



Department Of Public Works Exchange of Service Agreement

ESA ____-____

Sponsoring Group/ Organization (Include the group's name, mailing address, and contact number)

Sponsoring Group/ Organization Liaison (Include the group's Primary Contact name, and Contact Number)

Project Description (If more space is needed continue on reverse.)

Project Estimated Expenses(Expected verifiable costs for materials consumed in the process of the project):

Project's Estimated Man hours (time for 1 person to complete the project rounded to nearest hour)

Projects Estimated Total Value (Estimated Expenses Plus \$10x Man hours)

Agreement by the Group/Organization

We agree to volunteer our services, in exchange for a waiver of some of the fees for the use of a City maintained athletic facility. The value of the service rendered through this agreement shall be of a comparable value to the total of the fees waived by the City.

Conditions:

Warranty: We agree to provide up to a 1 year limited warranty for the installation of any materials or work performed where damage or loss occurs due to faulty installation the improvement.

Roster: We agree to provide the City with an attendance roster including name, address, and phone number of all participants who will be involved.

Juveniles: Our group represents that if juveniles (under age 18) are participating, we assume all responsibility for obtaining formal parental/ guardian consent for the attendance and participation.

Waiver of Liability and Hold Harmless Agreement: We understand and acknowledge that the City does not provide insurance coverage for recognized volunteer groups or for the volunteer activities encompassed by this agreement. We accept the responsibility for providing accident insurance and/or workers' compensation coverage for the individuals participating in this activity. We agree to indemnify and hold harmless the City and its Employees, officers, sponsors, and agents, from any claim for injury, or damages to any person arising out of or in any way connected to this volunteer activity.

Termination: Either we, or the City, may terminate this agreement at any time, by notifying the other party in writing. Upon successful completion of the terms of the agreement we shall contact the public works department via the e-mail addresses below to inspect and verify the completion of the project. All expenses for the project materials shall be provided at this time to the city for verification.

Group/Organizations Representative's Signature and Printed Name	Title	Date
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Agreement by the City of Adelanto Public Works Department

The department accepts this offer, and agrees, Once the terms of the agreement are completed, to reduce the fees for the organizations usage of the City Maintenance Facilities by the verified project total value.

Public works Department Supervisors Signature	Date
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This Agreement was	Completed	Terminated	On (Date)
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Department Representatives Signature	Date
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Once the Project is completed please contact **Don Wappler at the following e-mail** to have the project inspected and the expenses verified. Do not Call as a written record is required:

dwappler@ci.adealnto.ca.us