



Development Services Department

11600 Air Expressway
Adelanto, CA 92301
760-246-2300

CANNABIS APPLICATION
ALL FEES ARE NON-REFUNDABLE

Case Number _____ Date _____
To be filled out by City To be filled out by City

<u>Cannabis Application Activities</u>	<u>Medical Use</u>	<u>Adult Use</u>
Annual Renewal ***	_____ \$ 7,000	_____ \$ 7,000
Cannabis Cultivation	_____ \$ 7,000	_____ \$ 7,000
Cannabis Manufacturing*	_____ \$ 7,000	_____ \$ 7,000
Cannabis Distribution/Transportation	_____ \$ 7,000	_____ \$ 7,000
Cannabis Testing	_____ \$ 7,000	_____ \$ 7,000
Cannabis Nursery	_____ \$ 7,000	_____ \$ 7,000
Cannabis Dispensary	_____ \$ 7,000	_____ \$ 7,000
Entity Transfer or Modification**	_____ \$ 3,500	

TOTAL FEES _____

*For Manufacturing, circle one: Volatile Non-Volatile

**For a transfer of one person or entity to another, original permit holder must submit a signed and dated letter on professional letterhead detailing his/her intention to be removed from the business and permit.

***For an Annual Renewal Permit submit the following: Completed Application; Updated Live Scans; Proof that Business License taxes and Cannabis taxes have been paid and are up-to-date; One, 8.5" x 11" Site Plan and Floor Plan identifying the location of cannabis activities and showing the exact square footage of each cannabis activity. An inspection by City Staff is required prior to issuance of the Annual Renewal.

Please Print the Following Information and attach the Conditions of Approval for each permit you list:

Conditional Use Permit or Minor Conditional Use Permit Application Number (Required before Operation):

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Other Related Permits (previous cannabis applications, Location Development Plan, etc.):

<p>I.</p> <p>Application Information</p> <p>Name of Business: _____</p> <p>Applicant entity Structure: <input type="checkbox"/> Corporation</p> <p style="padding-left: 100px;"><input type="checkbox"/> Unincorporated Association</p> <p style="padding-left: 100px;"><input type="checkbox"/> Other (describe): _____</p>
<p>II.</p> <p>Applicant (Entity Name) _____</p> <p>Applicant Representative & Title: _____</p> <p>(This is the person who will be listed on the permit when it is issued, and whom the planning department will contact regarding this application)</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip: _____</p> <p>Telephone: () _____ E-mail: _____</p> <p>Mobile: () _____</p>
<p>III.</p> <p>Location/ Property Information</p> <p>Facility Address (Issued by City of Adelanto. If there are multiple addresses, list them all):</p> <p>_____</p> <p>Assessor's Parcel Number (Issued by San Bernardino County Assessor): _____</p> <p>Zip Code: _____</p> <p>Total Square-Foot of each Structure on Site: _____</p>

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IV.

Property Owner Information

Recorded Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ Mobile: (____) _____

V.

Criminal Convictions

Please list any Felony Criminal Conviction or Misdemeanor Conviction Involving Moral Turpitude, or the Illegal Use, Possession, Transportation, Distribution or Similar Activities Related to Controlled Substances, with the Exception of Cannabis Related Offenses for which the Conviction Occurred Prior to the Passage of the Compassionate Use Act. Please list Offense, Date of Offense & Conviction, and City in which Conviction Occurred.

1. _____

2. _____

3. _____

4. _____

VI.

Unfair Business Practices

For Any Applicant or Managing Member, Please List Any and All Unlawful, Fraudulent, Unfair, or Deceptive Business Acts or Practices.

1. _____

2. _____

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3.	
4.	
5.	

Business Entity Information

Check Appropriate Box: Nonprofit Not-For-Profit For-Profit

Name of Corporation or LLC _____

Cal. Sec. of State Corp. Identification No.: _____

Federal Tax Identification No.: _____

Date of Incorporation: _____

Place of Incorporation: _____

Location of Corporate Headquarters: _____

Is this a Mutual Benefit Corporation? Yes No

Are all members of the corporation Qualified Patients and Designated Primary Caregivers of the Qualified Patient members? Yes No

Corporate Officers:

Please provide the first name, last name, title, and phone number for each Cannabis Permit applicant corporate officer. Attach additional pages to the application if necessary. Those listed will be authorized to discuss matters of this application with the Planning Department. Corporate officers must be recorded by the California Secretary of State.

