.00		
					Invoice	Date	Description	Amount	
					13846	07/07/2016	SMOG ON CITY VEHICLE	\$55.00	
					13843	07/07/2016	SMOG ON CITY VEHICLE	\$55.00	
					Paying Fund	Cash Account	Amount		
					100 - General Fund	100-11001 (Cash in Bank - DCB General Checking)	\$110.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
134496	07/20/2016	Open			Accounts Payable	MISAC	\$4,925.00		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			200000703	06/08/2016	MISAC MEMBERSHIP FY 16/17		\$420.00		
			200000740	07/13/2016	MISAC - MEMBERSHIP RENEWAL / TRAINING- FY 16/17		\$4,505.00		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$4,925.00		
134497	07/20/2016	Open			Accounts Payable	MOJAVE BASIN AREA WATERMASTER	\$4,834.25		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			39296	06/30/2016	Qtrly Water Report/Admin & Bio Assessments 3 QTR		\$4,834.25		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			353 - AWA_Water		353-11001 (Cash in Bank - DCB General Checking)		\$4,834.25		
134498	07/20/2016	Open			Accounts Payable	MOJAVE DESERT & MOUNTAIN INTEGRATED WASTE JPA	\$6,544.00		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			1371	07/13/2016	FY16/17 1ST QTR MEMBERSHIPS		\$6,544.00		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$6,544.00		
134499	07/20/2016	Open			Accounts Payable	MOSS, LEVY & HARTZHEIM	\$5,620.00		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			6844	06/30/2016	PROF SERV 4 6/16-ZENG,McGRATH,NIKITO,MOREL		\$5,620.00		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$5,620.00		
134500	07/20/2016	Open			Accounts Payable	MV CHENG & ASSOCIATES INC.	\$9,586.25		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			6/30/2016	07/09/2016	CONSULTING SERVICES JUNE 2016		\$9,586.25		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$9,586.25		
134501	07/20/2016	Open			Accounts Payable	NAPA AUTO PARTS, INC.	\$357.83		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			954701	07/11/2016	BOLT, NUT, BRAKE ROTOR, BRAKE PADS FOR PUBLIC WORKS TRUCK		\$251.81		
			955173	07/13/2016	FREON, BLASTER FOR V. MAINT.		\$176.02		
			955172	07/13/2016	CORE DEPOSIT		(\$70.00)		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$357.83		
134502	07/20/2016	Open			Accounts Payable	NATIONAL NOTARY ASSOCIATION	\$59.00		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			07/19/2016	07/19/2016	Brenda Lopez Membership dues		\$59.00		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			100 - General Fund		100-11001 (Cash in Bank - DCB General Checking)		\$59.00		
134503	07/20/2016	Open			Accounts Payable	NIXON-EGLI EQUIPMENT	\$224.77		
			<u>Invoice</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
			P15611	05/13/2016	BODY MAKE/BRAKE FOR SWEEPER USED ON CITY STREETS		\$104.97		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	P16465		06/28/2016		IGNITOR CONTROL BOX FOR ASPHALT TRUCK USED ON CITY STREETS		\$734.59		
	P15610		05/13/2016		CREDIT FOR INVOICE P14305 FOR HOSE		(\$614.79)		
	Paying Fund				Cash Account		Amount		
	235 - Measure I/70% Local 2010-2040				235-11001 (Cash in Bank - DCB General Checking)		\$224.77		
134504	07/20/2016	Open			Accounts Payable	PELTIER, STEVEN		\$329.21	
	Invoice		Date		Description		Amount		
	CA699		06/27/2016		Hotel Fees - Reimbursement Peltier		\$329.21		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$329.21		
134505	07/20/2016	Open			Accounts Payable	PERC WATER CORPORATION		\$55,449.88	
	Invoice		Date		Description		Amount		
	3557		05/17/2016		Re: Bond Project Water 09- Time R. Buday		\$1,716.00		
	3561		05/26/2016		JULY 2016 MONTHLY WWTP OPER & MAINT.		\$53,733.88		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11001 (Cash in Bank - DCB General Checking)		\$1,716.00		
	360 - APUA_Sewer				360-11001 (Cash in Bank - DCB General Checking)		\$53,733.88		
134506	07/20/2016	Open			Accounts Payable	PITNEY BOWES, INC.		\$194.40	
	Invoice		Date		Description		Amount		
	1001092118		06/26/2016		RENTAL & MAIN. FEES FOR 7/16 - 10/15/16		\$194.40		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$194.40		
134507	07/20/2016	Open			Accounts Payable	POLYDYNE, INC.		\$2,608.20	
	Invoice		Date		Description		Amount		
	1060902		07/11/2016		CLARIFLOC WE-1296 CHEMICALS		\$2,608.20		
	Paying Fund				Cash Account		Amount		
	360 - APUA_Sewer				360-11001 (Cash in Bank - DCB General Checking)		\$2,608.20		
134508	07/20/2016	Open			Accounts Payable	PROFORCE LAW ENFORCEMENT		\$6,484.60	
	Invoice		Date		Description		Amount		
	278538		06/30/2016		Tasers/Training Equipment		\$6,484.60		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$6,484.60		
134509	07/20/2016	Open			Accounts Payable	PUBLIC ENTITY RISK MANAGEMENT AUTHORITY		\$171,369.00	
	Invoice		Date		Description		Amount		
	070116 GLDP		07/01/2016		GENERAL LIABILITY DEPOSIT PREMIUM		\$83,899.00		
	070116 CCPI		07/01/2016		CRIME COVERAGE PREMIUM 2016-17		\$2,958.00		
	070116 CLPI		07/01/2016		CYBER LIABILITY PREMIUM 2016-17		\$543.00		
	070116 ERMA DP		07/01/2016		ERMA DEPOSIT PREMIUM 2016-17		\$8,912.00		
	070116 PPIP		07/01/2016		PROPERTY INS. PREMIUM 2016-17		\$42,766.00		
	070116 WCDP		07/01/2016		BANKING PLAN POOL FUND. 1ST Q. 16-17		\$32,291.00		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$171,369.00		
134510	07/20/2016	Open			Accounts Payable	Q MARKETING		\$1,728.00	
	Invoice		Date		Description		Amount		
	3218665-A		07/18/2016		POP UP TENT W/BACKDROP & TABLECLOTH FOR CITY EVENTS		\$1,728.00		
	Paying Fund				Cash Account		Amount		

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					100-11001 (Cash in Bank - DCB General Checking)		\$1,728.00		
134511	07/20/2016	Open			Accounts Payable	RANCHO MOTOR COMPANY	\$18.08		
	Invoice		Date	Description		Amount			
	256068		06/29/2016	ENGINE OIL DIP STICK USED ON ASPHALT TRUCK USED ON CITY STREETS		\$18.08			
	Paying Fund			Cash Account		Amount			
	235 - Measure I/70% Local 2010-2040			235-11001 (Cash in Bank - DCB General Checking)		\$18.08			
134512	07/20/2016	Open			Accounts Payable	RUTAN & TUCKER, LLP.	\$4,187.80		
	Invoice		Date	Description		Amount			
	750690		06/28/2016	PROFESSIONAL FEES & DISBUR 6/16		\$68.30			
	750703		06/28/2016	PROFESSIONAL FEES S/B TAX LAWSUIT		\$4,119.50			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$4,187.80			
134513	07/20/2016	Open			Accounts Payable	SECURE CONTENT SOLUTIONS, INC.	\$6,791.21		
	Invoice		Date	Description		Amount			
	488008-16		06/23/2016	SOPHOS GATEWAY PROTECTION RENEWAL FY 16/17		\$3,608.82			
	488007-16		06/23/2016	SOPHOS END USER PROTECTION RENEWAL FY 16/17		\$3,182.39			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$6,791.21			
134514	07/20/2016	Open			Accounts Payable	SHRED-IT USA LLC	\$57.75		
	Invoice		Date	Description		Amount			
	9411474170		07/12/2016	OFFSITE SHRED SERVICE 7/11/16		\$57.75			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$57.75			
134515	07/20/2016	Open			Accounts Payable	SOLAR CITY	\$336.00		
	Invoice		Date	Description		Amount			
	2016-178		06/15/2016	Refund for canceled permit 2016-178		\$168.00			
	2016-136		07/12/2016	Refund for issued Permit 2016-136		\$168.00			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$336.00			
134516	07/20/2016	Open			Accounts Payable	SOUTHERN CALIFORNIA EDISON	\$1,011.05		
	Invoice		Date	Description		Amount			
	5028/7/11/16		07/11/2016	2-35-433-5028 11237 SENECA RD A		\$1,011.05			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)		\$1,011.05			
134517	07/20/2016	Open			Accounts Payable	SOUTHWEST GAS CORPORATION	\$678.02		
	Invoice		Date	Description		Amount			
	9001/06-28-16		06/28/2016	121-0346992-021/SOUTHWEST GAS		\$678.02			
	Paying Fund			Cash Account		Amount			
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)		\$301.54			
	200 - Maverick Stadium			200-11001 (Cash in Bank - DCB General Checking)		\$342.48			
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)		\$34.00			

Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
134518	07/20/2016	Open			Accounts Payable	STEVENS CONSULTING SERVICE	\$898.70		
	Invoice		Date	Description			Amount		
	0000006		07/06/2016	PIO Consultant			\$898.70		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$898.70		
134519	07/20/2016	Open			Accounts Payable	TRUE LIBERTY PROTECTION	\$1,100.00		
	Invoice		Date	Description			Amount		
	1		06/12/2016	EMERGENCY SERVICES 6/13-6/16/16			\$1,100.00		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$1,100.00		
134520	07/20/2016	Open			Accounts Payable	VCA MESA ANIMAL HOSPITAL	\$408.27		
	Invoice		Date	Description			Amount		
	07012106		06/30/2016	Routine Vet Services			\$408.27		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$408.27		
134521	07/20/2016	Open			Accounts Payable	VICTOR VALLEY ANIMAL PROTECTIVE LEAGUE	\$3,069.25		
	Invoice		Date	Description			Amount		
	942		06/30/2016	Animal Sheltering Costs			\$3,069.25		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$3,069.25		
134522	07/20/2016	Open			Accounts Payable	VICTORVILLE GLASS COMPANY, INC.	\$213.01		
	Invoice		Date	Description			Amount		
	32912		07/05/2016	CLEAR TEMPER GLASS AT SENIOR CENTER			\$213.01		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$213.01		
134523	07/20/2016	Open			Accounts Payable	VOYAGER FLEET SYSTEMS, INC.	\$4,548.71		
	Invoice		Date	Description			Amount		
	869155671626		06/24/2016	PD FUEL FY 15/16 PER END 6/24/16			\$4,548.71		
	Paying Fund			Cash Account			Amount		
	100 - General Fund			100-11001 (Cash in Bank - DCB General Checking)			\$4,548.71		
134524	07/20/2016	Open			Accounts Payable	HIGH DESERT UNDERGROUND, INC.	\$6,168.33		
	Invoice		Date	Description			Amount		
	J2016-9-10		07/12/2016	REPAIR ON WATER LINE			\$1,482.00		
	J2016-9-11		07/12/2016	REPAIR ON WATER LINE			\$4,686.33		
	Paying Fund			Cash Account			Amount		
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)			\$6,168.33		
134525	07/20/2016	Open			Accounts Payable	INLAND WATER WORKS SUPPLY CO.	\$6,828.36		
	Invoice		Date	Description			Amount		
	285211		07/06/2016	BUSHING, GASKETS AND FTGS			\$5,823.36		
	285463		07/15/2016	GASKETS			\$51.36		
	285385		07/13/2016	FITTINGS			\$953.64		
	Paying Fund			Cash Account			Amount		
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)			\$6,828.36		

