



# City of Adelanto

Department of Public Works Engineering

## **NATIVE VEGETATION REMOVAL PERMIT & JOSHUA TREE SURVEY (NVRP)**

### **INSTRUCTIONS TO APPLICANT**

The applicant must complete the attached form as prescribed, and all of the following information must be attached before it can be accepted for filing and processing by the Department of Planning.

- a) Application fee of \$385 for the first ten (10) acres and \$30 per acre (AC) over ten (10) acres – Checks shall be made payable to City of Adelanto.

OR

For Individual Inspection at Occupied Residency Application fee is \$45 – Checks shall be made payable to City of Adelanto.

- b) Application processing time is Six (6) City Business Weeks/Thirty (30) Business days – Processing time does not include weekends, City Holidays, closed Fridays, or any other day that City Hall is closed or Rainy/In-Climate Business Days.
- c) All Sections of this application must be filled out: - including the Application, and applicant's portion of the Permit
- d) The Survey and the Permit are Valid for Six (6) Months for the date the survey is performed

### ADDITIONAL INFORMATION TO THE APPLICANT

City enforcement of Title 8, Division 9 of San Bernardino County Code requires that every Joshua Tree Proposed for Removal be inspected by the Local Jurisdiction to assure the Joshua tree is not a "specimen" class tree requiring preservation and transplantation.

### Procedure by the Development Services Departments

The City of Adelanto Department of Engineering is located at 11600 Air Expressway, P.O. Box 10, Adelanto, CA 92301, (760) 246 –2300 x 3025, FAX (760) 246 – 3406. Application received after 11:00 am shall be considered received on the following business day.

Department staff shall:

1. Time Stamp the Application if Complete
2. Login the Application in to the Department's Master Application Log
3. Assigned a case number
4. Receipt the Applicant a copy of the application, with case number, and monies received.
5. Public Works Engineering Department shall conduct the study and issue the removal permit

**APPLICATION FOR NATIVE VEGETATION REMOVAL PERMIT**

CASE NO. \_\_\_\_\_

DATE FILED
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Joshua Tree Survey Fee: \$385.00 + \$  
 \_\_\_AC – 10 AC x \$30.00 \$

OR

Individual Inspection: \$45.00 x \_\_\_\_\_ inspections \$

**Total Due:** \$ \_\_\_\_\_

Total Fees Paid \_\_\_\_\_ Receipt No. \_\_\_\_\_

-----City Use Only Above this Line-----

Name of Applicant		Phone
Address		
City	State	Zip Code
Name of Contact		Phone
Address		
City	State	Zip Code

**1. One of the following property descriptions must be filled out:**

Project Name (ex: Tract Number): \_\_\_\_\_

Project Description: \_\_\_\_\_

OR

Assessors Parcel Number (APN) and Tract Number - Lot Number

\_\_\_\_\_ and \_\_\_\_\_

Address: \_\_\_\_\_

OR

The EXACT legal description of said property is: (the legal description may be given as tract lots, including Section, Township, and Range, or it may be described by metes and bounds with a point of beginning that can be identified on the City Engineer's maps).

**2. Number of Acres to be Surveyed: \_\_\_\_\_ AC or Number of Trees: \_\_\_\_\_**

Project Tracking Number Certification: I hereby certify that I understand the information regarding deposits for processing costs, the submittal requirements and agree to the city's application processing time schedule, included with this application and that the information furnished above and in any attached documents are true and correct.

\_\_\_\_\_  
 Applicants Signature      Date

\_\_\_\_\_  
 Applicants Printed Name



**APPLICATION FOR NATIVE VEGETATION REMOVAL PERMIT**

**City of Adelanto: Department of Public Works Engineering  
NATIVE VEGETATION SITE SURVEY FORM**

11600 Air Expressway, PO BOX 10, Adelanto, CA 92301

Phone: 760/246-2300 ext 3036 FAX: 760/246-3406

**CASE Number:** \_\_\_\_\_

**Tract or Parcel Number:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Date Performed:** \_\_\_\_\_ **# of Trees to Transplant:** \_\_\_\_\_

**Survey expires Six (6) Months after date Performed** **# of tree Clusters to transplant:** \_\_\_\_\_

**Sketch Map of the Locations of Trees to be Transplanted**

Survey expires Six (6) Months after date Performed

X = Tree needing to be transplanted

C = Cluster of trees needing to be  
transplanted

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Site Inspectors Signature*

*Date* .



City of Adelanto  
 11600 Air Expressway  
 Adelanto, California  
 92301

# NATIVE VEGETATION REMOVAL PERMIT

Public Works Engineering Department No. \_\_\_\_\_

Project Address \_\_\_\_\_  
 A.P.N. \_\_\_\_\_ Zoning \_\_\_\_\_ C.U.P \_\_\_\_\_ L.D.P. \_\_\_\_\_  
 Acreage \_\_\_\_\_ Location \_\_\_\_\_

**Workers Compensation Declaration**

I hereby affirm that I have a certificate of consent to self insure or a certificate of Workers Compensation Ins., or a certified copy thereof (Sec 3800, Lab C.)  
 Policy No. \_\_\_\_\_ Company \_\_\_\_\_  
 Date \_\_\_\_\_ Owner: x

Owner \_\_\_\_\_ Telephone Number \_\_\_\_\_  
 Address \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Certificate of Exemption from Workers Compensation Insurance**

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to Worker Compensation Laws.

Contractor \_\_\_\_\_ Telephone Number \_\_\_\_\_  
 License No. \_\_\_\_\_ License Class \_\_\_\_\_  
 Address \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Architect or Engineer \_\_\_\_\_ Telephone No. \_\_\_\_\_  
 Address \_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Licensed Contractors Declaration**

I hereby affirm that the contractor being used is licensed under provisions of Chapter 9 (commencing with Section 7000) at Division 3 of the Business and Professions Code and that the license is in full force and effect.

Lic. No. \_\_\_\_\_ Lic. Class \_\_\_\_\_  
 Contractor \_\_\_\_\_ Date \_\_\_\_\_

The Owner Agrees that he shall assume sole and complete responsibility for job site conditions during the course of construction of this project, including safety of all persons and property; that this requirement shall apply continuously and not be limited to normal working hours; and that the Owner shall defend, indemnify and hold the City of Adelanto harmless from any and all liability, real or alleged, in connection with the performance of work on this project.

Owner or Owner Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

**City Staff Section**

Comments: This permit allows for the safe removal of protected wildlife only. Prior to the removal of any native vegetation for new projects a Land Disturbance Permit must be issued.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# of Trees to Transplant: \_\_\_\_\_  
 # of Tree Clusters to transplant: \_\_\_\_\_

Applicant agrees to comply with all conditions of this Permit. This Permit Allows for the Removal of the identified Native Vegetation on the above describes property as described on the attached Survey Form. Transplantation of all Joshua Trees and other vegetation noted on the survey form as requiring transplantation must be performed under the supervision of an experienced/City-approved arborist. Prior to the Required Transplantation of any Native Vegetation, a Transplantation Plan Must be Submitted to the City of Adelanto. After Transplantation, the City may inspection the transplanted specimens to assure that transplantation has been performed appropriately.

Removal Permit Issued \_\_\_\_\_  
 Engineering Dept Signature \_\_\_\_\_ Date \_\_\_\_\_