All corporate officers shall submit a Live Scan, failure to do so may result in delayed processing of this application.

<u>Name</u>	<u>Title</u>	<u>Phone</u>

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**ADELANTO PROPERTY OWNER/LANDLORD USE DISCLOSURE &
AUTHORIZATION FOR A CANNABIS FACILITY**

If the applicant is the owner of the property on which this activity is located, the applicant shall provide a copy of the title or deed to the property. If the applicant is not the owner of the property, this form shall be filled out and a copy of the contractual agreement between applicant and owner included.

I _____, am the legal owner / landlord / lessor of real
(Name of Property Owner/Landlord) (Circle Appropriate Term)

property located at _____, in Adelanto, California.
(Address of Property)

I hereby authorize the Cannabis Applicant entitled

_____, to use this property as a
(Name of the Corporation, Individual or Business)

Cannabis Facility, as that term is defined in state law and by the City of Adelanto Municipal Code, for the specific use of a Cannabis Facility.

(Signature of legal owner/landlord/lessor) (Printed Name & Title)

(Phone Number) (Address) (Date)

(Copy and attach additional pages of this form if necessary to include multiple owners)

All signatures must be originals, no electronic signatures or copies will be accepted.

I, _____, declare under penalty of perjury that the foregoing
(Applicant)

Information is true and correct. Executed this _____ day of _____ 20__.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

ACKNOWLEDGEMENT OF CANNABIS OPERATING STANDARDS AS SET FORTH IN ADELANTO'S MOST RECENT CANNABIS ORDINANCE.

The undersigned Management Members, on behalf of the herein Cannabis Operation

I, permit applicant, _____, declare under penalty of perjury that I have read and understand the provisions of Adelanto's most recent cannabis Ordinance, and shall, collectively and individually, ensure that the Cannabis Applicant, its members and Management Members shall not engage in activity that violates the Operating Conditions set forth in Adelanto's most recent cannabis Ordinance, which states in relevant part that the Cannabis Applicant shall:

- (A) Only operate at a location zoned by the City of Adelanto.
- (B) Operate only on a property within the Manufacturing/Industrial (M1) zoning designation in the Industrial Park and not within a 2,500 foot radius of a school, public playground or park, child care or day care facility, youth center, or church. This distance requirement will be reduced to 600 feet as of June 23, 2018.
- (C) Fully Enclosed and Secure Facility. The Cannabis Facility shall be fully enclosed and secure structure. All Cannabis shall be kept in a secured manner during business and non-business hours. Entrance to the facility shall be locked at all times, and under control of staff of the facility.
- (D) Alarm. The facility shall be secured with an alarm system and monitored by a recognized security company.
- (E) No Distribution to the Public. The cannabis facility shall not distribute, sell, dispense, or administer cannabis out of its facility to the public. The cannabis facility shall not be operated as a dispensary.
- (F) No Visible Evidence. No evidence of Cannabis at the Property shall be visible with the naked eye from any public or other private property, nor shall Cannabis be visible from the building exterior. No operation shall occur at the Property unless the area devoted to the operation is secured from public access by means of a locked gate and any other security measures necessary to prevent unauthorized entry.
- (G) No Adverse Effects. The Cannabis facility shall not adversely affect the health or safety of the nearby residents by creating dust, glare, heat, noise, smoke, traffic, vibration, or other impacts, and shall not be hazardous due to use or storage of materials, processes, products or wastes.
- (H) Legal Compliance with State and City Laws. The Cannabis Facility shall comply fully with all of the applicable restrictions and mandates set forth in state law, including without limitation the Attorney General Guidelines the cannabis facility shall comply with all size requirements for such facilities imposed by state law. The facility shall not engage in any activities not allowed at facilities pursuant to State law. The facility shall comply with all horticulture, labeling, processing, and other standards required by State law. The building in which the facility is located shall fully comply with all applicable rules, regulations, and laws of the City and State.