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
134526	07/20/2016	Open			Accounts Payable	PERC WATER CORPORATION	\$57,972.00		
	Invoice		Date	Description		Amount			
	3562		05/26/2016	JULY 2016 WATER OPER & MAINT.		\$57,972.00			
	Paying Fund			Cash Account		Amount			
	353 - AWA_Water			353-11001 (Cash in Bank - DCB General Checking)		\$57,972.00			
Type Check Totals:						86 Transactions	\$592,973.61		
04000013-01 - CITY OF ADELANTO GENERAL CHKG Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	86	\$592,973.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	86	\$592,973.61	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	86	\$592,973.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	86	\$592,973.61	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	86	\$592,973.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	86	\$592,973.61	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	86	\$592,973.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	86	\$592,973.61	\$0.00

City of Adelanto
Payment Register

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
04000013-01 - CITY OF ADELANTO GENERAL CHKG									
<u>EFT</u>									
172	06/30/2016	Open			Accounts Payable	PERC WATER CORPORATION	\$15,000.00		
	Invoice		Date		Description		Amount		
	3560		06/09/2016		Urban Water Management Plan Update		\$15,000.00		
	Paying Fund				Cash Account		Amount		
	353 - AWA_Water				353-11001 (Cash in Bank - DCB General Checking)		\$15,000.00		
173	07/01/2016	Open			Accounts Payable	METLIFE	\$4,390.95		
	Invoice		Date		Description		Amount		
	JUNE 2016/METLIF		06/15/2016		JUNE 2016/METLIFE-DENTAL-LIFE-DISABILITY		\$4,390.95		
	Paying Fund				Cash Account		Amount		
	100 - General Fund				100-11001 (Cash in Bank - DCB General Checking)		\$4,390.95		
Type EFT Totals:					2 Transactions		\$19,390.95		
04000013-01 - CITY OF ADELANTO GENERAL CHKG Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$19,390.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	2	\$19,390.95	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$19,390.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$19,390.95	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$19,390.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	2	\$19,390.95	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$19,390.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$19,390.95	\$0.00



CITY COUNCIL

AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and Councilmembers

FROM: Cynthia M Herrera, MMC, City Manager/City Clerk

BY: Penny Rose, Accounting Supervisor

SUBJECT: APPROVE RESOLUTION 16-49 ORDERING THE LEVY AND COLLECTION OF
ANNUAL 2006-5 SPECIAL CFD TAXES FOR FISCAL YEAR 2016-17

STAFF RECOMMENDATIONS:

- A. Approve Resolution 16-49 ordering the levy and collection of annual CFD 2006-5 special taxes for Fiscal Year 2016-17.
- B. Approve Resolution 16-49 as amended by City Council ordering the levy and collection of annual CFD 2006-5 special taxes for Fiscal Year 2016-17

BACKGROUND:

Within the City of Adelanto we currently have an active CFD (or Community Facilities Districts) designated as CFD 2006-5. It was formed in August 2006.

CFD's authorize the collection of a special tax to pay for certain public safety services within their particular Districts. The attached Resolution authorizes the levy of this special tax on improved parcels within this District, and duly authorizes the County of San Bernardino to add the special tax to the corresponding property owners' tax bill.

Special Tax B, has been levied and collected annually and has been recommended to continue in full force. Special Tax B is collected to help subsidize the City's cost of Police and Fire services within the District. For Fiscal Year 2016-17 this equates to a levy of \$386.88 per parcel for the CFD 2006-5.

FISCAL IMPACT:

The general fund will receive approx. \$14,315 in support of Police and Fire expenses.

ATTACHMENTS:

1. Resolution 16-49 and Maps of CFD 2006-5

RESOLUTION NO. 16-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES RELATED TO THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT (CFD) 2006-2 (IMPROVEMENT AREA NO. 1 AND IMPROVEMENT AREA NO. 2) (MANZANITA AND ESPINOZA) FOR FISCAL YEAR 2016-2017.

WHEREAS, The City Council (the "City Council") of the City of Adelanto is the legislative body of the Community Facilities District No. 2006-2 (Improvement Area No. 1 and Improvement Area No. 2) (Manzanita and Espinoza) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the "Act").

WHEREAS, the City Council adopted establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF ADELANTO, AS FOLLOWS:

Section 1: That preceding recitals are true and correct.

Section 2: The City of Adelanto has hereby determined to Levy the Special Taxes in Fiscal Year 2016-2017, and for each subsequent Fiscal Year, in the District and to each parcel therein.

Section 3: The rate of each Special Tax utilized in the preparation of the Report does not exceed the amount previously authorized and is not in excess of that approved by the qualified electors of the applicable Improvement Area of the District.

Section 4: The proceeds of the Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Adelanto Community Facilities District No. 2006-2 (Improvement Area No. 1 and Improvement Area No. 2) (Manzanita and Espinoza).

Section 5: The Auditor-Controller of the County of San Bernardino is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, in accordance with this resolution.

Section 6: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the Director a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the foregoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Resolution No. 16-49
July 27, 2016
Page 2

Section 7: This resolution shall take effect immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Council of the City of Adelanto on the 27th day of July, 2016.

Mayor, Richard Kerr

ATTEST:

City Clerk, Cindy M. Herrera, MMC

Resolution No. 16-49
July 27, 2016
Page 3

I, Cindy M. Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 16-49 was duly and regularly adopted at a regular meeting of the Council of the City of Adelanto on this 27th day of July, 2016, by the following vote, to wit:

AYES:

NOES:

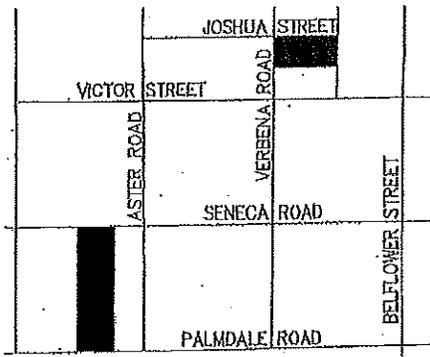
ABSENT:

ABSTAIN:

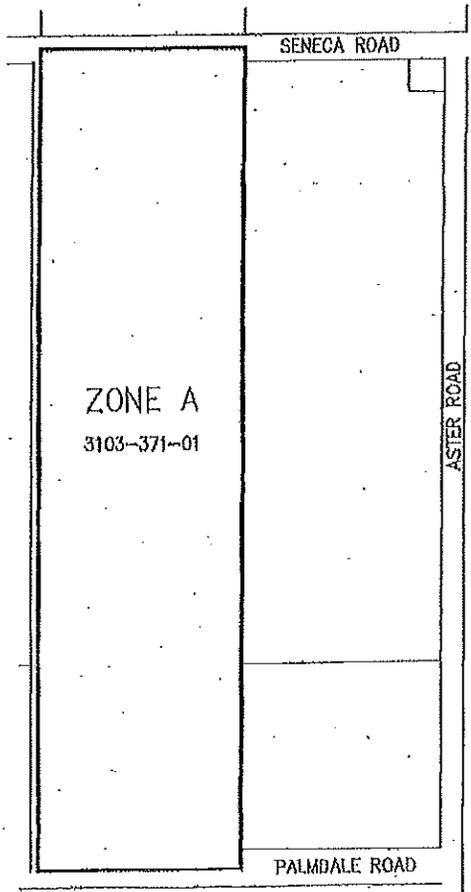
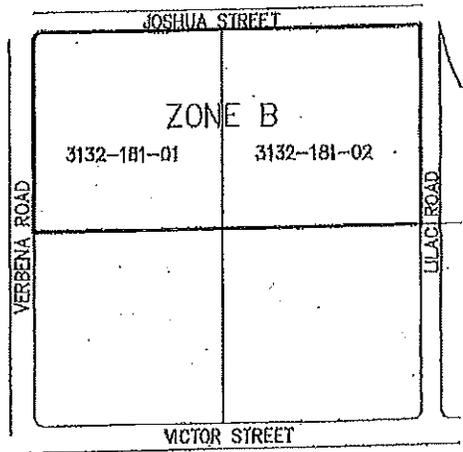
IN WITNESS THEREOF, I hereunto set me hand and affix the official seal of the City of Adelanto, on the 27th day of July, 2016.

Cindy M. Herrera, MMC, City Clerk

PROPOSED BOUNDARY OF
CITY OF ADELANTO
IMPROVEMENT AREA NO. 1 OF
COMMUNITY FACILITIES DISTRICT NO. 2006-5
(AMORE AND ARMONIA)
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA



VICINITY MAP



(1) Filed in the office of the City Clerk of the City of Adelanto this _____ day of _____, 20____.

City Clerk of the City of Adelanto

(2) I hereby certify that the within map showing the proposed boundaries of Community Facilities District No. 2006-5 (Amore and Armonia), City of Adelanto, County of San Bernardino, State of California, was approved by the City Council of the City of Adelanto at a regularly scheduled meeting thereof, held on this _____ day of _____, 20____, by its Resolution No. _____.

City Clerk of the City of Adelanto

(3) Filed this _____ day of _____, 20____, at the hour of _____ o'clock _____ m, in Book _____ of Maps of Assessment and Community Facilities Districts Page Nos. _____ through _____ as Instrument No. _____, in the office of the County Recorder in the County of San Bernardino, State of California.

County Recorder of San Bernardino Fee \$ _____

Reference the County of San Bernardino Assessor's maps for a detailed description of parcel lines and dimensions.

LEGEND

	BOUNDARIES OF IMPROVEMENT AREA NO. 1 OF COMMUNITY FACILITIES DISTRICT NO. 2006-5
	COUNTY OF SAN BERNARDINO ASSESSOR'S PARCEL LINE
	COUNTY OF SAN BERNARDINO ASSESSOR'S PARCEL NUMBER



CITY COUNCIL

AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and Councilmembers

FROM: Cynthia M Herrera, MMC, City Manager/City Clerk

BY: Penny Rose, Accounting Supervisor

SUBJECT: APPROVE RESOLUTION 16-50 ORDERING THE LEVY AND COLLECTION OF ANNUAL 2006-2 CFD SPECIAL "B" TAXES FOR FISCAL YEAR 2016-17

STAFF RECOMMENDATIONS:

- A. Approve Resolution 16-50 ordering the levy and collection of annual CFD 2006-2 special taxes for Fiscal Year 2016-17.
- B. Approve Resolution 16-50 as amended by City Council ordering the levy and collection of annual CFD 2006-2 special taxes for Fiscal Year 2016-17

BACKGROUND:

Within the City of Adelanto we currently have an active CFD (or Community Facilities Districts) designated as CFD 2006-2. It was formed in August 2007.

