



City of Adelanto

Development Services Departments of
Planning and Public Works Engineering and the
Adelanto Public Utilities Authority

Utility Feasibility Study (UFS)

PURPOSE OF STUDY

The Utility feasibility study is used to identify the additional impacts a proposed or existing development, connecting to the City maintained water supply and waste disposal systems will cause. It will also determine the required mitigations that will need to be performed and any connection fees that will need to be collected. This study is required for all projects that will generate more than 2 EDUs per acre prior to planning commission approval or connection to the system.

INSTRUCTIONS TO APPLICANT

The applicant must complete the attached form as prescribed, and all of the following information must be attached before it can be accepted for filing and processing by the Department of Public Works/Engineering.

- a) Initial deposits for the Feasibility Study are required to be submitted with the Application: The required minimum deposits are: Sewer Feasibility Study \$1,725; Water Feasibility Study \$1,725. – Checks should be made payable to City of Adelanto.
- b) Average processing time is a minimum of Twelve (12) Weeks per study/Sixty (60) Business Days – Processing time does not include weekends, City Holidays, alternating closed Fridays, or any other day that City Hall is closed.
- c) Materials Needed:
 1. Three (3) Full-Size Copies of the Tentative Map or Site Plan
 2. Three (3) 8.5” x 11” Copies of the Tentative Map or Site Plan
 3. One (1) Digital Copy of the Tentative Map or Site Plan in AutoCAD Format on CD

ADDITIONAL INFORMATION TO THE APPLICANT

The City Engineer is Wilson So of So & Associates located in Apple Valley. For question regarding a study under review you may call (760) 242 –2365. Please do not unexpectedly visit the Offices of So & Associates without an appointment, unexpected visitors to the Offices of So & Associates without an appointment will be billed at Wilson’s billable rate of \$120 per hour, rounded up to the nearest whole hour of visit time.

Procedure by the Department of Public Works/Engineering

The City of Adelanto Department of Public Works/Engineering is located at 11600 Air Expressway, P.O. Box 10, Adelanto, CA 92301, (760) 246 –2300 x 3063, FAX (760) 246 – 3406. Application received after 11:00 am shall be considered received on the following business day.

Department staff shall:

1. Review the submittal for completeness. The application will not be considered received until all required items are received.
2. The Application will be time stamped once all items have been received.
3. The Application will be logged into the Public Works Engineering Application tracking system and assigned a case number from the next available number in the log book.
 - i. Format for Case Number is as follows: UTFS-XXYYY, where XX is the two digit year, YYY is the number of the application submitted year-to-date.
4. A Receipt copy of the application, case number, and monies received will be prepared for the Applicant.
5. A copy of the application and submitted materials will be attached to the project folder, and the remaining copies will be forwarded to the City Engineer offsite office for processing.
6. Once the study is completed the Study will be prepared and sent to the City Council for approval. Once the study is approved a copy will be sent to the applicant and a copy will be sent to the project planner.

CASE NO. _____ Sewer Feasibility Study _____ x \$1,725 _____ Water Feasibility Study _____ x \$1,725 _____ DEPOSIT DUE: _____ Total Deposit Paid _____ Receipt No. _____	DATE FILED Engineering Department Use Only
<u>ENGINEERING DEPARTMENT USE ONLY</u>	

Project Name/Tract Number: _____
 Type of Study Requested: ___ Sewer Feasibility Study ___ Water Feasibility Study

Name of Applicant/Developer		Phone	
Name Of Representative		Phone	
Address			
City		State	Zip Code

WHEN REVIEW IS COMPLETE CONTACT: __ Developer ↑ or __ Engineer ↓

Name of Engineering Firm		Phone	
Name of Contact		Phone	
Address			
City		State	Zip Code

Location of Project [APN(s)]: _____

Location Description: _____

Type of Project: ___ Residential ___ Commercial ___ Industrial

Project Description: _____

Number of Units: _____ Min. & Max. Size of Unit (in sq.ft) _____ to _____

Total Number of fixtures: _____ Proposed Total EDUs for Project: _____