



Community Safety Department
 Code Compliance Division
 11600 Air Expressway, Adelanto, CA.
 92301
 (760) 246-2300 fax (760) 246-3242

**RESIDENTIAL RENTAL DWELLING UNIT
 INSPECTION AND MAINTENANCE
 PROGRAM**

Exemption and Affidavit Form

Inspection Year: _____

This executed exemption and affidavit form shall be returned to the City of Adelanto Code Compliance Division either in person, by fax, email or by mail to the listed address.

Property Information

Property Address: _____ APN: _____

Property Owner Information

First Name: _____ Last Name: _____ CDL/ID: _____

Mailing Address: _____

Contact Phone: _____ Email: _____

Please fill out section A, B, C, or D and sign completed section at bottom

A. If you own this property, reside in the property full-time and the property is not a rental

I, _____ (owner name), hereby certify and declare under penalty of perjury I am the owner and reside in the above property in the City of Adelanto.

As verification, I have attached documentation listing me as the property owner and the property address as my residence. Acceptable documentation is a copy of one of the following: vehicle registration, DMV driver's license, voter registration, utility bill, etc.

Signature: _____ **Date:** _____

B. If the property has been sold or title has been otherwise transferred

I, _____ (owner name), hereby certify and declare under penalty of perjury I am not the owner of the above property in the City of Adelanto.

As verification I am not the owner of the property, I have included a copy of proof of sale or title transfer.

Signature: _____ **Date:** _____

C. If your property is exempt by one of the reasons listed below with verification

I, _____ (owner name), hereby certify and declare under penalty of perjury the above property in the City of Adelanto is exempt from the Residential Rental Dwelling Unit and Maintenance Program for the following reason:

- Legal accessory dwelling unit
- Room rental in owner-occupied residence
- Vacation rental subject to transient occupancy tax ordinance
- Second home – not rented
- Residence currently occupied by family member(s)
- Other: _____ (Must provide proof of claim)

As verification, I have attached the required documentation relating to the exemption I am claiming. If second home, include a letter stating the property is not rented and include a copy of a utility bill with the service address as the primary address and the owners name clearly visible.

Signature: _____ **Date:** _____

____ (Initials) I agree to register the property per the City of Adelanto Residential Rental Dwelling Unit and Maintenance Program Ordinance if I rent the property that I have declared exempt in section A, C or D.

D. AFFIDAVIT

I, _____ (owner name), hereby certify and declare under penalty of perjury I am the owner of the above property in the City of Adelanto however Owner/Manager/Agent was unable to inspect the above property because the tenant(s) refused to allow entry.

Signature: _____ **Date:** _____

NOTE: Any changes of Owner or Management Entity voids this Exemption and Affidavit form. A new form must completed with each change. Please submit this form with proper documentation to the City of Adelanto Code Compliance Division