CFD's authorize the collection of a special tax to pay for certain public safety services within their particular Districts. The attached Resolution authorizes the levy of this special tax on improved parcels within this District, and duly authorizes the County of San Bernardino to add the special tax to the corresponding property owners' tax bill.

Special Tax B, has been levied and collected annually and has been recommended to continue in full force. Special Tax B is collected to help subsidize the City's cost of Police and Fire services within the District. For Fiscal Year 2016-17 this equates to a levy of \$386.88 per parcel for Special Tax "B" in Area 1A-1 (168 parcels) and in Area 1A-2 (272 parcels) in the combined CFD 2006-2 districts.

FISCAL IMPACT:

The general fund will receive approx. \$170,227 in support of Police and Fire expenses.

ATTACHMENTS:

1. Resolution 16-50 and Maps of CFD 2006-2

RESOLUTION NO. 16-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES RELATED TO THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT (CFD) 2006-2 (IMPROVEMENT AREA NO. 1 AND IMPROVEMENT AREA NO. 2) (MANZANITA AND ESPINOZA) FOR FISCAL YEAR 2016-2017.

WHEREAS, The City Council (the "City Council") of the City of Adelanto is the legislative body of the Community Facilities District No. 2006-2 (Improvement Area No. 1 and Improvement Area No. 2) (Manzanita and Espinoza) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the "Act").

WHEREAS, the City Council adopted establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF ADELANTO, AS FOLLOWS:

Section 1: That preceding recitals are true and correct.

Section 2: The City of Adelanto has hereby determined to Levy the Special Taxes in Fiscal Year 2016-2017, and for each subsequent Fiscal Year, in the District and to each parcel therein.

Section 3: The rate of each Special Tax utilized in the preparation of the Report does not exceed the amount previously authorized and is not in excess of that approved by the qualified electors of the applicable Improvement Area of the District.

Section 4: The proceeds of the Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Adelanto Community Facilities District No. 2006-2 (Improvement Area No. 1 and Improvement Area No. 2) (Manzanita and Espinoza).

Section 5: The Auditor-Controller of the County of San Bernardino is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, in accordance with this resolution.

Section 6: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the Director a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the foregoing responsibilities shall be in accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Resolution No. 16-50
July 27, 2016
Page 2

Section 7: This resolution shall take effect immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Council of the City of Adelanto on the 27th day of July, 2016.

Mayor, Richard Kerr

ATTEST:

City Clerk, Cindy M. Herrera, MMC

Resolution No. 16-50
July 27, 2016
Page 3

I, Cindy M. Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 16-50 was duly and regularly adopted at a regular meeting of the Council of the City of Adelanto on this 27th day of July, 2016, by the following vote, to wit:

AYES:

NOES:

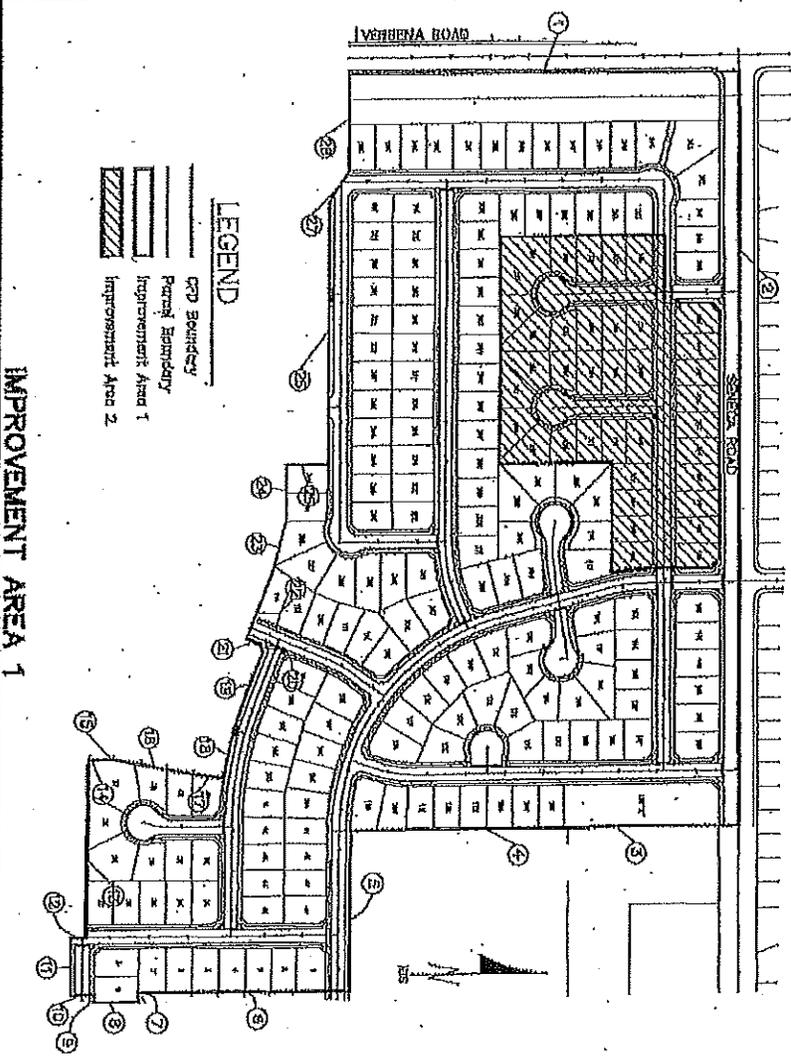
ABSENT:

ABSTAIN:

IN WITNESS THEREOF, I hereunto set me hand and affix the official seal of the City of Adelanto, on the 27th day of July, 2016.

Cindy M. Herrera, MMC, City Clerk

BOUNDARY MAP
CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2
(MANZANITA AND ESPINOSA)
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA



LEGEND

	CITY BOUNDARY
	Parcel Boundary
	Improvement Area 1
	Improvement Area 2

IMPROVEMENT AREA 1

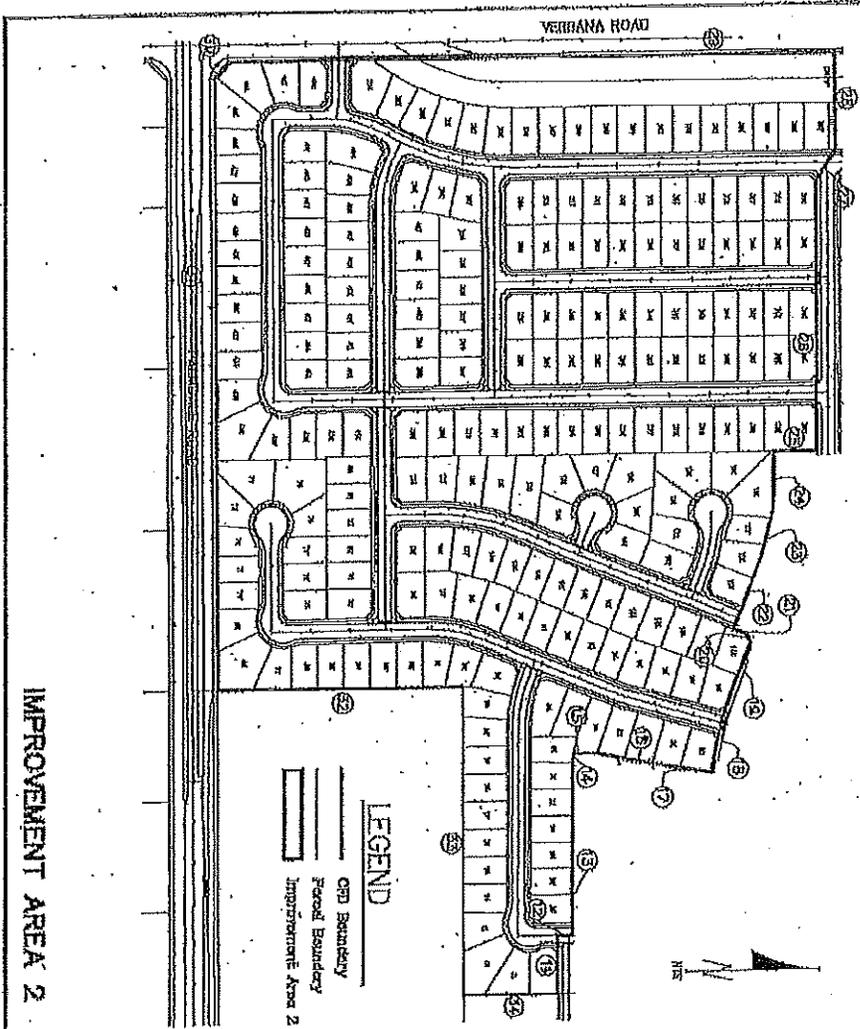
LINE #	SECTION	TRACT	TRACT #	SECTION	ISSUE
1	SEASIDE	TRACT 1	1	SECTION 1	STATE
2	SEASIDE	TRACT 2	2	SECTION 2	STATE
3	SEASIDE	TRACT 3	3	SECTION 3	STATE
4	SEASIDE	TRACT 4	4	SECTION 4	STATE
5	SEASIDE	TRACT 5	5	SECTION 5	STATE
6	SEASIDE	TRACT 6	6	SECTION 6	STATE
7	SEASIDE	TRACT 7	7	SECTION 7	STATE
8	SEASIDE	TRACT 8	8	SECTION 8	STATE
9	SEASIDE	TRACT 9	9	SECTION 9	STATE
10	SEASIDE	TRACT 10	10	SECTION 10	STATE
11	SEASIDE	TRACT 11	11	SECTION 11	STATE
12	SEASIDE	TRACT 12	12	SECTION 12	STATE
13	SEASIDE	TRACT 13	13	SECTION 13	STATE
14	SEASIDE	TRACT 14	14	SECTION 14	STATE
15	SEASIDE	TRACT 15	15	SECTION 15	STATE
16	SEASIDE	TRACT 16	16	SECTION 16	STATE
17	SEASIDE	TRACT 17	17	SECTION 17	STATE
18	SEASIDE	TRACT 18	18	SECTION 18	STATE
19	SEASIDE	TRACT 19	19	SECTION 19	STATE
20	SEASIDE	TRACT 20	20	SECTION 20	STATE
21	SEASIDE	TRACT 21	21	SECTION 21	STATE
22	SEASIDE	TRACT 22	22	SECTION 22	STATE
23	SEASIDE	TRACT 23	23	SECTION 23	STATE
24	SEASIDE	TRACT 24	24	SECTION 24	STATE

FILED IN THE OFFICE OF THE CITY OF ADELANTO,
 THIS _____ DAY OF _____ 2007.