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- (I) Legal Structure. The cannabis facility shall operate within a legal structure compliant with all laws of the State of California.
- (J) No Onsite Consumption. On site smoking, ingestion, or consumption of cannabis or alcohol shall be prohibited on the premises of the cannabis facility. Moreover, the building entrance to the cannabis facility shall be clearly and legibly posted with a notice indicating that smoking, ingesting, or consuming cannabis on the premises or in the vicinity is prohibited.
- (K) Signage. Signage for the cannabis facility shall be limited to the name of the business only and shall be in compliance with the city’s sign code, and no advertising or companies, brands, products, goods and/or services shall be permitted. Signage shall not include any drug-related symbols.
- (L) No Alcohol. No alcohol shall be sold, stored, distributed or consumed on the premises.
- (M) Physician Services. Physician services shall not be provided on the premises of the facility.
- (N) Storage of cannabis. No dried cannabis shall be stored at the property in structures that are not completely enclosed, in an unlocked vault or safe, in any other unsecured storage structure, or in a safe or vault that is not bolted to the floor of the Property.
- (O) Insurance. The cannabis facility agrees to carry insurance in an amount acceptable to the City. The facility also agrees to name the City of Adelanto as an additionally insured.
- (P) Operate with sufficient odor absorbing ventilation and exhaust systems;
- (Q) Operate with a quality closed circuit security camera with at least 120 concurrent hours of digitally recorded documentation in a format approved by the City Manager or the City Manager’s designee; and
- (R) Operate with a quality closed circuit security camera in use 24 hours per day, 7 days per week.

We, _____ and _____
(Printed Name of Property Owner) (Printed Name of Operator)

Collectively acknowledge that we have been provided a copy of the cannabis facility operating standards listed in the City of Adelanto’s most recent cannabis Ordinance. We further acknowledge that we have read, understand, and shall ensure compliance with the aforementioned operating standards and all applicable provisions of the City of Adelanto’s most recent cannabis Ordinance at the cannabis facility entitled

(Name of facility listed on the application)

COMPREHENSIVE CANNABIS PERMIT APPLICATION

We certify under penalty of perjury that the foregoing information is true and correct.

Executed this _____ day of _____, 20__ in Adelanto, California.
(Day) (Month)

Signature of Property Owner

Printed Name and Title

Signature of Operator

Printed Name and Title

COMPREHENSIVE CANNABIS PERMIT APPLICATION

INFORMATION AND RELEASE FORM

The undersigned, on behalf of _____, hereby authorize the City
(Name of Corporation)
of Adelanto, by and through its appropriate officers, agents and employees to verify and confirm the information contained in this application, and to conduct such other investigations as may be reasonably required by the City of Adelanto, its officers, agents and employees for the purpose of determining the capability, fitness and capacity of the above named Corporation to obtain the Cannabis Permit.

The applicant by signing this Information Release Form consents to service of any notice required or provided for by the laws, rules, regulations, or ordinances of the City of Adelanto upon the person(s) at the address listed for applicant, will constitute sufficient and legal notice, unless said applicant listed an attorney of record and/or agent for service of process, with sufficient contact information.

The applicant consents and agrees that full compliance will be made with all applicable State laws and City ordinances governing the conduct of the particular type of activity for which the Cannabis Permit is requested. The applicant by signing this Information Release Form understands that any incomplete or false information may constitute grounds for denial.

This form **MUST** be signed by each applicant Management Member.

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

This release may be executed in two or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. All signatures must be originals, no electronic signatures or copies will be accepted.

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____, 20____, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

ADELANTO CANNABIS FACILITY
ON-SITE MEMBER CONTACT STATEMENT

The undersigned, on behalf of _____ Corporation,
(Name of Corporation)

hereby designates _____ as the on-site
(Name of On-Site Manager)

Community Relation’s representative to whom the public or City can provide notice to if there are operating problems or issues relating to the Adelanto Cannabis Facility. The Cannabis Facility shall make every good faith effort to encourage residents to call this person to try to solve operating problems, if any, before any calls or complaints are made to the police or planning departments.