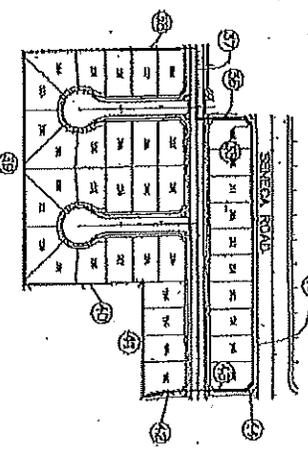
CITY CLERK OF THE CITY OF ADELANTO
 I HEREBY CERTIFY THAT THE FORSHAN MAP SHOWING THE PROPOSED BOUNDARIES OF COMMUNITIES FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) CITY OF ADELANTO, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF ADELANTO AT A REGULARLY SCHEDULED MEETING THEREBY HELD ON THE _____ DAY OF _____ 2007 BY ITS RESOLUTION NO. _____

CITY CLERK OF THE CITY OF ADELANTO
 SAN BERNARDINO COUNTY RECORDER'S CERTIFICATE
 THIS MAP HAS BEEN FILED UNDER DOCUMENT NO. _____
 THIS _____ DAY OF _____ 2007, AT _____ M. IN
 BOOK _____ AT PAGE _____ AT
 THE REQUEST OF _____
 IN THE AMOUNT OF \$ _____
LARRY WALKER
 ADMIN. CONTROLLER - RECORDER
 COUNTY OF SAN BERNARDINO
 BY: _____
 DEPUTY RECORDER

BOUNDARY MAP
 CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2
 (MANZANITA AND ESPINOSA)
 COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA



IMPROVEMENT AREA 2



LINE #	BEARING	DISTANCE	LINE #	BEARING	DISTANCE
1	S 89° 52' 00" W	14.00	1	S 89° 52' 00" W	14.00
2	S 00° 00' 00" E	14.00	2	S 00° 00' 00" E	14.00
3	S 89° 52' 00" W	14.00	3	S 89° 52' 00" W	14.00
4	S 00° 00' 00" E	14.00	4	S 00° 00' 00" E	14.00
5	S 89° 52' 00" W	14.00	5	S 89° 52' 00" W	14.00
6	S 00° 00' 00" E	14.00	6	S 00° 00' 00" E	14.00
7	S 89° 52' 00" W	14.00	7	S 89° 52' 00" W	14.00
8	S 00° 00' 00" E	14.00	8	S 00° 00' 00" E	14.00
9	S 89° 52' 00" W	14.00	9	S 89° 52' 00" W	14.00
10	S 00° 00' 00" E	14.00	10	S 00° 00' 00" E	14.00
11	S 89° 52' 00" W	14.00	11	S 89° 52' 00" W	14.00
12	S 00° 00' 00" E	14.00	12	S 00° 00' 00" E	14.00
13	S 89° 52' 00" W	14.00	13	S 89° 52' 00" W	14.00
14	S 00° 00' 00" E	14.00	14	S 00° 00' 00" E	14.00
15	S 89° 52' 00" W	14.00	15	S 89° 52' 00" W	14.00
16	S 00° 00' 00" E	14.00	16	S 00° 00' 00" E	14.00
17	S 89° 52' 00" W	14.00	17	S 89° 52' 00" W	14.00
18	S 00° 00' 00" E	14.00	18	S 00° 00' 00" E	14.00
19	S 89° 52' 00" W	14.00	19	S 89° 52' 00" W	14.00
20	S 00° 00' 00" E	14.00	20	S 00° 00' 00" E	14.00
21	S 89° 52' 00" W	14.00	21	S 89° 52' 00" W	14.00
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25	S 89° 52' 00" W	14.00	25	S 89° 52' 00" W	14.00
26	S 00° 00' 00" E	14.00	26	S 00° 00' 00" E	14.00
27	S 89° 52' 00" W	14.00	27	S 89° 52' 00" W	14.00
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34	S 00° 00' 00" E	14.00	34	S 00° 00' 00" E	14.00
35	S 89° 52' 00" W	14.00	35	S 89° 52' 00" W	14.00
36	S 00° 00' 00" E	14.00	36	S 00° 00' 00" E	14.00
37	S 89° 52' 00" W	14.00	37	S 89° 52' 00" W	14.00
38	S 00° 00' 00" E	14.00	38	S 00° 00' 00" E	14.00
39	S 89° 52' 00" W	14.00	39	S 89° 52' 00" W	14.00
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43	S 89° 52' 00" W	14.00	43	S 89° 52' 00" W	14.00
44	S 00° 00' 00" E	14.00	44	S 00° 00' 00" E	14.00
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48	S 00° 00' 00" E	14.00	48	S 00° 00' 00" E	14.00
49	S 89° 52' 00" W	14.00	49	S 89° 52' 00" W	14.00
50	S 00° 00' 00" E	14.00	50	S 00° 00' 00" E	14.00



CITY COUNCIL

AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY
| ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and Councilmembers

FROM: Cynthia M. Herrera, MMC, City Manager/City Clerk

BY: Penny Rose, Accounting Supervisor

SUBJECT: APPROVE RESOLUTION 16-51 ORDERING THE LEVY AND COLLECTION OF ANNUAL CFD 2006-2 SPECIAL TAX "A" FOR FISCAL YEAR 2016-17

STAFF RECOMMENDATION:

Approve Resolution 16-51 ordering the levy and collection of annual CFD 2006-2 special tax "A" for Fiscal Year 2016-17.

BACKGROUND:

Within the City of Adelanto we have an active CFD (or Community Facilities Districts) designated as CFD 2006-2 and it was formed in August 2007.

CFD's authorize the collection of a special tax to pay for certain public infrastructure improvements and public safety services within their particular Districts. The attached Resolutions authorize the levy of the special "A" taxes on improved parcels within these Districts, and duly authorize the County of San Bernardino to add the special tax to the corresponding property owners' tax bills.

Our CFD's authorize the collection of two different taxes referred to as Special Tax A and Special Tax B.

Special Tax A was originally developed to fund the financing of onsite improvements required to be installed by the developer. When the district was formed certain assumptions were made regarding the project which included; tax rate, home prices, number of units, and the cost of improvements. Bonds for the Financing of these improvements were not issued until December 2015, and the collection of the special "A" Tax was postponed until 2015. For Fiscal Year 2016-17 this equates to a total levy of \$566,043 for both areas (area 1 and area 2) in CFD 2006-2.

FISCAL IMPACT:

The CFD fund will receive approx. \$566,043 for the purpose of re-paying bond debt.

ATTACHMENTS:

1. Resolution 16-51 and Maps of CFD 2006-2
2. Bond Debt Service

RESOLUTION NO. 16-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ANNUAL SPECIAL TAXES RELATED TO THE CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT (CFD) 2006-2 (IMPROVEMENT AREA NO. 1 AND IMPROVEMENT AREA NO. 2) (MANZANITA AND ESPINOZA) FOR FISCAL YEAR 2016-2017.

WHEREAS, The City Council (the "City Council") of the City of Adelanto is the legislative body of the Community Facilities District No. 2006-2 (Improvement Area No. 1 and Improvement Area No. 2) (Manzanita and Espinoza) (the "District"), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the "Act").

WHEREAS, the City Council adopted establishing the District, and providing for the Special Tax in accordance with Section 53340 of the Act authorizing the levy of the Special Tax on the property located within the District; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF ADELANTO, AS FOLLOWS:

Section 1: That preceding recitals are true and correct.

Section 2: The City of Adelanto has hereby determined to Levy the Special Taxes in Fiscal Year 2016-2017, and for each subsequent Fiscal Year, in the District and to each parcel therein.

Section 3: The rate of each Special Tax utilized in the preparation of the Report does not exceed the amount previously authorized and is not in excess of that approved by the qualified electors of the applicable Improvement Area of the District.

Section 4: The proceeds of the Special Tax shall be used to pay, in whole or in part, the approved costs for the subject fiscal year as provided in the City of Adelanto Community Facilities District No. 2006-2 (Improvement Area No. 1 and Improvement Area No. 2) (Manzanita and Espinoza).

Section 5: The Auditor-Controller of the County of San Bernardino is hereby directed to apply the real property statement for each parcel in the District for the current fiscal year listing the Special Tax due opposite each parcel of land affected, in a line item designated "CFD Special Tax," or any other suitable designation, in accordance with this resolution.

Section 6: All applicable Special Taxes collected will be paid to the trustee for deposit in the applicable Special Tax Fund upon receipt by the City of Adelanto from the Auditor-Controller pursuant to the terms of the indenture of Trust.

Section 7: The Auditor-Controller shall, at the close of the tax collection period, promptly render to the Director a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to the Auditor-Controller for carrying out the foregoing responsibilities shall be in

Resolution No. 16-51
July 27, 2016
Page 2

accordance with a contract, if any, entered into between the district and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 8: This resolution shall take effect immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Council of the City of Adelanto on the 27th day of July, 2016.

Mayor, Richard Kerr

ATTEST:

City Clerk, Cindy M. Herrera, MMC

Resolution No. 16-51
July 27, 2016
Page 3

I, Cindy M. Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 16-51 was duly and regularly adopted at a regular meeting of the Council of the City of Adelanto on this 27th day of July, 2016, by the following vote, to wit:

AYES:

NOES:

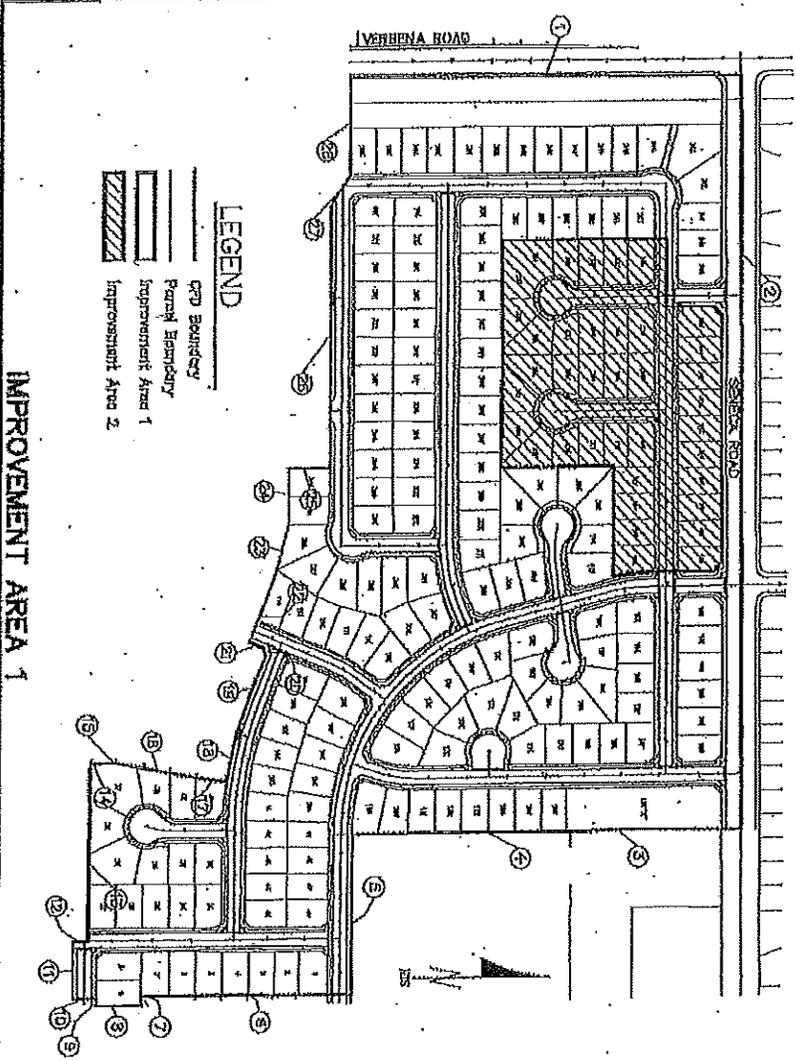
ABSENT:

ABSTAIN:

IN WITNESS THEREOF, I hereunto set me hand and affix the official seal of the City of Adelanto, on the 27th day of July, 2016.

Cindy M. Herrera, MMC, City Clerk

BOUNDARY MAP
CITY OF ADELANTO COMMUNITY FACILITIES DISTRICT NO. 2006-2
(MANZANITA AND ESPINOSA)
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA



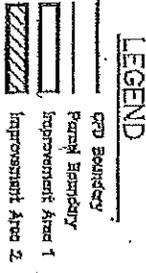
LINE #	BEARING	DISTANCE	LINE #	BEARING	DISTANCE
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41	S 89° 52' 00" W	100.00	41	S 89° 52' 00" W	100.00
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45	S 89° 52' 00" W	100.00	45	S 89° 52' 00" W	100.00
46	S 89° 52' 00" W	100.00	46	S 89° 52' 00" W	100.00
47	S 89° 52' 00" W	100.00	47	S 89° 52' 00" W	100.00
48	S 89° 52' 00" W	100.00	48	S 89° 52' 00" W	100.00
49	S 89° 52' 00" W	100.00	49	S 89° 52' 00" W	100.00
50	S 89° 52' 00" W	100.00	50	S 89° 52' 00" W	100.00

FILED IN THE OFFICE OF THE CITY CLERK OF ADELANTO, CALIFORNIA, ON _____ DAY OF _____ 2007.

CITY CLERK OF THE CITY OF ADELANTO
 I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING THE PROPOSED BOUNDARIES OF COMMUNITIES FACILITIES DISTRICT NO. 2006-2 (MANZANITA AND ESPINOSA) CITY OF ADELANTO COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF ADELANTO AT A REGULARLY SCHEDULED MEETING THEREOF HELD ON THE _____ DAY OF _____ 2007 BY ITS RESOLUTION NO. _____

CITY CLERK OF THE CITY OF ADELANTO
 SAN BERNARDINO COUNTY RECORDER'S CERTIFICATE
 THIS MAP HAS BEEN FILED UNDER DOCUMENT NO. _____
 THIS _____ DAY OF _____ 2007, AT _____ M. IN
 THE REQUEST OF _____ AT PAGE _____ AT
 IN THE AMOUNT OF \$ _____
 LARRY WALKER
 COUNTY CLERK
 COUNTY OF SAN BERNARDINO

IMPROVEMENT AREA 1



Bond Debt Service Schedule

Improvement Area No. 1 of
City of Adelanto
Community Facilities District No. 2008-2 (Manzanita and Espinosa)
2018 Special Tax Bonds (Taxable)

Preliminary, Subject to Change

Based on Taxable Non-Rated Land Secured Rates as of July 8, 2015

Period Ending	Principal	Interest	Debt Service	Bond Balance	Total Bond Value
9/1/2018	\$ -	198,283.00	\$ 198,283.00	\$ 3,130,000	\$ 3,130,000
9/1/2017	-	206,412.50	206,412.50	3,130,000	3,130,000
9/1/2016	-	206,412.50	206,412.50	3,130,000	3,130,000
9/1/2015	-	206,412.50	206,412.50	3,130,000	3,130,000
9/1/2020	5,000	206,412.50	210,412.50	3,125,000	3,125,000
9/1/2021	10,000	206,187.50	216,187.50	3,115,000	3,115,000
9/1/2022	15,000	204,887.50	219,887.50	3,100,000	3,100,000
9/1/2023	20,000	203,887.50	223,887.50	3,080,000	3,080,000
9/1/2024	25,000	202,847.50	227,847.50	3,055,000	3,055,000
9/1/2025	30,000	201,547.50	231,547.50	3,025,000	3,025,000
9/1/2026	40,000	199,987.50	239,987.50	2,985,000	2,985,000
9/1/2027	45,000	197,807.50	242,807.50	2,940,000	2,940,000
9/1/2028	55,000	194,930.00	249,930.00	2,885,000	2,885,000
9/1/2029	60,000	191,957.50	251,957.50	2,825,000	2,825,000
9/1/2030	70,000	188,087.50	258,087.50	2,755,000	2,755,000
9/1/2031	80,000	183,922.50	263,922.50	2,675,000	2,675,000
9/1/2032	90,000	179,042.50	268,842.50	2,585,000	2,585,000
9/1/2033	100,000	173,127.50	273,127.50	2,485,000	2,485,000
9/1/2034	115,000	166,777.50	281,777.50	2,370,000	2,370,000
9/1/2035	125,000	160,475.00	284,475.00	2,245,000	2,245,000
9/1/2036	140,000	151,537.50	281,537.50	2,105,000	2,105,000
9/1/2037	165,000	142,087.50	297,087.50	1,950,000	1,950,000
9/1/2038	170,000	131,825.00	301,825.00	1,780,000	1,780,000
9/1/2039	180,000	120,150.00	310,150.00	1,690,000	1,690,000
9/1/2040	210,000	107,325.00	317,325.00	1,380,000	1,380,000
9/1/2041	230,000	93,150.00	323,150.00	1,150,000	1,150,000
9/1/2042	250,000	77,625.00	327,625.00	900,000	900,000
9/1/2043	275,000	60,750.00	335,750.00	625,000	625,000
9/1/2044	300,000	42,187.50	342,187.50	325,000	325,000
9/1/2045	325,000	21,837.50	346,837.50	-	-
	\$ 3,130,000	\$ 4,818,860.50	\$ 7,948,860.50		

This scenario is being provided for informational purposes only, and does not reflect any specific recommendation regarding a financial transaction. This scenario includes an assessment of current market conditions and includes Fieldman, Rolapp & Associates, Inc. assumptions about interest rates, execution costs and other matters related to municipal securities issuance or municipal financial products. These assumptions may change at any time subsequent to the date these materials were provided. This scenario presented herein is not intended to be inclusive of every feasible or suitable financing alternative. Fieldman, Rolapp & Associates, Inc. is an SEC-registered Municipal Advisor, undertaking a fiduciary duty in providing financial advice to public agencies. Compensation contingent on the completion of a financing or project is customary for municipal financial advisors. To the extent that our compensation for a transaction is contingent on successful completion of the transaction, a potential conflict of interest exists as we would have a potential incentive to recommend the completion of a transaction that might not be optimal for the public agency. However, Fieldman, Rolapp & Associates, Inc. undertakes a fiduciary duty in advising public agencies regardless of compensation structure.

Bond Debt Service

Improvement Area No. 2 of
City of Adelanto

Community Facilities District No. 2008-2 (Manzanita and Esphosa)
2016 Special Tax Bonds, Series A (Tax-Exempt)
2015 Special Tax Bonds, Series B (Taxable)

Preliminary, Subject to Change

Based on Tax-Exempt and Taxable Non-Rated Land Secured Rates as of July 8, 2015.

Period Ending	Principal	Interest	Debt Service	Bond Balance	Total Bond Value
9/1/2016	\$ 40,000	\$ 274,246.83	\$ 314,246.83	\$ 5,410,000	\$ 5,410,000
9/1/2017	35,000	285,202.50	320,202.50	5,375,000	5,375,000
9/1/2018	45,000	283,827.50	328,827.50	5,330,000	5,330,000
9/1/2019	45,000	281,602.50	326,602.50	5,285,000	5,285,000
9/1/2020	55,000	278,577.50	334,577.50	5,230,000	5,230,000
9/1/2021	65,000	277,402.80	342,402.80	5,185,000	5,185,000
9/1/2022	65,000	273,722.50	338,722.50	5,100,000	5,100,000
9/1/2023	75,000	270,342.50	345,342.50	5,025,000	5,025,000
9/1/2024	85,000	268,442.50	351,442.50	4,940,000	4,940,000
9/1/2025	90,000	267,022.80	352,022.80	4,850,000	4,850,000
9/1/2026	100,000	267,342.50	357,342.50	4,780,000	4,780,000
9/1/2027	116,000	251,382.50	368,382.50	4,695,000	4,695,000
9/1/2028	120,000	244,550.00	364,550.00	4,615,000	4,615,000
9/1/2029	136,000	237,410.00	372,410.00	4,500,000	4,500,000
9/1/2030	150,000	228,377.50	378,377.50	4,230,000	4,230,000
9/1/2031	155,000	220,452.50	375,452.50	4,075,000	4,075,000
9/1/2032	175,000	210,810.00	385,610.00	3,900,000	3,900,000
9/1/2033	190,000	199,487.50	389,487.50	3,710,000	3,710,000
9/1/2034	200,000	187,492.50	387,492.50	3,510,000	3,510,000
9/1/2035	220,000	174,782.50	394,732.50	3,280,000	3,280,000
9/1/2036	245,000	160,782.50	405,762.50	3,045,000	3,045,000
9/1/2037	260,000	144,225.00	404,225.00	2,785,000	2,785,000
9/1/2038	280,000	128,675.00	406,675.00	2,505,000	2,505,000
9/1/2039	305,000	112,725.00	417,725.00	2,260,000	2,260,000
9/1/2040	315,000	99,000.00	414,000.00	1,985,000	1,985,000
9/1/2041	335,000	84,825.00	419,825.00	1,650,000	1,650,000
9/1/2042	360,000	69,750.00	420,750.00	1,100,000	1,100,000
9/1/2043	375,000	53,650.00	428,550.00	815,000	815,000
9/1/2044	385,000	38,875.00	431,875.00	420,000	420,000
9/1/2045	420,000	18,900.00	438,900.00		
	\$ 5,460,000.00	\$ 5,873,774.33	\$ 11,328,774.33		

This scenario is being provided for informational purposes only, and does not reflect any specific recommendation regarding a financial transaction. This scenario includes an assessment of current market conditions and includes Fieldman, Rolapp & Associates, Inc. assumptions about interest rates, execution costs and other matters related to municipal securities issuance or municipal financial products. These assumptions may change at any time subsequent to the date these materials were provided. This scenario presented herein is not intended to be inclusive of every feasible or suitable financing alternative. Fieldman, Rolapp & Associates, Inc. is an SEC-registered Municipal Advisor, undertaking a fiduciary duty in providing financial advice to public agencies. Compensation contingent on the completion of a financing or project is customary for municipal financial advisors. To the extent that our compensation for a transaction is contingent on successful completion of the transaction, a potential conflict of interest exists as we would have a potential incentive to recommend the completion of a transaction that might not be optimal for the public agency. However, Fieldman, Rolapp & Associates, Inc. undertakes a fiduciary duty in advising public agencies regardless of compensation structure.