Signature of On-Site Manager Printed Name & Title

Address (_____) Phone Number

(_____) _____
Facsimile Number Email Address

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____ 20____, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

AUTHORIZATION TO INSURE ADELANTO CANNABIS FACILITY

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

hereby agrees to carry insurance for the
cannabis facility in an amount acceptable to the City of Adelanto.

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

also agrees to name the City of Adelanto as an additionally insured on said policy.

This form MUST be signed by each applicant Management Member.

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

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Executed this _____ day of _____ 20____, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

STATEMENT OF AUTHORIZATION TO
REIMBURSE THE CITY OF ADELANTO

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

hereby agrees to fully reimburse the City of Adelanto for any and all costs the City of Adelanto may incur as a result of the existence of cannabis facilities in the City of Adelanto and the implementation of the City of Adelanto’s most recent cannabis Ordinance.

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

also agrees to provide the City with revenue to offset the potential deleterious effects of the location of the Cannabis facility.

This form MUST be signed by each applicant Management Member.

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

This release may be executed in two or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. All signatures must be originals, no copies or electronic signatures shall be accepted.

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____ 20____, at Adelanto California.

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COVENANT TO SUPPORT CITY EFFORTS
FOR BUSINESS TAX AND BUSINESS LICENSE FEES

Applicant, _____, hereby understands that the City of Adelanto (the “City”) is experiencing financial hardship;

Applicant hereby covenants to support the City in its efforts to become financially solvent.

Applicant hereby covenants to support, and not oppose, any initiative that the City or the voters of the City initiate to raise business taxes and business license fees.

The City hereby assures Applicant that any business tax or business license fee imposed on the Applicant will be reasonable and in compliance with all federal, state and local laws.

Applicant hereby covenants to assist the City with a reasonable monetary contribution for actual costs associated with any Special Election or General Election initiated by the City to raise business tax or business license fees. Applicant shall be responsible for a pro-rata share of any costs associated with any General or Special Election initiated by the City to raise business taxes and business license fees.

Date: _____

(Signature of Applicant)

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CANNABIS APPLICATION CHECKLIST

1. Complete Application
 - a. General Information, items I – VI _____
 - Attach all relevant Conditions of Approval _____
 - b. Applying as a corporation or Incorporated _____
 - c. Property owner/landlord disclosure _____
 - Lease, Deed, Title, or other contractual form included _____
 - d. Operating standards acknowledgement _____
 - e. Information release form _____
 - f. On-site member contact statement _____
 - g. Indemnity statement _____
 - h. Insurance statement _____
 - i. Statement to reimburse _____
 - j. Covenant to support city efforts _____

2. 2 sets of full size, scaled plans (24 by 36 inches) _____
 - Include approved site plan, floor plan, and elevations _____
 - Show phasing, if any _____
 - Reduced site plan and floor plan (8 ½ x 11 inches) _____
 - Flash Drive of electronic version of plans _____
 - See “Site Plan” check list in comprehensive application _____
for additional information
 - Include information for security, outdoor lighting, and signage _____

3. Security Plan (both written and included on plans) _____

4. DOJ Live Scans for Applicants, Officers, Operators _____

5. Operations Plan in accordance with the most recent cannabis Ordinance
 - a. Statement of experience _____
 - b. Cost to complete estimate _____
 - c. Proof of financial adequacy (Bank statement, letter from _____
CA Certified Public Accountant, or letter from CA licensed attorney) _____
 - d. Statement of employment (Intent to hire Adelanto residents) _____
 - e. Statement of public benefit _____

6. Submit the following supplemental information:
 - a. An explanation of each use that will take place on the site, including _____
the exact square-footage of each cannabis use. Square footages must _____
match square footages approved by the Minor Conditional Use Permit or _____
Conditional Use Permit approved by Planning Commission. _____

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Explain what product you are manufacturing, or the number and type of vehicles you will use for transportation.)