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Cynthia M. Herrera, MMC, City Manager/City Clerk

BY: Misty V. Cheng, Finance Director

SUBJECT: AWARD OF CONTRACT FOR PROFESSIONAL AUDITING SERVICES

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution No. 16-52 awarding a three year City and APUA professional audit services contract to Teaman, Ramirez & Smith ("TRS") for fiscal years 2014–15, 2015–16, and 2016–17.

BACKGROUND:

The City's long time audit firm, Moss, Levy & Hartzheim CPAs, LLP, has decided to step down as the City's auditors as they feel they can better serve the City's finance department as contract staff. The senior manager on the audit engagement, after completion of the FY 2013–14 audit, has transitioned from the City's auditor to assisting the finance department as an extension of staff by preparing reconciliations, journal entries, and schedules that are needed for the next audit for FY 2014–15. Since the City is still behind on completing its financial statement annual audits, having the City's former auditor assisting in the preparation was the best choice for the daunting task. Therefore, there was an immediate need to secure a new audit firm.

Four audit firms specializing in municipal audits were contacted to determine whether they would be interested in responding to a Request for Proposal (RFP). Two of those firms replied, stating that they would be able to respond with a proposal, given the tight schedule of multiple audits required to be completed by the end of the 2016 calendar year. The other two firms declined, citing lack of audit staff.

Finance staff reviewed the proposals and cost bids and determined that both firms met the minimum qualifications and satisfied the requirements of the RFP. Both firms have extensive municipal audit experience in cities and special districts for a number of years. Both firms quoted the same amount of \$48,000 for the FY 2014–15 City audit, FY 2014–15 APUA audit, and preparation of the financial statements. However, TRS was able to meet the City's requirement of scheduling out each audit as outlined in the RFP. Whereas, the other firm was only partially able to meet the City's schedule. TRS is

also considered more "local," having their office located in Riverside. The proposed fees include the following services: City audit; APUA audit; GANN Limit attestation; Single Audit as necessary; optional preparation of the annual State Controller's Report; and optional preparation of the financial statements. Should TRS be awarded the contract for audit services, the City will only be utilizing the firm for the City and APUA audits and the attestation review of the GANN Limit for the initial fiscal year to be audited (FY 2014–15), totaling \$42,000. The other services offered by TRS will be re-evaluated based on need in the fiscal years following the FY 2014–15 audit.

Audit Firm	Response
Teaman, Ramirez & Smith, Inc.	Met minimum qualifications per RFP
Pun Group	Met minimum qualifications per RFP
Lance, Soll, Lunghard	Unresponsive due to lack of staff
Rogers, Anderson, Melody & Scott	Unresponsive due to lack of staff

FISCAL IMPACT:

3 year total, all inclusive maximum price of \$170,250 for audits ending in June 30 for Fiscal Year 2014–15, 2015–16, and 2016–17.

ATTACHMENTS:

Resolution No. 16-52
Proposed Fees

RESOLUTION NO. 16-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AWARDDING A THREE-YEAR CONTRACT WITH A OPTION FOR A TWO YEAR EXTENSION TO TEAMAN, RAMIREZ & SMITH, INC. FOR PROFESSIONAL AUDIT SERVICES FOR FISCAL YEARS 2014-15, 2015-16, AND 2016-17

WHEREAS, the City of Adelanto ("City") solicited bids for professional audit services and two firms submitted their proposal and two firms were unresponsive.

WHEREAS, City staff reviewed all the proposals and all firms met the minimum qualifications.

WHEREAS, City staff recommends that the contract be awarded to the firm that could accommodate the City's schedule for completing the audits.

WHEREAS, the City Council will award a three year contract with an option to extend the contract for two additional years.

WHEREAS, the firm will provide professional audit services for the City and APUA, including the GANN limit review, an option for Single Audit as necessary, an option to prepare the financial statements, and an option to prepare the State Controller's Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein.

Section 2. That the City Council authorizes the City Manager to execute a three-year professional audit services contract with Teaman, Ramirez & Smith, Inc., with the option to extend the contract for two additional years ("Contract"), which shall be approved as to form by the City Attorney. The price of the Contract shall no exceed \$56,750 per year.

Section 3. The City Council determines, based on the entire record, that this Resolution does not have the potential to have a physical effect on the environment. Therefore, pursuant to the California Environmental Quality Act ("CEQA") and its implementing regulations, this activity is not subject to CEQA. (Cal. Pub. Res. Code, § 21000 et seq.; 14 Cal. Code Regs., §§ 15060(c)(2), 15378(a).)

Section 4. This resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Adelanto on this 27th day of July, 2016.

Richard Kerr, *Mayor*

Cindy M. Herrera, MMC, *City Clerk*

I, Cindy M. Herrera, City Clerk of the City of Adelanto, California, do hereby certify that the foregoing Resolution No. 16-52 was duly and regularly adopted at a regular meeting of the City Council of the City of Adelanto on this 27th day of July, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS THEREOF, I hereunto set my hand and affix the official seal of the City of Adelanto on the 27th day of July, 2016.

Cindy M. Herrera, MMC, *City Clerk*

The total maximum price for the audit services to be provided to the City of Adelanto for the June 30, 2015 fiscal year through the June 30, 2017 fiscal year is as follows:

<u>Service</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>3 Year Total</u>
City	\$ 27,700	\$ 28,200	\$ 28,700	\$ 84,600
GANN Limit Review Reports	300	300	300	900
APUA	14,000	14,250	14,500	42,750
Single Audit, if any	5,000	5,000	5,000	15,000
Preparation of Financial Statements, City, APUA	6,000	6,000	6,000	18,000
Preparation of SCR	3,000	3,000	3,000	9,000
Total All-Inclusive Maximum Price	<u>\$ 56,000</u>	<u>\$ 56,750</u>	<u>\$ 57,500</u>	<u>170,250</u>



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Curtis R. Wright, City Attorney

SUBJECT: SUBMISSION OF AN ARGUMENT IN FAVOR OF THE CITY'S MEASURE TO AUTHORIZE IMPOSITION OF EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES

STAFF RECOMMENDATION:

Adopt the attached Resolution to submit a ballot argument in favor of the City's commercial marijuana tax measure to voters at the November 8, 2016 General Municipal Election and to amend wording contained in City Council Resolution No. 16-47 ("Resolution 16-47"), Section 2.

SUMMARY:

The purpose of this proposed Resolution is to submit to voters at the November 8, 2016 General Municipal Election an argument in favor of the measure authorizing excise taxes on commercial marijuana activities. This Resolution also puts forth minor changes to wording contained in Resolution 16-47, Section 2, to clarify the scope of the excise taxes on commercial marijuana activities and to comply with recently enacted Election Code section 13119(b).

BACKGROUND:

On July 13, 2016, the City Council adopted Resolution 16-47 to submit a measure for approval of taxes on commercial marijuana activities by voters at the November 8, 2016 General Municipal Election. The attached Resolution would submit the following argument in favor of the City's commercial marijuana activity tax measure:

**Argument In Favor Of Measure _____
Commercial Marijuana Activity Excise Tax**

Submitted by the City Council for the City of Adelanto

The City of Adelanto ("City") faces a significant budget deficit that threatens the viability of this great City. Despite every effort to cut costs and raise revenue, the City still faces deficits that undermine essential services and threaten the health and of safety of the People of Adelanto. The City is at a cross-roads and must find additional sources of revenue or risk facing the potentially severe consequences of municipal bankruptcy.

The State of California recently adopted the Medical Marijuana Regulation and Safety Act that authorizes and regulates commercial medical marijuana activities within the State. The Adelanto City Council has determined that the medical marijuana industry will generate a significant source of revenue that is taxable by the City.

As one of the first cities in the State to authorize and regulate commercial medical marijuana activities, the City of Adelanto is on the cutting edge of this industry. The City’s own safeguards, coupled with State regulations, will create a safe and profitable environment for businesses in the medical marijuana industry to flourish. Consequently, the adoption of these taxes will provide the City with a significant and much needed source of tax revenue without having to tax the City’s citizens directly.

In its ongoing efforts to address the City’s budget deficits, the City Council unanimously supports these new taxes and respectfully requests that the People of Adelanto vote in favor of this measure.

This is not a tax on the People of Adelanto.

City Council of the City of Adelanto

Richard Kerr, Mayor

Jermaine Wright Sr., Mayor Pro Tem

Ed Camargo, Council Member

Charley B. Glasper, Council Member

John Woodward Jr., Council Member

This Resolution will also authorize Mayor Richard Kerr to file a rebuttal argument to any arguments filed against the City’s tax measure.

Finally, this Resolution proposes a slight change to the wording contained in the tax measure which will be submitted to voters to account for newly adopted Elections Code section 13119(b). These minor changes will clarify the scope and effect of the excise taxes that the City Council will be authorized to impose on commercial marijuana activities. The measure to be submitted to voters will read as follows:

<p>Measure _____—Commercial Marijuana Activity Excise Tax</p> <p>Shall the Adelanto City Council be authorized to impose excise taxes, with no termination date, on each commercial marijuana activity business licensed or operating within the City of Adelanto in an amount of not more than five percent of the gross revenue attributable to that business’s revenue earned from within the City of Adelanto, potentially generating millions of dollars annually in additional tax revenue for the City of Adelanto?</p>	YES
	NO

ENVIRONMENTAL IMPACT:

This Resolution would not have a significant effect on the environment and is exempt from the requirements of an environmental impact analysis pursuant to California Code of Regulations, title 14, section 15061(b)(3).

FISCAL IMPACT:

The tax on commercial marijuana activities that this Resolution is intended to support should result in substantial tax revenue for the City. The amount is very speculative at this point due to the recent legalization of these activities in the State, but this tax could potentially generate millions of dollars of tax revenue.

ATTACHMENTS:

1. RESOLUTION NO. 16-53. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AMENDING RESOLUTION NO. 16-47 AND SUBMITTING AN ARGUMENT IN FAVOR OF THE CITY'S PROPOSITION TO AUTHORIZE IMPOSITION OF EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES
2. RESOLUTION NO. 16-47. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO TO SUBMIT A PROPOSITION TO THE VOTERS TO AUTHORIZE THE CITY COUNCIL TO IMPOSE EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES

RESOLUTION NO. 16-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AMENDING RESOLUTION NO. 16-47 AND SUBMITTING AN ARGUMENT IN FAVOR OF THE CITY’S PROPOSITION TO AUTHORIZE IMPOSITION OF EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES

WHEREAS, the City of Adelanto (“City”) is holding a General Municipal Election to be consolidated with the statewide election on November 8, 2016 in accordance Adelanto Municipal Code section 1.15.010.

WHEREAS, City Council Resolution No. 16-47 (“Resolution 16-47”) submits a measure to voters at the November 8, 2016 authorizing the imposition of excise taxes on commercial marijuana activities within the City.

WHEREAS, Elections Code section 9282 authorizes the City Council to file a written argument in favor of the commercial marijuana activity tax measure.

WHEREAS, the City Council retained the right to file an argument in favor of the City’s commercial marijuana activity tax measure in Resolution 16-47.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO RESOLVES AS FOLLOWS:

SECTION 1: The above recitals are true and correct and are incorporated herein.

SECTION 2: Pursuant to Elections Code section 13119(b), the City Council hereby amends Resolution 16-47, Section 2, to read as follows:

Pursuant to Elections Code sections 10201 and 9222, the City Council hereby submits the following proposition to the voters at the General Municipal Election on November 8, 2016:

Measure _____—Commercial Marijuana Activity Excise Tax	YES
Shall the Adelanto City Council be authorized to impose excise taxes, with no termination date, on each commercial marijuana activity business licensed or operating within the City of Adelanto in an amount of not more than five percent of the gross revenue attributable to that business’s revenue earned from within the City of Adelanto, potentially generating millions of dollars annually in additional tax revenue for the City of Adelanto?	NO

SECTION 3: Pursuant to Elections Code section 9282(b) and City Council Resolution 16-47, section 6, the City Council hereby submits the following argument in favor of the measure for a Commercial Marijuana Activity Excise Tax:

**Argument In Favor Of Measure _____
Commercial Marijuana Activity Excise Tax**

Submitted by the City Council for the City of Adelanto

The City of Adelanto (“City”) faces a significant budget deficit that threatens the viability of this great City. Despite every effort to cut costs and raise revenue, the City still faces deficits that undermine essential services and threaten the health and of safety of the People of Adelanto. The City is at a cross-roads and must find additional sources of revenue or risk facing the potentially severe consequences of municipal bankruptcy.

The State of California recently adopted the Medical Marijuana Regulation and Safety Act that authorizes and regulates commercial medical marijuana activities within the State. The Adelanto City Council has determined that the medical marijuana industry will generate a significant source of revenue that is taxable by the City.

As one of the first cities in the State to authorize and regulate commercial medical marijuana activities, the City of Adelanto is on the cutting edge of this industry. The City’s own safeguards, coupled with State regulations, will create a safe and profitable environment for businesses in the medical marijuana industry to flourish. Consequently, the adoption of these taxes will provide the City with a significant and much needed source of tax revenue without having to tax the City’s citizens directly.

In its ongoing efforts to address the City’s budget deficits, the City Council unanimously supports these new taxes and respectfully requests that the People of Adelanto vote in favor of this measure.

This is not a tax on the People of Adelanto.

City Council of the City of Adelanto

Richard Kerr, Mayor

Jermaine Wright Sr., Mayor Pro Tem

Ed Camargo, Council Member

Charley B. Glasper, Council Member

John Woodward Jr., Council Member

SECTION 4: Pursuant to Elections Code section 9285, the City Council hereby authorizes Richard Kerr, Mayor for the City of Adelanto, to submit a rebuttal argument to any argument submitted against the measure for a commercial marijuana activity excise tax.

SECTION 5: All arguments submitted pursuant to this Resolution shall be submitted to the San Bernardino Elections Office of the Registrar of Voters in accordance with the Elections Code and other applicable laws.

SECTION 6: The City Council determines that this Resolution does not have the potential to have a physical effect on the environment. Therefore, pursuant to the California Environmental Quality Act (“CEQA”) and its implementing regulations, this activity is not subject to CEQA. (Cal. Pub. Res. Code, § 21000 et seq.; 14 Cal. Code Regs., §§ 15060(c)(2), 15378(a).)

SECTION 7: If any section, subsection, or other provision of this Resolution is for any reason held to be invalid, unconstitutional, illegal, or unenforceable by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, then such section or provision shall be severed and shall be inoperative, and the remainder of this Resolution shall remain in full force and effect.

Resolution No. 16-53

Page 4

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Adelanto on this 27^h day of July, 2016.

Richard Kerr, Mayor

Attest:

Cindy M. Herrera, MMC, City Clerk

Approved as to Form

Curtis R. Wright, City Attorney

Resolution No. 16-53

Page 5

I, Cindy M. Herrera, City Clerk of the City of Adelanto, do hereby certify that the foregoing Resolution No. 16-53 was duly adopted at a regular meeting of the City Council of the City of Adelanto held on the 27th day of July, 2016, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cindy M. Herrera, MMC, City Clerk

RESOLUTION NO. 16-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO TO SUBMIT A PROPOSITION TO THE VOTERS TO AUTHORIZE THE CITY COUNCIL TO IMPOSE EXCISE TAXES ON COMMERCIAL MARIJUANA ACTIVITIES

WHEREAS, on October 9, 2015, Governor Brown approved the Medical Marijuana Regulation and Safety Act (“MMRSA”), effective January 1, 2016, which establishes a comprehensive State licensing and regulatory framework for the cultivation, manufacturing, testing, distribution, transportation, and dispensing of medical marijuana, and which recognizes the authority of local jurisdictions to prohibit or impose additional restrictions on any such marijuana activity.

WHEREAS, the City of Adelanto (“City”) wishes to comply with California law and allow for the cultivation, manufacturing, testing, distribution/transportation, and dispensing of marijuana in accordance with applicable State laws.

WHEREAS, it is the purpose and intent of the City to regulate marijuana in a manner that is consistent with State law and promotes the health, safety, and general welfare of the residents and businesses within the City, while limiting the negative impacts associated with such marijuana activities.

WHEREAS, the City retains its right and authority to assess fees and taxes on business activities related to marijuana pursuant to: California Constitution, article XI, section 5; Business and Professions Code section 19320(d); and Adelanto Municipal Code sections 17.80.080(d)(1)(O) and 17.80.080(d)(3)(G).

WHEREAS, California Constitution, article XIII C, section 2, requires the City to obtain voter approval in order to impose any new general tax.

WHEREAS, the City shall hold a General Municipal Election on November 8, 2016 in accordance with Adelanto Municipal Code section 1.15.010(A).

WHEREAS, Elections Code sections 10201 and 9222 authorize the City Council for the City to submit by resolution a proposition for the enactment of any ordinance to the voters.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES RESOLVE AS FOLLOWS:

SECTION 1: The above recitals are true and correct and are incorporated herein.

SECTION 2: Pursuant to Elections Code sections 10201 and 9222, the City Council hereby submits the following proposition to the voters at the General Municipal Election on November 8, 2016:

<p>Measure _____—Commercial Marijuana Activities Excise Taxes</p> <p>Shall the Adelanto City Council be authorized to impose excise taxes in the amount of not more than five percent on each type of commercial marijuana activity in the City of Adelanto?</p>	YES
	NO

SECTION 3: Pursuant to Elections Code section 10403, the City Council requests that the Board of Supervisors of the County of San Bernardino consolidate the City’s General Municipal Election with the statewide election to be held on Tuesday, November 8, 2016. The City Council hereby acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code section 10418.

SECTION 4: Pursuant to Elections Code 9280, the City Attorney is hereby directed to prepare an impartial analysis of the measure showing its effect on existing law and the operation of the measure.

SECTION 5: Pursuant to Elections Code section 10403, the City Clerk is hereby directed to file a certified copy of this Resolution with the San Bernardino County Board of Supervisors and the Elections Office of the Registrar of Voters promptly upon adoption of this Resolution, but in no event later than August 12, 2016.

SECTION 6: Pursuant to Elections Code sections 9282(b), the City Council hereby reserves the right to file a written argument in favor of the measure to be printed with the ballot and submitted to the voters.

SECTION 7: The City Council determines, based on the entire record, that this Resolution and the proposed ballot measure do not have the potential to have a physical effect on the environment. Therefore, pursuant to the California Environmental Quality Act (“CEQA”) and its implementing regulations, this activity is not subject to CEQA. (Cal. Pub. Res. Code, § 21000 et seq.; 14 Cal. Code Regs., §§ 15060(c)(2), 15378(a).)

SECTION 8: If any section, subsection, or other provision of this Resolution is for any reason held to be invalid, unconstitutional, illegal, or unenforceable by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, then such section or provision shall be severed and shall be inoperative, and the remainder of this Resolution shall remain in full force and effect.

Resolution No. 16-47

Page 3

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Adelanto on this 13th day of July, 2016.



Richard Kerr, Mayor

Attest:



Cindy M. Herrera, City Clerk MMC

Approved as to Form



Curtis R. Wright, City Attorney

Resolution No. 16-47

Page 4

I, Cindy M. Herrera, City Clerk of the City of Adelanto, do hereby certify that the foregoing Resolution No. 16-47 was duly adopted at a regular meeting of the City Council of the City of Adelanto held on the 13th day of July, 2016, by the following votes:

AYES: Council Members Camargo, Glasper, Woodard, Mayor Pro Tem Wright, and Mayor Kerr

NOES: None

ABSENT: None

ABSTAIN: None



Cindy M. Herrera, City Clerk MMC



CITY COUNCIL AGENDA REPORT

ADELANTO GOVERNMENTAL CENTER | 11600 AIR EXPRESSWAY | ADELANTO, CALIFORNIA 92301

DATE: July 27, 2016

TO: Honorable Mayor and City Council Members

FROM: Curtis R. Wright, City Attorney

SUBJECT: SUBMISSION OF AN ARGUMENT IN FAVOR OF THE CITY’S MEASURE TO AUTHORIZE IMPOSITION OF A GROSS REVENUE BUSINESS TAX

STAFF RECOMMENDATION:

Adopt the attached Resolution to submit a ballot argument to voters at the November 8, 2016 General Municipal Election in favor of the measure authorizing imposition of a gross revenue business tax and to amend wording contained in City Council Resolution No. 16-48 (“Resolution 16-48”), Section 2.

SUMMARY:

The purpose of this item is to submit to voters an argument in favor of the measure authorizing imposition of a gross revenue business tax. This Resolution also puts forth minor changes to wording contained in Resolution 16-48, Section 2, to clarify the scope of the business taxes and to comply with recently enacted Elections Code section 13119(b).

BACKGROUND:

On July 13, 2016, the City Council adopted Resolution 16-48 to submit a measure for approval of a tax on the gross revenue of businesses in the City to voters at the November 8, 2016 General Municipal Election. The attached Resolution would submit the following argument in favor of the City’s tax measure, and would also authorize Mayor Richard Kerr to file a rebuttal argument to any arguments filed against the City’s tax measure:

**Argument In Favor Of Measure _____
Gross Revenue Business Tax**

Submitted by the City Council for the City of Adelanto

The City of Adelanto (“City”) is working to cure the City’s long running budget deficits without adding additional tax burdens on its citizens by adopting a fairer and more equitable business tax structure. Rather than imposing additional taxes on the general public, or overburdening small businesses, the City seeks to adopt a tax on businesses proportional to their size and the benefits which they receive from the City. Larger more profitable businesses reaping greater financial rewards from the City will shoulder a larger proportional tax burden whereas smaller businesses deserve relief

from burdensome taxes.

The City faces severe budget deficits and needs to find additional sources of revenue to avoid municipal bankruptcy. The proposed tax will help create a fair, efficient, and stable source of tax revenue for the City without having to tax the general public directly. The revenue generated by this tax will ensure stability of the City's business environment and the continuity of essential municipal services. The tax burden meanwhile will be borne by businesses according only to their gross revenue and capacity to pay.

Finally, the proposed tax rate is minimal and amounts to no more than a multiplier of only 0.0005 on businesses' gross revenues.

In its ongoing efforts to address the City's budget deficits, the City Council unanimously supports this new business revenue tax and respectfully requests that People of Adelanto vote in favor of this measure.

This is not a tax on the People of Adelanto.

City Council of the City of Adelanto

Richard Kerr, Mayor

Jermaine Wright Sr., Mayor Pro Tem

Ed Camargo, Council Member

Charley B. Glasper, Council Member

John Woodward Jr., Council Member

This Resolution also proposes a slight change to the wording contained in the tax measure which will be submitted to voters in compliance with recently enacted Elections Code section 13119(b). These minor changes will clarify the scope of the business tax which the City Council will be authorized to impose. The measure to be submitted to voters will read as follows:

Measure _____—Gross Revenue Business Tax	
Shall the Adelanto City Council be authorized to impose a tax, with no termination date, on each business licensed or operating within the City of Adelanto in the amount of not more than 0.05 percent of the gross revenue attributable to that business's revenue earned from within the City of Adelanto, potentially generating several thousands of dollars annually in additional tax revenue for the City of Adelanto?	YES
	NO

ENVIRONMENTAL IMPACT:

This Resolution would not have a significant effect on the environment and is exempt from the requirements of an environmental impact analysis pursuant to California Code of Regulations, title 14, section 15061(b)(3).

FISCAL IMPACT:

The business tax that this Resolution is intended to support should result in additional tax revenue to the City. The amount is indeterminate at this point due to lack of financial information on the businesses operating in the City.

ATTACHMENTS:

1. RESOLUTION NO. 16-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AMENDING RESOLUTION NO. 16-48 AND SUBMITTING AN ARGUMENT IN FAVOR OF THE CITY'S PROPOSITION TO AUTHORIZE IMPOSITION OF A GROSS REVENUE BUSINESS TAX
2. RESOLUTION NO. 16-48. A RESOLUTION THE CITY COUNCIL OF THE CITY OF ADELANTO TO SUBMIT A PROPOSITION TO THE VOTERS TO AUTHORIZE THE CITY COUNCIL TO IMPOSE A GROSS REVENUE BUSINESS TAX

RESOLUTION NO. 16-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ADELANTO AMENDING RESOLUTION NO. 16-48 AND SUBMITTING AN ARGUMENT IN FAVOR OF THE CITY’S PROPOSITION TO AUTHORIZE IMPOSITION OF A GROSS REVENUE BUSINESS TAX

WHEREAS, the City of Adelanto (“City”) is holding a General Municipal Election, to be consolidated with the statewide election, on November 8, 2016 in accordance Adelanto Municipal Code section 1.15.010.

WHEREAS, City Council Resolution No. 16-48 (“Resolution 16-48”) submits a measure to voters at the November 8, 2016 authorizing the imposition of a gross revenue business tax on businesses within the City.

WHEREAS, Elections Code section 9282 authorizes the City Council to file a written argument in favor of the business tax.

WHEREAS, Resolution 16-48 reserved the City Council’s right to file an argument in favor of the City’s gross revenue business tax measure.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO RESOLVES AS FOLLOWS:

SECTION 1: The above recitals are true and correct and are incorporated herein.

SECTION 2: Pursuant to Elections Code section 13119(b), the City Council hereby amends Resolution 16-48, Section 2, to read as follows:

Pursuant to Elections Code sections 10201 and 9222, the City Council hereby submits the following proposition to the voters at the General Municipal Election on November 8, 2016:

Measure _____—Gross Revenue Business Tax	YES
Shall the Adelanto City Council be authorized to impose a tax, with no termination date, on each business licensed or operating within the City of Adelanto in the amount of not more than 0.05 percent of the gross revenue attributable to that business’s revenue earned from within the City of Adelanto, potentially generating several thousands of dollars annually in additional tax revenue for the City of Adelanto?	NO

SECTION 3: Pursuant to Elections Code section 9282(b) and Resolution 16-48, the City Council hereby submits the following argument in favor of the measure for a Gross Revenue Business Tax:

**Argument In Favor Of Measure _____
Gross Revenue Business Tax**

Submitted by the City Council for the City of Adelanto

The City of Adelanto (“City”) is working to cure the City’s long running budget deficits without adding additional tax burdens on its citizens by adopting a fairer and more equitable business tax structure. Rather than imposing additional taxes on the general public, or overburdening small businesses, the City seeks to adopt a tax on businesses proportional to their size and the benefits which they receive from the City. Larger more profitable businesses reaping greater financial rewards from the City will shoulder a larger proportional tax burden whereas smaller businesses deserve relief from burdensome taxes.

The City faces severe budget deficits and needs to find additional sources of revenue to avoid municipal bankruptcy. The proposed tax will help create a fair, efficient, and stable source of tax revenue for the City without having to tax the general public directly. The revenue generated by this tax will ensure stability of the City’s business environment and the continuity of essential municipal services. The tax burden meanwhile will be borne by businesses according only to their gross revenue and capacity to pay.

Finally, the proposed tax rate is minimal and amounts to no more than a multiplier of only 0.0005 on businesses’ gross revenues.

In its ongoing efforts to address the City’s budget deficits, the City Council unanimously supports this new business revenue tax and respectfully requests that People of Adelanto vote in favor of this measure.

This is not a tax on the People of Adelanto.

City Council of the City of Adelanto

Richard Kerr, Mayor

Jermaine Wright Sr., Mayor Pro Tem

Ed Camargo, Council Member

Charley B. Glasper, Council Member

John Woodward Jr., Council Member

SECTION 4: Pursuant to Elections Code section 9285, the City Council hereby authorizes Richard Kerr, Mayor for the City of Adelanto, to submit a rebuttal argument to any argument submitted against the measure for a Gross Revenue Business Tax.

SECTION 5: All arguments submitted pursuant to this Resolution shall be submitted to the San Bernardino Elections Office of the Registrar of Voters in accordance with the Elections Code and other applicable laws.

SECTION 6: The City Council determines that this Resolution does not have the potential to have a physical effect on the environment. Therefore, pursuant to the California Environmental Quality Act (“CEQA”) and its implementing regulations, this activity is not subject to CEQA. (Cal. Pub. Res. Code, § 21000 et seq.; 14 Cal. Code Regs., §§ 15060(c)(2), 15378(a).)

SECTION 7: If any section, subsection, or other provision of this Resolution is for any reason held to be invalid, unconstitutional, illegal, or unenforceable by any court of competent jurisdiction, or contravened by reason of any preemptive legislation, then such section or provision shall be severed and shall be inoperative, and the remainder of this Resolution shall remain in full force and effect.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Adelanto on this 27^h day of July, 2016.

Richard Kerr, Mayor

Attest:

Cindy M. Herrera, MMC, City Clerk

Approved as to Form

Curtis R. Wright, City Attorney

Resolution No. 16-54

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I, Cindy M. Herrera, City Clerk of the City of Adelanto, do hereby certify that the foregoing Resolution No. 16-54 was duly adopted at a regular meeting of the City Council of the City of Adelanto held on the 27th day of July, 2016, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cindy M. Herrera, MMC, City Clerk

RESOLUTION NO. 16-48

A RESOLUTION THE CITY COUNCIL OF THE CITY OF ADELANTO TO SUBMIT A PROPOSITION TO THE VOTERS TO AUTHORIZE THE CITY COUNCIL TO IMPOSE A GROSS REVENUE BUSINESS TAX

WHEREAS, the City of Adelanto (“City”) faces significant budget deficits.

WHEREAS, the City finds that adoption of a tax on local business gross receipts to be a reasonable and appropriate means of generating revenue.

WHEREAS, California Constitution, article XIII C, section 2, requires the City to obtain voter approval to impose any new local tax.

WHEREAS, the City shall hold a General Municipal Election on November 8, 2016 in accordance with Adelanto Municipal Code section 1.15.010(A).

WHEREAS, Elections Code Section 9222 authorizes the City Council for the City of Adelanto to submit by resolution a proposition for the enactment of any ordinance to the voters.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ADELANTO DOES RESOLVE AS FOLLOWS:

SECTION 1: The above recitals are true and correct and are incorporated herein.

SECTION 2: Pursuant to Elections Code sections 10201 and 9222, the City Council hereby submits the following proposition to the voters at the General Municipal Election on November 8, 2016:

Measure _____—Gross Revenue Business Tax	
Shall the Adelanto City Council be authorized to impose a tax on each business licensed or operating within the City in the amount of not more than 0.05 percent of the gross revenue attributable to that business’s revenue earned from within the City?	YES
	NO

SECTION 3: Pursuant to Elections Code section 10403, the City Council requests that the Board of Supervisors of the County of San Bernardino consolidate the City’s General Municipal Election with the statewide election to be held on Tuesday, November 8, 2016. The City Council hereby acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code section 10418.

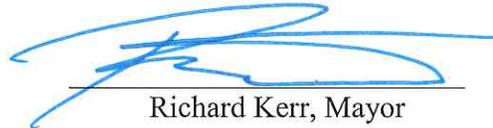
SECTION 4: Pursuant to Elections Code 9280, the City Attorney is hereby directed to prepare an impartial analysis of the measure showing its effect on existing law and the operation of the measure.

SECTION 5: Pursuant to Elections Code section 10403, the City Clerk is hereby directed to file a certified copy of this Resolution with the San Bernardino County Board of Supervisors and the Elections Office of the Registrar of Voters promptly upon adoption of this Resolution, but in no event later than August 12, 2016.

SECTION 6: Pursuant to Elections Code sections 9282(b), the City Council hereby reserves the right to file a written argument in favor of the measure to be printed with the ballot and submitted to the voters.

SECTION 7: The City Council determines, based on the entire record, that this action and the proposed ballot measure does not have the potential to have a physical effect on the environment. Therefore, pursuant to the California Environmental Quality Act ("CEQA") and its implementing regulations, this activity is not subject to CEQA. (Cal. Pub. Res. Code, § 21000 et seq.; 14 Cal. Code Regs., §§ 15060(c)(2), 15378(a).)

PASSED, APPROVED AND ADOPTED by the City Council of the City of Adelanto on this 13th day of July, 2016.



Richard Kerr, Mayor

Attest:



Cindy M. Herrera, City Clerk MMC

Approved as to Form



Curtis R. Wright, City Attorney

Resolution No. 16-48

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I, Cindy M. Herrera, City Clerk of the City of Adelanto, do hereby certify that the foregoing Resolution No. 16-48 was duly adopted at a regular meeting of the City Council of the City of ADELANTO held on the 13th day of July, 2016, by the following votes:

AYES: Council Member, Glasper, Woodard, and Mayor Kerr

NOES: None

ABSENT: None

ABSTAIN: Council Member Woodard, and Mayor Pro Tem Wright


Cindy M. Herrera, City Clerk MMC